PROPOSED AGENDA

CHARTER TOWNSHIP OF BRIGHTON **AUGUST 15, 2016**
BOARD OF TRUSTEES **REGULAR MEETING**
4363 BUNO ROAD **7:00 P.M.**
BRIGHTON, MI 48114 **(810) 229.0560**

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL
D. CALL TO THE PUBLIC
E. CONSENT AGENDA
   1. Approval of Agenda
   2. Approval of Minutes
      a. July 18, 2016 Regular Meeting Minutes
   3. Bills
      a. August 15, 2016

F. BUSINESS
   1. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – Ridgecrest Lane Road Maintenance SAD No. S-I-02-2016
   2. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – Kendor Drive Road Maintenance SAD No. S-I-03-2016
   3. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – Paradise Farms Road Maintenance SAD No. S-I-04-2016
   4. PRESENTATION AND ACCEPTANCE – FY' 2015-2016 Audit
   5. ADOPTION OF BUDGET AMENDMENT # 3, FY' 2016-17
   6. APPROVAL OF LANDSCAPING DESIGN AND GROUND SIGN CONCEPTS – PEA, Inc.
   7. ACCEPTANCE OF PROPOSAL – Grinder Pump Installations and Sanitary Sewer Repairs, TLS Construction
   8. ACCEPTANCE OF PROPOSAL AND APPROVAL OF FIRE STATION 32 WELL PUMP PURCHASE – Adams Well Repairs
   9. AUTHORIZATION TO PURCHASE – Grinder Pump Replacement Parts, Dubois-Cooper
   10. ACCEPTANCE OF RECOMMENDATION – SELCRA FY' 2016-17 Participation Member Contribution
   11. DISCUSSION – SAD Delinquency Update

G. REPORTS AND CORRESPONDENCE
   <u>REPORTS</u>
   1. COMMITTEE LIAISONS AND BOARD MEMBERS
      a. Planning Commission Regular Meeting Minutes – June 13, 2016
   2. DEPARTMENTS
      a. Treasurer's Report – April, May, June 2016
      b. Voter Turnout Report – August 2016
      c. Infrastructure Alternatives, Inc. Monthly Operating Report – July 2016
      d. AT&T Annual Video Report – July 15, 2016
   3. MANAGER
H. <u>CORRESPONDENCE</u>

I. CALL TO THE PUBLIC
J. ADJOURNMENT

Board Packets are available on our website: <u>www.brightontwp.com</u>. The Charter Township of Brighton will provide necessary reasonable auxiliary aids and services such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting. Individuals should contact the Charter Township of Brighton by writing or contacting: Township Manager, 4363 Buno Road, Brighton, Michigan 48114. Telephone: (810) 229.0550.

PROPOSED MINUTES

CHARTER TOWNSHIP OF BRIGHTON
BOARD OF TRUSTEES
4363 BUNO ROAD
BRIGHTON, MI 48114

JULY 18, 2016
REGULAR MEETING
7:00 P.M.
(810) 229.0560

Supervisor T. Murphy called the meeting to order at 7:00 P.M. The Pledge of Allegiance was said.
Present: T. Murphy, Supervisor; A. Bollin, Clerk; D. Hawk, Treasurer; C. Doughty, Trustee: P. Michel, Trustee; M. Slaton, Trustee; L. Weaire, Trustee
Absent: None.

CALL TO THE PUBLIC
Donald Parker, Howell, MI – Appointed as representative for Buno Road resident who passed away in a house fire; house has been secured but it was a total loss; working with BAFA on the investigation; appears to be no cash assets with the estate; applied to DHHS for cremation.

Mike Palmer, East Grand River Avenue – Expressed condolences; BTBT's fiduciary responsibility to enforce ordinances; enforcement should not be complaint driven. MMRMA declined claim from class action lawsuit, why?

John O'Meara, Buno Rd – Is neighbor and friend of the fire victim; spoke with Township Planner and received no answers; structure nor fencing is secure; grass is two feet tall; this is a safety and environmental health issue. When will these problems be addressed by the Township?

Jim Sarna, Woodland Shore Drive – Referenced 1882 MTA article defining Township activities and responsibilities; newspaper article referencing annual meetings; voting on salary increases; involvement of people in process.

Bob Potocki, Woodland Shore Drive – Distributed handout and referenced Item F.4., REU Payment Over Time Agreement, asking when will this be added to Assessment Roll?

AGENDA
A. Bollin moved and P. Michel seconded **to approve the consent agenda upon removal of Check # 28713 in the amount of $920.00 to Huron Clinton Metroparks Authority resulting in Payables in the amount of $531,045.62.**
Motion carried.

PUBLIC HEARING AND ADOPTION OF RESOLUTION APPROVING THE DISTRICT / PREPARATION OF ASSESSMENT ROLL – Ridgecrest Lane Road Maintenance SAD No. S-I-02-2016
Z. Dyba, Assistant to the Manager, summarized the SAD process and that the three proposed SAD's are road maintenance SAD's.

Public Hearing opened at 7:24 P.M.
Mike Palmer, East Grand River Avenue – Livingston County Road Commission is responsible for roads; Township should not be funding roads.
Public Hearing closed at 7:25 P.M.

Z. Dyba confirmed Ridgecrest Lane is a private road and the residents opted to tax themselves for maintenance. Discussion included confirmation that the petition language included provision to have unpaid assessments distributed over the entire SAD in the subsequent year (Manager commented that delinquent SAD's are turned over to the County with the Township being made whole and indicated that maintenance SAD's are different than other SAD's in that the district spends only what it collects); and status of previously requested report showing the delinquent SAD payments since lifting moratorium (upcoming memo per Manager).
P. Michel moved and C. Doughty seconded **to adopt Resolution No. 16-016 approving the Ridgecrest Lane Road Maintenance Special Assessment District, directing the preparation of the special assessment roll**

and setting the date of August 15, 2016 for the hearing on the assessment roll.
Ayes: L. Weaire, C. Doughty, M. Slaton, D. Hawk, A. Bollin, P. Michel, T. Murphy
Nays: None.
Motion carried.

PUBLIC HEARING AND ADOPTION OF RESOLUTION APPROVING THE DISTRICT / PREPARATION OF ASSESSMENT ROLL – Kendor Drive Road Maintenance SAD No. S-I-03-2016
Z. Dyba, Assistant to the Manager, provided overview of the proposed SAD.

Public Hearing opened at 7:29 P.M.
Mike Palmer, East Grand River Avenue – Stands corrected that Ridgecrest is a private road.
Public Hearing closed at 7:30 P.M.

Supervisor asked if there was any additional discussion or questions beyond what was stated in previous agenda item discussion (No additional discussion).
P. Michel moved and C. Doughty seconded **to adopt Resolution No. 16-017 approving the Kendor Drive Road Maintenance Special Assessment District, directing the preparation of the special assessment roll and setting the date of August 15, 2016 for the hearing on the assessment roll.**
Ayes: P. Michel, A. Bollin, D. Hawk, M. Slaton, C. Doughty, L. Weaire, T. Murphy
Nays: None.
Motion carried.

PUBLIC HEARING AND ADOPTION OF RESOLUTION APPROVING THE DISTRICT / PREPARATION OF ASSESSMENT ROLL – Paradise Farms Road Maintenance SAD No. S-I-04-2016
Z. Dyba, Assistant to the Manager, summarized this SAD clarifying that it included Link Avenue and Lyon Dr.

Public Hearing opened at 7:32 P.M.
Debra Williams, Link Avenue – Submitted a letter and verbally requested a reduction in her assessment amount; numerous new residents; numerous garbage truck traffic; does not feel she should pay the same as others who have multiple cars or those who use recreational vehicles on the road; her driveway has a four inch hump due to poor road maintenance and this is not observed on neighboring property.
Public Hearing closed at 7:35 P.M.

Z. Dyba confirmed vacant properties were not being assessed, the percentage of signatures collected was conservative at 68.12%, and informed concerned resident of the steps they can take to correct the four inch hump at the end of their driveway. Discussion included vacant lot assessments and whether they count towards the road frontage percentage to create the district; are they assessed (staff clarified that this proposed SAD has them assessed zero dollars at the petition initiator's request); frontage count towards the signature percentage but the parcels are equally assessed; what happens if a vacant lot is then built on (staff stated the assessment could be changed from zero but would require board action); what is the adopted policy on vacant lot assessments?; reapportionment of unpaid assessments based on adopted Administrative Policy and petition language presented to BTBT; chargebacks; future consideration for road maintenance SAD's to be handled differently because only monies collected are spent; and future consideration to not forward delinquent SAD's to the County due to the chargeback liability. Discussion ensued including request for the SAD Liaison to be present at the next meeting and that an updated map identifying the vacant lots be presented at the next meeting.
P. Michel moved and D. Hawk seconded **to adopt Resolution No. 16-018 approving the Paradise Farms Road Maintenance Special Assessment District, directing the preparation of the special assessment roll and setting the date of August 15, 2016 for the hearing on the assessment roll and further that an updated map with vacant parcels identified will be included with the assessment roll.**
Ayes: L. Weaire, C. Doughty, M. Slaton, D. Hawk, A. Bollin, P. Michel, T. Murphy
Nays: None.
Motion carried.

APPROVAL OF AGREEMENT – Payment of Sanitary Sewer REU Charges Over Time, Piermarc Holdings, LLC
Manager Vick provided a summary of the Sanitary Sewer REU payment over time. Discussion included

clarification on the effective date.
A. Bollin moved and P. Michel seconded **to approve the Sanitary Sewer REU Payment Over Time Agreement with Piermarc Holdings, Inc. to pay the two (2) REU's over time for the property commonly referred to as 5050 S. Old US 23 (Tax ID # 4712-32-201-112) and authorize the Clerk and Supervisor to sign the Agreement on behalf of the Township.**
Ayes: P. Michel, A. Bollin, D. Hawk, M. Slaton, C. Doughty, L. Weaire, T. Murphy
Nays: None.
Motion carried.

CLOSED EXECUTIVE SESSION – Confidential Attorney/Client Communication, specifically Dennis Shoner and Barbara Potocki, individually, and as representatives of a class of similarly-situated persons and entities, Plaintiffs vs. Brighton Township, dated July 11, 2016 and July 13, 2016
P. Michel moved and T. Murphy seconded **that the Township Board meet in closed session for the purpose of trial or settlement strategy in connection with specific pending litigation 15.268 Sec. 8(e).**
Ayes: L. Weaire, C. Doughty, M. Slaton, D. Hawk, P. Michel, T. Murphy
Nays: A. Bollin
Motion carried.

The Board went into closed executive session at 8:02 P.M.
The Board returned to open session at 9:27 P.M.

The BTBT recessed until 9:40 P.M.

AWARD OF CONTRACT – East Grand River Sidewalk Construction, Phase 2, Fonson Company Inc.
Manager Vick provided overview of the bidding process; summary of bids; and OHM's recommendation to award the contract to Fonson. R. Gronevelt, OHM, responded to questions regarding the opinion of probable cost, contingencies, pathway widths and materials, confirmed that contractor payments will coincide with township policies and the bid was still good.
T. Murphy moved and C. Doughty seconded **to accept the recommendation of OHM dated May 9, 2016 for construction of the East Grand River sidewalk/pathway Phase 2 and award the contract to Fonson Company Inc. based upon their submitted unit prices identified on the 05-05-2016 bid tabulation and authorize the Supervisor and Clerk to execute the contract on behalf of the Township.**
Ayes: P. Michel, A. Bollin, D. Hawk, C. Doughty, L. Weaire, T. Murphy
Nays: M. Slaton
Motion carried.

ACCEPTANCE OF PROPOSAL – East Grand River Sidewalk, Phase 2 Construction Engineering, Contract Administration, Construction Staking & Materials Testing – OHM
Manager Vick provided an overview of the proposal and R. Gronevelt, OHM Engineer Consultant Representative, answered questions from the BTBT.
A. Bollin moved and C. Doughty seconded **to accept the proposal from OHM dated July 12, 2016 for construction engineering, contract administration, construction staking (layout) and material testing services related to the second phase of the East Grand River sidewalk/pathway project for a cost not-to-exceed $82,000.**
Ayes: L. Weaire, C. Doughty, D. Hawk, A. Bollin, P. Michel, T. Murphy
Nays: M. Slaton
Motion carried.

RELOCATION OF PRECINCT – Precinct 7 (Effective Date – November 2016)
Clerk Bollin summarized the process and need to relocate the Precinct 7 polling location (from Farms Middle School (Hartland Consolidated School District) to St. Mary Magdalen (SMM) Church at 2201 S Old US 23). She provided overview of current polling location constraints, the benefits of relocating to SMM, and anticipated costs associated with the move estimated at approximately $1,000 to $2,000 for new voter identification cards and signage.
P. Michel moved and C. Doughty seconded **to approve the relocation of Brighton Township Precinct 7 from Farms Middle School to Saint Mary Magdalen Church (SMM) located at 2201 S Old US 23 effective**

November 1, 2016 and hereby authorize the Clerk to notify the voters and publish notice(s) as recommended and directing the budget amendment be prepared for approval at the next meeting.
Ayes: P. Michel, A. Bollin, D. Hawk, M. Slaton, C. Doughty, L. Weaire, T. Murphy
Nays: None.
Motion carried.

SELCRA – FY' 2015-16 Participation Settlement
Manager Vick provided overview of Brighton Townships' share of the balance to cover the shortfall towards the settlement of SELCRA's previous fiscal year. Discussion included what SELCRA will look like moving forward; status of Joint Use Agreement with Brighton Area Schools and request by Board members to review the Agreement; future $ requests will require Board approval and clarification that all member communities that were active in the previous SELCRA fiscal year were responsible for the shortfall.
A. Bollin moved and D. Hawk seconded **to approve the payment of $5,890 to SELCRA which represents Brighton Township's proportionate share of the SELCRA FY' 15-16 shortfall balance and direct a hand check be prepared.**
Ayes: L. Weaire, C. Doughty, M. Slaton, D. Hawk, A. Bollin, P. Michel, T. Murphy
Nays: None.
Motion carried.

AUTHORIZATION TO PURCHASE – Grinder Stations, Dubois-Cooper
Manager Vick summarized the request confirming it coincides with the Asset Management Plan and will be included in the CMMS.
A. Bollin moved and L. Weaire seconded **to accept the unit pricing submitted by Dubois-Cooper dated June 27, 2016 from Dubois-Cooper for the purchase of grinder stations and authorize the Manager to make said purchase in the amount not-to-exceed $38,090.**
Ayes: L. Weaire, C. Doughty, M. Slaton, D. Hawk, A. Bollin, P. Michel, T. Murphy
Nays: None.
Motion carried.

APPOINTMENT - Planning Commission
Supervisor Murphy summarized his recommendation to appoint Larry Herzinger to the Planning Commission to fulfill a vacancy for a term expiring December 31, 2017.
A. Bollin moved and P. Michel seconded **to accept the Supervisor's recommendation to appoint Larry Herzinger to the Planning Commission to fill a vacancy with the appointment expiring December 31, 2017.**
Motion carried.

DISCUSSION – Landscaping Design and Ground Sign Concepts
K. Mathews, Township Planner, and J. Smith, PEA, provided overview of the proposed designs and requested Board input. Discussion included the design called for specially chosen plant species that would be site-friendly and accent the building. Proposed design also calls for some site clean-up (light pole painting, removal of rust stains, tree trimming, etc.) and updated sign. Discussion ensued on the proposed sign design concepts with Design B being the preferred sign but that an alternative sign design be provided that includes the top of Design C on Design B sign for consideration at next meeting. Additional tree trimming and backyard clean-up and deer resistant plant species will be included in the bids as discussed.

REPORTS AND CORRESPONDENCE
REPORTS
Zoning Board of Appeals Regular Meeting Minutes – April 27, 2016
Election Commission Meeting Minutes – February 16, 2016
Livingston Community Water Authority Regular Meeting Minutes – May 18, 2016
P. Michel – SELCRA update including adoption of revised Articles of Incorporation, approved Memorandum of Understanding submitted to Brighton Area Schools for approval, Green Oak and Brighton Township are the remaining municipalities, process hiring of a new director, Skate Park may be repurposed through partnership with St. Pat's.
D. Hawk – ZBA update.

M. Slaton – Utilities Committee pending clarification. Planning Commission update included approval of Blockade special land use approval and site plan conditions; update on Pleasant Valley culvert; stop sign request at Burson and Leland.
L. Weaire – BAFA update including request for millage increase; campaign update; staffing level with 75 paid on-call fire fighters, Fire Academy beginning in the fall. Discussion included whether BAFA would consider instituting a retention requirement upon receiving training.
T. Murphy – SELCRA update including the service model will be different moving forward: more community driven.

DEPARTMENTS
Revenue & Expenditure Report – Fourth Quarter, FY' 2015-2016
Infrastructure Alternatives, Inc. Monthly Operating Report – June 2016
Brighton Area Fire Authority Firestat Report – May 2016

MANAGER –
Provided a brief update of the infiltration repair at the manhole and provided clarification on information recently being distributed.

CORRESPONDENCE
2016 Water Quality Report – Livingston Community Water Authority

CALL TO THE PUBLIC
None.

ADJOURNMENT
P. Michel moved and A. Bollin seconded to adjourn. Motion carried.

The meeting adjourned at 11:21 P.M.

Respectfully submitted,

Ann M. Bollin, CMC, CMMC, Clerk

Thomas E. Murphy, Supervisor

BRIGHTON TOWNSHIP

8/15/2016

ACCOUNTS PAYABLE

ACCOUNTS PAYABLE:

GENERAL FUND	$125,203.54
LIQUOR LAW	$138.88
SEWER O & M	$78,672.41
T & A- DOGS	$375.00
CONSTRUCTION ESCROW	$4,093.00
CONSTRUCTION ESCROW LAKE TRUST/BT	$600.00
STREETLIGHTS	$1,500.94
MUNICIPAL REFUSE- SAD-Woodland Airway	$4,196.40
AQUATICS- Woodland Lk	$6,958.91

TOTAL ACCOUNTS PAYABLE TO APPROVE **$221,739.08**

VENDOR APPROVAL SUMMARY REPORT
BOT 8-15-16

Date: 08/11/2016
Time: 11:57am
Page: 1

CHARTER TOWNSHIP OF BRIGHTON

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ADVANCED UNDERGROUND	ADVANCED	MANHOLE REPAIR US 23	2,490.00	0.00
KELLY MARIE ALBERT	ALBERT	AUGUST 2- PRIMARY ELECTION	94.00	0.00
AMEC FOSTER WHEELER	AMEC	COLLETT DUMP MONITORING	7,937.18	0.00
ANGEL CLEANING COMPANY LLC	ANGEL	CLEANING SERVICE	624.00	0.00
APPLIED IMAGING	APPLIED	COPIER METER/MAINTENANCE	244.19	0.00
AQUA-WEED CONTROL, INC.	AQUA	SAD- OWL TREATMENT #4	6,950.00	0.00
AQUIONICS, INC	AQUIONICS	ARC TUBE, QUARTZ SLEEVE,	1,840.34	0.00
ARBOR SPRINGS WATER CO.,INC.	ARBOR SP	SUPPLIES	38.00	0.00
B & B FINANCIAL ENTERPRISES	B & B FINA	REFUND- ADDRESSING- DUPLICATE	10.00	0.00
CARA MARIE BARES	BARES	AUGUST 2- PRIMARY ELECTION	182.00	0.00
BEARING SERVICE, INC	BEARING	BALL BEARINGS- GRINDERS	585.00	0.00
JEAN BECKER	BECKER	AUGUST 2- PRIMARY ELECTION	267.00	0.00
IRENE BESANCON	BESANCON	AUGUST 2- PRIMARY ELECTION	267.00	0.00
JAMES BESANCON	BESANCON/	AUGUST 2- PRIMARY ELECTION	190.00	0.00
BIOTECH AGRONOMICS INC	BIOTECH	SLUDGE HAULING & TESTING- WWTP	22,915.00	0.00
BLUE CROSS BLUE SHIELD OF MI	BCBS	BLUE CROSS INSURANCE	0.00	11,860.83
BARBARA BREVIK	BREVIK	AUGUST 2- PRIMARY ELECTION	126.50	0.00
BRIGHTON ANALYTICAL INC	BRIGHTON A	WATER TESTING- COLLETT DUMP	1,875.00	0.00
BRIGHTON AREA FIRE AUTHORITY	FIRE AUTH	PRIMARY ELECTION SET-UP-TEAR	277.95	0.00
BRIGHTON TOWNSHIP	BRIGHTON T	DOG LICENSE FEES- JULY	513.50	0.00
BS&A SOFTWARE, INC	BS & A	ANNUAL MAINT- ANIMAL,MY GOV,	5,178.00	0.00
SUSAN BURKHART	BURKHART	AUGUST 2 -PRIMARY ELECTION	173.00	0.00
JILL CAMPBELL	CAMPBEL	MILEAGE	16.20	0.00
CARTRIDGE WORLD- BRIGHTON	CARTRIDGE	HP TONERS	275.98	0.00
CHET'S RENT-ALL	CHET'S	HOSE RENTAL COLLECTION SYSTEM	119.10	0.00
JOHN COGLEY	COGLEY	BOR PER DIEM 7-20-16	105.00	0.00
COMCAST	COMCAST	INTERNET/ CABLE	0.00	221.40
CONSUMERS ENERGY	CONSUMERS	UTILITIES	0.00	47.04
ROSE CZAJKA	CZAJKA	AUGUST 2 -PRIMARY ELECTION	260.00	0.00
D & H AUTO	D & H	ELECTION TRUCK RENTAL	0.00	100.00
ANTHONY DANIEL	DANIEL/A	AUGUST 2 -PRIMARY ELECTION	187.00	0.00
PHYLLIS J. DANIEL	DANIEL	AUGUST 2 -PRIMARY ELECTION	187.00	0.00
FARIAL DICKOW	DICKOW	AUGUST 2 -PRIMARY ELECTION	192.50	0.00
ROBERT DICKOW	DICKOW/R	AUGUST 2 -PRIMARY ELECTION	192.50	0.00
BRUCE & JULIE DIETZ	DIETZ/BRUC	JULY MSP RENT	0.00	11,457.00
DARLENE ANN DOCKERY	DOCKERY	AUGUST 2 -PRIMARY ELECTION	176.00	0.00
DTE	DTE	UTILITIES	458.32	3,747.68
DTE ENERGY	DTE ENERGY	UTILITIES WWTP	0.00	7,080.49
DUBOIS-COOPER ASSOCIATES	DUBOIS	SENTRY SIMPLEX PANEL- 5	1,177.20	0.00
DUNCAN DISPOSAL	DUNCAN	RUBBISH REMOVAL TWSP HALL	4,346.40	0.00
ANGIE DUTCHER	DUTCHER/A	AUGUST 2- PRIMARY ELECTION	190.00	0.00
DIANA DUTCHER	DUTCHER	AUGUST 2- PRIMARY ELECTION	237.00	0.00
ZACH DYBA	DYBA	MILEAGE/EDUCATION EXPENSES	152.32	0.00
DYKEMA GOSSETT PLLC	DYKEMA	LEGAL SERVICES	6,413.00	0.00
MONIQUE ELPHINSTONE	ELPHINS	AUGUST 2- PRIMARY ELECTION	165.00	0.00
TAMARA EVANS	EVANS/TAMA	AUGUST 2 -PRIMARY ELECTION	126.50	0.00
JESSICA FAIRCHILD	FAIRCHILD	AUGUST 2- PRIMARY ELECTION	96.25	0.00
CHARLES FLYNN	FLYNN	AUGUST 2- PRIMARY ELECTION	267.00	0.00
DANIELLE FLYNN	FLYNN/D	AUGUST 2- PRIMARY ELECTION	267.00	0.00
FONSON COMPANY, INC	FONSON	RELOCATE GRINDER 9206 NRID	4,500.00	0.00
FOSTER, SWIFT, COLLINS & SMITH	FOSTER	LEGAL SERVICES- COLLETT DUMP	476.00	0.00
GLORIA FROH	FRÓH	AUGUST 2- PRIMARY ELECTION	148.50	0.00
ROXANNE GARBER	GARBER	AUGUST 2- PRIMARY ELECTION	260.00	0.00
GREG GIERLACK	GIERLACK	REIMBURSEMENT FOR DAMAGE	480.00	0.00
FRANK GRAPENTIEN	GRAPEN	BOR PER DIEM 7-20-16	105.00	0.00
GRAPHIC SCIENCES, INC	GRAPHIC	DOCUMENT SCANNING PROJECT	2,283.24	0.00
GREAT LAKES ACE	ACE	PAINT-WWTP SUPPLIES	72.93	0.00
GREEN OAK TOWNSHIP	GREEN OA	SUMMER DEFERMENT AD- PRESS &	15.00	0.00
GUARDIAN ALARM	GUARDIAN	SECURITY ALARM	45.96	0.00
TIM HAPP	HAPP	SAD-REIMBURSE COPIES- GENERAL	8.91	0.00
HARRIS & LITERSKI	HARRIS &	LEGAL SERVICES- JUNE	2,223.25	0.00
KAREN HESTER	HESTER	AUGUST 2 -PRIMARY ELECTION	192.50	0.00
HOME DEPOT CREDIT SERVICES	HOME DEPOT	CLEANING SUPPLIES	87.84	0.00
HURON CLINTON METROPARKS	HURON CLIN	REFUND ZBA APP FEE LESS 20%	920.00	0.00
INFRASTRUCTURE ALTERNATIVES,	INFRASTRUC	O & M WWTP AUGUST 2016	18,907.17	0.00
SUSAN L. JACOBSON	JACOBSON/S	AUGUST 2- PRIMARY ELECTION	273.00	0.00
JETT PUMP & VALVE, LLC	JETT	REPLACEMENT CORE UNIT	538.00	0.00

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
JOHN HANCOCK	JOHN HANCO	QUARTERLY PENSION FEES	45.00	0.00
KATLYN JOHNSON	JOHNSON K	AUGUST 2 -PRIMARY ELECTION	93.50	0.00
PAIGE JOHNSON	JOHNSON/P	AUGUST 2 -PRIMARY ELECTION	192.50	0.00
RICHARD JOHNSON	JOHNSON/RI	AUGUST 2- PRIMARY ELECTION	187.00	0.00
THOMAS JOHNSON	JOHNSON/TH	AUGUST 2 -PRIMARY ELECTION	173.00	0.00
ALLAN KEMP	KEMP	AUGUST 2 -PRIMARY ELECTION	173.00	0.00
SANDRA KEMP	KEMP/S	AUGUST 2 -PRIMARY ELECTION	173.00	0.00
KENDALL ELECTRIC	KENDALL	PUMP STATION BATTERIES	0.00	491.40
KENNEDY INDUSTRIES	KENNEDY	FIELD SERVICE- STATION #6	494.00	0.00
BARBARA KILBOURN	KILBOURN/B	AUGUST 2- PRIMARY ELECTION	121.00	0.00
ARTHUR KLASSEN	KLASSEN	AUGUST 2- PRIMARY ELECTION	187.00	0.00
KATHLEEN KLASSEN	KLASSEN/K	AUGUST 2- PRIMARY ELECTION	254.00	0.00
KONICA MINOLTA ALBIN	KONICA	COPIER METER/MAINTENANCE	36.92	0.00
KIMBERLY KOSIN	KOSIN	AUGUST 2 -PRIMARY ELECTION	195.00	0.00
JAMES KRONK	KRONK	AUGUST 2- PRIMARY ELECTION	198.00	0.00
MARIE KUYKENDALL	KUYKENDALL	AUGUST 2- PRIMARY ELECTION	118.25	0.00
MARY ILENE LABALLISTER	LABALLISTE	AUGUST 2- PRIMARY ELECTION	227.50	0.00
LAKESIDE SERVICE CO, INC.	LAKESIDE	A/C SERVICE CALL/FREON/REPAIR	518.00	0.00
BRENDA LAWRENCE	LAWRENCE/B	AUGUST 2- PRIMARY ELECTION	250.25	0.00
LEGALSHIELD	PRE-PAID L	IDENTITY THEFT INS	64.75	0.00
LAURA LYNN LESPERANCE	LESPERANCE	AUGUST 2 -PRIMARY ELECTION	121.00	0.00
LINCOLN NATIONAL LIFE INS CO	LINCOLN	DISABILITY INSUURANCE	0.00	794.47
LIVINGSTON COUNTY ASSESSORS	LIV CTY AS	MAAO COURSE	0.00	250.00
LIVINGSTON COUNTY DRAIN COMMIS	LIV CTY DR	GRADING PERMIT US 23 WATER	600.00	0.00
LIVINGSTON COUNTY TREASURER	LIV CTY TR	CHARGEBACK	412.16	0.00
LIVINGSTON CTY PRESS & ARGUS	GANNET	LEGAL NOTICES	4,300.00	0.00
JACK LONGBERRY	LONGBERRY	AUGUST 2- PRIMARY ELECTION	93.50	0.00
LINDA KAREN LONGBERRY	LONGBERRY/	AUGUST 2- PRIMARY ELECTION	93.50	0.00
MARGARET ANN MAAS	MAAS	AUGUST 2- PRIMARY ELECTION	126.50	0.00
EVELYN MALLOY	MALLOY	AUGUST 2 -PRIMARY ELECTION	250.00	0.00
MARCO'S PIZZA	MARCO'S	ELECTION FOOD	0.00	586.50
MASTER MEDIA SUPPLY	MASTER MED	SUPPLIES- PAPER	209.94	0.00
JEAN MAYER	MAYER	AUGUST 2- PRIMARY ELECTION	193.00	0.00
LEO MAYER	MAYER/LEO	AUGUST 2- PRIMARY ELECTION	193.00	0.00
IRWIN MCAULEY	MCAULEY/I	AUGUST 2- PRIMARY ELECTION	215.00	0.00
MICHELE MENCIA-LAWRENCE	MENCIA-LAW	AUGUST 2- PRIMARY ELECTION	227.50	0.00
MICHIGAN CHLORIDE SALES LLC	MICHIGAN C	DUST CONTROL	15,006.92	0.00
MICHIGAN PUMP SALES	MI PUMP	IDENTIFY & REPAIR ISSUES	500.00	0.00
MICHAEL MIGDAL	MIGDAL	REFUND - BLDG RESERVATION	50.00	0.00
NANCY MITTS	MITTS	AUGUST 2- PRIMARY ELECTION	148.50	0.00
MUNICIPAL CODE CORPORATION	MUNICIPAL	ANNUAL WEB HOSTING 7/16 - 6/17	800.00	0.00
HARRY MUSZYNSKI	MUSZYNSKI	AUGUST 2 -PRIMARY ELECTION	273.00	0.00
MARY LOUISE NAGY	NAGY	AUGUST 2- PRIMARY ELECTION	121.00	0.00
MARY NALEPKA	NALEPKA	AUGUST 2- PRIMARY ELECTION	193.00	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	SEWER FLOW ANALYSIS-	15,070.25	0.00
ORKIN	ORKIN	EXTERMINATOR	79.61	0.00
PAETEC	PAETEC	TELEPHONE	0.00	686.87
SONIA PARMLEY	PARMLEY	AUGUST 2 -PRIMARY ELECTION	187.00	0.00
PEA CORPORATE OFFICE	PEA	PROF SERVICES- LANDSCAPING	451.00	0.00
FREDERICK PEGAN	PEGAN	AUGUST 2 -PRIMARY ELECTION	273.00	0.00
PETTY CASH	PETTY CASH	REPLENISH PETTY CASH	294.31	0.00
PFEFFER HANNIFORD PALKA, PC	PFEFFER	AUDIT SERVICES 2015-2016	24,000.00	0.00
JOELLEN MULLEN PISARCZYK	PISARCZYK	AUGUST 2- PRIMARY ELECTION	88.00	0.00
PITNEY BOWES	PITNEY BO	POSTAGE METER LEASE	405.63	0.00
PLANNING & ZONING CENTER, INC.	PLANNING	PLANNING & ZONING NEWS	400.00	0.00
JUDITH PLUMLEY	PLUMLEY	AUGUST 2- PRIMARY ELECTION	91.00	0.00
KATHLENE MAVIS POOLE	POOLE	AUGUST 2 -PRIMARY ELECTION	121.00	0.00
HARRY E. PRINE	PRINE	AUGUST 2 -PRIMARY ELECTION	127.00	0.00
LOUISE PRINE	PRIN	AUGUST 2 -PRIMARY ELECTION	127.00	0.00
QUILL CORPORATION	QUILL	SUPPLIES	251.92	0.00
REGISTER OF DEEDS	REGISTER	RECORD SEWER EASEMENT	129.00	0.00
BONNIE RIUTTA	RIUTTA/B	AUGUST 2 -PRIMARY ELECTION	126.50	0.00
MELINDA RODABAUGH-KINSEY	RODABAUGH	AUGUST 2 -PRIMARY ELECTION	250.00	0.00
ELIZABETH A SAMPLES	SAMPLES/E	AUGUST 2 -PRIMARY ELECTION	195.00	0.00
ROBERT SAMPLES	SAMPLES/R	AUGUST 2 -PRIMARY ELECTION	195.00	0.00
DEBORAH JEAN SCHARP	SCHARP	AUGUST 2- PRIMARY ELECTION	99.00	0.00
CAROL SCHRAUDT	SCHRAUDT	AUGUST 2- PRIMARY ELECTION	148.50	0.00

CHARTER TOWNSHIP OF BRIGHTON

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
SHRED-IT USA LLC	SHRED-IT	OFF SITE PURGE RECORDS	225.75	0.00
SOUTHEASTERN LIVINGSTON COUNTY	SELCRA	2015-2016 SHORTFALL	0.00	5,890.00
STANDARD INSURANCE CO.	STANDARD I	LIFE INSURANCE	0.00	267.97
STATE OF MICHIGAN	CODES	ANNUAL ELEVATOR PERMIT	180.00	0.00
STATE SOFT WATER LLC	STATE SOFT	WATER SOFTENER	70.00	0.00
CHERYL S. STECEWICZ	STECEWICZ	AUGUST 2- PRIMARY ELECTION	192.50	0.00
ROBERT STECEWICZ	STECEWICZ/	AUGUST 2- PRIMARY ELECTION	242.00	0.00
JEFFREY STINEDURF	STINEDURF	BOR PER DIEM 7-20-16	105.00	0.00
PATTY TRUHN	TRUHN	AUGUST 2- PRIMARY ELECTION	190.00	0.00
UIS SCADA, INC	UIS	REPAIR UV VALVE/ REPROGRAM	2,594.50	0.00
USPS POSTAGE BY PHONE	USPS	POSTAGE	2,000.00	0.00
VALLEY CITY LINEN, INC	VALLEY	FLOOR MATS	100.25	0.00
VERIZON WIRELESS	VERIZON	TELEPHONE	117.14	0.00
COURNEY SHEA VIACHES	VIACHE	AUGUST 2- PRIMARY ELECTION	104.50	0.00
LYNNE VIACHES	VIACHES	AUGUST 2- PRIMARY ELECTION	273.00	0.00
CARL VOLK	VOLK	AUGUST 2- PRIMARY ELECTION	198.00	0.00
JUDITH VOLK	VOLK/JUDIT	AUGUST 2- PRIMARY ELECTION	198.00	0.00
RENEE WAGNER	WAGNER/REN	AUGUST 2 -PRIMARY ELECTION	260.00	0.00
BERNADINE WALKER	WALKER	AUGUST 2- PRIMARY ELECTION	198.00	0.00
ARMENE WALSH	WALSH/A	AUGUST 2 -PRIMARY ELECTION	88.00	0.00
WEX BANK	EXXON	FUEL	0.00	59.65
		Grand Total:	178,197.78	43,541.30

INVOICE APPROVAL LIST BY FUND
BOT 8-15-16

Date: 08/10/2016
Time: 2:59pm
Page: 1

CHARTER TOWNSHIP OF BRIGHTON

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept:						
101-000-084.042	DUE F H/L	LIVINGSTON CTY PRESS & ARGUS	28856		08/15/2016	2,680.00
		LEGAL NOTICES		66095069		
101-000-609.000	PLAN FEES	HURON CLINTON METROPARKS	28830		08/15/2016	920.00
		REFUND ZBA APP FEE LESS 20%		44741		
101-000-625.000	ADDRESSING	B & B FINANCIAL ENTERPRISES	28780		08/15/2016	10.00
		REFUND- ADDRESSING- DUPLICATE		44897		
101-000-668.000	RENT- MEET	MICHAEL MIGDAL	28869		08/15/2016	50.00
		REFUND - BLDG RESERVATION		44767		
				Total		3,660.00
Dept: LEGISLATIVE-TWSP BOARD						
101-101-717.000	LIFE INS	STANDARD INSURANCE CO.	28764		07/27/2016	15.33
		LIFE INSURANCE		44740		
101-101-900.000	PRNT/PUBL	LIVINGSTON CTY PRESS & ARGUS	28856		08/15/2016	1,170.00
		LEGAL NOTICES		66095069		
101-101-900.100	ORDIN CODE	MUNICIPAL CODE CORPORATION	28871		08/15/2016	800.00
		ANNUAL WEB HOSTING 7/16 - 6/17		000272883		
				Total LEGISLATIVE-TWSP BOARD		1,985.33
Dept: SUPERVISOR						
101-171-717.000	LIFE INS	STANDARD INSURANCE CO.	28764		07/27/2016	5.38
		LIFE INSURANCE		44740		
101-171-718.100	PENSION FE	JOHN HANCOCK	28834		08/15/2016	45.00
		QUARTERLY PENSION FEES		44735		
101-171-727.000	SUPPLIES	PETTY CASH	28882		08/15/2016	10.00
		REPLENISH PETTY CASH		44876		
				Total SUPERVISOR		60.38
Dept: ADMINISTRATION-MANAGER						
101-172-716.000	HOSP INS	BLUE CROSS BLUE SHIELD OF MI	28758		07/20/2016	351.63
		BLUE CROSS INSURANCE		44717		
101-172-717.000	LIFE INS	STANDARD INSURANCE CO.	28764		07/27/2016	55.90
		LIFE INSURANCE		44740		
101-172-719.000	DISABILITY	LINCOLN NATIONAL LIFE INS CO	28756		07/20/2016	261.22
		DISABILITY INSUURANCE		44715		
101-172-873.000	MILES/TRAV	ZACH DYBA	28809		08/15/2016	152.32
		MILEAGE/EDUCATION EXPENSES		44785		
				Total ADMINISTRATION-MANAGER		821.07
Dept: ELECTIONS						
101-191-714.000	ELEC WORK	SUSAN BURKHART	28793		08/15/2016	173.00
		AUGUST 2 -PRIMARY ELECTION		44796		

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: ELECTIONS						
101-191-714.000	ELEC WORK	THOMAS JOHNSON	28838		08/15/2016	173.00
		AUGUST 2 -PRIMARY ELECTION		44797		
101-191-714.000	ELEC WORK	ALLAN KEMP	28839		08/15/2016	173.00
		AUGUST 2 -PRIMARY ELECTION		44798		
101-191-714.000	ELEC WORK	SANDRA KEMP	28840		08/15/2016	173.00
		AUGUST 2 -PRIMARY ELECTION		44799		
101-191-714.000	ELEC WORK	EVELYN MALLOY	28860		08/15/2016	250.00
		AUGUST 2 -PRIMARY ELECTION		44800		
101-191-714.000	ELEC WORK	MELINDA RODABAUGH-KINSEY	28895		08/15/2016	250.00
		AUGUST 2 -PRIMARY ELECTION		44801		
101-191-714.000	ELEC WORK	ANTHONY DANIEL	28799		08/02/2016	187.00
		AUGUST 2 -PRIMARY ELECTION		44802		
101-191-714.000	ELEC WORK	PHYLLIS J. DANIEL	28800		08/15/2016	187.00
		AUGUST 2 -PRIMARY ELECTION		44803		
101-191-714.000	ELEC WORK	LAURA LYNN LESPERANCE	28853		08/15/2016	121.00
		AUGUST 2 -PRIMARY ELECTION		44804		
101-191-714.000	ELEC WORK	SONIA PARMLEY	28879		08/15/2016	187.00
		AUGUST 2 -PRIMARY ELECTION		44805		
101-191-714.000	ELEC WORK	KATHLENE MAVIS POOLE	28888		08/15/2016	121.00
		AUGUST 2 -PRIMARY ELECTION		44806		
101-191-714.000	ELEC WORK	ARMENE WALSH	28917		08/15/2016	88.00
		AUGUST 2 -PRIMARY ELECTION		44807		
101-191-714.000	ELEC WORK	ROSE CZAJKA	28798		08/15/2016	260.00
		AUGUST 2 -PRIMARY ELECTION		44808		
101-191-714.000	ELEC WORK	RENEE WAGNER	28915		08/15/2016	260.00
		AUGUST 2 -PRIMARY ELECTION		44809		
101-191-714.000	ELEC WORK	FARIAL DICKOW	28801		08/15/2016	192.50
		AUGUST 2 -PRIMARY ELECTION		44810		
101-191-714.000	ELEC WORK	ROBERT DICKOW	28802		08/15/2016	192.50
		AUGUST 2 -PRIMARY ELECTION		44811		
101-191-714.000	ELEC WORK	DARLENE ANN DOCKERY	28803		08/15/2016	176.00
		AUGUST 2 -PRIMARY ELECTION		44812		
101-191-714.000	ELEC WORK	TAMARA EVANS	28812		08/15/2016	126.50
		AUGUST 2 -PRIMARY ELECTION		44813		
101-191-714.000	ELEC WORK	KAREN HESTER	28828		08/15/2016	192.50
		AUGUST 2 -PRIMARY ELECTION		44814		
101-191-714.000	ELEC WORK	KATLYN JOHNSON	28835		08/15/2016	93.50
		AUGUST 2 -PRIMARY ELECTION		44815		
101-191-714.000	ELEC WORK	PAIGE JOHNSON	28836		08/15/2016	192.50
		AUGUST 2 -PRIMARY ELECTION		44816		
101-191-714.000	ELEC WORK	BONNIE RIUTTA	28894		08/15/2016	126.50
		AUGUST 2 -PRIMARY ELECTION		44817		

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: ELECTIONS						
101-191-714.000	ELEC WORK	ROBERT SAMPLES	28897		08/15/2016	195.00
		AUGUST 2 -PRIMARY ELECTION		44818		
101-191-714.000	ELEC WORK	ELIZABETH A SAMPLES	28896		08/15/2016	195.00
		AUGUST 2 -PRIMARY ELECTION		44819		
101-191-714.000	ELEC WORK	LOUISE PRINE	28890		08/15/2016	127.00
		AUGUST 2 -PRIMARY ELECTION		44820		
101-191-714.000	ELEC WORK	HARRY E. PRINE	28889		08/15/2016	127.00
		AUGUST 2 -PRIMARY ELECTION		44821		
101-191-714.000	ELEC WORK	KIMBERLY KOSIN	28846		08/15/2016	195.00
		AUGUST 2 -PRIMARY ELECTION		44822		
101-191-714.000	ELEC WORK	FREDERICK PEGAN	28881		08/15/2016	273.00
		AUGUST 2 -PRIMARY ELECTION		44823		
101-191-714.000	ELEC WORK	HARRY MUSZYNSKI	28872		08/15/2016	273.00
		AUGUST 2 -PRIMARY ELECTION		44824		
101-191-714.000	ELEC WORK	CAROL SCHRAUDT	28899		08/15/2016	148.50
		AUGUST 2- PRIMARY ELECTION		44825		
101-191-714.000	ELEC WORK	MARIE KUYKENDALL	28848		08/15/2016	118.25
		AUGUST 2- PRIMARY ELECTION		44826		
101-191-714.000	ELEC WORK	RICHARD JOHNSON	28837		08/15/2016	187.00
		AUGUST 2- PRIMARY ELECTION		44827		
101-191-714.000	ELEC WORK	GLORIA FROH	28818		08/15/2016	148.50
		AUGUST 2- PRIMARY ELECTION		44828		
101-191-714.000	ELEC WORK	JESSICA FAIRCHILD	28813		08/15/2016	96.25
		AUGUST 2- PRIMARY ELECTION		44829		
101-191-714.000	ELEC WORK	MONIQUE ELPHINSTONE	28811		08/15/2016	165.00
		AUGUST 2- PRIMARY ELECTION		44830		
101-191-714.000	ELEC WORK	MICHELE MENCIA-LAWRENCE	28865		08/15/2016	227.50
		AUGUST 2- PRIMARY ELECTION		44831		
101-191-714.000	ELEC WORK	BRENDA LAWRENCE	28851		08/15/2016	250.25
		AUGUST 2- PRIMARY ELECTION		44832		
101-191-714.000	ELEC WORK	ROBERT STECEWICZ	28904		08/15/2016	242.00
		AUGUST 2- PRIMARY ELECTION		44835		
101-191-714.000	ELEC WORK	CHERYL S. STECEWICZ	28903		08/15/2016	192.50
		AUGUST 2- PRIMARY ELECTION		44834		
101-191-714.000	ELEC WORK	NANCY MITTS	28870		08/15/2016	148.50
		AUGUST 2- PRIMARY ELECTION		44836		
101-191-714.000	ELEC WORK	MARGARET ANN MAAS	28859		08/15/2016	126.50
		AUGUST 2- PRIMARY ELECTION		44837		
101-191-714.000	ELEC WORK	LINDA KAREN LONGBERRY	28858		08/15/2016	93.50
		AUGUST 2- PRIMARY ELECTION		44838		
101-191-714.000	ELEC WORK	JACK LONGBERRY	28857		08/15/2016	93.50
		AUGUST 2- PRIMARY ELECTION		44839		

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: ELECTIONS						
101-191-714.000	ELEC WORK	BARBARA BREVIK	28787		08/15/2016	126.50
		AUGUST 2- PRIMARY ELECTION		44840		
101-191-714.000	ELEC WORK	MARY ILENE LABALLISTER	28849		08/15/2016	227.50
		AUGUST 2- PRIMARY ELECTION		44841		
101-191-714.000	ELEC WORK	PATTY TRUHN	28906		08/15/2016	190.00
		AUGUST 2- PRIMARY ELECTION		44842		
101-191-714.000	ELEC WORK	ROXANNE GARBER	28819		08/15/2016	260.00
		AUGUST 2- PRIMARY ELECTION		44843		
101-191-714.000	ELEC WORK	JUDITH PLUMLEY	28887		08/15/2016	91.00
		AUGUST 2- PRIMARY ELECTION		44844		
101-191-714.000	ELEC WORK	MARY NALEPKA	28874		08/15/2016	193.00
		AUGUST 2- PRIMARY ELECTION		44845		
101-191-714.000	ELEC WORK	JAMES BESANCON	28785		08/15/2016	190.00
		AUGUST 2- PRIMARY ELECTION		44846		
101-191-714.000	ELEC WORK	IRENE BESANCON	28784		08/15/2016	267.00
		AUGUST 2- PRIMARY ELECTION		44847		
101-191-714.000	ELEC WORK	JEAN BECKER	28783		08/15/2016	267.00
		AUGUST 2- PRIMARY ELECTION		44848		
101-191-714.000	ELEC WORK	JOELLEN MULLEN PISARCZYK	28884		08/15/2016	88.00
		AUGUST 2- PRIMARY ELECTION		44849		
101-191-714.000	ELEC WORK	MARY LOUISE NAGY	28873		08/15/2016	121.00
		AUGUST 2- PRIMARY ELECTION		44850		
101-191-714.000	ELEC WORK	ARTHUR KLASSEN	28843		08/15/2016	187.00
		AUGUST 2- PRIMARY ELECTION		44851		
101-191-714.000	ELEC WORK	ANGIE DUTCHER	28807		08/15/2016	190.00
		AUGUST 2- PRIMARY ELECTION		44852		
101-191-714.000	ELEC WORK	CARA MARIE BARES	28781		08/15/2016	182.00
		AUGUST 2- PRIMARY ELECTION		44853		
101-191-714.000	ELEC WORK	KELLY MARIE ALBERT	28773		08/15/2016	94.00
		AUGUST 2- PRIMARY ELECTION		44854		
101-191-714.000	ELEC WORK	KATHLEEN KLASSEN	28844		08/15/2016	254.00
		AUGUST 2- PRIMARY ELECTION		44855		
101-191-714.000	ELEC WORK	DIANA DUTCHER	28808		08/15/2016	237.00
		AUGUST 2- PRIMARY ELECTION		44856		
101-191-714.000	ELEC WORK	BERNADINE WALKER	28916		08/15/2016	198.00
		AUGUST 2- PRIMARY ELECTION		44857		
101-191-714.000	ELEC WORK	JUDITH VOLK	28914		08/15/2016	198.00
		AUGUST 2- PRIMARY ELECTION		44858		
101-191-714.000	ELEC WORK	CARL VOLK	28913		08/15/2016	198.00
		AUGUST 2- PRIMARY ELECTION		44859		
101-191-714.000	ELEC WORK	COURNEY SHEA VIACHES	28911		08/15/2016	104.50
		AUGUST 2- PRIMARY ELECTION		44860		

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: ELECTIONS						
101-191-714.000	ELEC WORK	DEBORAH JEAN SCHARP	28898		08/15/2016	99.00
		AUGUST 2- PRIMARY ELECTION		44861		
101-191-714.000	ELEC WORK	LYNNE VIACHES	28912		08/15/2016	273.00
		AUGUST 2- PRIMARY ELECTION		44862		
101-191-714.000	ELEC WORK	SUSAN L. JACOBSON	28832		08/15/2016	273.00
		AUGUST 2- PRIMARY ELECTION		44863		
101-191-714.000	ELEC WORK	IRWIN MCAULEY	28864		08/15/2016	215.00
		AUGUST 2- PRIMARY ELECTION		44864		
101-191-714.000	ELEC WORK	LEO MAYER	28863		08/15/2016	193.00
		AUGUST 2- PRIMARY ELECTION		44865		
101-191-714.000	ELEC WORK	JEAN MAYER	28862		08/15/2016	193.00
		AUGUST 2- PRIMARY ELECTION		44866		
101-191-714.000	ELEC WORK	JAMES KRONK	28847		08/15/2016	198.00
		AUGUST 2- PRIMARY ELECTION		44867		
101-191-714.000	ELEC WORK	BARBARA KILBOURN	28842		08/15/2016	121.00
		AUGUST 2- PRIMARY ELECTION		44868		
101-191-714.000	ELEC WORK	DANIELLE FLYNN	28815		08/15/2016	267.00
		AUGUST 2- PRIMARY ELECTION		44869		
101-191-714.000	ELEC WORK	CHARLES FLYNN	28814		08/15/2016	267.00
		AUGUST 2- PRIMARY ELECTION		44870		
101-191-714.000	ELEC WORK	BRIGHTON AREA FIRE AUTHORITY	28789		08/15/2016	277.95
		PRIMARY ELECTION SET-UP-TEAR		710		
101-191-716.000	HOSP INS	BLUE CROSS BLUE SHIELD OF MI	28758		07/20/2016	658.39
		BLUE CROSS INSURANCE		44717		
101-191-717.000	LIFE INS	STANDARD INSURANCE CO.	28764		07/27/2016	7.80
		LIFE INSURANCE		44740		
101-191-719.000	DISABILITY	LINCOLN NATIONAL LIFE INS CO	28756		07/20/2016	6.10
		DISABILITY INSUURANCE		44715		
101-191-727.000	SUPPLIES	MARCO'S PIZZA	28769		07/27/2016	586.50
		ELECTION FOOD		44769		
101-191-727.000	SUPPLIES	PETTY CASH	28882		08/15/2016	99.48
		REPLENISH PETTY CASH		44876		
101-191-730.000	POSTAGE	PETTY CASH	28882		08/15/2016	5.10
		REPLENISH PETTY CASH		44876		
101-191-873.000	MILES/TRAV	JILL CAMPBELL	28794		08/15/2016	16.20
		MILEAGE		44907		
101-191-900.000	PRNT/PUBL	LIVINGSTON CTY PRESS & ARGUS	28856		08/15/2016	80.00
		LEGAL NOTICES		66095069		
101-191-940.000	EQPMT RNTL	D & H AUTO	28768		07/27/2016	100.00
		ELECTION TRUCK RENTAL		44768		
				Total ELECTIONS		15,318.27

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: ASSESSOR						
101-209-708.000	PER DIEM	FRANK GRAPENTIEN	28821		08/15/2016	105.00
		BOR PER DIEM 7-20-16		44744		
101-209-708.000	PER DIEM	JEFFREY STINEDURF	28905		08/15/2016	105.00
		BOR PER DIEM 7-20-16		44745		
101-209-708.000	PER DIEM	JOHN COGLEY	28797		08/15/2016	105.00
		BOR PER DIEM 7-20-16		44746		
101-209-716.000	HOSP INS	BLUE CROSS BLUE SHIELD OF MI	28758		07/20/2016	3,425.63
		BLUE CROSS INSURANCE		44717		
101-209-717.000	LIFE INS	STANDARD INSURANCE CO.	28764		07/27/2016	51.60
		LIFE INSURANCE		44740		
101-209-719.000	DISABILITY	LINCOLN NATIONAL LIFE INS CO	28756		07/20/2016	204.55
		DISABILITY INSUURANCE		44715		
101-209-727.000	SUPPLIES	PETTY CASH	28882		08/15/2016	34.37
		REPLENISH PETTY CASH		44876		
101-209-860.000	EDUCATION	PETTY CASH	28882		08/15/2016	37.88
		REPLENISH PETTY CASH		44876		
101-209-900.000	PRNT/PUBL	LIVINGSTON CTY PRESS & ARGUS	28856		08/15/2016	150.00
		LEGAL NOTICES		66095069		
101-209-958.000	DUE	LIVINGSTON COUNTY ASSESSORS	28770		08/01/2016	250.00
		MAAO COURSE		44783		
				Total ASSESSOR		4,469.03
Dept: TOWNSHIP CLERK						
101-215-716.000	HOSP INS	BLUE CROSS BLUE SHIELD OF MI	28758		07/20/2016	4,239.81
		BLUE CROSS INSURANCE		44717		
101-215-717.000	LIFE INS	STANDARD INSURANCE CO.	28764		07/27/2016	62.08
		LIFE INSURANCE		44740		
101-215-719.000	DISABILITY	LINCOLN NATIONAL LIFE INS CO	28756		07/20/2016	131.60
		DISABILITY INSUURANCE		44715		
101-215-727.000	SUPPLIES	PETTY CASH	28882		08/15/2016	55.76
		REPLENISH PETTY CASH		44876		
101-215-807.000	AUDIT SERV	PFEFFER HANNIFORD PALKA, PC	28883		08/15/2016	9,600.00
		AUDIT SERVICES 2015-2016		29080		
101-215-826.200	RCD RETENT	SHRED-IT USA LLC	28900		08/15/2016	225.75
		OFF SITE PURGE RECORDS		9411709569		
				Total TOWNSHIP CLERK		14,315.00
Dept: TREASURER						
101-253-716.000	HOSP INS	BLUE CROSS BLUE SHIELD OF MI	28758		07/20/2016	1,472.56
		BLUE CROSS INSURANCE		44717		
101-253-717.000	LIFE INS	STANDARD INSURANCE CO.	28764		07/27/2016	48.38
		LIFE INSURANCE		44740		

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: TREASURER						
101-253-719.000	DISABILITY	LINCOLN NATIONAL LIFE INS CO	28756		07/20/2016	73.57
		DISABILITY INSUURANCE		44715		
101-253-727.000	SUPPLIES	GREEN OAK TOWNSHIP	28824		08/15/2016	15.00
		SUMMER DEFERMENT AD- PRESS &		TD1580		
101-253-807.000	AUDIT SERV	PFEFFER HANNIFORD PALKA, PC	28883		08/15/2016	9,600.00
		AUDIT SERVICES 2015-2016		29080		
				Total TREASURER		11,209.51
Dept: TOWNSHIP HALL/GROUNDS						
101-265-727.000	SUPPLIES	CARTRIDGE WORLD- BRIGHTON	28795		08/15/2016	275.98
		HP TONERS		118767		
101-265-727.000	SUPPLIES	GREAT LAKES ACE	28823		08/15/2016	8.99
		LIGHT BULBS- TWSP HALL		1176		
101-265-727.000	SUPPLIES	QUILL CORPORATION	28891		08/15/2016	205.72
		SUPPLIES		7609185		
101-265-727.000	SUPPLIES	GREAT LAKES ACE	28823		08/15/2016	44.95
		SUPPLIES		1182		
101-265-727.000	SUPPLIES	PETTY CASH	28882		08/15/2016	13.23
		REPLENISH PETTY CASH		44876		
101-265-727.000	SUPPLIES	MASTER MEDIA SUPPLY	28861		08/15/2016	209.94
		SUPPLIES- PAPER		74759		
101-265-727.000	SUPPLIES	QUILL CORPORATION	28891		08/15/2016	32.46
		SUPPLIES		7723025		
101-265-730.000	POSTAGE	USPS POSTAGE BY PHONE	28908		08/15/2016	2,000.00
		POSTAGE		44719		
101-265-804.000	CONTRACTED	VALLEY CITY LINEN, INC	28909		08/15/2016	100.25
		FLOOR MATS		28304937		
101-265-920.000	UTILITIES	CONSUMERS ENERGY	28762		07/27/2016	14.22
		UTILITIES		44738		
101-265-920.000	UTILITIES	DTE	28761		07/27/2016	1,113.76
		UTILITIES		44757		
101-265-921.000	ST LTG	DTE ENERGY	28763		07/27/2016	737.38
		STREETLIGHTS		2434433		
101-265-930.000	BLDG M&R	ORKIN	28878		08/15/2016	79.61
		EXTERMINATOR		123170042		
101-265-930.000	BLDG M&R	ANGEL CLEANING COMPANY LLC	28775		08/15/2016	624.00
		CLEANING SERVICE		4		
101-265-931.000	EQUIPT M&R	STATE SOFT WATER LLC	28902		08/15/2016	35.00
		WATER SOFTENER		20263-IN		
101-265-931.000	EQUIPT M&R	STATE OF MICHIGAN	28901		08/15/2016	180.00
		ANNUAL ELEVATOR PERMIT		1235029		

HARTER TOWNSHIP OF BRIGHTON

und Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
und: GENERAL FUND						
Dept: TOWNSHIP HALL/GROUNDS						
101-265-931.000	EQUIPT M&R	STATE SOFT WATER LLC	28902		08/15/2016	35.00
		WATER SOFTENER		0020706		
101-265-932.000	GRNDS M&R	DUNCAN DISPOSAL	28806		08/15/2016	80.00
		RUBBISH REMOVAL TWSP HALL		769343		
101-265-965.000	CHGBK TAX	BRIGHTON TOWNSHIP	28918		08/15/2016	115.14
		CHARGEBACKS		44750		
101-265-965.000	CHGBK TAX	LIVINGSTON COUNTY TREASURER	28919		08/15/2016	68.66
		CHARGEBACK		44892		
101-265-974.000	CAP IMP	PEA CORPORATE OFFICE	28880		08/15/2016	451.00
		PROF SERVICES- LANDSCAPING		71547		
				Total TOWNSHIP HALL/GROUNDS		6,425.29
Dept: OTHER CHARGES & SERVICES						
101-299-804.000	CONTRACTED	COMCAST	28757		07/20/2016	148.47
		INTERNET/ CABLE		44716		
101-299-811.200	IDENTITY T	LEGALSHIELD	28852		08/15/2016	64.75
		IDENTITY THEFT INS		44774		
101-299-826.100	COMPUT SPT	BS&A SOFTWARE, INC	28792		08/15/2016	5,178.00
		ANNUAL MAINT- ANIMAL,MY GOV,		107784		
101-299-827.000	LEGAL	REGISTER OF DEEDS	28893		08/15/2016	14.00
		RECORD ADDRESS CHANGE		44723		
101-299-827.000	LEGAL	HARRIS & LITERSKI	28827		08/15/2016	300.00
		LEGAL SERVICES		161801		
101-299-827.000	LEGAL	DYKEMA GOSSETT PLLC	28810		08/15/2016	6,413.00
		LEGAL SERVICES		3074444		
101-299-827.000	LEGAL	REGISTER OF DEEDS	28893		08/15/2016	14.00
		RECORD ADDRESS CHANGE		44904		
101-299-827.000	LEGAL	HARRIS & LITERSKI	28827		08/15/2016	1,923.25
		LEGAL SERVICES- JUNE		161800		
101-299-853.000	TELEPHONE	PAETEC	28765		07/27/2016	588.47
		TELEPHONE		59576070		
101-299-853.000	TELEPHONE	VERIZON WIRELESS	28910		08/15/2016	117.14
		TELEPHONE		44871		
101-299-861.000	GAS & OIL	WEX BANK	28754		07/20/2016	59.65
		FUEL		46160114		
101-299-931.000	EQUIPT M&R	APPLIED IMAGING	28776		08/15/2016	244.19
		COPIER METER/MAINTENANCE		828962		
101-299-931.000	EQUIPT M&R	KONICA MINOLTA ALBIN	28845		08/15/2016	36.92
		COPIER METER/MAINTENANCE		9002629968		
101-299-940.000	EQPMT RNTL	PITNEY BOWES	28885		08/15/2016	405.63
		POSTAGE METER LEASE		3301221950		

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: OTHER CHARGES & SERVICES						
101-299-951.000	LEASE-BACK	BRUCE & JULIE DIETZ JULY MSP RENT	28760	44758	07/27/2016	11,457.00
				Total OTHER CHARGES & SERVICES		26,964.47
Dept: FIRE DEPARTMENT						
101-336-921.000	ST LTG	DTE ENERGY STREETLIGHTS	28763	2434433	07/27/2016	27.19
				Total FIRE DEPARTMENT		27.19
Dept: PLANNING						
101-400-716.000	HOSP INS	BLUE CROSS BLUE SHIELD OF MI BLUE CROSS INSURANCE	28758	44717	07/20/2016	1,413.07
101-400-717.000	LIFE INS	STANDARD INSURANCE CO. LIFE INSURANCE	28764	44740	07/27/2016	17.74
101-400-719.000	DISABILITY	LINCOLN NATIONAL LIFE INS CO DISABILITY INSUURANCE	28756	44715	07/20/2016	96.88
101-400-727.000	SUPPLIES	PLANNING & ZONING CENTER, INC. PLANNING & ZONING NEWS	28886	44781	08/15/2016	400.00
101-400-803.000	SP PROJECT	GRAPHIC SCIENCES, INC DOCUMENT SCANNING PROJECT	28822	0141453	08/15/2016	2,283.24
101-400-819.000	ENG SVS O	ORCHARD, HILTZ & MCCLIMENT INC KROGER EXPANSION- SLU	28877	179627	08/15/2016	400.00
101-400-819.000	ENG SVS O	ORCHARD, HILTZ & MCCLIMENT INC KROGER EXPANSION- SITE PLAN	28877	179626	08/15/2016	2,515.00
101-400-819.000	ENG SVS O	ORCHARD, HILTZ & MCCLIMENT INC HCMA ADMIN PARKING LOT ENG REV	28877	179625	08/15/2016	1,200.00
101-400-860.000	EDUCATION	PETTY CASH REPLENISH PETTY CASH	28882	44876	08/15/2016	12.00
101-400-900.900	PUBLISHING	LIVINGSTON CTY PRESS & ARGUS LEGAL NOTICES	28856	6579984	08/15/2016	100.00
				Total PLANNING		8,437.93
Dept: CODE ENFORCEMENT						
101-412-716.000	HOSP INS	BLUE CROSS BLUE SHIELD OF MI BLUE CROSS INSURANCE	28758	44717	07/20/2016	171.28
101-412-717.000	LIFE INS	STANDARD INSURANCE CO. LIFE INSURANCE	28764	44740	07/27/2016	2.15
101-412-719.000	DISABILITY	LINCOLN NATIONAL LIFE INS CO DISABILITY INSUURANCE	28756	44715	07/20/2016	11.74
				Total CODE ENFORCEMENT		185.17
Dept: EMERGENCY PREPAREDNESS						

CHARTER TOWNSHIP OF BRIGHTON

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: EMERGENCY PREPAREDNESS						
101-426-920.000	UTILITIES	DTE UTILITIES	28804	44794	08/15/2016	19.80
				Total EMERGENCY PREPAREDNESS		19.80
Dept: ROADS						
101-446-822.000	DUST CONTR	MICHIGAN CHLORIDE SALES LLC DUST CONTROL	28867	0117957	08/15/2016	2,620.11
101-446-822.000	DUST CONTR	MICHIGAN CHLORIDE SALES LLC DUST CONTROL	28867	0117970-IN	08/15/2016	4,561.55
101-446-822.000	DUST CONTR	MICHIGAN CHLORIDE SALES LLC DUST CONTROL	28867	0117996	08/15/2016	2,746.43
101-446-822.000	DUST CONTR	MICHIGAN CHLORIDE SALES LLC DUST CONTROL	28867	0118018	08/15/2016	849.20
101-446-822.000	DUST CONTR	MICHIGAN CHLORIDE SALES LLC DUST CONTROL	28867	0118005	08/15/2016	2,712.94
101-446-822.000	DUST CONTR	MICHIGAN CHLORIDE SALES LLC DUST CONTROL	28867	0118004-IN	08/15/2016	1,516.69
				Total ROADS		15,006.92
Dept: ENVIRONMENTAL						
101-525-818.200	COLLETT	AMEC FOSTER WHEELER COLLETT DUMP MONITORING	28774	H06101558	08/15/2016	5,844.11
101-525-818.200	COLLETT	AMEC FOSTER WHEELER COLLETT DUMP MONITORING	28774	H06101509	08/15/2016	2,093.07
101-525-827.000	LEGAL	FOSTER, SWIFT, COLLINS & SMITH LEGAL SERVICES- COLLETT DUMP	28817	695047	08/15/2016	476.00
101-525-967.000	PRJCT COST	BRIGHTON ANALYTICAL INC WATER TESTING- COLLETT DUMP	28788	0716-94240	08/15/2016	1,875.00
				Total ENVIRONMENTAL		10,288.18
Dept: SEWER AND WATER						
101-536-827.000	LEGAL	LIVINGSTON CTY PRESS & ARGUS LEGAL NOTICES	28856	6579984	08/15/2016	120.00
				Total SEWER AND WATER		120.00
Dept: PARKS AND RECREATION						
101-751-804.000	CONTRACTED	SOUTHEASTERN LIVINGSTON COUNTY 2015-2016 SHORTFALL	28759	44718	07/20/2016	5,890.00
				Total PARKS AND RECREATION		5,890.00

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
					Fund Total	125,203.54
Fund: LIQUOR LAW ENFORCEMENT FUND						
Dept:						
212-000-716.000	HOSP INS	BLUE CROSS BLUE SHIELD OF MI	28758		07/20/2016	128.46
		BLUE CROSS INSURANCE		44717		
212-000-717.000	LIFE INS	STANDARD INSURANCE CO.	28764		07/27/2016	1.61
		LIFE INSURANCE		44740		
212-000-719.000	DISABILITY	LINCOLN NATIONAL LIFE INS CO	28756		07/20/2016	8.81
		DISABILITY INSUURANCE		44715		
				Total		138.88
					Fund Total	138.88
Fund: SEWER O & M FUND						
Dept:						
590-000-203.000	NEW CONNEC	INFRASTRUCTURE ALTERNATIVES,	28831		08/15/2016	528.00
		EXTRA SERVICES JUNE 2016		17558		
590-000-203.000	NEW CONNEC	FONSON COMPANY, INC	28816		08/15/2016	4,500.00
		RELOCATE GRINDER 9206 NRID		1336		
590-000-214.000	DT G/F	BRIGHTON TOWNSHIP	28790		08/15/2016	366.86
		INTERFUND PHONE BILL, POSTAGE		44731		
				Total		5,394.86
Dept: ADMINISTRATION						
590-537-807.000	AUDIT SERV	PFEFFER HANNIFORD PALKA, PC	28883		08/15/2016	4,800.00
		AUDIT SERVICES 2015-2016		29080		
590-537-826.100	COMPUT SPT	COMCAST	28757		07/20/2016	72.93
		INTERNET/ CABLE		44716		
590-537-827.000	LEGAL	REGISTER OF DEEDS	28893		08/15/2016	32.00
		RECORD REU OVER TIME AGREEMENT		44751		
590-537-827.000	LEGAL	REGISTER OF DEEDS	28893		08/15/2016	23.00
		RECORD SEWER EASEMENT		44890		
590-537-827.000	LEGAL	REGISTER OF DEEDS	28893		08/15/2016	23.00
		RECORD SEWER EASEMENT		44900		
590-537-827.000	LEGAL	REGISTER OF DEEDS	28893		08/15/2016	23.00
		RECORD SEWER EASEMENT		44911		
				Total ADMINISTRATION		4,973.93
Dept: OPERATION AND MAINTENANCE						

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: SEWER O & M FUND						
Dept: OPERATION AND MAINTENANCE						
590-540-727.000	SUPPLIES	DUBOIS-COOPER ASSOCIATES O-RING TEFLEON CTD	28805	1017638	08/15/2016	41.00
590-540-727.000	SUPPLIES	ARBOR SPRINGS WATER CO.,INC. SUPPLIES	28779	1620438	08/15/2016	38.00
590-540-727.000	SUPPLIES	HOME DEPOT CREDIT SERVICES CLEANING SUPPLIES	28829	8021742	08/15/2016	87.84
590-540-727.000	SUPPLIES	PETTY CASH REPLENISH PETTY CASH	28882	44876	08/15/2016	26.49
590-540-727.000	SUPPLIES	QUILL CORPORATION SUPPLIES	28891	7723025	08/15/2016	13.74
590-540-727.000	SUPPLIES	GREAT LAKES ACE PAINT-WWTP SUPPLIES	28823	1188	08/15/2016	18.99
590-540-804.300	CONT-FIXED	INFRASTRUCTURE ALTERNATIVES, O & M WWTP AUGUST 2016	28831	17649	08/15/2016	16,371.17
590-540-804.400	NON ROUTIN	INFRASTRUCTURE ALTERNATIVES, EXTRA SERVICES JUNE 2016	28831	17558	08/15/2016	2,008.00
590-540-804.500	SLUDGE REM	BIOTECH AGRONOMICS INC SLUDGE HAULING & TESTING- WWTP	28786	44875	08/15/2016	22,915.00
590-540-853.000	TELEPHONE	PAETEC TELEPHONE	28765	59576070	07/27/2016	98.40
590-540-920.000	UTILITIES	DTE UTILITIES	28755	44714	07/20/2016	332.53
590-540-920.000	UTILITIES	CONSUMERS ENERGY UTILITIES	28762	44756	07/27/2016	32.82
590-540-920.000	UTILITIES	DTE UTILITIES	28761	44757	07/27/2016	2,028.52
590-540-920.000	UTILITIES	DTE ENERGY UTILITIES WWTP	28766	44765	07/27/2016	4,814.98
590-540-920.000	UTILITIES	DTE UTILITIES	28767	44766	07/27/2016	272.87
590-540-920.000	UTILITIES	DTE UTILITIES	28804	44794	08/15/2016	438.52
590-540-930.000	BLDG M&R	LAKESIDE SERVICE CO, INC. A/C SERVICE CALL/FREON/REPAIR	28850	71609	08/15/2016	518.00
590-540-930.100	ALARM	GUARDIAN ALARM SECURITY ALARM	28825	17914005	08/15/2016	45.96
590-540-931.000	EQUIPT M&R	AQUIONICS, INC ARC TUBE, QUARTZ SLEEVE,	28778	0035280-IN	08/15/2016	1,840.34
590-540-931.000	EQUIPT M&R	UIS SCADA, INC REPAIR UV VALVE/ REPROGRAM	28907	530348831	08/15/2016	800.00
590-540-932.000	GRNDS M&R	CHET'S RENT-ALL RENTAL CHAINSAW- TREE DOWN	28796	9049257	08/15/2016	47.10

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: SEWER O & M FUND						
Dept: OPERATION AND MAINTENANCE						
590-540-932.000	GRNDS M&R	DUNCAN DISPOSAL	28806		08/15/2016	70.00
		RUBBISH REMOVAL WWTP		773405		
590-540-936.000	SYST MAINT	CHET'S RENT-ALL	28796		08/15/2016	72.00
		HOSE RENTAL COLLECTION SYSTEM		9327638		
590-540-936.000	SYST MAINT	BEARING SERVICE, INC	28782		08/15/2016	585.00
		BALL BEARINGS- GRINDERS		1437121-00		
590-540-936.000	SYST MAINT	UIS SCADA, INC	28907		08/15/2016	1,314.50
		MAIN CIRCUIT BOARD, STATION #3		530348650		
590-540-936.000	SYST MAINT	MICHIGAN PUMP SALES	28868		08/15/2016	500.00
		IDENTIFY & REPAIR ISSUES		755		
590-540-936.000	SYST MAINT	UIS SCADA, INC	28907		08/15/2016	480.00
		RESTORE AUTO OPERATION LIFT #1		530348708		
590-540-936.000	SYST MAINT	KENNEDY INDUSTRIES	28841		08/15/2016	494.00
		FIELD SERVICE- STATION #6		571068		
590-540-936.000	SYST MAINT	DUBOIS-COOPER ASSOCIATES	28805		08/15/2016	1,136.20
		SENTRY SIMPLEX PANEL- 5		191333		
590-540-936.000	SYST MAINT	KENDALL ELECTRIC	28771		08/08/2016	491.40
		PUMP STATION BATTERIES		S105041032		
590-540-936.000	SYST MAINT	JETT PUMP & VALVE, LLC	28833		08/15/2016	538.00
		REPLACEMENT CORE UNIT		15044		
590-540-936.001	INFILTRATI	ADVANCED UNDERGROUND	28772		08/15/2016	2,490.00
		MANHOLE REPAIR US 23		11870		
590-540-936.001	INFILTRATI	ORCHARD, HILTZ & MCCLIMENT INC	28877		08/15/2016	6,862.25
		SEWER FLOW ANALYSIS-		179621		
590-540-969.000	CONTG	GREG GIERLACK	28820		08/15/2016	480.00
		REIMBURSEMENT FOR DAMAGE		44903		
				Total OPERATION AND MAINTENANCE		68,303.62
					Fund Total	78,672.41
Fund: TRUST AND AGENCY FUND						
Dept:						
701-000-221.400	DOG LICENS	LIVINGSTON COUNTY TREASURER	28855		08/15/2016	343.50
		DOG LICENSE FEES- JULY		44787		
701-000-221.400	DOG LICENS	BRIGHTON TOWNSHIP	28791		08/15/2016	31.50
		DOG LICENSE FEES- JULY		44788		
				Total		375.00
					Fund Total	375.00

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: CONSTRUCTION ESCROW						
Dept:						
793-000-224.902	DUE TO NAT	ORCHARD, HILTZ & MCCLIMENT INC	28877		08/15/2016	250.00
		NATURAL AGG- PERMIT QTR INSP		179619		
793-000-224.927	ASHLEY	ORCHARD, HILTZ & MCCLIMENT INC	28877		08/15/2016	250.00
		ASHLEY LAND - PERMIT QTR INSP		179618		
793-000-224.953	US 23 WATE	LIVINGSTON COUNTY DRAIN COMMIS	28854		08/15/2016	600.00
		GRADING PERMIT US 23 WATER		44910		
793-000-224.958	CORNERSTON	ORCHARD, HILTZ & MCCLIMENT INC	28877		08/15/2016	204.50
		CORNERSTONE CHURCH-INSP		179615		
793-000-224.964	AWP/C&C	ORCHARD, HILTZ & MCCLIMENT INC	28877		08/15/2016	130.50
		C & C SPORTS- INSP		179614		
793-000-224.968	DUE TO PRO	ORCHARD, HILTZ & MCCLIMENT INC	28877		08/15/2016	1,500.00
		SANDILA ESTATES- INSP		179617		
793-000-224.971	DUE TO JC	ORCHARD, HILTZ & MCCLIMENT INC	28877		08/15/2016	399.50
		MUFFLER MAN- INSP		179616		
793-000-224.973	GM BLDG 25	ORCHARD, HILTZ & MCCLIMENT INC	28877		08/15/2016	933.50
		GM SAFETY LAB- INSP		179622		
793-000-224.974	MI BACKYAR	ORCHARD, HILTZ & MCCLIMENT INC	28877		08/15/2016	425.00
		MI BACKYARD - INSP		179623		
				Total		4,693.00
					Fund Total	4,693.00
Fund: STREET LIGHTING FUND						
Dept: COUNTRY CLUB ANNEX LT						
865-070-921.000	ST LTG	DTE ENERGY	28763		07/27/2016	653.04
		STREETLIGHTS		2434433		
				Total COUNTRY CLUB ANNEX LT		653.04
Dept: DONALD DRIVE LIGHT						
865-071-921.000	ST LTG	DTE ENERGY	28763		07/27/2016	16.60
		STREETLIGHTS		2434433		
				Total DONALD DRIVE LIGHT		16.60
Dept: BRANDYWINE FARMS LIGHT						
865-072-921.000	ST LTG	DTE ENERGY	28763		07/27/2016	59.53
		STREETLIGHTS		2434433		
				Total BRANDYWINE FARMS LIGHT		59.53
Dept: HARVEST HILLS LIGHTS						
865-073-921.000	ST LTG	DTE ENERGY	28763		07/27/2016	59.53
		STREETLIGHTS		2434433		

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: STREET LIGHTING FUND						
Dept: HARVEST HILLS LIGHTS						
				Total HARVEST HILLS LIGHTS		59.53
Dept: GREENFIELD POINTE LIGHTS						
865-074-921.000	ST LTG	DTE ENERGY STREETLIGHTS	28763	2434433	07/27/2016	59.53
				Total GREENFIELD POINTE LIGHTS		59.53
Dept: BRIGHTON GARDENS						
865-075-921.000	ST LTG	DTE ENERGY STREETLIGHTS	28763	2434433	07/27/2016	66.39
				Total BRIGHTON GARDENS		66.39
Dept: EAGLE HEIGHTS						
865-076-921.000	ST LTG	DTE ENERGY STREETLIGHTS	28763	2434433	07/27/2016	31.87
				Total EAGLE HEIGHTS		31.87
Dept: GREENFIELD SHORES 1-2-3-4 LOP						
865-077-921.000	ST LTG	DTE ENERGY STREETLIGHTS	28763	2434433	07/27/2016	66.39
				Total GREENFIELD SHORES 1-2-3-4 LOP		66.39
Dept: DE MARIA LIGHTS						
865-078-921.000	ST LTG	DTE ENERGY STREETLIGHTS	28763	2434433	07/27/2016	31.87
				Total DE MARIA LIGHTS		31.87
Dept: RAVENSWOOD LIGHTS						
865-079-921.000	ST LTG	DTE ENERGY STREETLIGHTS	28763	2434433	07/27/2016	63.73
				Total RAVENSWOOD LIGHTS		63.73
Dept: MAPLE RIDGE SUB						
865-080-921.000	ST LTG	DTE ENERGY STREETLIGHTS	28763	2434433	07/27/2016	31.87
				Total MAPLE RIDGE SUB		31.87
Dept: ALGER PINES						
865-081-921.000	ST LTG	DTE ENERGY STREETLIGHTS	28763	2434433	07/27/2016	59.53
				Total ALGER PINES		59.53

Fund / Department / Account	GL Number / Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: STREET LIGHTING FUND						
Dept: SHENANDOAH						
865-082-921.000	ST LTG	DTE ENERGY	28763		07/27/2016	61.63
		STREETLIGHTS		2434433		
				Total SHENANDOAH		61.63
Dept: SHENANDOAH POND HOMEOWNERS						
865-084-921.000	ST LTG	DTE ENERGY	28763		07/27/2016	60.83
		STREETLIGHTS		2434433		
				Total SHENANDOAH POND HOMEOWNERS		60.83
Dept: OAKS AT BEACH LAKE						
865-085-921.000	ST LTG	DTE ENERGY	28763		07/27/2016	178.60
		STREETLIGHTS		2434433		
				Total OAKS AT BEACH LAKE		178.60
					Fund Total	1,500.94
Fund: MUNICIPAL REFUSE						
Dept: WOODLAND/AIRWAY ASSESSMENT						
871-529-967.100	ADDL PROJ	DUNCAN DISPOSAL	28806		08/15/2016	4,196.40
		SAD- WOOD/AIRWAY RUBBISH		771572		
				Total WOODLAND/AIRWAY ASSESSMENT		4,196.40
					Fund Total	4,196.40
Fund: SAD AQUATICS						
Dept: WOODLAND LAKE AQUATIC						
880-550-967.000	PRJCT COST	TIM HAPP	28826		08/15/2016	8.91
		SAD-REIMBURSE COPIES- GENERAL		44734		
880-550-967.000	PRJCT COST	AQUA-WEED CONTROL, INC.	28777		08/15/2016	6,950.00
		SAD- OWL TREATMENT #4		10449		
				Total WOODLAND LAKE AQUATIC		6,958.91
					Fund Total	6,958.91
					Grand Total	221,739.08

AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Assistant to the Township Manager

AGENDA TOPIC: Public Hearing on the Assessment Roll for Ridgecrest Lane Special Assessment District No. S-I-02-2016

EXPLANATION OF TOPIC:

The residents on the private road known as Ridgecrest Lane have petitioned the Township to create a special assessment district for road maintenance. The Board has accepted the petition and approved the district at the previous two BTBT meetings. Two public hearings are required before a special assessment district can be created. The first public hearing was held on July 18, 2016 to hear objections to the district. The second public hearing is to hear objections to the roll.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Supervisor's certification of the roll
- Assessment Roll
- Resolution 16-_____
- Affidavit of Mailing and Public Notice

RECOMMENDATION: Adopt resolution.

SUGGESTED MOTION:
Motion by _____, supported by _____ to adopt Resolution 16-____ confirming the special assessment roll for the Ridgecrest Lane Road Maintenance Special Assessment District No. S-I-02-2016.

ROLL CALL VOTE REQUIRED? Yes

1954 PA 188 Proceedings

CERTIFICATE

To the Clerk and Township Board

Brighton Township
Livingston County, Michigan

Dear Officials:

This is to certify that I, Thomas E. Murphy, the Supervisor, has caused the Assessor of Record of Brighton Township, Livingston County, Michigan, to verify the parcels for special assessment district **S-I-02-2016**, to be established for the purpose of road maintenance in the proposed special assessment district for Ridgecrest Lane Road Maintenance. Each record owner of a parcel will be assessed for one (1) share.

I do hereby certify that the assessment roll and all assessment records have been verified with Township Records, as to the record owners of all property within the Township of Brighton and within the area set forth in the proposed assessment district as of August 2, 2016.

Thomas E Murphy 8/4/16

Thomas E. Murphy, Supervisor Date
Charter Township of Brighton

Special Assessment Roll for TOWNSHIP OF BRIGHTON

Roll for Year 2016
Population: Special Assessment District (X3107)
Special Population All Active Parcels

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Addtl Penlty Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
UNIT 12 DISTRICT X3107							
X3107 RIDGCRST MNT 812	4712-02-300-014 HOLINSKI GREGORY & DEBRA 12474 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-300-015 REFALO JULIAN 12440 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-300-016 DINKEL ERIC 12406 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-300-017 HUFF JEFFREY & CHERYL 12417 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-300-018 MCPHEE RONALD & MONICA 12451 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-300-020 DITTMAR ERICH & LISA 12479 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-300-021 DAROCZY JOSEPH & ANITA 12503 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-400-013 BAYERL JOHN 12671 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-400-016 DUROCHER DONALD & MICHELLE 12602 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-400-023 LIGGETT STEPHEN 12544 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39
X3107 RIDGCRST MNT 812	4712-02-400-024 RUSSANO CHARLES & ELLEN 12516 RIDGECREST LN MILFORD MI 48380	389.39 0.00	0.00 0.00	0.00	389.39	1,389.39 0.00	1,389.39

Special Assessment Roll for TOWNSHIP OF BRIGHTON

Roll for Year 2016
Population: Special Assessment District (X3107)
Special Population All Active Parcels

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Addtl Penlty Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
X3107	4712-02-400-025	389.39	0.00	0.00	389.39	1,389.39	1,389.39
RIDGCRST MNT 812	MURAWA GARY & LYNN	0.00	0.00			0.00	
	12533 RIDGECREST LN						
	MILFORD MI 48380						
X3107	4712-02-400-026	389.39	0.00	0.00	389.39	1,389.39	1,389.39
RIDGCRST MNT 812	RATLIFF JOSHUA	0.00	0.00			0.00	
	12619 RIDGECREST LN						
	MILFORD MI 48380						
X3107 TOTALS: 13		5,062.07	0.00	0.00	5,062.07	18,062.07	18,062.07
		0.00	0.00			0.00	
UNIT 12 TOTALS: 13		5,062.07	0.00	0.00	5,062.07	18,062.07	18,062.07
		0.00	0.00			0.00	
Total Parcels: 13		5,062.07	0.00	0.00	5,062.07	18,062.07	18,062.07
		0.00	0.00			0.00	

RESOLUTION NO. 16-_____
CHARTER TOWNSHIP OF BRIGHTON
LIVINGSTON COUNTY, MICHIGAN
RIDGECREST LANE
ROAD MAINTENANCE
SPECIAL ASSESSMENT DISTRICT
S-I-02-2016
1954 PA 188 PROCEEDINGS

Excerpts of Minutes of Regular Meeting of the Township Board held at the Brighton Township Hall, 4363 Buno Road on August 15, 2016.

Members Present:

Members Absent:

The supervisor stated that the next order of business was the consideration of the assessment roll for Special Assessment District No. S-I-02-2016 which had been prepared by the Supervisor and the Assessing Officer of the Township in accordance with the Resolution of the Township Board adopted July 18, 2016 and had been noticed for public hearing for this date.

The Township Clerk reported that Notices of the Hearing on said assessment roll had been given by publication in the Livingston County Daily Press & Argus on August 5, 2016 and August 12, 2016 and by First Class mail on July 29, 2016 to each property owner of record as shown on the assessment rolls of the Township within the Special Assessment District. Affidavit of mailing was presented and ordered filed.

The Supervisor presented a proposed assessment roll which had been previously filed with him assessing the cost within said district for a period of five (5) years (2016 through 2020, inclusive), at $250.00 per parcel annually with the first year being higher to cover direct costs.

A summary of the comments were made as follows:

See 8/15/2016 BTBT Minutes.

RESOLUTION No. 16-____
RIDGECREST LANE ROAD MAINTENANCE
SPECIAL ASSESSMENT DISTRICT
S-I-02-2016
ASSESSMENT ROLL

After everyone present had been given the opportunity to be heard concerning the assessment roll and the board had fully considered the same and all comments made in connection therewith, the following Preamble and Resolution were offered by _____ and supported by _____ for adoption by the Township Board.

PREAMBLE AND RESOLUTION

RE: SPECIAL ASSESSMENT ROLL FOR THE RIDGECREST LANE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT S-I-02-2016 ASSESSMENT ROLL

WHEREAS, the Township Board of the Charter Township of Brighton, Livingston County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor and assessing officer of the Township for the purpose of road maintenance for the assessment of an estimate of the costs of such road maintenance all within the proposed Special Assessment District No. S-I-02-2016 as shown on the plans for such project.

AND WHEREAS, such public hearing was preceded by proper notice in the Livingston County Daily Press & Argus, a newspaper of general circulation in the Township, and by First Class Mail notice to each property owner of record within said district and upon said assessment roll;

TAX IDENTIFICATION NUMBERS:

4712-02-300-014	4712-02-400-013	4712-02-300-017	4712-02-400-024	4712-02-300-021
4712-02-300-015	4712-02-400-016	4712-02-300-018	4712-02-400-025	
4712-02-300-016	4712-02-400-023	4712-02-300-020	4712-02-400-026	

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and opportunity to all present to be heard in the matter;

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing;

AND WHEREAS, it is the opinion of the Township Board that no further time should be granted for the consideration of the matter;

AND WHEREAS, the Township Board has duly inspected the proposed assessment roll, alternate methods of apportioning the assessment, and considered all comments and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, just and reasonable;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the supervisor and assessing officer of the Township shall hereafter be designated as the **RIDGECREST LANE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT S-I-02-2016 and** shall hereby be confirmed as the assessment roll for Special Assessment District No. S-I-02-2016.

2. The assessment in said Charter Township of Brighton Special Assessment Roll is $250.00 per parcel annually for a period of five (5) years (2016 through 2020, inclusive), with the first year being higher to cover direct costs. All unpaid amounts prior to the transfer to the tax roll as provided by Michigan Public Act 188 of 1954, as amended, shall bear interest payable at the rate of 0.0 percent per annum.

3. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, with billing to occur with the December tax bills. The Township Clerk shall deliver said special assessment roll to said Treasurer with a warrant attached, directing the Treasurer to collect such assessments in accordance with the direction of the Township Board and said Public Act 188, as amended.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Upon roll call vote on the adoption of the resolution, the following voted "Aye":

The following voted "Nay":

Absent:

The Supervisor declared the motion carried and the resolution was duly adopted.

Ann M. Bollin, CMC, CMMC, Clerk	Thomas E. Murphy, Supervisor

CERTIFICATE

The undersigned Clerk of the Charter Township of Brighton hereby certifies that the foregoing constitutes a true and complete copy of an Excerpt of the minutes of a regular meeting of the Township Board of the Charter Township of Brighton, Livingston County, Michigan, held on Monday, August 15, 2016 at which meeting _____ members of the Township Board were present and voted as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan; and the foregoing Excerpt contains all material pertinent to the **RIDGECRSET LANE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT, SAD NO. S-I-02-2016.**

Ann M. Bollin, CMC, CMMC, Clerk

AFFIDAVIT OF MAILING

STATE OF MICHIGAN

: S.S

COUNTY OF LIVINGSTON

I, Michele Olechnowicz, being first duly sworn, depose and say that I prepared for mailing and caused to be mailed by First Class Mail, on July 29, 2016 A Notice of Hearing, a true copy of which is attached hereto and made a part hereof, to each owner of or party in interest in property located within the Ridgecrest Lane Road Maintenance Special Assessment District within the attached Notice, whose name appears on the last local tax assessment records for ad valorem tax purposes, which has been reviewed by the local Board of Review as supplemented by any subsequent changes in the names or the addresses of such owners or parties listed thereon; that each such envelope had contained therein the appropriate notice of the aforesaid hearing, was securely sealed, with postage fully prepaid thereon for First Class mail delivery, and was properly addressed; that said envelopes were mailed at the United States Post Office in The Charter Township of Brighton, Michigan, on said date; that said Notice referred to a hearing scheduled for August 15, 2016 before the Charter Township of Brighton Board.

Michele Olechnowicz, Receptionist

Subscribed and sworn to before me this 29 day of July, 2016.

KATELYN M STEPHENS
Notary Public - Michigan
Livingston County
My Commission Expires Sep 11, 2019
Acting in the County of Livingston

Katelyn M Stephens

Notary Public

Acting in the County of Livingston County, Michigan

My Commission Expires: September 11, 2019

AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Assistant to the Township Manager

AGENDA TOPIC: Public Hearing on the Assessment Roll for Kendor Drive Special Assessment District No. S-I-03-2016

EXPLANATION OF TOPIC:

The residents on the private road known as Kendor Drive have petitioned the Township to create a special assessment district for road maintenance. The Board has accepted the petition and approved the district at the previous two BTBT meetings. Two public hearings are required before a special assessment district can be created. The first public hearing was held on July 18, 2016 to hear objections to the district. The second public hearing is to hear objections to the roll.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Supervisor's certification of the roll
- Assessment Roll
- Resolution 16-_____
- Affidavit of Mailing and Public Notice

RECOMMENDATION: Adopt resolution.

SUGGESTED MOTION:
Motion by _____, supported by _____ to adopt Resolution 16-____ confirming the special assessment roll for the Kendor Drive Road Maintenance Special Assessment District No. S-I-03-2016.

ROLL CALL VOTE REQUIRED? Yes

1954 PA 188 Proceedings

CERTIFICATE

To the Clerk and Township Board

Brighton Township
Livingston County, Michigan

Dear Officials:

This is to certify that I, Thomas E. Murphy, the Supervisor, has caused the Assessor of Record of Brighton Township, Livingston County, Michigan, to verify the parcels for special assessment district **S-I-03-2016**, to be established for the purpose of road maintenance in the proposed special assessment district for Kendor Dr Road Maintenance. Each record owner of a parcel fronting on Kendor Dr (as described on district boundary map) will be assessed for one (1) share.

I do hereby certify that the assessment roll and all assessment records have been verified with Township Records, as to the record owners of all property within the Township of Brighton and within the area set forth in the proposed assessment district as of August 2, 2016.

Thomas E. Murphy 8/4/16
Thomas E. Murphy, Supervisor Date
Charter Township of Brighton

Special Assessment Roll for TOWNSHIP OF BRIGHTON

Roll for Year 2016
Population: Special Assessment District (X3078)
Special Population All Active Parcels

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Addtl Penlty Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
UNIT 12 DISTRICT X3078							
X3078 KENDOR MNT 812	4712-07-200-011 COATES ELIZABETH & THOMAS TRUST 1262 KENDOR DR BRIGHTON MI 48114	764.26 0.00	0.00 0.00	0.00	764.26	2,964.26 0.00	2,964.26
X3078 KENDOR MNT 812	4712-07-200-014 SCANLON GARY & KAREN 1299 KENDOR DR BRIGHTON MI 48114	764.26 0.00	0.00 0.00	0.00	764.26	2,964.26 0.00	2,964.26
X3078 KENDOR MNT 812	4712-07-200-031 HARRIS JEFFREY & CAROL 1286 KENDOR DR BRIGHTON MI 48114	764.26 0.00	0.00 0.00	0.00	764.26	2,964.26 0.00	2,964.26
X3078 KENDOR MNT 812	4712-07-200-034 HAASETH JERROD & EDWARDS GWYN 1238 KENDOR DR BRIGHTON MI 48114	764.26 0.00	0.00 0.00	0.00	764.26	2,964.26 0.00	2,964.26
X3078 KENDOR MNT 812	4712-07-200-035 DOHRING ROBERT & SHERILYN 1251 KENDOR DR BRIGHTON MI 48114	764.26 0.00	0.00 0.00	0.00	764.26	2,964.26 0.00	2,964.26
X3078 KENDOR MNT 812	4712-07-200-036 SKINNER JEFFREY & SUSAN TRUST 1275 KENDOR DR BRIGHTON MI 48114	764.26 0.00	0.00 0.00	0.00	764.26	2,964.26 0.00	2,964.26
X3078 KENDOR MNT 812	4712-07-200-050 RATLIFF DEBRA S 1214 KENDOR DR BRIGHTON MI 48114	764.26 0.00	0.00 0.00	0.00	764.26	2,964.26 0.00	2,964.26
X3078 KENDOR MNT 812	4712-07-200-053 SHEFFER CRAIG PO BOX 2127 BRIGHTON MI 48116	764.26 0.00	0.00 0.00	0.00	764.26	2,964.26 0.00	2,964.26
X3078 KENDOR MNT 812	4712-07-200-057 MELDRUM JAMES JR 1298 KENDOR DR BRIGHTON MI 48114	764.26 0.00	0.00 0.00	0.00	764.26	2,964.26 0.00	2,964.26
X3078 TOTALS: 9		6,878.34 0.00	0.00 0.00	0.00	6,878.34	26,678.34 0.00	26,678.34
UNIT 12 TOTALS: 9		6,878.34 0.00	0.00 0.00	0.00	6,878.34	26,678.34 0.00	26,678.34
Total Parcels: 9		6,878.34 0.00	0.00 0.00	0.00	6,878.34	26,678.34 0.00	26,678.34

RESOLUTION NO. 16-_____
CHARTER TOWNSHIP OF BRIGHTON
LIVINGSTON COUNTY, MICHIGAN
KENDOR DRIVE
ROAD MAINTENANCE
SPECIAL ASSESSMENT DISTRICT
S-I-03-2016
1954 PA 188 PROCEEDINGS

Excerpts of Minutes of Regular Meeting of the Township Board held at the Brighton Township Hall, 4363 Buno Road on August 15, 2016.

Members Present:

Members Absent: _____

The supervisor stated that the next order of business was the consideration of the assessment roll for Special Assessment District No. S-I-03-2016 which had been prepared by the Supervisor and the Assessing Officer of the Township in accordance with the Resolution of the Township Board adopted July 18, 2016 and had been noticed for public hearing for this date.

The Township Clerk reported that Notices of the Hearing on said assessment roll had been given by publication in the Livingston County Daily Press & Argus on August 5, 2016 and August 12, 2016 and by First Class mail on July 29, 2016 to each property owner of record as shown on the assessment rolls of the Township within the Special Assessment District. Affidavit of mailing was presented and ordered filed.

The Supervisor presented a proposed assessment roll which had been previously filed with him assessing the cost within said district for a period of five (5) years (2016 through 2020, inclusive), at $550.00 per parcel annually with the first year being higher to cover direct costs.

A summary of the comments were made as follows:

See 8/15/2016 BTBT Minutes.

RESOLUTION No. 16-____
KENDOR DRIVE ROAD MAINTENANCE
SPECIAL ASSESSMENT DISTRICT
S-I-03-2016
ASSESSMENT ROLL

After everyone present had been given the opportunity to be heard concerning the assessment roll and the board had fully considered the same and all comments made in connection therewith, the following Preamble and Resolution were offered by _____ and supported by _____ for adoption by the Township Board.

PREAMBLE AND RESOLUTION

RE: SPECIAL ASSESSMENT ROLL FOR THE KENDOR DRIVE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT S-I-03-2016 ASSESSMENT ROLL

WHEREAS, the Township Board of the Charter Township of Brighton, Livingston County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor and assessing officer of the Township for the purpose of road maintenance for the assessment of an estimate of the costs of such road maintenance all within the proposed Special Assessment District No. S-I-03-2016 as shown on the plans for such project.

AND WHEREAS, such public hearing was preceded by proper notice in the Livingston County Daily Press & Argus, a newspaper of general circulation in the Township, and by First Class Mail notice to each property owner of record within said district and upon said assessment roll;

TAX IDENTIFICATION NUMBERS:

4712-07-200-050	4712-07-200-035	4712-07-200-031
4712-07-200-053	4712-07-200-011	4712-07-200-057
4712-07-200-034	4712-07-200-036	4712-07-200-014

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and opportunity to all present to be heard in the matter;

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing;

AND WHEREAS, it is the opinion of the Township Board that no further time should be granted for the consideration of the matter;

AND WHEREAS, the Township Board has duly inspected the proposed assessment roll, alternate methods of apportioning the assessment, and considered all comments and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, just and reasonable;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the supervisor and assessing officer of the Township shall hereafter be designated as the **KENDOR DRIVE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT S-I-03-2016 and** shall hereby be confirmed as the assessment roll for Special Assessment District No. S-I-03-2016.

2. The assessment in said Charter Township of Brighton Special Assessment Roll is $550.00 per parcel annually for a period of five (5) years (2016 through 2020, inclusive), with the first year being higher to cover an estimated $220 per parcel for direct costs. All unpaid amounts prior to the transfer to the tax roll as provided by Michigan Public Act 188 of 1954, as amended, shall bear interest payable at the rate of 0.0 percent per annum.

3. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, with billing to occur with the December tax bills. The Township Clerk shall deliver said special assessment roll to said Treasurer with a warrant attached, directing the Treasurer to collect such assessments in accordance with the direction of the Township Board and said Public Act 188, as amended.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Upon roll call vote on the adoption of the resolution, the following voted "Aye":

The following voted "Nay":

Absent:

The Supervisor declared the motion carried and the resolution was duly adopted.

Ann M. Bollin, CMC, CMMC, Clerk	Thomas E. Murphy, Supervisor

CERTIFICATE

The undersigned Clerk of the Charter Township of Brighton hereby certifies that the foregoing constitutes a true and complete copy of an Excerpt of the minutes of a regular meeting of the Township Board of the Charter Township of Brighton, Livingston County, Michigan, held on Monday, August 15, 2016 at which meeting _____ members of the Township Board were present and voted as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan; and the foregoing Excerpt contains all material pertinent to the **KENDOR DRIVE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT, SAD NO. S-I-03-2016.**

Ann M. Bollin, CMC, CMMC, Clerk

AFFIDAVIT OF MAILING

STATE OF MICHIGAN

: S.S

COUNTY OF LIVINGSTON

I, Michele Olechnowicz, being first duly sworn, depose and say that I prepared for mailing and caused to be mailed by First Class Mail, on July 29, 2016 A Notice of Hearing, a true copy of which is attached hereto and made a part hereof, to each owner of or party in interest in property located within the Kendor Drive Road Maintenance Special Assessment District within the attached Notice, whose name appears on the last local tax assessment records for ad valorem tax purposes, which has been reviewed by the local Board of Review as supplemented by any subsequent changes in the names or the addresses of such owners or parties listed thereon; that each such envelope had contained therein the appropriate notice of the aforesaid hearing, was securely sealed, with postage fully prepaid thereon for First Class mail delivery, and was properly addressed; that said envelopes were mailed at the United States Post Office in The Charter Township of Brighton, Michigan, on said date; that said Notice referred to a hearing scheduled for August 15, 2016 before the Charter Township of Brighton Board.

Michele Olechnowicz, Receptionist

Subscribed and sworn to before me this 29 day of July, 2016.

KATELYN M STEPHENS
Notary Public - Michigan
Livingston County
My Commission Expires Sep 11, 2019
Acting in the County of Livingston

Notary Public

Acting in the County of Livingston County, Michigan

My Commission Expires: September 11, 2019

AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Assistant to the Township Manager

AGENDA TOPIC: Public Hearing on the Assessment Roll for Paradise Farms Special Assessment District No. S-I-04-2016

EXPLANATION OF TOPIC:

The residents in Paradise Farms have petitioned the Township to create a special assessment district for road maintenance. The Board has accepted the petition and approved the district at the previous two BTBT meetings. Two public hearings are required before a special assessment district can be created. The first public hearing was held on July 18, 2016 to hear objections to the district. The second public hearing is to hear objections to the roll.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Supervisor's certification of the roll
- Assessment Roll
- Resolution 16-_____
- Certification of Mailing and Public Notices
- Map of Vacant Properties

RECOMMENDATION: Adopt resolution.

SUGGESTED MOTION:
Motion by _____, supported by _____ to adopt Resolution 16-____ confirming the special assessment roll for the Paradise Farms Road Maintenance Special Assessment District No. S-I-04-2016.

ROLL CALL VOTE REQUIRED? Yes

1954 PA 188 Proceedings

CERTIFICATE

To the Clerk and Township Board

Brighton Township
Livingston County, Michigan

Dear Officials:

This is to certify that I, Thomas E. Murphy, the Supervisor, has caused the Assessor of Record of Brighton Township, Livingston County, Michigan, to verify the parcels for special assessment district **S-I-04-2016**, to be established for the purpose of road maintenance in the proposed special assessment district for Paradise Farms Road Maintenance. Each record owner of a non-vacant parcel located within the Paradise Farms Road Maintenance Special Assessment District will be assessed for one (1) share.

I do hereby certify that the assessment roll and all assessment records have been verified with Township Records, as to the record owners of all property within the Township of Brighton and within the area set forth in the proposed assessment district as of August 2, 2016.

Thomas E. Murphy 8/4/16

Thomas E. Murphy, Supervisor Date
Charter Township of Brighton

Special Assessment Roll for TOWNSHIP OF BRIGHTON

Roll for Year 2016
Population: Special Assessment District (X3076)
Special Population All Active Parcels

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Addtl Penlty Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
UNIT 12 DISTRICT X3076							
X3076 PARADISE MNT 812	4712-29-201-199 HEINZ JEFFREY & JUDITH 9730 LYON DR BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-022 BARKER KENNETH & DEBRA 4186 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-023 GARDINER BRYAN & NANCY 4174 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-024 CARLINI GARY 4160 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-025 ZIRKLE BRANDON & STACI 4146 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-026 LARSON RICHARD 419 DAVIS RD BATAVIA IL 60510-1306	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-027 MINCHEY DAVID JAMES 4128 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-028 SMITH KAREN 4124 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-029 REED GEORGE & JENNIFER 4102 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-030 CALDERONE BRADLEY 4088 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-033 ARNOLD MICHAEL 6027 PINE OAKS TRL BRIGHTON MI 48116	0.00 0.00	0.00 0.00	0.00	0.00	0.00 0.00	0.00

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Addtl Penlty Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
X3076	4712-29-202-036	0.00	0.00	0.00	0.00	0.00	0.00
PARADISE MNT 812	KENDRICK EUGENE RAYMOND 4045 GROVE HILL DR BRIGHTON MI 48114	0.00	0.00			0.00	
X3076	4712-29-202-037	310.28	0.00	0.00	310.28	1,310.28	1,310.28
PARADISE MNT 812	OWENS KENNETH 4016 LINK AVE BRIGHTON MI 48114	0.00	0.00			0.00	
X3076	4712-29-202-039	0.00	0.00	0.00	0.00	0.00	0.00
PARADISE MNT 812	KARWICK IRWIN 410 SPENCER RD BRIGHTON MI 48116	0.00	0.00			0.00	
X3076	4712-29-202-040	310.28	0.00	0.00	310.28	1,310.28	1,310.28
PARADISE MNT 812	KARWICK IRWIN 410 SPENCER RD BRIGHTON MI 48116	0.00	0.00			0.00	
X3076	4712-29-202-042	310.28	0.00	0.00	310.28	1,310.28	1,310.28
PARADISE MNT 812	HOWARD GEORGE JR 4008 LINK AVE BRIGHTON MI 48114	0.00	0.00			0.00	
X3076	4712-29-202-046	310.28	0.00	0.00	310.28	1,310.28	1,310.28
PARADISE MNT 812	CHAPPELL KIM 9700 LYON DR BRIGHTON MI 48114	0.00	0.00			0.00	
X3076	4712-29-202-050	310.28	0.00	0.00	310.28	1,310.28	1,310.28
PARADISE MNT 812	TIMMER ROBERT & CAROLINE 4059 LINK AVE BRIGHTON MI 48114	0.00	0.00			0.00	
X3076	4712-29-202-051	310.28	0.00	0.00	310.28	1,310.28	1,310.28
PARADISE MNT 812	CONSTANTINE CHARLES T 4075 LINK AVE BRIGHTON MI 48114	0.00	0.00			0.00	
X3076	4712-29-202-053	0.00	0.00	0.00	0.00	0.00	0.00
PARADISE MNT 812	CONSTANTINE CHARLES 4075 LINK DR BRIGHTON MI 48114	0.00	0.00			0.00	
X3076	4712-29-202-060	310.28	0.00	0.00	310.28	1,310.28	1,310.28
PARADISE MNT 812	THOMAS BARBARA P O BOX 2201 BRIGHTON MI 48116	0.00	0.00			0.00	
X3076	4712-29-202-061	310.28	0.00	0.00	310.28	1,310.28	1,310.28
PARADISE MNT 812	BANKS DIANE 4189 LINK AVE BRIGHTON MI 48114	0.00	0.00			0.00	

Special Assessment Roll for TOWNSHIP OF BRIGHTON

Roll for Year 2016
Population: Special Assessment District (X3076)
Special Population All Active Parcels

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Addtl Penlty Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
X3076 PARADISE MNT 812	4712-29-202-062 SHUFFET DALE & FRANCIS 4203 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-084 MOORE MARCUS & JUANITA 9791 LYON DR BRIGHTON MI 48114	0.00 0.00	0.00 0.00	0.00	0.00	0.00 0.00	0.00
X3076 PARADISE MNT 812	4712-29-202-086 MOORE MARCUS & JUANITA 9791 LYON DR BRIGHTON MI 48114	0.00 0.00	0.00 0.00	0.00	0.00	0.00 0.00	0.00
X3076 PARADISE MNT 812	4712-29-202-087 WILLIAMS EUGENE & BERNICE 4139 LARCHMOOR BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-091 BROWNLEE PAUL & PAMELA 4252 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-092 DEAN BAILEY 15924 FAIRFIELD DETROIT MI 48238	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-094 PACE SAMUEL JR 9708 LYON DR BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-095 RAMAKRISHNAN & MORIARTY 4161 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-096 MCGRATH JOEL 4141 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-097 HOPKINS MICHAEL 3190 CHESTUNT RUN DR BLOOMFIELD HILLS MI 48302	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-102 HALL JOSHUA 4121 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28

Special Assessment Roll for TOWNSHIP OF BRIGHTON
Roll for Year 2016
Population: Special Assessment District (X3076)
Special Population All Active Parcels

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Addtl Penlty Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
X3076 PARADISE MNT 812	4712-29-202-103 MERCER MICHAEL M 4225 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-104 SEBASTIAN CHRISTOPHER 4217 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-107 KEEL ROBBY M 4214 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 PARADISE MNT 812	4712-29-202-108 BODRIE SEAN 4228 LINK AVE BRIGHTON MI 48114	310.28 0.00	0.00 0.00	0.00	310.28	1,310.28 0.00	1,310.28
X3076 TOTALS: 37		9,618.68 0.00	0.00 0.00	0.00	9,618.68	40,618.68 0.00	40,618.68
UNIT 12 TOTALS: 37		9,618.68 0.00	0.00 0.00	0.00	9,618.68	40,618.68 0.00	40,618.68
Total Parcels: 37		9,618.68 0.00	0.00 0.00	0.00	9,618.68	40,618.68 0.00	40,618.68

RESOLUTION NO. 16-_____
CHARTER TOWNSHIP OF BRIGHTON
LIVINGSTON COUNTY, MICHIGAN
PARADISE FARMS
ROAD MAINTENANCE
SPECIAL ASSESSMENT DISTRICT
S-I-04-2016
1954 PA 188 PROCEEDINGS

Excerpts of Minutes of Regular Meeting of the Township Board held at the Brighton Township Hall, 4363 Buno Road on August 15, 2016.

Members Present:

Members Absent: _____

The supervisor stated that the next order of business was the consideration of the assessment roll for Special Assessment District No. S-I-04-2016 which had been prepared by the Supervisor and the Assessing Officer of the Township in accordance with the Resolution of the Township Board adopted July 18, 2016 and had been noticed for public hearing for this date.

The Township Clerk reported that Notices of the Hearing on said assessment roll had been given by publication in the Livingston County Daily Press & Argus on August 5, 2016 and August 12, 2016 and by First Class mail on July 29, 2016 to each property owner of record as shown on the assessment rolls of the Township within the Special Assessment District. Affidavits of such publication and mailing were presented and ordered filed.

The Supervisor presented a proposed assessment roll which had been previously filed with him assessing the cost within said district for a period of five (5) years (2016 through 2020, inclusive), at $250.00 per parcel annually with the first year being higher to cover direct costs.

A summary of the comments were made as follows:

See 8/15/2016 BTBT Minutes.

RESOLUTION No. 16-____
PARADISE FARMS ROAD MAINTENANCE
SPECIAL ASSESSMENT DISTRICT
S-I-04-2016
ASSESSMENT ROLL

After everyone present had been given the opportunity to be heard concerning the assessment roll and the board had fully considered the same and all comments made in connection therewith, the following Preamble and Resolution were offered by _____ and supported by _____ for adoption by the Township Board.

PREAMBLE AND RESOLUTION

RE: SPECIAL ASSESSMENT ROLL FOR THE PARADISE FARMS ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT S-I-04-2016 ASSESSMENT ROLL

WHEREAS, the Township Board of the Charter Township of Brighton, Livingston County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor and assessing officer of the Township for the purpose of road maintenance for the assessment of an estimate of the costs of such road maintenance all within the proposed Special Assessment District No. S-I-04-2016 as shown on the plans for such project.

AND WHEREAS, such public hearing was preceded by proper notice in the Livingston County Daily Press & Argus, a newspaper of general circulation in the Township, and by First Class Mail notice to each property owner of record within said district and upon said assessment roll;

TAX IDENTIFICATION NUMBERS:

4712-29-202-092	4712-29-202-051	4712-29-202-103	4712-29-202-030	4712-29-202-022
4712-29-202-094	4712-29-202-060	4712-29-202-104	4712-29-202-037	4712-29-202-023
4712-29-202-095	4712-29-202-061	4712-29-202-107	4712-29-202-040	4712-29-202-024
4712-29-202-096	4712-29-202-062	4712-29-202-108	4712-29-202-042	4712-29-202-025
4712-29-202-097	4712-29-202-087	4712-29-202-028	4712-29-202-046	4712-29-202-026

4712-29-202-102	4712-29-202-091	4712-29-202-029	4712-29-201-199	4712-29-202-027
4712-29-202-050				

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and opportunity to all present to be heard in the matter;

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing;

AND WHEREAS, it is the opinion of the Township Board that no further time should be granted for the consideration of the matter;

AND WHEREAS, the Township Board has duly inspected the proposed assessment roll, alternate methods of apportioning the assessment, and considered all comments and proposed amendments thereto and has found the proposed assessment roll, as amended, to be correct, just and reasonable;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the supervisor and assessing officer of the Township shall hereafter be designated as the **PARADISE FARMS ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT S-I-04-2016 and** shall hereby be confirmed as the assessment roll for Special Assessment District No. S-I-04-2016.

2. The assessment in said Charter Township of Brighton Special Assessment Roll is $250.00 per parcel annually for a period of five (5) years (2016 through 2020, inclusive), with the first year being higher to cover an estimated $70 per parcel for direct costs. All unpaid amounts prior to the transfer to the tax roll as provided by Michigan Public Act 188 of 1954, as amended, shall bear interest payable at the rate of 0.0 percent per annum.

3. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the Township Treasurer, with billing to occur with the December tax bills. The Township Clerk shall deliver said special assessment roll to said Treasurer with a warrant attached, directing the Treasurer to collect such assessments in accordance with the direction of the Township Board and said Public Act 188, as amended.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Upon roll call vote on the adoption of the resolution, the following voted "Aye":

The following voted "Nay":

Absent:

The Supervisor declared the motion carried and the resolution was duly adopted.

Ann M. Bollin, CMC, CMMC, Clerk

Thomas E. Murphy, Supervisor

CERTIFICATE

The undersigned Clerk of the Charter Township of Brighton hereby certifies that the foregoing constitutes a true and complete copy of an Excerpt of the minutes of a regular meeting of the Township Board of the Charter Township of Brighton, Livingston County, Michigan, held on Monday, August 15, 2016 at which meeting _____ members of the Township Board were present and voted as indicated in said Minutes; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan; and the foregoing Excerpt contains all material pertinent to the **PARADISE FARMS ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT, SAD NO. S-I-04-2016.**

Ann M. Bollin, CMC, CMMC, Clerk

AFFIDAVIT OF MAILING

STATE OF MICHIGAN

: S.S

COUNTY OF LIVINGSTON

I, Michele Olechnowicz, being first duly sworn, depose and say that I prepared for mailing and caused to be mailed by First Class Mail, on July 29, 2016 A Notice of Hearing, a true copy of which is attached hereto and made a part hereof, to each owner of or party in interest in property located within the Paradise Farms Road Maintenance Special Assessment District within the attached Notice, whose name appears on the last local tax assessment records for ad valorem tax purposes, which has been reviewed by the local Board of Review as supplemented by any subsequent changes in the names or the addresses of such owners or parties listed thereon; that each such envelope had contained therein the appropriate notice of the aforesaid hearing, was securely sealed, with postage fully prepaid thereon for First Class mail delivery, and was properly addressed; that said envelopes were mailed at the United States Post Office in The Charter Township of Brighton, Michigan, on said date; that said Notice referred to a hearing scheduled for August 15, 2016 before the Charter Township of Brighton Board.

Michele Olechnowicz, Receptionist

Subscribed and sworn to before me this 29 day of July, 2016.

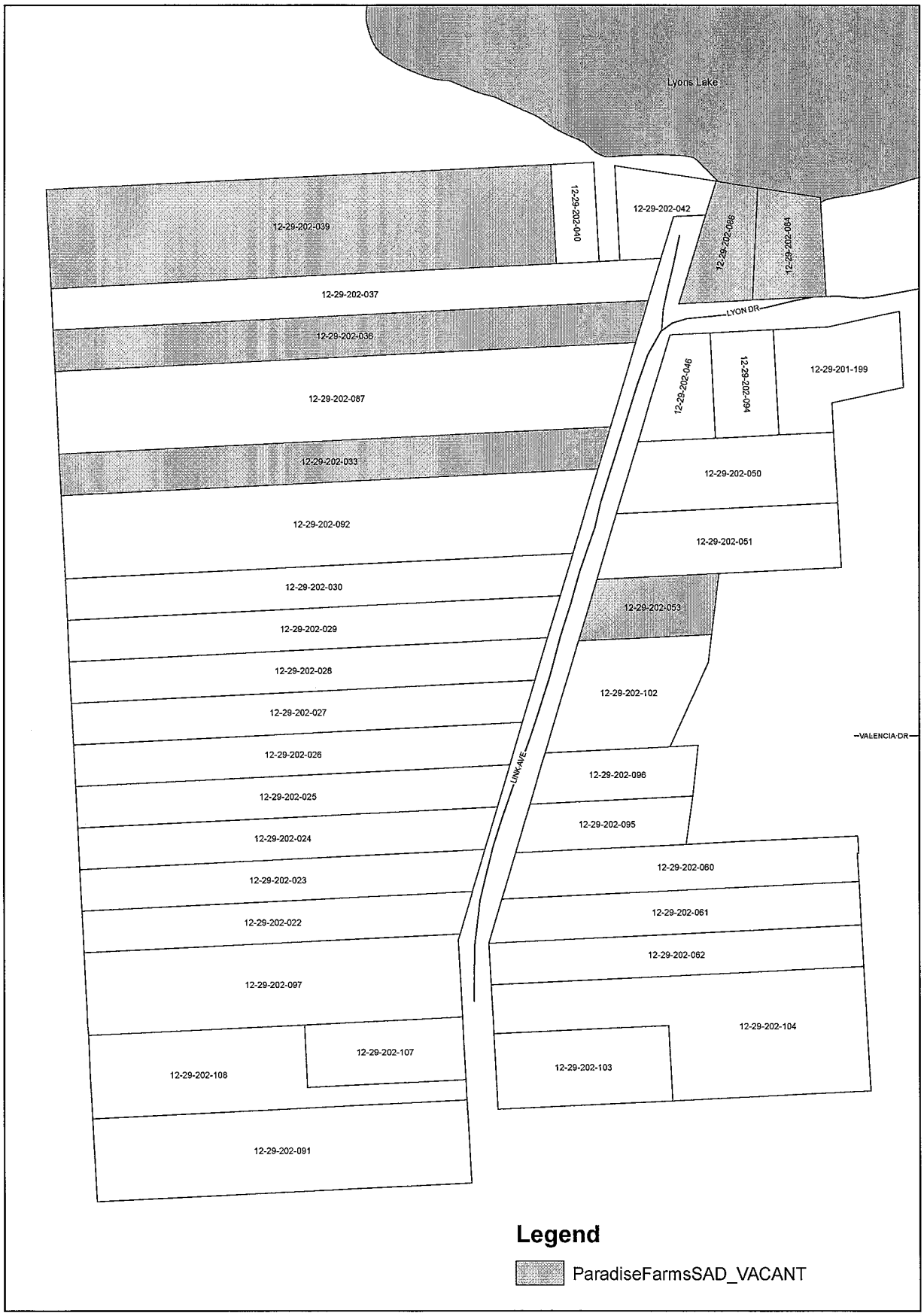
KATELYN M STEPHENS
Notary Public - Michigan
Livingston County
My Commission Expires Sep 11, 2019
Acting in the County of Livingston

Notary Public

Acting in the County of Livingston County, Michigan

My Commission Expires: September 11, 2019

PARADISE FARMS ROAD MAINTENANCE DISTRICT



AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Township Manager

AGENDA TOPIC: Presentation of 2015/2016 Audit

EXPLANATION OF TOPIC: John Pfeffer from Pfeffer, Hanniford & Palka will present the audit for the fiscal year 2014/15.

SUPPORTING DOCUMENTS: 2015/2016 Audit.

RECOMMENDATION: Receive and file the audit as presented.

SUGGESTED MOTION: Motion by,_____Supported by _____, to receive and place on file the audit from Pfeffer, Hanniford & Palka for fiscal year 2015/2016 as presented.

ROLL CALL VOTE REQUIRED? No.

FY’2015-16 Draft Audit Available for Public Inspection in the Clerk’s Office

Upon Acceptance it will also be available on the

Brighton Township Website – www.brightontwp.com

PHP

PFEFFER ▪ HANNIFORD ▪ PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.
Members:
AICPA Private Practice Companies Section
MACPA

225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

June 15, 2016

Board of Trustees
Charter Township of Brighton
4363 Buno Road
Brighton, Michigan 48114

Dear Honorable Board of Trustees:

During our audit of the Charter Township of Brighton we came across the following matters that we would like to discuss with you as part of our audit presentation for the year ending March 31, 2016.

The following comment is related to the Township's accounting and record keeping procedures:

> The special assessments levied to finance the wastewater treatment plant and collection system is considerably less than the outstanding debt owed by the Sewer Fund to the bondholders and the Township's General Fund. The Township should continue to reserve funds to meet debt obligations.

Conclusion

Thank you for your assistance and hospitality toward our firm while conducting the audit of the Charter Township of Brighton.

If you should have any questions, comments or concerns please do not hesitate to call us.

This report is intended solely for the information and use of the Board of Trustees and management of the Charter Township of Brighton and is not intended to be and should not be used by anyone other than the specified parties.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

CHARTER TOWNSHIP OF BRIGHTON

Report on Audit of Financial Statements and Supplementary Information

For the Year Ended March 31, 2016

DRAFT

CHARTER TOWNSHIP OF BRIGHTON

TOWNSHIP OFFICIALS

Supervisor - Thomas Murphy
Clerk - Ann Bollin
Treasurer - Deb Hawk

BOARD OF TRUSTEES

Ann Bollin
Cathy Doughty
Deb Hawk
Thomas Murphy
Patrick Michel
Lucille Weaire
J. Michael Slaton

TOWNSHIP ATTORNEY

John K. Harris
Harris & Literski

TOWNSHIP AUDITORS

Pfeffer, Hanniford & Palka
Certified Public Accountants

DRAFT

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INDEPENDENT AUDITORS' REPORT

June 15, 2016

To the Board of Trustees
Charter Township of Brighton
4363 Buno Road
Brighton, Michigan 48114

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Brighton, Michigan, as of and for the year ended March 31, 2016, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Brighton, Michigan, as of March 31, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 9 - 13 and 51 - 53 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Charter Township of Brighton, Michigan's basic financial statements. The combining, individual, and nonmajor fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining, individual, and nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining, individual, and nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

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MANAGEMENT DISCUSSION AND ANALYSIS

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Within this section of the Charter Township of Brighton's annual financial report, the Township's management is providing a narrative discussion and analysis of the financial activities of the Township for the fiscal year ended March 31, 2016. This narrative discusses and analyzes the activity within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Township's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

Overview of the Financial Statements

Management's Discussion and Analysis introduces the Township's basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. The Township also includes in this report additional information to supplement the basic financial statements.

Government-wide Financial Statements

The Township's annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Township's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Position. This is the Township-wide statement of position presenting information that includes all the Township's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township as a whole is improving or deteriorating. Evaluation of the overall health of the Township may extend to various non-financial factors as well.

The second government-wide statement is the Statement of Activities which reports how the Township's net position changed during the current fiscal year. The design of this statement is to show the financial reliance of the Township's distinct activities or functions on the revenues generated by the Township.

Both government-wide financial statements distinguish governmental activities of the Township that are principally supported by taxes and revenue sharing from the business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include such activities as general government, public safety, and planning and zoning departments. Business-type activities include water & sewer system operations. Fiduciary activities such as tax collection are not included in the government-wide statements since these assets are not available to fund Township programs.

The Township's financial reporting includes all the funds of the Township (primary government) and, additionally, organizations for which the Township is accountable (component units).

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Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Township uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Township's most significant funds rather than the Township as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for nonmajor funds is provided in the combining statements later in this report.

The Township has three kinds of funds:

Governmental funds are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail it's relation to net position.

Proprietary funds are reported in the fund financial statements and are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary funds are reported in the fiduciary fund financial statements, but are excluded from the government-wide statements. Fiduciary fund financial statements report resources that are not available to fund Township activities.

Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Other supplementary information includes detail by fund for receivables, payables, transfers, and payments within the reporting entity.

Major funds are reported in the basic financial statements as discussed. Combining and individual statements and schedules for non-major funds are presented in a subsequent section of this report.

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Financial Analysis of the Township as a Whole

The Township's net position at the end of the fiscal year was $37,786,071. This is a $1,039,666 increase over last year's net position of $36,656,084, with a prior period adjustment of $90,321.

The following tables provide a summary of the Township's financial activities and changes in net position:

Summary of Net Position

	Governmental Activities		Business-type Activities		Totals	
	3/31/2016	3/31/2015	3/31/2016	3/31/2015	3/31/2016	3/31/2015
ASSETS						
Current and other assets	$ 16,414,688	$ 15,329,525	$ 5,755,623	$ 6,595,959	$ 22,170,311	$ 21,925,484
Capital assets	3,881,357	3,861,731	20,810,933	21,672,999	24,692,290	25,534,730
Total assets	20,296,045	19,191,256	26,566,556	28,268,958	46,862,601	47,460,214
LIABILITIES						
Other liabilities	102,143	84,458	74,813	93,916	176,956	178,374
Long-term liabilities	326,156	345,756	8,665,563	10,280,000	8,991,719	10,625,756
Total liabilities	428,299	430,214	8,740,376	10,373,916	9,168,675	10,804,130
DEFERRED OUTFLOW OF RESOURCES						
Pension activity	262,423				262,423	
NET POSITION						
Net investment in capital assets	3,881,357	3,861,731	12,145,370	11,392,999	16,026,727	15,254,730
Restricted	1,105,480	914,140			1,105,480	914,140
Unrestricted	14,973,054	13,985,171	5,680,810	6,502,043	20,653,864	20,487,214
Total net position	$ 19,959,891	$ 18,761,042	$ 17,826,180	$ 17,895,042	$ 37,786,071	$ 36,656,084

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Summary of Changes in Net Position

	Governmental Activities		Business-type Activities		Totals	
	3/31/2016	3/31/2015	3/31/2016	3/31/2015	3/31/2016	3/31/2015
REVENUES						
Program revenues						
Charges for services	$ 684,100	$ 541,177	$ 1,511,723	$ 1,469,110	$ 2,195,823	$ 2,010,287
Operating grants and contributions	544,247	342,874			544,247	342,874
Capital contributions			377,552	817,784	377,552	817,784
General revenues						
State shared revenues	1,346,823	1,379,310			1,346,823	1,379,310
Property taxes	915,175	888,583			915,175	888,583
Interest	105,129	114,408	253,279	296,171	358,408	410,579
Other	653,526	588,563		16,091	653,526	604,654
Total revenues	4,249,000	3,854,915	2,142,554	2,599,156	6,391,554	6,454,071
EXPENSES						
General government	1,748,158	1,530,648			1,748,158	1,530,648
Public safety	72,211	81,407			72,211	81,407
Recreation	102,007	62,803			102,007	62,803
Public works/roads	1,206,596	2,158,680			1,206,596	2,158,680
Interest on long-term debt	11,500	11,500			11,500	11,500
Sewer system			2,211,416	2,077,676	2,211,416	2,077,676
Total expenses	3,140,472	3,845,038	2,211,416	2,077,676	5,351,888	5,922,714
Changes in net position	1,108,528	9,877	(68,862)	521,480	1,039,666	531,357
Beginning net position	18,761,042	18,751,165	17,895,042	17,373,562	36,656,084	36,124,727
Prior period adjustment	90,321				90,321	
Ending net position	$ 19,959,891	$ 18,761,042	$ 17,826,180	$ 17,895,042	$ 37,786,071	$ 36,656,084

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The governmental funds experienced a slight increase in equity due to an increase in operating grants and contributions.

The business-type activities showed a slight decrease in net position of $68,862. The Township managed to keep expenses similar to the prior fiscal year, and had a decrease in capital contributions.

Financial Analysis of the Township's Major Funds

The Township's General Fund increased its fund balance by $833,989, due to a large decrease in major road projects.

The Township's only major business-type fund, the Sewer Fund, reported a decrease in net position of $68,862, due to a decrease in the amount of tap-in fees collected.

General Fund Budgetary Highlights

The General Fund adopted its budget prior to the fiscal year in accordance with Public Act 493 of 2000. Several immaterial budget amendments were made during the year to bring the budget closer to economic reality.

Capital Asset and Debt Administration

The Township government acquired $170,469 of new capital assets during the year. This was for sidewalks and miscellaneous Township equipment. The Township is currently working on Phase II of a construction project to install sidewalks on Grand River Avenue. As of March 31, 2016, Phase II of this project is still in progress.

As of March 31, 2015, the Township had a construction in progress project known as the Phase I Pathways Project. The project called for the construction of approximately 5,400 sq. ft. of new sidewalk on Grand River Avenue, with a total estimated cost of $331,170. This project was completed during the 2015 - 2016 year, with $323,104 in actual costs incurred. Design of the Phase II Pathways Project began in February 2016, and as of March 31, 2016, is estimated to be 72% complete with $35,127 in actual costs incurred. An actual completion date was not available, though the Township has budgeted for the completion of the project in the fiscal year 2016-17 budget.

The governmental funds issued no debt during the year. A total of $259,317 remains for all governmental fund debt relating to the former Collett Road Dump Site Pollution Remediation Obligation.

The business-type activities made no capital acquisitions for the year.

Total debt outstanding at the beginning of the year on business-type activities totaled $10,280,000. During the year, the Township retired $2,035,000 of debt, leaving $8,245,000 at fiscal year end.

Economic Conditions and Future Activities

The Township is also continuing its efforts to add new users onto its sewage treatment facility. Currently, the business-type funds are not self-sufficient. However, modest growth in the form of 10 new REU connections per year projects that no further loans from the General Fund are needed, the existing bond (refinanced in September 2015) would be paid off in September 2020 and the existing loans from the General Fund would be repaid in March of 2022.

Contacting the Township's Financial Management

This report is designed to provide a general overview of the Township's financial position and to comply with finance-related regulations. If you have any further questions about this report or require additional information, please contact the Township manager at (810) 229-0550 or visit the Township Hall located at 4363 Buno Road, Brighton, Michigan 48114.

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BASIC FINANCIAL STATEMENTS

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

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CHARTER TOWNSHIP OF BRIGHTON

STATEMENT OF NET POSITION
MARCH 31, 2016

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash, cash equivalents and investments	$ 13,202,620	$ 4,271,286	$ 17,473,906
Receivables			
Taxes	47,704		47,704
State shared revenues	205,974		205,974
Intergovernmental	2,385,832	(2,385,832)	
Accounts	170,359	581,195	751,554
Special assessments	144,788	3,223,261	3,368,049
From other governments	210,464		210,464
Prepaid expenses	46,947	6,342	53,289
Inventory		59,371	59,371
Capital assets			
Non-depreciable	746,440	1,395,224	2,141,664
Depreciable - net of accumulated depreciation	3,134,917	19,415,709	22,550,626
Total assets	20,296,045	26,566,556	46,862,601
DEFERRED OUTFLOW OF RESOURCES			
Pension investment activities	129,115		129,115
Pension changes in assumption	67,807		67,807
Pension differences in experiences	58,900		58,900
Subsequent pension contributions	6,601		6,601
Total deferred outflow of resources	262,423		262,423
LIABILITIES			
Accounts payable and other accrued expenses	62,769	74,813	137,582
Accrued wages/taxes	39,374		39,374
Long term obligations			
Other due within one year	86,439	1,741,439	1,827,878
Other due in more than one year	172,878	6,924,124	7,097,002
Net pension liability	237,117		237,117
Total liabilities	598,577	8,740,376	9,338,953
NET POSITION			
Net investment in capital assets	3,881,357	12,145,370	16,026,727
Restricted	1,105,480		1,105,480
Unrestricted	14,973,054	5,680,810	20,653,864
Total net position	$ 19,959,891	$ 17,826,180	$ 37,786,071

The notes are an integral part of the financial statements.

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CHARTER TOWNSHIP OF BRIGHTON

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED MARCH 31, 2016

Functions/Programs	Expenses	Programs Revenues: Charges for Services	Programs Revenues: Capital Contributions	Net (Expense) Revenue and Changes in Net Position: Governmental Activities	Net (Expense) Revenue and Changes in Net Position: Business-type Activities	Net (Expense) Revenue and Changes in Net Position: Total
PRIMARY GOVERNMENT						
General government	$ (1,748,158)	$ 481,263	$	$ (1,266,895)	$	$ (1,266,895)
Public works	(460,716)	164,000	544,247	247,531		247,531
Recreation	(102,007)			(102,007)		(102,007)
Roads	(738,895)	38,837		(700,058)		(700,058)
Public safety	(72,211)			(72,211)		(72,211)
Cemetery	(6,985)			(6,985)		(6,985)
Interest on long-term debt	(11,500)			(11,500)		(11,500)
Total primary government	(3,140,472)	684,100	544,247	(1,912,125)		(1,912,125)
BUSINESS-TYPE ACTIVITIES						
Sewer system	(2,211,416)	1,511,723	377,552		(322,141)	(322,141)
Total	$ (5,351,888)	$ 2,195,823	$ 921,799	(1,912,125)	(322,141)	(2,234,266)
General revenues						
Property taxes				915,175		915,175
State shared revenues				1,346,823		1,346,823
Interest income				105,129	253,279	358,408
Rental income				256,521		256,521
Franchise fees				367,415		367,415
Other income				29,590		29,590
Total general revenues				3,020,653	253,279	3,273,932
Changes in net position				1,108,528	(68,862)	1,039,666
Net position, April 1, 2015				18,761,042	17,895,042	36,656,084
Prior period adjustment				90,321		90,321
Net position, March 31, 2016				$ 19,959,891	$ 17,826,180	$ 37,786,071

The notes are an integral part of the financial statements.

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FUND FINANCIAL STATEMENTS

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CHARTER TOWNSHIP OF BRIGHTON

BALANCE SHEET
GOVERNMENTAL FUNDS
MARCH 31, 2016

	General	Other Non-major Funds	Total
ASSETS			
Cash and cash equivalents	$ 12,063,131	$ 1,139,489	$ 13,202,620
Receivables			
Taxes	47,704		47,704
Special assessments	112,326	32,462	144,788
State shared revenues	205,974		205,974
Accounts	121,387	46,417	167,804
Due from other funds	2,387,900	487	2,388,387
Prepaid expenditures	46,590	357	46,947
Total assets	$ 14,985,012	$ 1,219,212	$ 16,204,224
LIABILITIES			
Accounts payable	$ 52,630	$ 7,871	$ 60,501
Accrued wages and vacations	39,374		39,374
Due to other funds	580	1,688	2,268
Total liabilities	92,584	9,559	102,143
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue	112,326	6,316	118,642
FUND BALANCES			
Nonspendable - prepaid items	46,590	357	46,947
Restricted			
Building department		4,849	4,849
Public safety		43,579	43,579
Roads		97,096	97,096
Refuse		71,057	71,057
Aquatics		59,005	59,005
Streetlights		16,902	16,902
Municipal water		812,992	812,992
Committed			
Roads	3,290,575		3,290,575
Parks and recreation	877,477		877,477
Cemetery	71,005		71,005
Assigned	6,968,055	97,500	7,065,555
Unassigned	3,526,400		3,526,400
Total fund balance	14,780,102	1,203,337	15,983,439
Total liabilities, deferred inflow of resources and fund balances	$ 14,985,012	$ 1,219,212	$ 16,204,224

The notes are an integral part of the financial statements.

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CHARTER TOWNSHIP OF BRIGHTON

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
MARCH 31, 2016

Total fund balance per balance sheet		$ 15,983,439
Amounts reported for governmental activities in the Statement of Net Assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.		
Historical cost	$ 7,021,059	
Depreciation	(3,139,702)	
Capital assets net of depreciation		3,881,357
Pension related activities are not a consumption of current resources and therefore are reported as deferred outflow of resources in the Statement of Net Position		
Pension investments deficient (in excess) of projections	129,115	
Differences in expected pension experiences to actual	58,900	
Changes in pension assumptions	67,807	
Pension contributions subsequent to pension liability measurement date	6,601	
Deferred outflow of resources related to pension activities		262,423
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. These include:		
Pollution remediation liability		(259,317)
Pension liabilities, net pension plan fiduciary net position, are not due and payable in the current period and are not reported in the fund financial statements		
Net pension liability		(237,117)
Revenues that are not received within 60 days of year end and are not available to pay for current expenditures		210,464
Unavailable revenues on special assessments was recognized as revenue in the government-wide statements when they were assessed.		118,642
Net position of governmental activities		$ 19,959,891

The notes are an integral part of the financial statements.

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CHARTER TOWNSHIP OF BRIGHTON

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED MARCH 31, 2016

	General Fund	Non-major Funds	Total
REVENUES			
Taxes	$ 915,175	$	$ 915,175
Connection fees		132,338	132,338
Special assessments - principal	99,932	210,957	310,889
Special assessments - interest	13,350	941	14,291
Intergovernmental - state	1,338,318	8,505	1,346,823
Licenses and permits	20,740		20,740
Rental income	256,521		256,521
Charges for services	460,523		460,523
Interest	84,483	6,355	90,838
Cable franchise fees	367,415		367,415
Miscellaneous	29,591		29,591
Total revenues	3,586,048	359,096	3,945,144
EXPENDITURES			
Current			
General government	1,111,971		1,111,971
Elected officials	557,174		557,174
Public works	79,294	179,977	259,271
Public safety	16,592	7,818	24,410
Recreation	102,007		102,007
Cemetery	4,380		4,380
Road improvements/maintenance	718426	20,469	738,895
Capital outlay			
General government	25,052		25,052
Pathways	137,163		137,163
Public safety		8,254	8,254
Debt service			
Interest and fiscal charges		11,500	11,500
Total expenditures	2,752,059	228,018	2,980,077
Net changes in fund balances	833,989	131,078	965,067
FUND BALANCE, APRIL 1, 2015	13,946,113	1,072,259	15,018,372
FUND BALANCE, MARCH 31, 2016	$ 14,780,102	$ 1,203,337	$ 15,983,439

The notes are an integral part of the financial statements.

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CHARTER TOWNSHIP OF BRIGHTON

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED MARCH 31, 2016

Net change in fund balances - governmental funds		$ 965,067
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets are allocated over their useful lives as depreciation expense. The amount by which depreciation exceeded capital outlay is as follows:		
Capital outlay	$ 170,469	
Depreciation expense	(150,843)	
Total		19,626
Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position		
Repayment of pollution remediation costs incurred		86,439
Principal received on special assessments are income as they are levied annually for governmental funds, but they are income when they are levied for the Statement of Activities.		
Principal collected on assessments		(108,053)
Some pension activities in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in the Governmental Funds		
Change in net pension asset/(liability)	(237,117)	
Change in deferred outflow of resources		
Differences in projected investments to actual	129,115	
Changes in assumptions	67,807	
Differences between expected and actual experiences	58,900	
Contributions subsequent to liability measurement date	6,601	
Total		25,306
Revenues earned but not yet received are not recorded as revenues on the Statement of Revenues, Expenditures and Changes of Net Position, but are recognized on the Statement of Activities		411,909
Some expenditures in the Statement of Activities are not a use of current financial resources, and therefore, are not reported in the Governmental Funds		(201,445)
Change in net position of governmental activities		$ 1,198,849

The notes are an integral part of the financial statements.

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CHARTER TOWNSHIP OF BRIGHTON

STATEMENT OF NET POSITION
PROPRIETARY FUND
MARCH 31, 2016

	Sewer Fund
ASSETS	
Current assets	
Cash and cash equivalents	$ 4,271,286
Receivables	
Accounts	581,195
Special assessments	3,223,261
Prepaid expenses	6,342
Inventory	59,371
Total before capital assets	8,141,455
Non-current assets	
Land	1,395,224
Utility systems	30,994,489
Total cost	32,389,713
Less accumulated depreciation	(11,578,780)
Non-current assets, net	20,810,933
Total assets	28,952,388
LIABILITIES	
Current liabilities	
Accounts payable	14,811
Accrued grinder pump expense	50,000
Due to other funds	2,385,832
New connections - escrow funds	10,002
Total current liabilities	2,460,645
Long term liabilities	
Bonds payable	8,245,000
Bond premium	420,563
Total long term liabilites	8,665,563
Total liabilities	11,126,208
NET POSITION	
Net investment in capital assets	12,145,370
Unrestricted	5,680,810
Total net position	$ 17,826,180

The notes are an integral part of the financial statements.

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CHARTER TOWNSHIP OF BRIGHTON

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED MARCH 31, 2016

	Sewer Fund
OPERATING REVENUES	
Utility billings	$ 1,482,514
Other revenues	29,209
Total operating revenues	1,511,723
OPERATING EXPENSES	1,722,947
Operating income (loss)	(211,224)
NON-OPERATING REVENUES	
Interest income - special assessments	240,870
Interest income - cash and equivalents	12,409
Interest and fees (expense)	(488,469)
Total non-operating revenues (expenses)	(235,190)
Loss before capital contribution	(446,414)
CAPITAL CONTRIBUTIONS	
Tap-in fees collected	377,552
Change in net position	(68,862)
NET POSITION, APRIL 1, 2015	17,895,042
NET POSITION, MARCH 31, 2016	$ 17,826,180

The notes are an integral part of the financial statements.

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CHARTER TOWNSHIP OF BRIGHTON

STATEMENT OF CASH FLOW
SEWER FUND
FOR THE YEAR ENDED MARCH 31, 2016

CASH FLOW FROM OPERATING ACTIVITIES		
Cash received from customers	$ 1,458,346	
Cash receipts from others	33,467	
Payments to other suppliers for goods or services	(637,034)	
Net cash (used) provided by operating activities		$ 854,779
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Principal paid on bonds	(1,690,000)	
Interest paid on bonds	(381,189)	
Interest paid on General Fund advances	(31,717)	
Collections of special assessment (principal and interest)	1,086,942	
Tap fees (new users)	377,552	
Net cash (used) provided by capital and related financing activities		(638,412)
CASH FLOW FROM INVESTING ACTIVITIES		
Interest received on cash and cash equivalents		12,409
Net increase in cash and cash equivalents		228,776
CASH AND CASH EQUIVALENTS AT APRIL 1, 2015		4,042,510
CASH AND CASH EQUIVALENTS AT MARCH 31, 2016		$ 4,271,286
RECONCILIATION OF OPERATING (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Operating (loss)		$ (211,224)
Adjustments to reconcile operating (loss) to net cash provided (used by) operating activities:		
Depreciation and amortization	$ 1,064,237	
(Increase) in accounts and delinquent receivable	(2,049)	
Decrease in prepaid expense	448	
Decrease in inventory	22,470	
(Decrease) accounts payable	(1,242)	
(Decrease) in new connections escrow	(17,861)	
Total adjustments		1,066,003
Net cash (used) provided by operating activities		$ 854,779

The notes are an integral part of the financial statements.

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CHARTER TOWNSHIP OF BRIGHTON

STATEMENT OF ASSETS AND LIABILITIES
FIDUCIARY FUNDS
MARCH 31, 2016

	Trust and Agency	Current Tax	Construction Escrow	Totals
ASSETS				
Cash	$ 240,555	$ 220	$ 490,992	$ 731,767
Due from other funds			93	93
Total assets	$ 240,555	$ 220	$ 491,085	$ 731,860
LIABILITIES				
Due to other funds	$ 100	$ 220	$ 60	$ 380
Due to others	240,455		491,025	731,480
Total liabilities	$ 240,555	$ 220	$ 491,085	$ 731,860

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The notes are an integral part of the financial statements.

NOTES TO FINANCIAL STATEMENTS

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting policies of the Township conform to generally accepted accounting principles applicable to state and local governments. The more significant accounting policies of the Township are described below.

A. BASIC FINANCIAL STATEMENTS

In accordance with GASB Standards, the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Position and Statement of Activities) report on the Township as a whole, excluding fiduciary activities. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All activities, both governmental and business-type, are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Township as an entity and the change in aggregate financial position resulting from the activities of the fiscal period.

Generally, the effect of interfund activity has been removed from the government-wide financial statements. Net interfund activity and balances between governmental activities and business-type activities are shown in the government-wide financial statements.

The government-wide Statement of Net Position reports all financial and capital resources of the Township (excluding fiduciary funds). It is displayed in a format of assets less liabilities equals net position, with the assets and liabilities shown in order of their relative liquidity. Net positions are required to be displayed in three components: 1) invested in capital assets, net of related debt, 2) restricted, and 3) unrestricted. Invested in capital assets, net of related debt is capital assets net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Restricted net position are those with constraints placed on their use by either: 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations or other governments, or 2) imposed by law through constitutional provisions or enabling legislation. All net position not otherwise classified as restricted, are shown as unrestricted. Generally the Township would first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

The Government-Wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Township are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expenses between governments that allocate direct expenses and those that do not. Interest on general long-term debt is not allocated to the various functions. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Also, part of the basic financial statements are fund financial statements for governmental funds and proprietary funds. The focus of the fund financial statements is on major funds, as defined by GASB Statement No. 34. Although this reporting model sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures/expenses of fund category and of the governmental and enterprise funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds are combined in a single column on the fund financial statements.

The Township reports the following major governmental fund:

- The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Township reports the following major enterprise fund:

- The Sewer Fund accounts for the activities associated with operating the Township's sewage system.

B. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The governmental fund financial statements are prepared on a current financial resources measurement focus and modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain modifications must be made to the accrual method. These modifications are outlined below:

1. Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, transient occupancy taxes, licenses, fees and permits, intergovernmental revenues, charges for services, fines, forfeits and penalties, and interest.

2. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

3. Disbursements for the purchase of capital assets providing future benefits are considered expenditures. Bond proceeds are reported as another financing source.

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balance as a measure of available resources.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

This is the traditional basis of accounting for governmental funds and also is the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Township's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, a reconciliation is provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities column of the government-wide financial statements.

The proprietary funds financial statements are prepared on the same basis (economic resources measurement focus and accrual basis of accounting) as the government-wide financial statements. Therefore, most lines for the total enterprise funds on the proprietary funds financial statements will directly reconcile to the business-type activities column on the government-wide financial statements. Because the enterprise funds are combined into a single business-type activities column on the government-wide financial statements, certain interfund activities between these funds are eliminated in the consolidation for the government-wide financial statements, but are included in the fund columns in the proprietary funds financial statements.

Enterprise funds account for operations where the intent of the Township is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Under GASB Statement No. 34, enterprise funds are also required for any activity whose principal revenue sources meet any of the following criteria: 1) any activity that has issued debt backed solely by the fees and charges of the activity, 2) if the cost of providing services for any activity, including capital costs such as depreciation or debt service, must legally be recovered through fees and charges of the activity, or 3) it is the policy of the Township to establish activity fees or charges to recover the cost of providing services, including capital costs.

On the proprietary funds financial statements, operating revenues are those that flow directly from the operations of the activity, i.e. charges to customers or users who purchase or use the goods or services of that activity. Operating expenses are those that are incurred to provide those goods or services. Non-operating revenues and expenses are items such as investment income and interest expense that are not a result of the direct operations of the activity.

In accordance with GASB standards, the Township has elected for proprietary funds not to apply Financial Accounting Standards Board statements issued after November 30, 1989.

Fiduciary funds account for assets held by the Township in a trustee or agency capacity on behalf of others and, therefore, are not available to support Township programs. Fiduciary funds are not included in the government-wide financial statements as they are not an asset of the Township available to support Township programs. The Township currently maintains an agency fund to account for the monies collected and paid on behalf of developer's escrow accounts.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. CAPITAL ASSETS

Under GASB Statement No. 34, all capital assets, whether owned by governmental activities or business-type activities are recorded and depreciated in the government-wide financial statements. No long-term capital assets or depreciation are shown in the governmental funds financial statements.

Capital assets, including public domain infrastructure (e.g., roads, bridges, sidewalks and other assets that are immovable and of value only to the Township) are defined as assets with an initial, individual cost of more than $5,000 and an estimated useful life greater than one year. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation. Real property is considered capital assets regardless of initial cost.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings, structures and improvements	5 to 50 years
Utility plant	5 to 50 years
Machinery and equipment	2 to 40 years
Infrastructure	25 to 50 years

Capital assets transferred between funds are transferred at their net book value (cost less accumulated depreciation), as of the date of the transfer.

D. ACCRUED COMPENSATED ABSENCES

The Township has recorded a liability for compensated absences of its employees. The policies regarding compensated absences are outlined in the Township's "Personnel Policies".

E. BUDGETARY DATA

The Board of Trustees follows the procedures as outlined in the Uniform Budgeting Manual for Local Units of Government in Michigan in the establishment of the various annual budgets.

The Township manager prepares the annual budgets through information received by the clerk. The proposed budget is then submitted for discussion and approved by the entire Township Board. The budget is approved by activity rather than line item. If and when it becomes necessary to amend certain amounts in the budget, a proposal outlining the desired changes is made to and approved by the Township Board at any of their regular meetings. Budget appropriations made, but not expended by year end, will lapse with the fiscal year end.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

F. PROPERTY TAXES

The Township's property taxes are levied and become a lien on each December 1st based on the taxable valuation of property located in the Township as of the preceding December 31st. These taxes are due on February 14, with the final collection date of February 28. The Township recognized the amount levied December 1, 2015 as revenue for the year ended March 31, 2016.

The 2015 adjusted taxable value totaled $ 1,008,115,324. Taxes levied consisted of .9073 mills for Township operating purposes. The delinquent real property taxes of Charter Township of Brighton are purchased by Livingston County. The county sells tax notes, the proceeds of which will be used to pay the Township for these property taxes.

G. MANAGEMENT ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

H. INVESTMENTS

Investments are stated at fair value.

I. CASH EQUIVALENTS

For purposes of the statement of cash flow, demand deposits and short-term investments with a maturity date of three months or less when acquired are considered to be cash equivalents.

J. RISK MANAGEMENT

The Township is exposed to various risks of loss pertaining to property loss, torts, errors and omissions and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Township has purchased commercial insurance for these claims. Settled claims related to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

K. INVENTORIES AND PREPAID ITEMS

Inventories are valued at cost. Cost is determined using the first-in, first-out method. Inventory consists of expendable supplies held for consumption. Inventories are capitalized under the consumption method, whereby expenditures are capitalized as inventory until used.

L. CAPITALIZATION OF INTEREST

A portion of the interest cost incurred on capital projects is capitalized on assets that require a period of time for construction or to otherwise prepare them for their intended use. Such amounts are amortized over the useful lives of the assets.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

M. INCOME TAXES

As a governmental agency, the Township is exempt from both federal and state income taxes.

N. FUND EQUITY

The objective of GASB statement No. 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications – nonspendable, restricted, committed, assigned, and unassigned. The Township implemented GASB Statement No. 54 during the previous year.

In the fund financial statements, governmental funds report the following components of fund balance:

- Nonspendable – Amounts that are not in spendable form or are legally or contractually required to be maintained intact.

- Restricted – Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.

- Committed – Amounts that have been formally set aside by the Township Board for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Township Board.

- Assigned – Intent to spend resources on specific purposes expressed by the Township Board; or Supervisor, Clerk, and Treasurer; who are authorized by policy approved by the Township Board to make assignments. All current year assignments have been made by the Township Board.

- Unassigned – Amounts that do not fall into any other aforementioned category. This is the residual classification for amounts in the General Fund and represents fund balance that has not been assigned to other funds and had not been restricted, committed, or assigned to specific purposes in the General Fund. In other governmental funds, only negative unassigned amounts are reported, if any, and represent expenditures incurred for specific purposes exceeding the amounts previously restricted, committed, or assigned to those purposes.

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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

O. DEFINED PENSION BENEFIT PLAN

For purposes of measuring the Net Pension Liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Municipal Employees Retirement System (MERS) of Michigan and additions to/deductions from MERS' fiduciary net position have been determined on the same basis as they are reported by MERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NOTE 2 - DESCRIPTION OF REPORTING ENTITY

In accordance with Governmental Accounting Standards Board (GASB) standards, all funds, agencies, and activities of Charter Township of Brighton as the primary government have been included in the financial statements. Several potential component units have been evaluated under the criteria established by GASB standards and determined not to be component units based on financial independence and accountability.

NOTE 3 - INTERFUND BALANCES

Interfund balances between individual funds of the Township, as reported in the fund financial statements, as of March 31, 2016:

	Interfund Receivable		Interfund Payable
General Fund	$ 220	Current Tax	$ 220
General Fund	1,200,000	Municipal Water CPF	1,200,000
General Fund	60	Construction Escrow	60
General Fund	100	Trust and Agency Fund	100
General Fund	1,185,832	Sewer Fund	1,185,832
General Fund	1,688	Road Projects	1,688
Street Lighting Fund	487	General Fund	487
Construction Escrow	93	General Fund	93
Total	$ 2,388,480		$ 2,388,480

Interfund balances were eliminated between combined funds on the fund financial statement balance sheet presentation.

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NOTE 4 - CAPITAL ASSETS

Capital asset activity for the year ended March 31, 2016, was as follows:

	Balance 4/1/2015	Additions	Deletions	Balance 3/31/2016
Governmental activities:				
Capital assets not being depreciated				
Land	$ 711,313	$	$	$ 711,313
Construction in progress	221,068	137,163	(323,104)	35,127
Total capital assets not being depreciated	932,381	137,163	(323,104)	746,440
Other capital assets:				
Buildings and improvements	5,499,000	323,104		5,822,104
Vehicles and equipment	419,209	33,306		452,515
Total other capital assets at historical cost	5,918,209	356,410		6,274,619
Less accumulated depreciation for:				
Buildings and improvements	(2,742,023)	(122,059)		(2,864,082)
Vehicles and equipment	(246,836)	(28,784)		(275,620)
Total accumulated depreciation	(2,988,859)	(150,843)		(3,139,702)
Other capital assets, net	2,929,350	205,567		3,134,917
Governmental capital assets, net	$ 3,861,731	$ 342,730	$ (323,104)	$ 3,881,357

There is no related debt to these fixed assets

Depreciation was charged to functions as follows:

Governmental activities:	
General government	$ 100,437
Public safety	47,801
Cemetery	2,605
	$ 150,843

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NOTE 4 - CAPITAL ASSETS (continued)

	Balance 4/1/2015	Additions	Deletions	Balance 3/31/2016
Business-type activities:				
Capital assets not being depreciated				
Land - sewer	$ 1,395,224	$	$	$ 1,395,224
Other capital assets:				
Plant and collection system - sewer	30,971,989			30,971,989
Furniture and fixtures - sewer	22,500			22,500
Total other capital assets at historical cost	30,994,489			30,994,489
Less accumulated depreciation for:				
Plant and collection system - sewer	(10,694,214)	(862,066)		(11,556,280)
Furniture and fixtures - sewer	(22,500)			(22,500)
Total accumulated depreciation	(10,716,714)	(862,066)		(11,578,780)
Other capital assets, net	20,277,775	(862,066)		19,415,709
Business-type capital assets, net	$ 21,672,999	$ (862,066)	$	20,810,933
Related long-term debt outstanding at March 31, 2016				(8,245,000)
Governmental capital assets, net related long-term debt				$ 12,565,933

Depreciation was charged to functions as follows:

Business-type activities:	
Sewer service	$ 862,066

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NOTE 5 - DEFINED BENEFIT PLAN

Plan Description

The employer's defined benefit pension plan provides certain retirement, disability and death benefits to plan members and beneficiaries. The employer participates in the Municipal Employees Retirement System (MERS) of Michigan. MERS is an agent multiple employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine member Retirement Board. MERS issues a financial report that includes financial statements and required supplementary information. This report may be obtained by accessing the MERS website at www.mersofmich.com and is available to the public.

Benefits Provided

The defined benefit plan is comprised of three divisions. Division 01 is for general employees hired prior to November, 2011 and is closed to new hires. Division 10 is for elected officials elected prior to November, 2011 and is closed to new hires. Division 11 is open to all full time general township employees hired after November 01, 2011.

The plan calls for benefits to be paid as 2.00% of the final average compensation with no maximum. Final average compensation is calculated based on the employee's final 3 years wages for all divisions.

All divisions have a plan vesting period of 6 years, with normal retirement at age 60, and early retirement with reduced benefits eligible at age 50 with 25 years of service or age 55 with 15 years of service.

Employees covered by benefit terms

At the December 31, 2015 valuation date, the following employees were covered by the benefit terms:

	Division 01	Division 10	Division 11
Inactive employees or beneficiaries currently receiving benefits	9	2	0
Inactive employees entitled to but not yet receiving benefits	1	2	1
Active employees	3	2	5
	13	6	6

Contributions

The Township is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS Retirement Board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

The actuarially determined rates for the year ended March 31, 2016 were $299 per month for Division 01, $66 per month for Division 10, and 2.03% of eligible wages for Division 11. The Township elected to make a additional voluntary contributions of 4% of eligible wages for all divisions and required employees to contribute 5.0% of eligible wages for all divisions to help fund the plan.

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NOTE 5 - DEFINED BENEFIT PLAN (continued)

Net Pension Liability

The Total Pension Liability used to calculate the Net Pension Liability was determined by an annual actuarial valuation as of December 31, 2015.

Actuarial assumptions

The total pension liability in the December 31, 2015 annual actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation: 2.5%.
Salary Increases: 3.75% in the long term.
Investment rate of return: 7.75%, net of investment expense, including inflation.

Although no specific price inflation assumptions are needed for the valuation, the 2.5% long-term wage inflation assumption would be consistent with price inflation of 3.75%.

Mortality rates used were based on the 2014 Group Annuity Mortality Table of a 50% Male and 50% Female blend. For disabled retirees, the regular mortality table is used with a 10-year set forward in ages to reflect the higher expected mortality rates of disabled members.

The actuarial assumptions used in the valuation were based on the results of the most recent actuarial experience study in 2015.

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Global Equity	57.50%	5.02%
Global Fixed Income	20.00%	2.18%
Real Assets	12.50%	4.23%
Diversifying Strategies	10.00%	6.56%

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NOTE 5 - DEFINED BENEFIT PLAN (continued)

Discount Rate

The discount rate used to measure the total pension liability is 8.00% for 2015. The projection of cash flow used to determine the discount rate assumes that employer and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for employers. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in Net Pension Liability

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a)-(b)
Balance at 12/31/2014	$ 1,591,188	$ 1,678,834	$ (87,646)
Changes for the year			
Service cost	44,302		44,302
Interest on total pension liability	129,220		129,220
Changes in benefits			
Difference between expected and actual experience	78,534		78,534
Changes in assumptions	90,409		90,409
Employer contributions		22,801	(22,801)
Employee contributions		23,570	(23,570)
Net investment income		(25,009)	25,009
Benefit payments, including employee refunds	(94,079)	(94,079)	
Administrative expense		(3,660)	3,660
Other changes			
Net changes	248,386	(76,377)	324,763
Balances as of 12/31/15	$ 1,839,574	$ 1,602,457	$ 237,117

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NOTE 5 - DEFINED BENEFIT PLAN (continued)

Sensitivity of the Net Pension Liability to changes in the discount rate

The following presents the Net Pension Liability of the employer, calculated using the discount rate of 8.00%, as well as what the employer's Net Pension Liability would be using a discount rate that is 1 percentage point lower (7.00%) or 1% higher (9.00%) than the current rate.

	1% Decrease 7.00%	Current Discount Rate 8.00%	1% Increase 9.00%
Net Pension Liability at 12/31/15	$ 237,117	$ 237,117	$ 237,117
Change in Net Pension Liability (NPL) from change in discount rate	226,190		(190,989)
Calculated NPL	$ 463,307	$ 237,117	$ 46,128

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes, it is net of administrative expenses.

Pension Expense and Deferred Outflow/Inflow of Resources Related to Pension

For the year ended March 31, 2016, the Township recognized pension expense of $91,742. The Township reported deferred outflow and inflow of resources related to pensions from the following sources:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Differences in experience	$ (58,900)	$
Differences in assumptions	(67,807)	
Excess (Deficit) of Investment Returns	(129,115)	
Contributions subsequent to the measurement date	(6,601)	
Totals	$ (262,423)	$

The amount reported as deferred outflow of resources resulting from contributions made subsequent to the measurement date will be recognized as a reduction in the Net Pension Liability for the year ending March 31, 2017.

Amounts reported as deferred outflow and inflow of resources related to other pension activities will be recognized in pension expense as follows:

Year Ended	Expense
2017	$ 74,515
2018	74,515
2019	74,514
2020	32,278
Total	$ 255,822

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NOTE 6 - LONG-TERM OBLIGATIONS

Contracts Payable

The Township entered into a contract to repay bonds issued by Livingston County Drain Commission in which the proceeds of such bonds were used to construct and expand a sewer system. Currently, contracts payable are outstanding for business-type activities only.

Contracts payable currently outstanding are as follows:

Purpose	Issuance Amount	Principal Installments	Final Maturity	Interest Rates	Debt Outstanding
Business-type activities:					
Livingston County Drain Commission Spencer Extension, 2005	$ 760,000	$ 35,000 — $ 40,000	5/1/2024	3.50 — 5.00%	$ 345,000
Livingston County Drain Commission Sewer Refunding, 2015	$ 7,900,000	$ 1,515,000 — $ 1,620,000	10/1/2020	2.00 — 5.00%	7,900,000
Total contracts payable outstanding					$ 8,245,000

Annual debt service requirements to maturity for the long-term debt of the Township are as follows:

Year Ending March 31	Business-type Activities Principal	Business-type Activities Interest
2017	$ 1,655,000	$ 236,287
2018	1,665,000	185,680
2019	1,620,000	135,720
2020	1,600,000	86,620
2021	1,555,000	38,780
2022 - 2025	150,000	15,000
	$ 8,245,000	$ 698,087

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NOTE 6 - LONG-TERM OBLIGATIONS (continued)

Pollution Remediation Obligation

On January 15, 2009 a consent order was issued to conclude the litigation between the Township and the State of Michigan over the clean-up of the former Collett Road dump site. In the order the Township agreed to immediately pay $1,350,000 to the State of Michigan and monitor the site and nearby groundwater for a period of up to ten (10) years. The Township has adopted GASB Statement No. 49, Accounting and Financial Reporting for Pollution Remediation Obligations, to account for its future obligation related to the consent order. As of March 31, 2016, the future monitoring costs to be borne by the Township were estimated at $259,317. The estimate may change in the future due to unanticipated price increases, developments in technology or changes in existing laws and regulations.

Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities of the Township for the year ended March 31, 2016:

	Balance 4/1/2015	Additions	Reductions	Balance 3/31/2016	Due Within One Year
Governmental activities:					
Pollution remediation obligation	$ 345,756	$	$ (86,439)	$ 259,317	$ 86,439
Business-type activities:					
Contracts payable	10,280,000	7,900,000	(9,935,000)	8,245,000	1,655,000
Total long-term liabilities	$ 10,625,756	$ 7,900,000	$ (10,021,439)	$ 8,504,317	$ 1,741,439

NOTE 7 - DEFINED CONTRIBUTION PLAN

The Township participates in the John Hancock Defined Contribution Pension Plan for Michigan Township Employees. This is a single-employer plan. All township trustees and the township supervisor are eligible to participate in the plan. The Township contributes 10% of the supervisor's compensation and 25% of the trustees compensation, while an employee may contribute 1% to 10% of compensation. Annual compensation used to determine the current year contribution is as of April 1 of the preceding the year. Contribution information is as follows:

TOTAL CURRENT YEAR EMPLOYER CONTRIBUTIONS	$ 9,985

Effective April 1, 2009 the Township adopted a MERS Uniform Defined Contribution Program. The Township contributed 6% of the manager's compensation and the manager contributed 6% of compensation. The manager is the only participant in this program.

TOTAL CURRENT YEAR CONTRIBUTIONS	$ 5,825

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NOTE 8 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The Township deposits are in accordance with statutory authority.

As of March 31, 2016 cash, cash equivalents and investments consist of the following:

Cash and cash equivalents	
Deposits with financial institutions	$ 18,227,147
Investments	
Negotiable certificates of deposit	270,621
External Investment Pool	105,548
Total investments	376,169
Total cash, cash equivalents and investments	$ 18,603,316

Cash and investments are presented in the financial statements in the following areas:

Statement of Net Position	
Cash and cash equivalents	$ 17,097,737
Investments	376,169
Total	17,473,906
Fiduciary Funds	
Cash and cash equivalents	731,767
Total cash and investments	$ 18,205,673

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NOTE 8 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)

Custodial Credit Risk

Deposits - This is the risk that in the event of a bank failure, the Township will not be able to recover its deposits. The Township does not have a deposit policy for custodial credit risk. The Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

As of March 31, 2016 deposits in banks totaled $18,227,147 which was exposed to custodial credit risk as follows:

Insured by FDIC	$ 1,682,531
Uninsured and collateralized	11,032,376
Uninsured and uncollateralized	5,512,240
	$ 18,227,147

Investments - This is the risk that in the event of the failure of a counterparty to a transaction, the Township will not be able to recover the value of its investments. The Township does not have a policy to cover custodial credit risk of investments. The Township evaluates each financial institution with which it invests and assess the level of risk of each institution. Investments are made only those institutions with an acceptable estimated risk level.

As of March 31, 2016 investments totaled $376,169 which was exposed to custodial credit risk as follows:

Insured by FDIC	$ 250,000
Insured by SIPC	20,621
	$ 270,621

The investments in external investment pools are not issued in securities form and therefore not subject to custodial credit risk disclosures. Amount invested in an external investment pool is $105,548 as of March 31, 2016.

Concentration of Credit Risk

Concentration of credit risk is the risk attributed to the magnitude of a Township's investment in a single issuer. The Township's investment policy requires diversification with a primary focus on safety. However, the policy does not place a fixed percentage limit for any one issuer.

Investment Type	Issuer	Percent of Portfolio
Negotiable Certificate of Deposit	JP Morgan Chase	28%
Negotiable Certificate of Deposit	Wells Fargo Bank	72%

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NOTE 8 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair values of investments and cash deposits. The Township's investment policy requires this risk to be minimized by investing primarily in short-term deposits and investments thus avoiding the need to sell prior to maturity.

As of March 31, 2016 the Township had the following investments subject to interest rate risk:

Investment Type	Fair Value	Investment Maturities (In Years) 4 - 5
Negotiable Certificates of Deposit	$ 270,621	$ 270,621

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Township investment policy limits investments to those authorized by Public Act 20 of 1943. Commercial paper must be rated within the two (2) highest classifications established by not less than two (2) standard ratings services. Ratings are not required for US Treasuries and money market accounts. As of March 31, 2016, the Township's investments were exposed to credit risk as follows:

Investment Type	Rating by Standard & Poor	Amount
MBIA Investment Pool	AAA / M	$ 105,548
Negotiable Certificates of Deposit	Unrated	270,621
		$ 376,169

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NOTE 9 - SEGMENT INFORMATION - ENTERPRISE FUNDS

Selected financial information with respect to the Enterprise Fund maintained by the Township for sewer service is as follows:

	3/31/2016
Operating revenues	$ 1,511,723
Depreciation and amortization	1,064,237
Operating (loss)	(211,224)
Net working capital	700,400
Total assets	28,952,388
Reserved retained earnings	17,125,780
Unreserved retained earnings	700,400
Total fund equity	17,826,180

NOTE 10 - STATEMENT OF CASH FLOW - ENTERPRISE FUNDS

Pursuant to the Governmental Accounting Standards Board (GASB) standards, a statement of cash flow is presented. The purpose of the statement of cash flow is to explain the change in cash and cash equivalents during the year. Cash equivalents are defined as short-term, highly liquid investments with original maturities of three months or less. The direct method was utilized to present cash flow from operations. The following summarizes beginning and ending cash and cash equivalents:

	April 1, 2015	March 31, 2016
Cash and cash equivalents	$ 4,042,510	$ 4,271,286

NOTE 11 - OTHER FINANCING SOURCES (USES)

The transfers of cash between the various funds are budgeted but reported separate from revenues and expenditures as transfers in or (out) unless they represent temporary advances that are to be repaid in which case they are carried as assets or liabilities of the advancing or borrowing fund.

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NOTE 12 - DEFERRED COMPENSATION PLAN

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan is administered by the VOYA Financial.

The Township had amended the plan to be in compliance with the Small Business Job Protection Act of 1996. The assets of the plan have been moved to a trust to be held for the exclusive benefit of the participants and their beneficiaries. Prior to June 30, 1998, the assets of the plan have been reported in an agency fund.

NOTE 13 - PROJECT UNCERTAINTIES

In the year 2000 the Township entered into an agreement with the Livingston County Drain Commission in which the county sold bonds for approximately $28 million on behalf of the Township to finance the construction of a sewer system. The bonds are payable over 20 years.

The Township had special assessments in the original district of approximately $18 million to finance the debt. The Township believed there would be enough new sewer customers outside of the original sewer district to pay for the difference of approximately $10 million. However, the new sewer customers are not forthcoming as originally planned. Recent projections of the sewer debt service fund show cash flow deficits over the life of the debt obligation.

The Township has adopted a plan to meet its debt obligations.

NOTE 14 - DEFERRED OUTFLOW/INFLOW OF RESOURCES

Under GASB standards, the Township will report two new sections in the Statement of Net Position (Government Wide Statements) and in the Balance Sheet (Fund Statements) which are called Deferred Outflow (previously called assets) and Deferred Inflow (previously called liabilities).

These separate financial statement elements which meet the definition of deferred outflow and inflow are no longer considered assets or liabilities.

Deferred outflow of resources represent a consumption of net position that applies to a future period. The element will not be recognized as an expense and (or) expenditure until the time restriction is met.

For the year ended March 31, 2016 the Township records deferred outflow of resources on the Statement of Net Position relating to pension differences from expected investment returns compared to actual, changes in experience, changes in actuarial assumptions and contributions made subsequent to the Net Pension Liability measurement date.

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NOTE 14 - DEFERRED OUTFLOW/INFLOW OF RESOURCES (continued)

Deferred outflow of resources as of March 31, 2016 are as follows:

Deferred Outflow of Resources	
Differences in experience	$ 58,900
Differences in actuarial assumptions	67,807
Differences in investment expectations versus actual	129,115
Contributions subsequent to measurement date	6,601
Totals	$ 262,423

Deferred inflow of resources represent an acquisition of net position that applies to a future period. The element will not be recognized as revenue until the time restriction is met. The Township has one transaction type which consist of elements considered a deferred inflow of resources listed on the balance sheets of various funds and the Statement of Net Position.

The transaction type listed as a deferred inflow of resources are special assessments levied over a period of years in which the future principle collections exceeding one year are unavailable for fund accounting purposes. Therefore, this transaction type is only listed on the Balance Sheets under Fund Accounting.

NOTE 15 - PRIOR PERIOD ADJUSTMENT AND CHANGE IN ACCOUNTING

Charter Township of Brighton implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions,* during the year ended March 31, 2016. As a result, the government wide statements will record a liability for Net Pension Liabilities (NPL) and Deferred Outflow of Resources related to pension activities. The current year change in NPL and deferred outflow of resources will be recognized as pension expenditures during the current year, while a portion will be deferred and recognized over futures years for differences in net investment activities compared to expectations.

The net position for the year ended March 31, 2015 will be re-stated for previously unreported Net Pension Liabilities for the Government Activities of $90,321.

	Governmental Activities
Net Position, 3/31/15 (as previously stated)	$ 18,761,042
Prior period adjustment for Net Pension Liability	90,321
Net Position, 3/31/15 as restated	$ 18,851,363

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NOTE 16 - SUBSEQUENT EVENT

On June 20, 2016, a class action complaint was filed in the United States District Court in the Eastern District of Michigan. The complaint alleges that sewer users were overcharged for the construction, operation and maintenance of the Township's sewer system. Additional details on this complaint are disclosed in note 17.

NOTE 17 - COMMITMENTS AND CONTINGENCIES

On June 20, 2016, a class action complaint was filed in the United States District Court in the Eastern District of Michigan. The complaint alleges that sewer users were overcharged for the construction, operation and maintenance of the Township's sewer system in violation of the Constitution of the United States and the State of Michigan and State common law principles. Among other things, the relief requested in this complaint include a demand to refund of such overcharges, a request for a declaratory judgment extinguishing all liens against property arising from such overcharges, a judgment to permanently enjoin the Township from imposing or collecting alleged overcharges, and an award of costs and expenses incurred by the plaintiffs in pursuing this action. In this early stage of this action, Management has not determined if this claim has merit, what the likely outcomes will be and what the amount, if any, of damages may be.

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REQUIRED SUPPLEMENTARY INFORMATION

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CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Budget Amount			Variance with Final Budget Favorable (Unfavorable)
	Original	Final	Actual	
REVENUES				
Taxes	$	$	$ 915,175	$
Special assessments - principal			99,932	
Special assessments - interest			13,350	
State shared revenue			1,338,318	
Rental income			256,521	
Franchise fees			367,415	
Charges for services			460,523	
Interest			84,483	
Miscellaneous			50,331	
Total revenues	3,399,961	3,399,961	3,586,048	186,087
EXPENDITURES	4,141,904	4,154,604	2,752,059	1,402,545
Net change in fund balance	(741,943)	(754,643)	833,989	1,588,632
FUND BALANCE, APRIL 1, 2015	13,946,113	13,946,113	13,946,113	
FUND BALANCE, MARCH 31, 2016	$ 13,204,170	$ 13,191,470	$ 14,780,102	$ 1,588,632

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CHARTER TOWNSHIP OF BRIGHTON

REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN
SCHEDULE OF EMPLOYER CONTRIBUTIONS
FOR THE YEAR ENDED MARCH 31, 2016

Schedule of Employer Contributions

	For the Plan Year Ended December 31, 2015
Actuarial determined contributions	$ 7,707
Contributions in relation to the actuarial determined contribution	26,727
Contribution (deficiency) excess	$ 19,020
Covered employee payroll	$ 457,995
Contributions as a percentage of covered payroll	5.84%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, only information for those years for which information is available will be presented.

Notes to the Schedule of Employer Contributions (All divisions)

Actuarial cost method	Entry age
Amortization method	Level percentage of payroll, open
Remaining amortization period	23 years
Asset valuation method	5 year smoothing
Inflation	2.50%
Salary increases	3.75%
Investment rate of return	7.75%
Retirement age	Age 60, early retirement at age 55 with 20 years of service. Early retirement with reduced benefits at age 50 with 25 years of service or 55 with 15 years of service.
Mortality	50% Female/50% Male 1994 group Annuity Mortality Table

Previous Actuarial Methods and Assumptions

A seven year smoothed asset valuation method was used for the time period of 2005 through 2013, and a 10- year smoothed asset valuation method was used through 2015. Inflation was previously assumed to be 3.5%, with salary increases of 4.5%

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CHARTER TOWNSHIP OF BRIGHTON

REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
FOR THE YEAR MARCH 31, 2016

	For the Plan Year Ended December 31, 2015
TOTAL PENSION LIABILITY	
Service cost	$ 44,302
Interest	129,220
Changes in benefit terms	
Differences between expected and actual experience	78,534
Changes of assumptions	90,409
Benefit payments, including refunds of employee contributions	(94,079)
Other changes	
Net change in total pension liability	248,386
TOTAL PENSION LIABILITY - BEGINNING	1,591,188
TOTAL PENSION LIABILITY - ENDING	$ 1,839,574
PLAN FIDUCIARY NET POSITION	
Contributions - employer	$ 22,801
Contributions - employee	23,570
Net investment income	(25,009)
Benefit payments, including refunds of employee contributions	(94,079)
Administrative Expenses	(3,660)
Net change in plan fiduciary net position	(76,377)
PLAN FIDUCIARY NET POSITION, BEGINNING	1,678,834
PLAN FIDUCIARY NET POSITION, ENDING	$ 1,602,457
NET PENSION LIABILITY (TOTAL PENSION LIABILITY - PLAN FIDUCIARY NET POSITION)	$ 237,117
Plan fiduciary net position as a percentage of the total pension liability	87.11%
Covered employee payroll	$ 457,995
Net pension liability as a percentage of covered employee payroll	51.77%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, only information for those years for which information is available will be presented.

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SUPPLEMENTARY INFORMATION

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COMBINING FINANCIAL STATEMENTS

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CHARTER TOWNSHIP OF BRIGHTON

COMBINING BALANCE SHEETS
FUNDS INCLUDED IN GASB 54 CONSOLIDATION
MARCH 31, 2016

	General Fund Pre GASB 54 Consolidation	Parks Fund	Cemetery Fund	Budget Stabilization Fund	Future Road Improvement Fund	Pathway Fund	Eliminations	Totals Restated General Fund
ASSETS								
Cash and cash equivalents	$ 7,036,778	$ 877,477	$ 71,005	$ 275,138	$ 3,634,575	$ 168,158	$	$ 12,063,131
Receivable								
Taxes	47,704							47,704
State shared revenues	205,974							205,974
Special assessments	112,326							112,326
Accounts	121,387							121,387
Due from other funds	2,387,900			10			(10)	2,387,900
Prepaid expenditures	46,590							46,590
Total assets	$ 9,958,659	$ 877,477	$ 71,005	$ 275,148	$ 3,634,575	$ 168,158	$ (10)	$ 14,985,012
LIABILITIES								
Accounts payable	$ 40,763	$	$	$	$	$ 11,867	$	$ 52,630
Accrued wages and vacation	39,374							39,374
Due to other funds	590						(10)	580
Total liabilities	80,727					11,867	(10)	92,584
DEFERRED INFLOW OF RESOURCES	112,326							112,326
FUND BALANCE								
Nonspendable	46,590							46,590
Committed								
Roads					3,290,575			3,290,575
Parks and recreation		877,477						877,477
Cemetery			71,005					71,005
Assigned	6,467,764				344,000	156,291		6,968,055
Unassigned	3,251,252			275,148				3,526,400
Total fund balance	9,765,606	877,477	71,005	275,148	3,634,575	156,291		14,780,102
Total liabilities and fund balance	$ 9,958,659	$ 877,477	$ 71,005	$ 275,148	$ 3,634,575	$ 168,158	$ (10)	$ 14,985,012

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CHARTER TOWNSHIP OF BRIGHTON

ALL NONMAJOR FUNDS
COMBINING BALANCE SHEET
MARCH 31, 2016

	SPECIAL REVENUE FUNDS							CAPITAL PROJECTS FUND	
	Building Department	**Liquor Law**	**SAD Road Maintenance**	**Aquatics**	**Road Projects**	**Street Lights**	**Municipal Refuse**	**Municipal Water**	**Totals**
ASSETS									
Cash and cash equivalents	$ 4,849	$ 43,865	$ 42,707	$ 144,465	$ 62,186	$	$ 69,142	$ 772,275	$ 1,139,489
Receivables									
Special assessments			612	4,700	7,335	17,900	1,915		32,462
Others								46,417	46,417
Due from other funds						487			487
Prepaid expenses		357							357
Total assets	$ 4,849	$ 44,222	$ 43,319	$ 149,165	$ 69,521	$ 18,387	$ 71,057	$ 818,692	$ 1,219,212
LIABILITIES									
Accounts payable	$	$ 286	$	$ 400	$	$ 1,485	$	$ 5,700	$ 7,871
Due to other funds			1,688						1,688
Total liabilities		286	1,688	400		1,485		5,700	9,559
DEFERRED INFLOW OF RESOURCES									
Unavailable revenue					6,316				6,316
FUND BALANCE									
Non-spendable		357							357
Restricted									
Building Department	4,849								4,849
Public safety		43,579							43,579
Public works			33,891			16,902	71,057		121,850
Roads				59,005	63,205				122,210
Municipal water								812,992	812,992
Assigned			7,740	89,760					97,500
Total fund balance	4,849	43,936	41,631	148,765	63,205	16,902	71,057	812,992	1,203,337
Total liabilities, deferred inflow of resources and fund balance	$ 4,849	$ 44,222	$ 43,319	$ 149,165	$ 69,521	$ 18,387	$ 71,057	$ 818,692	$ 1,219,212

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CHARTER TOWNSHIP OF BRIGHTON

ALL AGENCY FUNDS
COMBINING BALANCE SHEET
MARCH 31, 2016

	Trust and Agency	Current Tax	Construction Escrow	Totals
ASSETS				
Cash	$ 240,555	$ 220	$ 490,992	$ 731,767
Due from other funds			93	93
Total assets	$ 240,555	$ 220	$ 491,085	$ 731,860
LIABILITIES				
Due to other funds	$ 100	$ 220	$ 60	$ 380
Due to others	240,455		491,025	731,480
Total liabilities	$ 240,555	$ 220	$ 491,085	$ 731,860

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CHARTER TOWNSHIP OF BRIGHTON

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FUNDS INCLUDED IN GASB 54 CONSOLIDATION FOR GENERAL FUND
FOR THE YEAR ENDED MARCH 31, 2016

	General Fund Pre GASB 54 Consolidation	Parks Fund	Cemetery Fund	Budget Stabilization Fund	Future Road Improvement Fund	Pathway Fund	Eliminations	Restated General Fund
REVENUES								
Taxes	$ 915,175	$	$	$	$	$	$	$ 915,175
Special assessments - principal	99,932							99,932
Special assessments - interest	13,350							13,350
Intergovernmental - state	1,338,318							1,338,318
Rental income	256,521							256,521
Franchise fees	367,415							367,415
Charges for services	460,523							460,523
Interest	65,585	3,383	232	2,032	12,634	617		84,483
Miscellaneous	50,331							50,331
Total revenues	3,567,150	3,383	232	2,032	12,634	617		3,586,048
EXPENDITURES								
Current								
General government	1,111,971							1,111,971
Elected officials	557,174							557,174
Parks and recreation	102,007							102,007
Public safety	16,592							16,592
Road improvements	132,132				586,294			718,426
Cemetery	4,380							4,380
Public works	67,968					11,326		79,294
Capital outlay								
General government	25,052							25,052
Pathways						137,163		137,163
Total expenditures	2,017,276				586,294	148,489		2,752,059
Excess of revenues over (under) expenditures	1,549,874	3,383	232	2,032	(573,660)	(147,872)		833,989
OTHER FINANCING SOURCES (USES)								
Transfers in		50,000	10,000		250,000	110,000	(420,000)	
Transfers (out)	(420,000)						420,000	
Total other financing sources (uses)	(420,000)	50,000	10,000		250,000	110,000		
Net change in fund balances	1,129,874	53,383	10,232	2,032	(323,660)	(37,872)		833,989
FUND BALANCE, APRIL 1, 2015	8,635,732	824,094	60,773	273,116	3,958,235	194,163		13,946,113
FUND BALANCE, MARCH 31, 2016	$ 9,765,606	$ 877,477	$ 71,005	$ 275,148	$ 3,634,575	$ 156,291	$	$ 14,780,102

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CHARTER TOWNSHIP OF BRIGHTON

ALL NONMAJOR FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED MARCH 31, 2016

	SPECIAL REVENUE FUNDS							CAPITAL PROJECTS FUND	
	Building Department	Liquor Law	SAD Road Maintenance	Aquatics	Road Projects	Street lights	Municipal Refuse	Municipal Fund	Totals
REVENUES									
Connection fees	$	$	$	$	$	$	$	$ 132,338	$ 132,338
Intergovernmental - State		8,505							8,505
Special assessment - Principal			38,837	69,205	8,120	17,378	77,417		210,957
Special assessment - Interest					941				941
Interest	5	160	84	443	199		154	5,310	6,355
Total revenues	5	8,665	38,921	69,648	9,260	17,378	77,571	137,648	359,096
EXPENDITURES									
Current									
Public safety		7,818							7,818
Utilities						16,889			16,889
Project-costs			20,469	80,997			74,602	7,489	183,557
Capital assets									
Public safety		8,254							8,254
Debt service									
Interest								11,500	11,500
Total expenditures		16,072	20,469	80,997		16,889	74,602	18,989	228,018
Net changes in fund balances	5	(7,407)	18,452	(11,349)	9,260	489	2,969	118,659	131,078
FUND BALANCE, APRIL 1, 2015	4,844	51,343	23,179	160,114	53,945	16,413	68,088	694,333	1,072,259
FUND BALANCE, MARCH 31, 2016	$ 4,849	$ 43,936	$ 41,631	$ 148,765	$ 63,205	$ 16,902	$ 71,057	$ 812,992	$ 1,203,337

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INDIVIDUAL FUNDS

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GENERAL FUND (PRE GASB 54 RESTATEMENT)

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This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND (PRE GASB 54 RESTATEMENT)
BALANCE SHEET
MARCH 31, 2016

ASSETS		
Cash and equivalents	$ 7,036,778	
Receivable		
Taxes	47,704	
State shared revenues	205,974	
Special assessment	112,326	
Accounts	121,387	
Due from other funds	2,387,900	
Prepaid expenditures	46,590	
Total assets		$ 9,958,659
LIABILITIES		
Accounts payable	$ 37,734	
Accrued wages and vacation	39,374	
Payroll taxes withholding and payable	3,029	
Due to other funds	590	
Total liabilities		$ 80,727
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenue		112,326
FUND BALANCE		
Nonspendable - prepaid	46,590	
Assigned	6,467,764	
Unassigned	3,251,252	
Total fund balance		9,765,606
Total liabilities and fund balance		$ 9,958,659

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

DRAFT

CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Taxes	$ 876,070	$ 915,175	$ 39,105
Treasurer	344,820	357,437	12,617
Licenses and permits	17,000	20,740	3,740
Planning and zoning	53,250	96,079	42,829
State shared revenue	1,370,000	1,338,318	(31,682)
Special assessments	110,639	113,282	2,643
Miscellaneous	615,882	726,119	110,237
Total revenues	3,387,661	3,567,150	179,489
EXPENDITURES	2,974,604	2,017,276	957,328
Excess of revenues over (under) expenditures	413,057	1,549,874	1,136,817
OTHER FINANCING SOURCES (USES)			
Transfers in	900		(900)
Transfers (out)	(420,900)	(420,000)	900
Total other financing sources (uses)	(420,000)	(420,000)	
Net change in fund balance	(6,943)	1,129,874	1,136,817
FUND BALANCE, APRIL 1, 2015	8,635,732	8,635,732	
FUND BALANCE, MARCH 31, 2016	$ 8,628,789	$ 9,765,606	$ 1,136,817

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF REVENUES - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
TAXES			
Current property taxes	$	$ 914,866	$
Penalties/interest - delinquent taxes		35	
Trailer park fees		274	
Total taxes	876,070	915,175	39,105
TREASURER			
Property tax administration fee		291,286	
Interest		65,585	
Dog licenses		566	
Total treasurer	344,820	357,437	12,617
LICENSES AND PERMITS	17,000	20,740	3,740
PLANNING AND ZONING	53,250	96,079	42,829
STATE SHARED REVENUE	1,370,000	1,338,318	(31,682)
SPECIAL ASSESSMENTS			
Principal		99,932	
Interest		13,350	
Total special assessments	110,639	113,282	2,643
MISCELLANEOUS REVENUES			
Election reimbursement		68,358	
Metro Act fees		10,398	
Cable TV fees		367,415	
Rental income		256,521	
Reimbursement/refunds		14,516	
Utilities administration fee		4,800	
Other revenue		4,111	
Total miscellaneous revenues	615,882	726,119	110,237
Total revenues	$ 3,387,661	$ 3,567,150	$ 179,489

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
TOWNSHIP BOARD			
Wages, salaries and per diems	$	$ 28,538	$
Ordinance codification		4,434	
Printing and publishing		11,604	
Payroll taxes		2,182	
Insurance - benefits		184	
Insurance - liability		68	
Pension		7,075	
Supplies		41	
Consulting		620	
Engineering services		9,354	
Education/travel		196	
Dues		8,159	
Miscellaneous		421	
Total township board	113,730	72,876	40,854
SUPERVISOR			
Wages, salaries and per diems		29,514	
Pension		2,925	
Payroll taxes		2,258	
Insurance - benefits		65	
Insurance - liability		43	
Total supervisor	38,652	34,805	3,847
MANAGER			
Wages, salaries and per diems		98,908	
Wages, salaries and per diems - clerical		51,854	
Insurance - benefits		9,219	
Pension		8,336	
Payroll taxes		11,694	
Insurance - liability		430	
Education/travel		2,526	
Dues		895	
Supplies		379	
Postage		283	
Contracted services		374	
Miscellaneous		881	
Total manager	218,185	185,779	32,406

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
ELECTIONS			
Wages, salaries and per diems - Clerk		9,217	
Wages, salaries and per diems - Deputy officials		32,230	
Election workers		29,307	
Pension		717	
Payroll taxes		3,171	
Insurance - benefits		3,517	
Insurance - liability		115	
Accuracy consulting		1,751	
Education /travel		1,199	
Printing and publishing		230	
Postage		6,093	
Supplies		6,476	
Equipment maintenance and repair		1,082	
Dues		130	
Total elections	134,759	95,235	39,524
ASSESSOR			
Wages, salaries and per diems		142,666	
Pension		7,605	
Payroll taxes		11,022	
Insurance - benefits		54,145	
Insurance - liability		948	
Education/travel		2,102	
Supplies		699	
Postage		4,588	
Dues		280	
Printing and publishing		3,686	
Capital outlay		2,936	
Total assessor	244,750	230,677	14,073

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
CLERK			
Wages, salaries and per diems - Clerk		52,373	
Wages, salaries and per diems - Deputy Clerk		10,870	
Wages, salaries and per diems - other		75,134	
Pension		6,672	
Payroll taxes		10,749	
Insurance - benefits		70,493	
Insurance - liability		367	
Postage		208	
Professional fees		9,600	
Supplies		1,675	
Education/travel		1,973	
Newsletter		3,734	
Dues		600	
Record retention		1,290	
Exployment service		7,140	
Small equipment		270	
Total clerk	270,356	253,148	17,208
TREASURER			
Wages, salaries and per diems - Treasurer		61,591	
Wages, salaries and per diems - Deputy Treasurer		42,745	
Wages , salaries and per diems - other		24,365	
Pension		5,373	
Payroll taxes		9,947	
Insurance - benefits		25,128	
Insurance - liability		300	
Professional fees		9,600	
Supplies		1,323	
Tax forms		3,322	
Postage		8,837	
Education/travel		1,701	
Dues		110	
Capital outlay		1,253	
Small equipment		750	
Total treasurer	230,510	196,345	34,165

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
SEWER AND WATER			
Per diems		1,125	
Professional fees		22,993	
Total sewer and water	524,000	24,118	499,882
ROADS	160,000	132,132	27,868
OTHER CHARGES AND SERVICES			
Insurance - liability		29,155	
Contracted services		34,047	
Computer support		16,667	
Legal fees		81,421	
Telephone		8,472	
Lease - MSP		137,484	
Equipment repair		6,788	
Equipment rental		1,614	
Fuel		758	
Capital outlay		11,959	
Total other charges and services	381,980	328,365	53,615
PLANNING			
Wages, salaries and per diems		62,568	
Pension		3,178	
Payroll taxes		4,110	
Insurance - benefits		22,166	
Insurance - liability		392	
Supplies		663	
Postage		824	
Special projects		43	
Engineering services		72,750	
Printing and publishing		1,930	
Education/travel		1,680	
Capital outlay		10,225	
Total planning	213,447	180,529	32,918

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
TOWNSHIP HALL/GROUNDS			
Wages, salaries and per diems		2,595	
Cleaning maintenance		1,769	
Supplies and postage		12,603	
Payroll taxes		199	
Insurance - liability		132	
Street lighting		8,281	
Equipment maintenance and repairs		10,261	
Grounds maintenance and repairs		15,945	
Building maintenance and repairs		21,823	
Utilities		14,908	
Tax chargebacks		14,401	
Total township hall/grounds	162,785	102,917	59,868
CEMETERY	10,000	4,380	5,620
FIRE PROTECTION			
Contracted services		6,126	
Utilities		745	
Building maintenance and repair		1,578	
Grounds maintenance and repair		947	
Capital improvements		2,947	
Total fire protection	48,900	12,343	36,557
EMERGENCY PREPAREDNESS			
Utilities		396	
Siren		3,853	
Total emergency preparedness	5,500	4,249	1,251

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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CHARTER TOWNSHIP OF BRIGHTON

GENERAL FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
ENVIRONMENTAL	53,100	34,215	18,885
MUNICIPAL REFUSE COLLECTION	3,200	2,102	1,098
PARKS AND RECREATION	125,700	102,007	23,693
DRAINS	13,600	10,815	2,785
CODE ENFORCEMENT			
Wages, salaries and per diems		6,613	
Pension		383	
Payroll taxes		506	
Insurance - benefits		2,687	
Insurance - liability		50	
Total code enforcement	11,450	10,239	1,211
CONTINGENCY	10,000		10,000
Total expenditures	$ 2,974,604	$ 2,017,276	$ 957,328

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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PARKS FUND (PRE GASB 54 RESTATEMENT)

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This supplementary information shows the Parks Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF BRIGHTON

PARKS FUND (PRE GASB 54 RESTATEMENT)
BALANCE SHEET
MARCH 31, 2016

ASSETS	
Cash and cash equivalents	$ 877,477
FUND BALANCE	
Committed for parks and recreation	$ 877,477

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This supplementary information shows the Parks Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF BRIGHTON

PARKS FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Interest income	$ 2,400	$ 3,383	$ 983
EXPENDITURES			
Excess of revenues over (under) expenditures	2,400	3,383	983
OTHER FINANCING SOURCES			
Transfers in	50,000	50,000	
Net change in fund balance	52,400	53,383	983
FUND BALANCE, APRIL 1, 2015	824,094	824,094	
FUND BALANCE, MARCH 31, 2016	$ 876,494	$ 877,477	$ 983

This supplementary information shows the Parks Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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CEMETERY FUND (PRE GASB 54 RESTATEMENT)

DRAFT

This supplementary information shows the Cemetery Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF BRIGHTON

CEMETERY FUND (PRE GASB 54 RESTATEMENT)
BALANCE SHEET
MARCH 31, 2016

ASSETS	
Cash and cash equivalents	$ 71,005
FUND BALANCE	
Committed for cemetery	$ 71,005

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This supplementary information shows the Cemetery Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF BRIGHTON

CEMETERY FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Interest income	$ 100	$ 232	$ 132
EXPENDITURES			
Excess of revenues over (under) expenditures	100	232	132
OTHER FINANCING SOURCES			
Transfers in	10,000	10,000	
Net change in fund balance	10,100	10,232	132
FUND BALANCE, APRIL 1, 2015	60,773	60,773	
FUND BALANCE, MARCH 31, 2016	$ 70,873	$ 71,005	$ 132

This supplementary information shows the Cemetery Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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BUDGET STABILIZATION FUND (PRE GASB 54 RESTATEMENT)

DRAFT

This supplementary information shows the Budget Stabilization Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF BRIGHTON

BUDGET STABILIZATION FUND (PRE GASB 54 RESTATEMENT)
BALANCE SHEET
MARCH 31, 2016

ASSETS	
Cash and equivalents	$ 275,138
Due from other funds	10
Total assets	$ 275,148
FUND BALANCE	$ 275,148

This supplementary information shows the Budget Stabilization Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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CHARTER TOWNSHIP OF BRIGHTON

BUDGET STABILAZATION FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Interest income	$ 2,500	$ 2,032	$ (468)
EXPENDITURES			
Excess of revenues over (under) expenditures	2,500	2,032	(468)
OTHER FINANCING SOURCES			
Transfers in	2,500		(2,500)
Transfers (out)	(2,500)		2,500
Total other financing sources			
Net change in fund balance	2,500	2,032	(468)
FUND BALANCE, APRIL 1, 2015	273,116	273,116	
FUND BALANCE, MARCH 31, 2016	$ 275,616	$ 275,148	$ (468)

This supplementary information shows the Budget Stabilization Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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FUTURE ROAD IMPROVEMENT FUND (PRE GASB 54 RESTATEMENT)

DRAFT

This supplementary information shows the Future Road Improvement Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF BRIGHTON

FUTURE ROAD IMPROVEMENT FUND (PRE GASB 54 RESTATEMENT)
BALANCE SHEET
MARCH 31, 2016

ASSETS	
Cash	$ 3,634,575
FUND BALANCE	
Committed for roads	$ 3,634,575

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This supplementary information shows the Future Road Improvement Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF BRIGHTON

FUTURE ROAD IMPROVEMENT FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Amended Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Interest	$ 7,000	$ 12,634	$ 5,634
EXPENDITURES			
Project costs	1,000,000	586,294	413,706
Excess of revenues over (under) expenditures	(993,000)	(573,660)	419,340
OTHER FINANCING SOURCES			
Transfers in	250,000	250,000	
Net change in fund balance	(743,000)	(323,660)	419,340
FUND BALANCE, APRIL 1, 2015	3,958,235	3,958,235	
FUND BALANCE, MARCH 31, 2016	$ 3,215,235	$ 3,634,575	$ 419,340

This supplementary information shows the Future Road Improvement Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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PATHWAYS FUND (PRE GASB 54 RESTATEMENT)

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CHARTER TOWNSHIP OF BRIGHTON

PATHWAYS FUND (PRE GASB 54 RESTATEMENT)
BALANCE SHEET
MARCH 31, 2016

ASSETS	
Cash	$ 168,158
LIABILITIES	
Accounts payable	$ 11,867
FUND BALANCE	
Committed for pathways	156,291
Total liabilities and fund balance	$ 168,158

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This supplementary information shows the Pathways Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

CHARTER TOWNSHIP OF BRIGHTON

PATHWAYS FUND (PRE GASB 54 RESTATEMENT)
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Interest	$ 300	$ 617	$ 317
EXPENDITURES			
Project costs	180,000	148,489	31,511
Excess of revenues over (under) expenditures	(179,700)	(147,872)	31,828
OTHER FINANCING SOURCES (USES)			
Transfers in	110,000	110,000	
Net change in fund balance	(69,700)	(37,872)	31,828
FUND BALANCE, APRIL 1, 2015	194,163	194,163	
FUND BALANCE, MARCH 31, 2016	$ 124,463	$ 156,291	$ 31,828

This supplementary information shows the Pathways Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

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LIQUOR LAW ENFORCEMENT FUND

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CHARTER TOWNSHIP OF BRIGHTON

LIQUOR LAW ENFORCEMENT FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS		
Cash	$	43,865
Prepaid expense		357
Total assets	$	44,222
LIABILITIES		
Wages payable	$	286
FUND BALANCE		43,936
Total Liabilities and fund balance	$	44,222

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CHARTER TOWNSHIP OF BRIGHTON

LIQUOR LAW ENFORCEMENT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
State shared revenues - liquor licenses	$	$ 8,505	$
Interest		160	
Total revenues	7,800	8,665	865
EXPENDITURES			
Enforcement expenditures		16,072	
Total expenditures	16,860	16,072	788
Net change in fund balance	(9,060)	(7,407)	1,653
FUND BALANCE, APRIL 1, 2015	51,343	51,343	
FUND BALANCE, MARCH 31, 2016	$ 42,283	$ 43,936	$ 1,653

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BUILDING DEPARTMENT FUND

DRAFT

CHARTER TOWNSHIP OF BRIGHTON

BUILDING DEPARTMENT FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS	
Cash and equivalents	$ 4,849
FUND BALANCE	
Restricted	$ 4,849

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CHARTER TOWNSHIP OF BRIGHTON

BUILDING DEPARTMENT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED MARCH 31, 2016

REVENUES	
Interest	$ 5
EXPENDITURES	
Net change in fund balance	5
FUND BALANCE, APRIL 1, 2015	4,844
FUND BALANCE, MARCH 31, 2016	$ 4,849

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SAD ROAD MAINTENANCE FUND

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CHARTER TOWNSHIP OF BRIGHTON

SAD ROAD MAINTENANCE FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS		
Cash	$	42,707
Special assessment receivable		612
Total assets	$	43,319
LIABILITIES		
Due to other funds	$	1,688
FUND BALANCE		41,631
Total liabilities and fund balance	$	43,319

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CHARTER TOWNSHIP OF BRIGHTON

SAD ROAD MAINTENANCE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Special assessments	$	$ 38,837	$
Interest		84	
Total revenues	1,710	38,921	37,211
EXPENDITURES			
Contract expense	30,505	20,469	10,036
Net change in fund balance	(28,795)	18,452	47,247
FUND BALANCE, APRIL 1, 2015	23,179	23,179	
FUND BALANCE, MARCH 31, 2016	$ (5,616)	$ 41,631	$ 47,247

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ROAD PROJECTS FUND

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CHARTER TOWNSHIP OF BRIGHTON

ROAD PROJECTS FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS		
Cash and cash equivalents	$	62,186
Special assessment receivable		7,335
Total assets	$	69,521
DEFERRED INFLOW OF RESOURCES		
Unavailable revenue	$	6,316
FUND BALANCE		63,205
Total deferred inflow and fund balance	$	69,521

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CHARTER TOWNSHIP OF BRIGHTON

ROAD PROJECTS FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Special assessments - principal	$	$ 8,120	$
Special assessments - interest		941	
Interest income		199	
Total revenues	9,225	9,260	35
EXPENDITURES			
Net change in fund balance	9,225	9,260	35
FUND BALANCE, APRIL 1, 2015	53,945	53,945	
FUND BALANCE, MARCH 31, 2016	$ 63,170	$ 63,205	$ 35

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STREETLIGHT FUND

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CHARTER TOWNSHIP OF BRIGHTON

STREETLIGHT FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS		
Due from other funds	$	487
Special assessment receivable		17,900
Total assets	$	18,387
LIABILITIES		
Accounts payable	$	1,485
FUND BALANCE		16,902
Total liabilities and fund balance	$	18,387

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CHARTER TOWNSHIP OF BRIGHTON

STREETLIGHT FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Special assessments	$ 17,170	$ 17,378	$ 208
EXPENDITURES			
Utilities	17,170	16,889	281
Net change in fund balance		489	489
FUND BALANCE, APRIL 1, 2015	16,413	16,413	
FUND BALANCE, MARCH 31, 2016	$ 16,413	$ 16,902	$ 489

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MUNICIPAL REFUSE FUND

DRAFT

CHARTER TOWNSHIP OF BRIGHTON

MUNICIPAL REFUSE FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS		
Cash	$	69,142
Due from county		1,915
Total assets	$	71,057
FUND BALANCE	$	71,057

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CHARTER TOWNSHIP OF BRIGHTON

MUNICIPAL REFUSE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Special assessment	$	$ 77,417	$
Interest		154	
Total revenues	73,850	77,571	3,721
EXPENDITURES			
Project costs	74,739	74,602	137
Net change in fund balance	(889)	2,969	3,858
FUND BALANCE, APRIL 1, 2015	68,088	68,088	
FUND BALANCE, MARCH 31, 2016	$ 67,199	$ 71,057	$ 3,858

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AQUATICS FUND

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CHARTER TOWNSHIP OF BRIGHTON

AQUATICS FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS		
Cash and cash equivalents	$	144,465
Due from county		4,700
Total assets	$	149,165
LIABILITIES		
Accounts payable	$	400
FUND BALANCE		148,765
Total liabilities and fund balance	$	149,165

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CHARTER TOWNSHIP OF BRIGHTON

AQUATICS FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2016

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Special assessments	$	$ 69,205	$
Interest		443	
Total revenues	65,566	69,648	4,082
EXPENDITURES			
Project costs	174,992	80,997	93,995
Net change in fund balance	(109,426)	(11,349)	98,077
FUND BALANCE, APRIL 1, 2015	160,114	160,114	
FUND BALANCE, MARCH 31, 2016	$ 50,688	$ 148,765	$ 98,077

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MUNICIPAL WATER CAPITAL PROJECTS FUND

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CHARTER TOWNSHIP OF BRIGHTON

MUNICIPAL WATER CAPITAL PROJECTS FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS		
Cash	$	772,275
Due from others		46,417
Total assets	$	818,692
LIABILITIES		
Due to others	$	5,700
FUND BALANCE		812,992
Total liabilites and fund balance	$	818,692

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CHARTER TOWNSHIP OF BRIGHTON

MUNICIPAL WATER CAPITAL PROJECTS FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED MARCH 31, 2016

REVENUES		
Connection fees	$ 132,338	
Interest	5,310	
Total revenues		$ 137,648
EXPENDITURES		
Contract services	7,489	
Bond interest	11,500	
Total expenditures		18,989
Net change in fund balance		118,659
FUND BALANCE, APRIL 1, 2015		694,333
FUND BALANCE, MARCH 31, 2016		$ 812,992

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SEWER FUND

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CHARTER TOWNSHIP OF BRIGHTON

SEWER FUND
BALANCE SHEET
MARCH 31, 2016

CURRENT ASSETS		
Cash and cash equivalents	$ 456,819	
Accounts receivable - usage	199,163	
Accounts receivable - other	22,949	
Prepaid expenses - insurance	6,342	
Inventory - pumps and parts	59,371	
Due from county - delinquents - O & M usage	20,567	
Total current assets		$ 765,211
RESTRICTED ASSETS		
Cash and cash equivalents - debt service	3,160,169	
Cash and cash equivalents - replacement	654,298	
Accounts receivable - debt service (usage)	189,410	
Special assessments receivable	3,223,261	
Due from county - delinquents (SAD)	112,560	
Due from county - delinquents debt service (usage)	36,546	
Total restricted assets		7,376,244
CAPITAL ASSETS		
Land	1,395,224	
Sewer plant	9,728,042	
Sewer collection system	17,167,465	
Pumps and equipment	3,351,110	
Spencer District	725,372	
Office furniture and equipment	22,500	
	32,389,713	
Less: accumulated depreciation	(11,578,780)	
Net capital assets		20,810,933
Total assets		$ 28,952,388

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CHARTER TOWNSHIP OF BRIGHTON

SEWER FUND (Continued)
BALANCE SHEET
MARCH 31, 2016

CURRENT LIABILITIES (from unrestricted assets)		
Accounts payable	$ 14,811	
Accrued grinder pump expense	50,000	
Total current liabilities (from unrestricted assets)		$ 64,811
CURRENT LIABILITIES (from restricted assets)		
Bonds payable	1,741,439	
New connections - escrow funds	10,002	
Total current liabilities (from restricted assets)		1,751,441
LONG-TERM LIABILITIES (from restricted assets)		
Bonds payable	6,503,561	
Due to other funds	2,385,832	
Bond premium, net amortization of $41,525	420,563	
Total long-term liabilities (from restricted assets)		9,309,956
Total liabilities		11,126,208
FUND EQUITY		
Retained earnings - reserved	17,125,780	
Retained earnings - unreserved	700,400	
Total fund equity		17,826,180
Total liabilities and fund equity		$ 28,952,388

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CHARTER TOWNSHIP OF BRIGHTON

SEWER FUND
STATEMENT OF REVENUES AND EXPENSES
FOR THE YEAR ENDED MARCH 31, 2016

OPERATING REVENUES		
Sewer usage	$ 757,446	
Sewer usage - debt service charges	725,068	
Other revenue	29,209	
Total operating revenues		$ 1,511,723
OPERATING EXPENSES		
Administration	4,800	
Alarm maintenance	576	
Amortization expense	202,171	
Audit services	4,800	
Computer services	2,174	
Consulting	15,938	
Contracted services - operators	227,379	
Depreciation expense	862,066	
Legal	1,398	
Liability insurance	25,678	
Office expenses	2,674	
Permit fees	3,270	
Repairs and maintenance - grinder pumps and parts	50,096	
Repairs and maintenance - collection system	119,539	
Repairs and maintenance - equipment	12,034	
Repairs and maintenance - buildings and grounds	10,615	
Sludge removal	26,757	
Supplies	30,653	
Telephone	1,099	
Utilities	91,475	
Capital outlay	27,755	
Total operating expenses		1,722,947
Operating (loss)		(211,224)
NON-OPERATING REVENUES (EXPENSES)		
Interest income - banks	12,409	
Interest income - special assessment	240,870	
Interest (expense) - general fund advance	(31,717)	
Interest (expense) - bonds	(357,831)	
Agent fees - bonds	(450)	
Bond issuance costs	(98,471)	
Total non-operating (expenses)		(235,190)
CAPITAL CONTRIBUTIONS		
Tap-in fees (new users)		377,552
Change in net position		(68,862)
NET POSITION, APRIL 1, 2015		17,895,042
NET POSITION, MARCH 31, 2016		$ 17,826,180

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CHARTER TOWNSHIP OF BRIGHTON

SEWER FUND
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED MARCH 31, 2016

CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	$ 1,458,346	
Cash receipts from others	33,467	
Payments to other suppliers for goods or services	(637,034)	
Net cash (used) provided by operating activities		$ 854,779
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Principal paid on bonds	(1,690,000)	
Interest paid on bonds	(381,189)	
Interest paid on General Fund advances	(31,717)	
Collections of special assessment (principal and interest)	1,086,942	
Tap fees (new users)	377,552	
Net cash (used) provided by capital and related financing activities		(638,412)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest received on cash and cash equivalents		12,409
Net increase in cash and cash equivalents		228,776
CASH AND CASH EQUIVALENTS AT APRIL 1, 2015		4,042,510
CASH AND CASH EQUIVALENTS AT MARCH 31, 2016		$ 4,271,286
RECONCILIATION OF OPERATING (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Operating (loss)		$ (211,224)
Adjustments to reconcile operating (loss) to net cash provided (used by) operating activities:		
Depreciation and amortization	$ 1,064,237	
(Increase) in accounts and delinquent receivable	(2,049)	
Decrease in prepaid expense	448	
Decrease in inventory	22,470	
(Decrease) accounts payable	(1,242)	
(Decrease) in new connections escrow	(17,861)	
Total adjustments		1,066,003
Net cash (used) provided by operating activities		$ 854,779

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TRUST AND AGENCY FUND

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CHARTER TOWNSHIP OF BRIGHTON

TRUST AND AGENCY FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS	
Cash	$ 240,555
LIABILITIES	
Accounts payable	$ 460
Due to other funds	100
Due to others	239,995
Total liabilities	$ 240,555

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CURRENT TAX COLLECTION FUND

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CHARTER TOWNSHIP OF BRIGHTON

CURRENT TAX COLLECTION FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS	
Cash	$ 220
LIABILITIES	
Due to other funds	$ 220

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CONSTRUCTION ESCROW FUND

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CHARTER TOWNSHIP OF BRIGHTON

CONSTRUCTION ESCROW FUND
BALANCE SHEET
MARCH 31, 2016

ASSETS	
Cash	$ 490,992
Due from other funds	93
Total assets	$ 491,085
LIABILITIES	
Performance deposits	$ 491,025
Due to other funds	60
Total liabilities	$ 491,085

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AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Clerk

AGENDA TOPIC: Budget Amendment # 3, FY' 2016-17

EXPLANATION OF TOPIC: The Board approved the relocation of Precinct 7 at our July 18, 2016 regular meeting. The law requires us to send new voter identification cards to all registered voters within the precinct and post signs at the previous location notifying voters of the change. The precinct relocation was not anticipated when submitting original budget requests for the current fiscal year so a budget amendment will be necessary. The approximate cost to mail these cards and the associated signage and recommended notice publications approved at the last meeting is estimated at ~ $1,680 with the monies coming from the General Fund. The breakdown is as follows:

Postage:	.50 x 1800 voters =	$ 900
Supplies:	.35 x 1800 id cards =	$ 630
Publication		$ 150
Total:		$1,680

Additionally, due to the increase in registered votes and anticipated voter turnout township-wide, I would like to replace or add additional electronic poll books in several of our precincts. The laptops being used for the electronic poll books were originally purchased with HAVA (Help America Vote Act) grant funds through the State of Michigan. This would provide us with back-ups and allow our inspectors to approve voters simultaneously or in the case that there is additional information needed to process the voter, the second EPB station would enable the Chairperson to work more closely with the voter without holding up the line. I am requesting authorization to purchase up to five EPB's/laptops. In addition, IT Right will have to assist with the set up and syncing of the computers. It is not anticipated that this would result in additional charges since we have an annual blanket contract. The estimated cost for the new laptops is $5,000. These monies would come from our Election Capital Reserve Account which has a balance of $100,000. These monies were set aside as part of our Capital Improvement Plan for future election equipment replacement

POSSIBLE COURSES OF ACTION: To adopt / not adopt Resolution No. 16-TBD approving Budget Amendment # 3, FY' 2016-17.

SUGGESTED MOTION: moved and seconded to adopt Resolution No. 16-TBD approving Budget Amendment # 3, FY' 2016-17.

ROLE CALL VOTE REQUIRED? Yes

RESOLUTION NO. 16-TBD

BUDGET AMENDMENT # 3

Fiscal Year 2016-2017

Motion by and seconded by to adopt Resolution No. 16-TBD, approving Budget Amendment # 3, Fiscal Year 2016-17, to transfer funds to cover costs associated with the relocation of Precinct 7 and for the purchase of additional electronic poll books.

AMOUNT	From:	To:
$900.00	101-Undisgnated General Fund	101-191.730.000 Postage
$630.00	"	101-191.727.000 Supplies
$150.00	"	101.191.900.000 Printing and Publishing
$5,000.00	101-890-827.400 Contingent Liability – Election Equipment Reserves	101.191.970.000 Capital Outlay

NOW, THEREFORE, BE IT RESOLVED THAT

The Board of Trustees of the Charter Township of Brighton does hereby adopt Resolution No. 16-TBD, FY 2016-2017 Budget Amendment # 3.

AYES:
NAYS:
ABSENT:

RESOLUTION WAS DECLARED ADOPTED.

Thomas E. Murphy, Supervisor

Ann M. Bollin, CMC, CMMC, Clerk

Certification

I, Ann M. Bollin, Clerk of the Charter Township of Brighton, County of Livingston, Michigan, do hereby certify that the foregoing is a true and complete copy of the Resolution adopted by the Charter Township of Brighton Board of Trustees on _____, 2016.

In witness hereof, I have hereunto affixed my official seal this day of , 2016.

Ann M. Bollin, CMC, CMMC, Clerk

AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Township Planner/Township Manager

AGENDA TOPIC: Approval of Landscaping Design and Ground Sign Concepts

EXPLANATION OF TOPIC: During 2016 budget discussions, the Township Board requested that a proposal for redoing the landscaping around Township Hall be attained. Staff requested that the landscape architect include landscaping for around three (3) of the most prominent sewer lift stations, around the three (3) gateway signs and Township Hall/MSP sign, and designs for a new Township Hall/MSP ground sign. The design proposal was discussed by the Township Board at the March 21st and April 18th meetings and approved at the April 18th meeting. One concept for landscaping and three (3) concepts for a new ground sign with one set of revisions was included in the cost. The concepts were discussed at the meeting on July 18th and the attached concepts include the comments from that meeting. This meeting is for a motion on the final design and cost estimate for the landscaping and signage.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Proposal from PEA

POSSIBLE COURSES OF ACTION: Approve/not approve the proposal from PEA for landscape design and new ground signage.

RECOMMENDATION: Approve the proposal from PEA for landscape design and new ground signage.

SUGGESTED MOTION:
Motion by _____, supported by _____ to approve the proposal from PEA regarding for landscape design and ground signage.

ROLL CALL VOTE REQUIRED? No

Civil Engineers | Land Surveyors | Landscape Architects
experienced. responsive. passion for quality.
Branch Office: 7927 Nemco Way, Suite 115 • Brighton, MI 48116
t: 517.546.8583 • f: 517.546.8973 • www.peainc.com

COST OPINION

PROJECT DESCRIPTION	Brighton Township Landscape			**JOB NO.**	2016-121
PREPARED BY	JTS	**REVIEWED BY**	JTS	**DATE**	08/02/16

SUMMARY

LANDSCAPE IMPROVEMENTS

BRIGHTON TWP OFFICE BUILDING LANDSCAPE:	$29,975
BRIGHTON TWP SIGNS AND UTILITY STATIONS LANDSCAPE:	$31,923
OVERALL PROJECT MOBILIZATION & GENERAL CONDITIONS	$9,285
TOTAL - LANDSCAPE IMPROVEMENTS	$71,183

NOTE: The landscape architect has no control over the cost of labor, materials, equipment or services furnished by others, over the contractor's method of determining prices, or over competitive bidding or market conditions. His opinions of probable project costs and construction costs provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as an experienced and qualified engineer familiar with the construction industry. But, the engineer cannot and does not guarantee that proposals bids or actual project or construction costs will not vary from opinions of probable costs prepared by him.

RECEIVED
AUG 03 2016
BRIGHTON TOWNSHIP

PEA, INC.
7927 NEMCO WAY, SUITE 115
BRIGHTON, MICHIGAN 48116
(517) 546-8583

COST OPINION

PROJECT NAME Brighton Township Office Buiding 8.2.16 JOB NO. 2016-121

LANDSCAPE

PLAN QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	ITEM PRICE
1	EA.	ORNAMENTAL TREES	$300.00	$300
102	EA.	SHRUBS	$45.00	$4,590
305	EA.	PERENNIALS	$12.00	$3,660
528	S.Y.	RESTORE DISTURBED AREAS OF LAWN- SOD LAWN	$2.50	$1,320
100	S.Y.	ADD NATIVE WETLAND SEED TO SED. POND AREA	$5.00	$500
40	CY	TOPSOIL FOR LAWN RESTORE AT 3"- IMPORTED	$25.00	$1,000
300	LF	ALUMINUM EDGER	$3.50	$1,050
26	CY	MULCH	$45.00	$1,170
15	CY	PLANT MIX FOR PLANTING BED	$15.00	$225
1	LS	RESTORE/ ADJUST IRRIGATION	$1,000.00	$1,000
1	LS	BURY DOWNSPOUTS(2 in front, bore under walk, 1 in back NE corner)110LF	$850.00	$850
1	LS	REMOVE/HAUL AWAY, 8 small trees, 2 lg. spruce, approx 30 shrubs	$2,000.00	$2,000
1	LS	PRUNE EXISITNG SHRUBS LIMB UP TREES	$1,500.00	$1,500
1	LS	REPAIR BLOCK WALL SE CORNER OF PARKING LOT	$350.00	$350
1	LS	PAINT 7 LIGHTPOLES AND 3 FLAGPOLES	$2,500.00	$2,500
500	SF	REMOVE RUST AT FRONT CONCRETE SIDEWALK,, 500 SF	$2.50	$1,250
560	SF	POWER WASH/ RESAND BACK PAVER PATIO, 560 SF	$5.00	$2,800
SUBTOTAL				$26,065
15 % CONTINGENCY				$3,910
TOTAL LANDSCAPE				$29,975

PEA, INC.
7927 NEMCO WAY, SUITE 115
BRIGHTON, MICHIGAN 48116
(517) 546-8583

COST OPINION

PROJECT NAME Brighton Township Signs and Utility Stations 8.2.16 JOB NO. 2016-121

WHITMORE LAKE RD STATION AND SIGN LANDSCAPE

PLAN QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	ITEM PRICE
4	EA.	ORNAMENTAL TREES	$300.00	$1,200
3	EA.	EVERGREEN TREE	$300.00	$900
19	EA.	SHRUBS	$45.00	$855
55	EA.	PERENNIALS	$12.00	$660
16	CY	PLANT MIX FOR PLANTING BED	$15.00	$240
65	LF	ALUMINUM EDGER	$3.50	$228
3	CY	MULCH (WITHIN PLANTING BED)	$45.00	$135
1	LS	REMOVE / HAUL AWAY 9 EVERGREEN SHRUBS	$400.00	$400
1	EA.	REINSTALL SIGN	$750.00	$750
SUBTOTAL				$5,368
15 % CONTINGENCY				$805
TOTAL LANDSCAPE				$6,173

OLD US 23 SIGN LANDSCAPE

PLAN QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	ITEM PRICE
10	EA.	SHRUBS	$45.00	$450
55	EA.	PERENNIALS	$12.00	$660
16	CY	PLANT MIX FOR PLANTING BED	$15.00	$240
65	LF	ALUMINUM EDGER	$3.50	$228
3	CY	MULCH (WITHIN PLANTING BED)	$45.00	$135
SUBTOTAL				$1,713
15 % CONTINGENCY				$257
TOTAL LANDSCAPE				$1,969

SPENCER RD STATION LANDSCAPE

PLAN QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	ITEM PRICE
2	EA.	EVERGREEN TREE	$300.00	$600
8	EA.	SHRUBS	$45.00	$360
16	CY	PLANT MIX FOR PLANTING BED	$15.00	$240
28	LF	ALUMINUM EDGER	$3.50	$98
3	CY	MULCH (WITHIN PLANTING BED)	$45.00	$135
1	LS	REMOVE / HAUL AWAY SHRUBS	$200.00	$200
SUBTOTAL				$1,633
15 % CONTINGENCY				$245
TOTAL LANDSCAPE				$1,878

PEA, INC.
7927 NEMCO WAY, SUITE 115
BRIGHTON, MICHIGAN 48116
(517) 546-8583

GRAND RIVER STATION LANDSCAPE

PLAN QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	ITEM PRICE
3	EA.	ORNAMENTAL TREES	$300.00	$900
10	EA.	EVERGREEN TREE	$300.00	$3,000
14	EA.	SHRUBS	$45.00	$630
1	LS	REMOVE / HAUL AWAY APPROX. 50 EVERGREEN SHRUBS	$800.00	$800
SUBTOTAL				$5,330
15 % CONTINGENCY				$800
TOTAL LANDSCAPE				$6,130

GRAND RIVER SIGN LANDSCAPE

PLAN QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	ITEM PRICE
11	EA.	SHRUBS	$45.00	$495
40	EA.	PERENNIALS	$12.00	$480
15	CY	PLANT MIX FOR PLANTING BED	$15.00	$225
43	LF	ALUMINUM EDGER	$3.50	$151
3	CY	MULCH (WITHIN PLANTING BED)	$45.00	$135
SUBTOTAL				$1,486
15 % CONTINGENCY				$223
TOTAL LANDSCAPE				$1,708

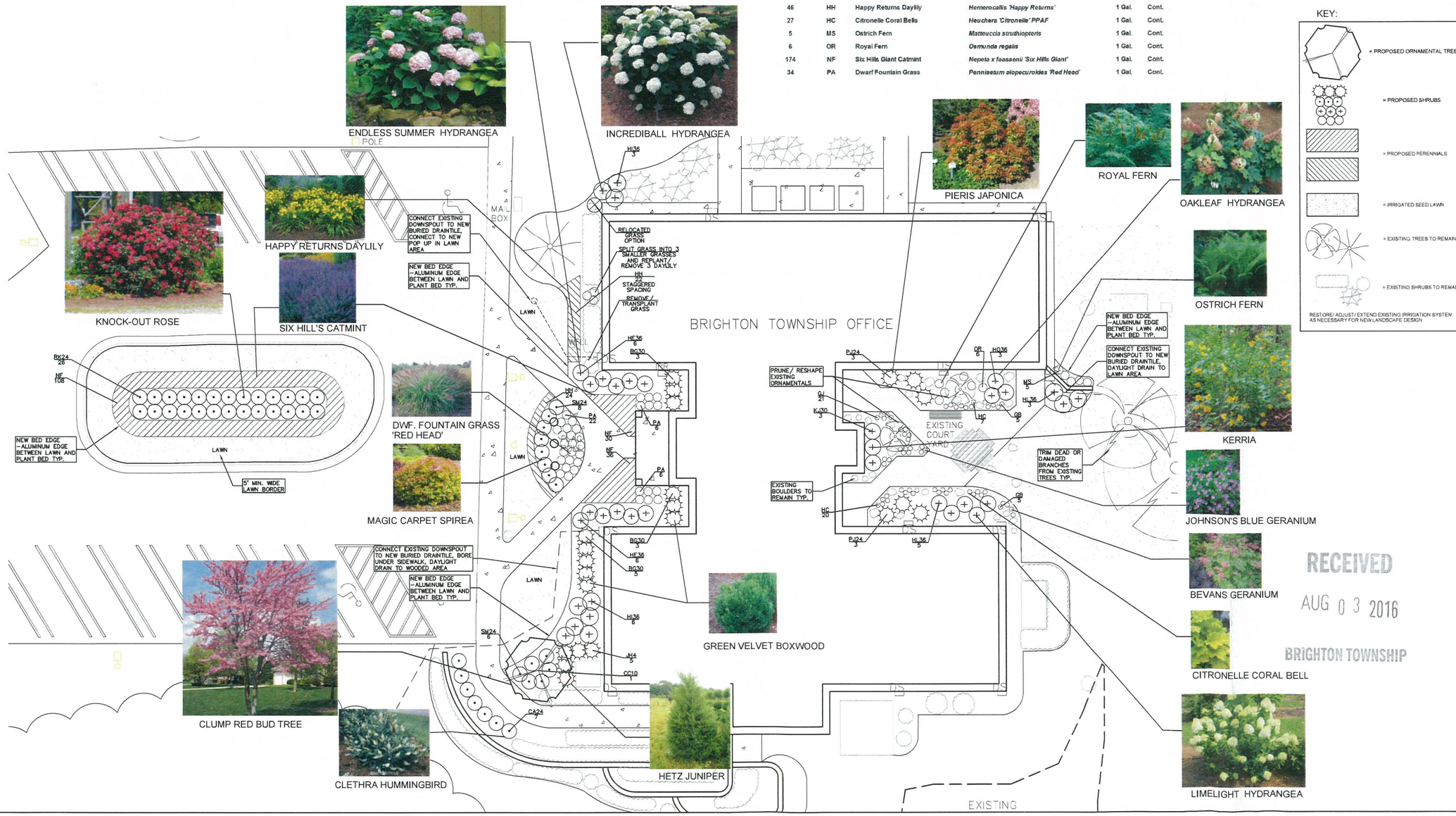
TOWNSHIP HALL SIGN and SIGN LANDSCAPE

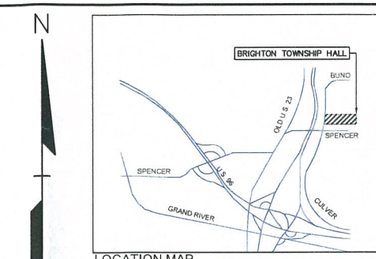
PLAN QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	ITEM PRICE
11	EA.	SHRUBS	$45.00	$495
83	EA.	PERENNIALS	$12.00	$996
21	CY	PLANT MIX FOR PLANTING BED	$15.00	$315
70	LF	ALUMINUM EDGER	$3.50	$245
4	CY	MULCH (WITHIN PLANTING BED)	$45.00	$180
1	LS	SIGN UPGRADE (OPTION B)	$10,000.00	$10,000
1	*LS*	*SIGN UPGRADE ALTERNATIVE OPTION: (OPTION C): NOT IN SUBTOTAL*	*$14,000.00*	*$14,000*
SUBTOTAL				$12,231
15 % CONTINGENCY				$1,835
TOTAL LANDSCAPE				$14,066

TOTAL LANDSCAPE	$31,923

SHRUB PLANT LIST:

QUANTITY	KEY SYMBOL	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
1	CC10	Eastern Redbud	*Cercis canadensis - clump*	10' Ht.	B&B
SHRUB PLANT LIST:					
11	BQ30	Green Velvet Boxwood	*Buxus x 'Green Velvet'*	30" Ht.	Cont.
7	CA24	Hummingbird Summersweet	*Clethra alnifolia 'Hummingbird'*	24" Ht.	Cont.
12	HE36	Endless Summer Hydrangea	*Hydrangea macrophylla 'Endless Summer'*	36" Ht.	Cont.
9	HI36	Incrediball Hydrangea	*Hydrangea arborescens 'Abenwo'*	36" Ht.	Cont.
8	HL36	Limelight Hydrangea	*Hydrangea paniculata 'Limelight'*	36" Ht.	Cont.
3	HQ36	Oakleaf Hydrangea	*Hydrangea quercifolia*	36" Ht.	Cont.
3	KJ30	Golden Guinea Kerria	*Kerria japonica ' Golden Guinea'*	30" Ht.	Cont.
6	PJ24	Mountain Fire pieris	*Pieris japonica 'Mountian Fire'*	24" Ht.	Cont.
26	RK24	Knockout Rose - (bright pink)	*Rosa 'Knock Out' (bright pink)*	24" Ht.	Cont.
14	SM24	Magic Carpet Spirea	*Spiraea japonica 'Magic Carpet'*	24" Ht.	Cont.
5	JH4	Hetz Columnar Juniper	*Juniperus chinensis 'Hetzii Columnaris'*	4'	B&B
PERENNIAL PLANT LIST:					
10	GB	Bevans Geranium	*Geranium macrorrophizum 'Bevans'*	1 Gal.	Cont.
21	GJ	Johnson's Blue Geranium	*Geranium x 'Johnson's Blue'*	1 Gal.	Cont.
46	HH	Happy Returns Daylily	*Hemerocallis 'Happy Returns'*	1 Gal.	Cont.
27	HC	Citronelle Coral Bells	*Heuchera 'Citronelle' PPAF*	1 Gal.	Cont.
5	MS	Ostrich Fern	*Matteuccia struthiopteris*	1 Gal.	Cont.
6	OR	Royal Fern	*Osmunda regalis*	1 Gal.	Cont.
174	NF	Six Hills Giant Catmint	*Nepeta x faassenii 'Six Hills Giant'*	1 Gal.	Cont.
34	PA	Dwarf Fountain Grass	*Pennisetum alopecuroides 'Red Head'*	1 Gal.	Cont.





LOCATION MAP

GRAPHIC SCALE

-10 0 5 10 20 40

(IN FEET)
1 inch = 10 ft.

KEY:

- = PROPOSED ORNAMENTAL TREE
- = PROPOSED SHRUBS
- = PROPOSED PERENNIALS
- = IRRIGATED SEED LAWN
- = EXISTING TREES TO REMAIN
- = EXISTING SHRUBS TO REMAIN

RESTORE/ ADJUST/ EXTEND EXISTING IRRIGATION SYSTEM AS NECESSARY FOR NEW LANDSCAPE DESIGN

CAUTION!!
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3 FULL WORKING DAYS BEFORE YOU DIG CALL
811
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RECEIVED
AUG 03 2016
BRIGHTON TOWNSHIP

No.	BY	CHK	DESCRIPTION	DATE
			REVISED PER: TWPS. COMMENTS	8.1.16

REVISIONS

PEA, Inc.
2430 Rochester Ct. Ste 100
Troy, MI 48083-1872
t: 248.689.9090
f: 248.689.1044
www.peainc.com

BRIGHTON TOWNSHIP
4363 BUNO ROAD
BRIGHTON, MI 48114

ENLARGED LANDSCAPE PLAN
BRIGHTON TOWNSHIP LANDSCAPE
PART OF THE ?? OF SECTION ??, T. ?? N., R. ?? E.,
BRIGHTON TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN

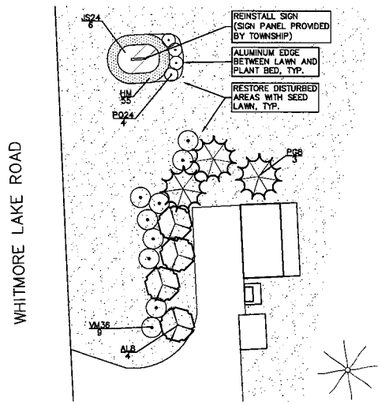
DES.	DN.	CHK.	SUR.	P.M.
JTS	JLE / JBG		JW	SAS

ORIGINAL ISSUE DATE:
JULY 11, 2016

PEA JOB NO. 2016-121

SCALE: 1"=10'

DRAWING NUMBER
L-1.1



WHITMORE LAKE RD STATION AND SIGN

WHITMORE LAKE RD STATION - PLANT LIST:

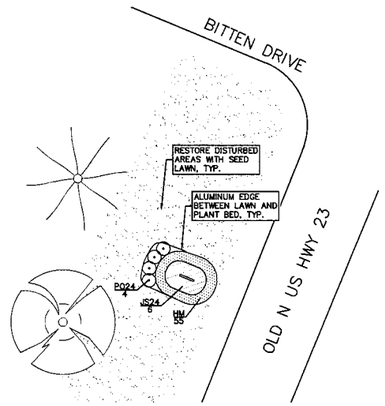
QUANTITY	KEY	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
4	AL8	Serviceberry	*Amelanchier laevis*	8' Ht.	B&B
3	PG8	Black Hills Spruce	*Picea glauca 'Densata'*	8' Ht.	B&B

SHRUB PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
6	JS24	Moor Dense Juniper	*Juniperus sabina 'Monard'*	24" Sprd	Cont.
4	PO24	Summer Wine Ninebark	*Physocarpus opulifolius 'Seaward'*	24" Ht.	Cont.
9	VM36	Mohican Viburnum	*Viburnum lantana 'Mohican'*	36" Ht.	Cont.

PERENNIAL PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
55	HM	Stella D' Oro Daylily	*Hemerocallis 'Stella D' Oro'*	1 Gal.	Cont.



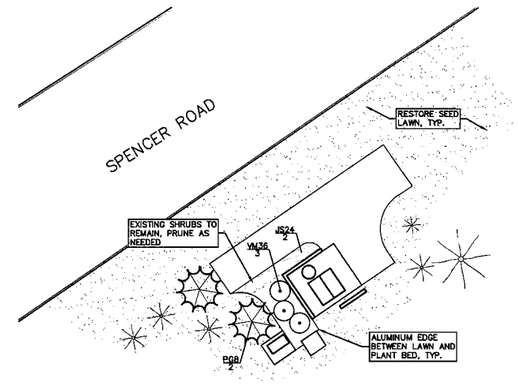
OLD US 23 SIGN

OLD US 23 SIGN - PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
6	JS24	Moor Dense Juniper	*Juniperus sabina 'Monard'*	24" Sprd	Cont.
4	PO24	Summer Wine Ninebark	*Physocarpus opulifolius 'Seaward'*	24" Ht.	Cont.

PERENNIAL PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
55	HM	Stella D' Oro Daylily	*Hemerocallis 'Stella D' Oro'*	1 Gal.	Cont.



SPENCER RD STATION

SPENCER RD STATION - PLANT LIST:

QUANTITY	KEY	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
2	PG8	Black Hills Spruce	*Picea glauca 'Densata'*	8' Ht.	B&B

SHRUB PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
2	JS24	Moor Dense Juniper	*Juniperus sabina 'Monard'*	24" Sprd	Cont.
3	VM36	Mohican Viburnum	*Viburnum lantana 'Mohican'*	36" Ht.	Cont.

GRAPHIC SCALE

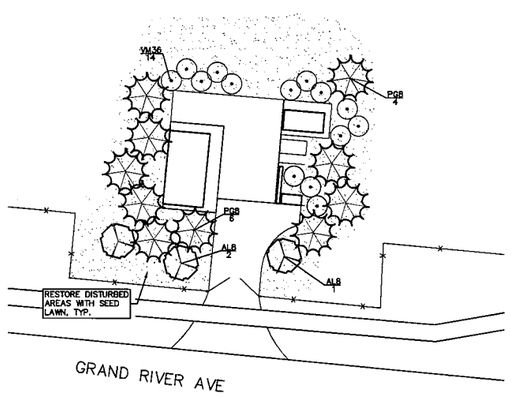
-20 0 10 20 40 80

(IN FEET)
1 inch = 20 ft.

KEY:

- = EVERGREEN TREES
- = MULTISTEM ORNAMENTAL TREE
- = SHRUBS
- = PERENNIALS/ SHRUBS
- = NON-IRRIGATED SEED LAWN
- = EXISTING TREES TO REMAIN

N



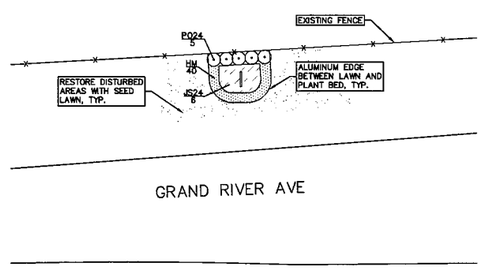
GRAND RIVER STATION

GRAND RIVER STATION - PLANT LIST:

QUANTITY	KEY	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
3	AL8	Serviceberry	*Amelanchier laevis*	8' Ht.	B&B
10	PG8	Black Hills Spruce	*Picea glauca 'Densata'*	8' Ht.	B&B

SHRUB PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
14	VM36	Mohican Viburnum	*Viburnum lantana 'Mohican'*	36" Ht.	Cont.



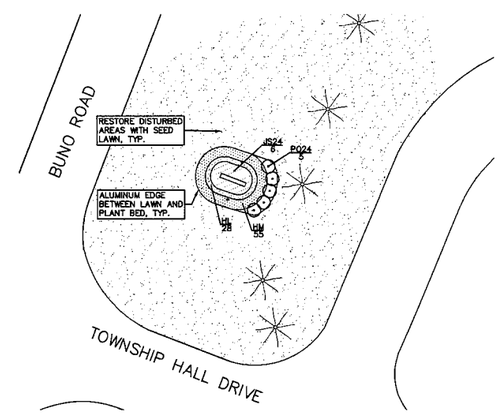
GRAND RIVER SIGN

GRAND RIVER SIGN - PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
6	JS24	Moor Dense Juniper	*Juniperus sabina 'Monard'*	24" Sprd	Cont.
5	PO24	Summer Wine Ninebark	*Physocarpus opulifolius 'Seaward'*	24" Ht.	Cont.

PERENNIAL PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
40	HM	Stella D' Oro Daylily	*Hemerocallis 'Stella D' Oro'*	1 Gal.	Cont.



TOWNSHIP HALL SIGN

TOWNSHIP HALL SIGN - PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
6	JS24	Moor Dense Juniper	*Juniperus sabina 'Monard'*	24" Sprd	Cont.
5	PO24	Summer Wine Ninebark	*Physocarpus opulifolius 'Seaward'*	24" Ht.	Cont.

PERENNIAL PLANT LIST:

QUANTITY	KEY SYMBO	COMMON NAME	SCIENTIFIC NAME	SIZE	SPEC
55	HM	Stella D' Oro Daylily	*Hemerocallis 'Stella D' Oro'*	1 Gal.	Cont.
28	HL	Little Grapette Dwarf Daylily	*Hemerocallis 'Little Grapette'*	1 Gal.	Cont.

No.	BY	Ck'd	DESCRIPTION	DATE
			REVISED PER TWPS. COMMENTS	8 /17/16

REVISIONS

CAUTION!!
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BRIGHTON TOWNSHIP
4363 BUNO ROAD
BRIGHTON, MI 48114

LANDSCAPE PLAN - SIGN LOCATIONS
BRIGHTON TOWNSHIP LANDSCAPE
PART OF THE ?? OF SECTION ??, T. ?? N., R. ?? E.,
BRIGHTON TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN

DES.	DN.	SUR.	P.M.
JTS	JLE / JBG	JW	SAS

S:\PROJECTS\2016-121 BRIGHTON TWP\ LANDSCAPE - JTS\Dwg\Site Plans\(L-1.2) LANDSCAPE PLAN_Sign-16-121.dwg

ORIGINAL ISSUE DATE:
JULY 11, 2016

PEA JOB NO. 2016-121

SCALE: 1" = 30'

DRAWING NUMBER:
L-1.2

-40 0 20 40 80 160

(IN FEET)
1 inch = 40 ft.

N

PLANTS AROUND SIGN:

Stella D'Oro Daylily, *Hemerocallis x 'Stella de Oro'*

Moor-Dense Juniper, *Juniperus sabina 'Monard'*

Summer Wine Ninebark, *Physocarpus opulifolious 'Seaward'*

PLANTS TO SCREEN UTILITY STATIONS:

Burkwood Viburnum, *Viburnum burkwoodii*

Serviceberry (Multistem), *Amelanchier arborea*

Black Hills Spruce, *Picea glauca 'Densata'*

Brighton Township Landscape Concept

Brighton Township, Michigan

August 1st, 2016

PEA, Inc.
7927 Nemco Way, Ste 115
Brighton, MI 48116
t. 517.546.8583
f. 517.546.8973
www.peainc.com

OPTION 'A'

Plantings around sign

OPTION 'B'

Plantings around sign
Masonry base

OPTION 'C'

Plantings around sign
Masonry structure with piers
New high density urethane sign panel
Township emblem

Brighton Township Hall Sign Concept

Brighton Township, Michigan

August 1st, 2016

PEA, Inc.
7927 Nemco Way, Ste 115
Brighton, MI 48116
t: 517.546.8583
f: 517.546.8973
www.peainc.com

AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Assistant to the Township Manager

AGENDA TOPIC: Contract for Grinder Pump Installations and Sewer Repairs

EXPLANATION OF TOPIC:

For the past two years, the Township has contracted with Fonson Inc. to provide grinder pump installations and sanitary sewer repairs. The Township posted another Request for Proposals in order to solicit more bids for these services. Administration distributed the RFP using MITN, the Construction Association of Michigan and direct solicitation to local contractors.

The Township received 3 of bids from TLS Construction, Fonson Company, and D'Angelo Brothers. The proposal from D'Angelo Brothers was significantly higher in costs than TLS and Fonson. TLS had some unit prices that were better than Fonson, and Fonson had some unit prices that were better than TLS. Upon doing an analysis using the unit prices by both bidders and past invoices for work related to this RFP, it was determined that the proposal from TLS is the better bid. The majority of work done by the contractor is related to installing Simplex grinder pumps and emergency repairs. In both instances, TLS has better pricing.

Administration is recommending the Board approve the proposal from TLS Construction. The contract that would be offered to TLS is essentially the same as the contract that was offered to Fonson for the past two years with only clerical changes.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Proposed Contract
- RFP #16-06 with addendums
- Fonson Attachment A
- TLS Proposal

RECOMMENDATION: Accept the proposal and authorize the signing of the contract.

SUGGESTED MOTION:
Motion by _____, supported by _____ to accept the proposal from TLS Construction and authorize the Township Supervisor and Township Clerk to sign the contract on behalf of the Township.

ROLL CALL VOTE REQUIRED? Yes

Sanitary Sewer Repair and Grinder Pump Installation Contract

This Contract, effective September 1, 2016, by and between the Charter Township of Brighton ("Township"), a Michigan municipal corporation, whose address is 4363 Buno, Brighton, Michigan, and TLS Construction ("Contractor"), a Michigan corporation, whose address is 5833 Annabette, Howell, Michigan.

Recitals

a. On June 23, 2016, the Township sent out a Request For Proposals with addendums for Sanitary Sewer Repairs and/or Grinder Pump Installation (Exhibit A);

b. On July 13, 2016, Contractor submitted its responsive bid (Exhibit B);

c. The Township has accepted Contractor's bid, according to the terms and conditions set forth below.

Therefore, the parties agree as follows:

Grinder Pump Station Installments

1. Contractor will perform grinder pump station installations according to the requirements and specifications set forth in 3.1(a) of Exhibit A, including the detail sheet attached.

2. The parties acknowledge the Township is the owner of all the grinder pumps.

3. The costs associated with installing the grinder pump stations are set forth in Item 1 of Section A of Exhibit D, which is a lump sum of $3,750 for a complete grinder pump installation 93" (Simplex), subject to paragraph 4 below. Each fee shall be paid in full in accordance with Township policies and procedures.

4. The charges for additional services incurred in installing grinder pump stations are set forth in Items 2-12 of Section A of Exhibit B. Notwithstanding the charges identified in items 2-12 of Section A of Exhibit B, item 10, which reads "Return Lawn to Like Condition" at a flat price of $900, is amended to read that the rate will be $8.50 per square yard.

5. The charges incurred for gravity sewer lead installations for gravity systems are set forth in Items 13-17 of Section B of Exhibit B.

Additional Services Other Than Grinder Pump Station Installments

6. The parties acknowledge Contractor will provide additional services identified as follows:

a. Scheduled (Emergency) Repairs Within Five Business Days as set forth in Section C of Exhibit A; and

b. After Hours Emergency Repairs as set forth in Section D of Exhibit A.

7. The costs for these services shall be on a time and materials basis. The time and materials hourly rates are set forth in Exhibit B. These costs shall be paid in accordance with Township policies and procedures.

General Terms

8. Prior to the commencement of work, Contractor shall provide the Township with a copy of a liability insurance policy in a minimum amount of $1,000,000, with the Township named as an additional insured. Contractor shall continue this insurance during the term of the Contract and provide proof to the Township upon request.

9. This Contract shall commence September 1, 2016 and terminate September 1, 2017.

10. Either party may terminate this Contract at any time by providing thirty (30) days written notice to the other party at the address set forth in the introductory paragraph to this Contract.

11. The parties acknowledge that Contractor and its employees are independent contractors and not employees of the Township.

12. This Contract contains all the terms and conditions of the agreement between the parties, and there are no oral representations not contained within this Contract.

13. This Contract may be modified only by a written agreement signed by both parties.

14. Contractor may not assign or subcontract any rights or obligations under this Contract without the Township's prior written approval.

15. This Contract will be governed by the laws of the State of Michigan.

16. The parties agree that Contractor will indemnify and hold the Township harmless from any damages, causes of action, or claims arising out of any of the services performed by Contractor under this Contract.

TLS CONSTRUCTION	CHARTER TOWNSHIP OF BRIGHTON
By: Matt Peevey Its: Owner	By: Thomas E. Murphy Its: Supervisor
	By: Ann M. Bollin Its: Clerk

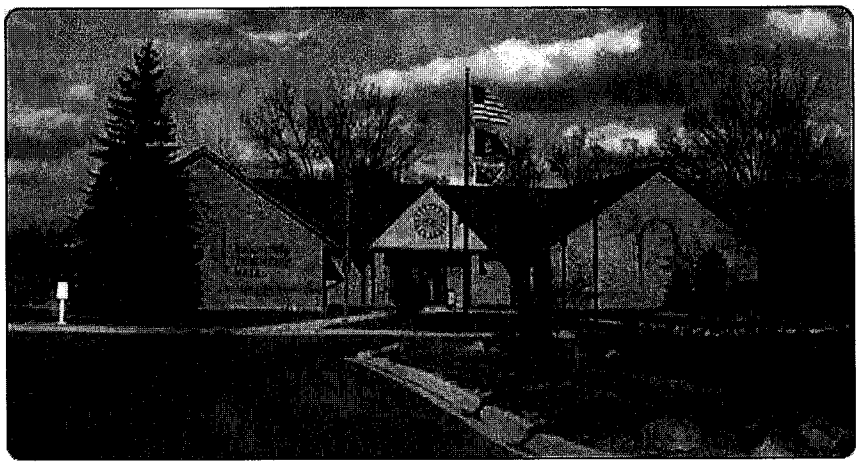
TOWNSHIP OF BRIGHTON
REQUEST FOR PROPOSALS #16-06
SANITARY SEWER REPAIRS AND/OR GRINDER PUMP INSTALLATION

June 23, 2016

DUE DATE/LOCATION: Wednesday, July 13, 2016

Bid forms and references are due by 8:30 A.M. at:

The Office of Township Manager
Brighton Township Hall
4363 Buno Rd.
Brighton, MI 48114-9298



Successful contractor must provide proof of required insurance. Quotations must be submitted on the forms provided at the above address and shall be presented in a sealed envelope clearly marked **"SANITARY SEWER REPAIRS AND/OR GRINDER PUMP INSTALLATION ". FAX and email copies <u>will not</u>** be accepted. The Township reserves the right to waive all informalities in the bidding process and may reject any or all bids, in whole or in part, for reasons deemed to be in the best interest of the Township. The Township is requesting a one (1) year bid with the possibility for a year to year extension.

Please read all conditions and specifications and familiarize yourself with the attached material.

SECTION 1: GENERAL INFORMATION

1.1 The Charter Township of Brighton, Michigan (hereinafter referred to as "Township") is hereby soliciting proposals from qualified Contractors for Sanitary Sewer Repairs and/or Grinder Pump Installation. Work associated with this contract includes:

A. The complete installation of Environment One (E-1) individual (simplex) and dual (duplex) grinder pump stations including associated piping (by "open cut" or "directional boring" methods), service taps and electrical systems.
B. The performance of gravity sanitary sewer taps and installation of gravity sanitary sewer service leads.
And/or
C. The performance of scheduled and emergency repairs to force mains, gravity mains, pressurized and gravity service leads and appurtenances.

1.2 The selected vendor may not subcontract work without advanced approval by the Township.

1.3 The issuance date of this proposal is June 23, 2016.

1.4 This Request for Proposals includes the following attachments:

- Bid form "Attachment A"
- Simplex and duplex grinder pump diagrams "Attachment B"
- Environment-One grinder pump instructions for model#2010 "Attachment C"
- Grinder Pump Installation History and Sanitary Sewer Emergency History "Attachment D"

1.5 Modifications to this Request for Proposals shall take the form of one or more written addenda. Such addenda shall be considered as part of the original Request for Proposals.

SECTION 2: BACKGROUND

2.1 The Brighton Charter Township Wastewater Treatment Plant was completed in 2002 to an initial 1,000 customers. Since that time the Township has contracted the installation services for E-1 simplex and duplex grinder pumps to a local contractor. Per the Asset Management Plan dated August 17, 2015, Brighton Charter Township has 796 E-1 grinder pumps hooked up to the sewer system.

SECTION 3: SCOPE OF SERVICE SYNOPSIS

3.1 All qualified bidders should review and be familiar with the Township's gravity and

pressurized sanitary sewer collection system. Below are descriptions for work to be included in all Bids.

3.1. (a) Grinder Pump Station Installations:

The Charter Township of Brighton has purchased grinder pumps and they are being stored at the Township's Wastewater Treatment Plant (WWTP) site at 5901 Pleasant Valley Road, Brighton, MI, 48116. All bids should be based on conforming to a complete grinder pump installation as shown on the attached detail sheet.

The contractor shall be responsible for obtaining all signs, barricades, fences and the like necessary to warn the public and prevent members of the public from entering a project site in such a manner as to risk injury, as may be needed.

Your bids should account for the following items:

- Contractor to obtain all necessary permits (electrical) and schedule required township inspections with Township System Operator.

- Provide estimate to the Township for the installation of grinder pump and necessary leads based on location sheet provided by the Township System Operator.

- Grinder pump and Service Connection work shall be performed within thirty (30) business days after notification by Township. (Following payment from property owner(s)). However, on no more than (3) occasions each year, the contractor will be asked to have the grinder pump and service connection within (10) business days.

- Notify township system operator prior to start of work.

- Pick up a grinder pump unit from the WWTP site.

- Pour concrete ballast around grinder pump base per manufacturer's recommendations in advance of grinder pump placement.

- Deliver pump to site.

- Install pump at location determined by grinder pump location sheet provided by the Township System Operator.

- Install 1-1/2 inch service lead from grinder pump to either the existing service lead stub or to the main. Most are able to be connected to the curb stop; very few require a tap into the main.

- Provide complete electrical connection from grinder pump to

electrical service meter on house or business, including connection to control panel, disconnect box and existing 240/120V, 100 amp meter. All electrical installations must conform to NEC and Township Engineering Standards (http://www.brightontwp.com/files/forms/brightonEgrStandards.pdf)

- The Contractor is responsible for paying the current Use Tax on the installation of simplex and duplex grinder pumps, based on pricing set forth by manufacturer's local representative Dubois Cooper and Associates. The Contractor installing the grinder pump is responsible for paying the Use Tax to the State of Michigan.

- Tap-ins would typically be into existing 2" to 16" sanitary sewer main located in the road right-of-way.

- Restore lawn to like condition. All restoration must be complete within two weeks of installation except during the winter months. Restoration for winter months must be completed by May 1 of the following year. (Grass is not required to be growing but all planting must be completed).

- Restore paved/hard surfaced areas to like condition. All hard-scape restoration items are to be complete within two weeks of installation, including sidewalk, driveway, and roadway. Hard surface cross-sections should be at least equivalent to what was removed. Restoration for winter months must be completed by May 1.

3.1 (b) Gravity Sewer Lead Installations:

- Tap-ins will be into existing 8" to 30" sanitary sewer main normally located in the road right-of-way.

- Install the necessary six (6) inch sewer rise and service lead from the main to the property line at a minimum depth of eight (8) feet and no more than ten (10) feet where applicable unless otherwise directed. Lead shall be at a minimum one (1%) percent slope.

- Lead to be installed in accordance with Township Engineering Standards.

- Install 6" sewer service lead bores where necessary.

- Restore lawn to like condition. All restoration must be complete within two weeks of installation except during the winter months. Restoration for winter months must be completed by May 1 of the following year. (Grass is not required to be growing but all planting must be completed).

- Restore paved/hard surfaced areas to like condition. All hard-scape restoration items are to be complete within two weeks of installation, including sidewalk, driveway, roadway, ect. Hard surface cross-sections should be at least equivalent to what was removed. Restoration for winter months must be completed by May 1.

3.1 (c) Scheduled and Emergency Sewer Repairs:

- It shall be understood that at times the Township will require scheduled and emergency repairs to force mains, gravity mains, pressurized and gravity service leads, and associated appurtenances.

- Any tools and equipment not specified on the Bid Form will be considered incidental to repair and construction of facilities and will not be considered for payment.

- An invoice including an itemized list of time, equipment, and materials must be supplied to the Township after repairs are satisfactorily completed.

- All work will be inspected and approved by a Township Designee prior to payment.

- All repairs must be done in safe and accepted industry standard practices.

- Scheduled repairs will be done in a timely manner and in no case more than five (5) days from notification to proceed.

- Emergency repairs must commence immediately after notice to proceed and Miss Dig emergency staking is complete.

- Restore lawn to like condition. All restoration must be complete within two (2) weeks of installation except during the winter months. Restoration for winter months must be completed by May 1 of the following year. (Grass is not required to be growing but all planting must be completed).

- Restore paved/hard surfaced areas to like condition. All hard-scape restoration items are to be complete within two (2) weeks of installation, including sidewalk, driveway, roadway, etc. Hard surface cross-sections should be at least equivalent to what was removed. Restoration for winter months must be completed by May 1.

SECTION 4: TERMS AND CONDITIONS

4.1 This Request for Proposals is not an offer of contract. Receipt of a proposal neither commits the Township to award a contract to any vendor, even if all requirements stated in this proposal are met, nor limits the Township's right to negotiate in its best interest. The Township reserves the right to contract with a vendor for reasons other than lowest price.

4.2 Expenses incurred in the preparation of proposals in response to this Request for Proposals are the bidder's responsibility.

4.3 No work performed by the contractor that is out of the scope as defined by the vendor's proposal will be reimbursed unless specifically authorized by the Township in writing.

4.4 The contractor, subcontractors and their employees shall be considered independent contractors and shall not be deemed employees of the Township for any reason.

4.5 All proposals are subject to the Michigan Freedom of Information Act. Once bids are opened, the information contained therein becomes freely accessible by the public.

4.6 For the duration of the contract, the contractor and all subcontractors must maintain a comprehensive general liability policy in a minimum amount of $1 million combined single limit naming the Township as an additional insured. For the duration of the contract award, the contractor must maintain workers' compensation insurance in accordance with Michigan law. Proof of insurance for the general liability insurance and workers' compensation insurance shall be provided prior to the Township's issuance of a notice to proceed with work.

SECTION 5: PROPOSAL REQUIREMENTS

5.1 It will be the responsibility of the bidder to evaluate the proposal and attached documents prior to submitting the bid form. Questions regarding this proposal can be addressed to Zach Dyba, Assistant to the Township Manager at astmgr@brightontwp.com. Questions regarding grinder pump installations can be addressed to Tom High (from Infrastructure Alternatives) at the Wastewater Treatment Plant at tomhigh@infralt.com or 810.229.9950.

5.2 The following shall be the minimum contents of the proposal:

- the completed bid form.
- 3 references for similar type work.

5.3 All proposals should be based on conforming to a complete grinder pump installation as shown on the attached detail sheet.

5.4 The bid form shall be submitted in a sealed enveloped clearly marked on the outside with the following words: "**SANITARY SEWER REPAIRS AND/OR GRINDER PUMP INSTALLATION**."

5.5 To be considered, proposals must be received at the Township Manager's Office on July 13, 2016 by 8:30 a.m.

5.6 Bids will be publicly opened at 8:30 a.m. on July 13, 2016.

5.7 Bids submitted may not be withdrawn or modified for 60 days following the date on which they are opened by the Township.

5.8 Questions regarding this Request for Proposals shall be directed to Zach Dyba, Assistant to the Township Manager at astmgr@brightontwp.com. Questions regarding grinder pump installations can be addressed to Tom High of Infrastructure Alternatives at the Wastewater Treatment Plant at tomhigh@afralt.com or 810.229.9950.

BIDDER QUALIFICATIONS:

Bidder must supply verifiable documentation (i.e. community or job contact) as listed below:

A. A minimum of five (5) years' experience and twenty-five (25) approved installations for Environmental One grinder pump stations including associated piping by both "open cut" and directional boring" methods, service taps and appurtenances. Installation of other brands of grinder pump stations for use in pressurized sewer systems may be acceptable and will be reviewed on a case to case basis. Please provide examples by community or job contact.

B. A minimum of five (5) years' experience and fifteen (15) approved installations of tapping gravity sewer mains from 8 to 30 inches in diameter and a depth of 8 to 20 feet and installation of 6-inch sewer service leads and at least twelve (12) two inch sewer service lead bores with a minimum bore distance of 40 feet and connection by either tapping a force main or to existing service stubs.

C. A minimum of five (5) years' experience and twelve (12) examples of repairs to existing mainline gravity sanitary sewer 8 to 12 inch in diameter, 6 inch gravity service lead, 1-1/4 to 3 inch pressurized sewer main and service lead, five (5) of which were deemed of an emergency nature.

D. Contractor must have resources located within 50 miles of the Township, provide a 24-hour emergency contact telephone number, and be able to respond to emergency calls within 2 hours of being contacted by the Township.

E. Contractor must be licensed by the State of Michigan.

F. In business under the same company name for a minimum of five years, and have no outstanding complaints with local building department, and material suppliers.

G. Must comply with all MIOSHA safety standard guidelines.

Bidder must supply verification of the following insurance coverage at the stated amounts per the Charter Township of Brighton Engineering Standards:

TYPE	MINIMUM COVERAGE
1. Workmen's Compensation Insurance and Employer's Liability	
a. Limit: As required by laws of State of Michigan	
2. Public Liability & Property Damage:	
a. Bodily Injury: Each Occurrence:	$1,000,000
Aggregate:	$2,000,000
b. Property Damage: Each Occurrence:	$1,000,000
Aggregate:	$2,000,000
3. Owner's and Contractor's Protective Liability & Property Damage:	
a. Bodily Injury: Each Occurrence:	$1,000,000
Aggregate:	$2,000,000
b. Property Damage: Each Occurrence:	$1,000,000
Aggregate:	$2,000,000
4. Motor Vehicle (including Owner, Hired and Non-Owned Vehicles):	
a. Bodily Injury: Each Occurrence:	$1,000,000
b. Property Damage: Each Occurrence:	$1,000,000
c. Combined single limit:	$2,000,000

Bidder must supply all personnel, equipment, supplies, insurance and materials to complete requirements of specifications. Questions regarding this request may be addressed to Zach Dyba, Assistant to the Township Manager at astmgr@brightontwp.com.

SELECTION CRITERIA:

Selection of the successful bidder shall be based upon:

1. Experience
2. Record of past experience
3. Ability to perform
4. Location
5. Cost

PAYMENTS/INVOICES:

Contractor is responsible to provide invoices for all items in accordance with Township policies.

The Township will pay Contractor a lump sum price for each complete grinder pump installation, gravity sewer lead installation, or repair, based on the accepted unit prices indicated on the Bid Form. In the case of sewer lead installation and grinder pump installation, the Contractor is expected to submit an estimate of the work to be performed for approval by the Township prior to the start of any construction. Any additional changes to the approved estimate require approval from the Township prior to proceeding with the additional work. Work performed under this contract which has not been accounted for in the Bid Form requires review and approval of the Township. The Township will pay the Contractor within thirty (30) days of the receipt of the invoice for work performed.

CHARTER TOWNSHIP OF BRIGHTON, LIVINGSTON COUNTY, MICHIGAN
PROPOSAL FORM – SANITARY SEWER REPAIRS AND/OR GRINDER PUMP INSTALLATION

Company Name: _____

Address: _____

City: _____ Federal Tax ID # _____

Contact Person: _____ Phone(s): Work _____

(cell/pager) _____ Home _____

Email Address_____

Please attach 3 references from jobs of similar type work.

Feel free to attach any additional comments.

_____
_____
_____
_____
_____

The Township reserves the right to reject any and all bids, in whole or in part, for reasons deemed to be in the best interest of the Township and to waive all informalities in the bidding process. The Township reserves the right to negotiate final terms and conditions, including conditions of cancellation.

I hereby certify that my proposal meets the specifications as detailed in the June 23, 2016 Request for Proposals. Furthermore, the undersigned certifies that they are not an Iran Linked business per MCL 129.311.

Signature: _____

Date: _____

Township of Brighton

SANITARY SEWER REPAIRS AND/OR GRINDER PUMP INSTALLATION RFP #16-06

Addendum #1

The following corrections and/or additions shall be made to the above RFP:

1. The bullet point on page 5 of the RFP document that states, *"Emergency repairs must commence immediately after notice to proceed and Miss Dig emergency staking is complete"* shall be replaced with the following:

   Emergency repairs require a representative of the company on the site (e.g. foreman or supervisor) within 2 hours and repairs commencing immediately after notice to proceed and Miss Dig emergency staking is complete.

   To help facilitate a prompt emergency repair, the Township will have in stock at the WWTP, for the contractor to utilize, a supply, of key components (e.g. curb stop, curb stop cover, check valve, plastic pipe, connectors).

2. Attachment C is no longer applicable and is hereby replaced with Attachment E and Attachment F. Please read both Attachment E and Attachment F before submitting a proposal.

Township of Brighton

SANITARY SEWER REPAIRS AND/OR GRINDER PUMP INSTALLATION RFP #16-06

Addendum #2

The following corrections and/or additions shall be made to the above RFP:

1. In Attachment A, Sections C and D shall not have the unit pricing completed. All applicants shall instead be responsible for providing a list of the hourly rates for personnel and a list of hourly rates for equipment.
2. The list of hourly rates for personnel shall have a column for the labor classification and then two separate columns: one for rates as described in Section C (Scheduled Emergency Repairs within Five Business Days) and one for rates as described in Section D (After Hours Emergency Repairs). The personnel list should also detail which personnel will respond and the number of employees that will respond to an emergency repair.
3. The list of hourly rates for equipment shall include hourly rates for equipment such as breakers, backhoes, dozers, tractors, generators, excavators, loaders, trucks, trailers, roller compactors, pumps, boxes and plates, and small or miscellaneous equipment. The equipment list should also detail and identify the main equipment that will be used in response to an emergency repair. Applicants are encouraged to be as detailed and comprehensive as possible in including all possible equipment used to perform work detailed in Sections C & D.

Attachment A

BID FORM for Sanitary Sewer Lead Installations and Repairs

Charter Township of Brighton

Section A: Grinder Pump Station Installations		
Item	Description	Unit Price
1	Complete Grinder Pump Installation 93" (Simplex) * **(Note #1)**	$
2	Additional depth (Simplex) per foot (beyond 93" station)	$
3	Complete Grinder Pump Installation 93" (Duplex) * **(Note #1)**	$
4	Additional depth (Duplex) per foot (beyond 93" station)	$
5	1-1/2 Inch HDPE Service Lead Install by "open cut method" additional per foot	$
6	1-1/2 Inch HDPE Service Lead Install by "boring method" additional per foot	$
7	Install or replace Check Valve	
8	Install or replace Curb Box	
9	Install or Replace Curb Stop Assembly	$
10	Return Lawn to Like Condition	$
11	Additional electical for Simplex unit per foot	$
12	Additional electical for Duplex unit per foot	$
	Subtotal Section A (ITEM 1-12 incl.):	$
Section B: Gravity Sewer Lead Installations		
Item	Description	Unit Price
13	Taps to existing 8" through 30" gravity sewer (depth of 12' or less)	$
14	Taps to existing 8" through 30" gravity sewer (depth of 12' to 16')	$
15	Taps to existing 8" through 30" gravity sewer (depth of greater than 16")	$
16	6" Sewer service lead by "boring method"	$
17	6" Riser and gravity sewer lead by "open cut method"	$
	Subtotal Section B (ITEM 13-17 incl.):	$

In the event the Township splits the bid:

Would you be willing to perform repairs only?

Yes ☐

No ☐

Would you be willing to perform grinder pump installs only?

Yes ☐

No ☐

Section C: Scheduled (Emergency) Repairs within Five Buisness Days** (Note #2)				
Item	Description	Per Hour	Per Person	Per Piece of Equipment
18	Repair pressurized sewer services, forcemains, and all appurtenances.	$	$	$
19	Repair gravity sewer services, mainlines, and all appurtenances 10 foot or less in depth	$	$	$
20	Repair gravity sewer services, mainlines, and all appurtenances in excess of 10 feet in depth.	$	$	$
	Subtotal Section D (ITEM 18-20 incl.):	$		
Section D: After Hours Emergency Repairs (Note #2)**				
Item	Description	Per Hour	Per Person	Per Piece of Equipment
21	Repair pressurized sewer services, forcemains, and all appurtenances.	$	$	$
22	Repair gravity sewer services, mainlines, and all appurtenances 10 foot or less in depth	$	$	$
23	Repair gravity sewer services, mainlines and all appurtenances in excess of 10 feet in depth	$	$	$
	Subtotal Section E (ITEM 21-23 incl.):	$		

Note #1

* Base price for Simplex and Duplex must include complete electrical installation from grinder station to electrical service panel in home, up to 50' of electical line installation from the grinder to the house alarm panel, service lead pipe fittings, up to 50' of 1.5" service lead installation site restoration and contractor's use tax for the pump station.

Note #2

**Items 18-23, please include seperate hourly prices for each person, piece of equipment, and standard hourly rate.

Fonson Bid

Attachment A

BID FORM for Sanitary Sewer Lead Installations and Repairs

Charter Township of Brighton

Section A: Grinder Pump Station Installations		
Item	Description	Unit Price
1	Complete Grinder Pump Installation 93" (Simplex) * **(Note #1)**	$4,350.00/EA
2	Additional depth (Simplex) per foot (beyond 93" station)	$ 250.00/FT
3	Complete Grinder Pump Installation 93" (Duplex) * **(Note #1)**	$5,550.00/EA
4	Additional depth (Duplex) per foot (beyond 93" station)	$ 380.00/FT
5	1-1/2 Inch HDPE Service Lead Install by "open cut method" additional per foot	$ 33.00/FT
6	1-1/2 Inch HDPE Service Lead Install by "boring method" additional per foot	$ 25.00/FT
7	Install or replace Check Valve	$ 400.00/EA
8	Install or replace Curb Box	$ 200.00/EA
9	Install or Replace Curb Stop Assembly	$ 700.00/EA
10	Return Lawn to Like Condition	$ 7.00/SYD
11	Additional electical for Simplex unit per foot	$ 2.70/FT
12	Additional electical for Duplex unit per foot	$ 5.40/FT
	Subtotal Section A (ITEM 1-12 incl.):	$
Section B: Gravity Sewer Lead Installations		
Item	Description	Unit Price
13	Taps to existing 8" through 30" gravity sewer (depth of 12' or less)	$2,500.00/EA
14	Taps to existing 8" through 30" gravity sewer (depth of 12' to 16')	$3,600.00/EA
15	Taps to existing 8" through 30" gravity sewer (depth of greater than 16")	$5,000.00/EA
16	6" Sewer service lead by "boring method"	$ 120.00/FT
17	6" Riser and gravity sewer lead by "open cut method"	$ 80.00/FT
	Subtotal Section B (ITEM 13-17 incl.):	$

In the event the Township splits the bid:

Would you be willing to perform repairs only?

Yes ☑

No ☐

Would you be willing to perform grinder pump installs only?

Yes ☑

No ☐

CHARTER TOWNSHIP OF BRIGHTON, LIVINGSTON COUNTY, MICHIGAN
PROPOSAL FORM – SANITARY SEWER REPAIRS AND/OR GRINDER PUMP INSTALLATION

Company Name: TLS Construction

Address: 5833 Annabette Lane

City: Howell Federal Tax ID # 46-2545879

Contact Person: Matt Peevey Phone(s): Work

(cell/pager) Home

Email Address matt@tlsoutdoor.com

Please attach 3 references from jobs of similar type work.

Feel free to attach any additional comments.

FRANK KRAMARZ STANTE EXCAVATING 248-921-6005

ERV Sunda DPW Director City of Howell 517-404-2520

SEE ATTACHED

The Township reserves the right to reject any and all bids, in whole or in part, for reasons deemed to be in the best interest of the Township and to waive all informalities in the bidding process. The Township reserves the right to negotiate final terms and conditions, including conditions of cancellation.

I hereby certify that my proposal meets the specifications as detailed in the June 23, 2016 Request for Proposals. Furthermore, the undersigned certifies that they are not an Iran Linked business per MCL 129.311.

Signature: Matt Peevey

Date: 7-13-2016

Attachment A

BID FORM for Sanitary Sewer Lead Installations and Repairs

Charter Township of Brighton

Section A: Grinder Pump Station Installations		
Item	Description	Unit Price
1	Complete Grinder Pump Installation 93" (Simplex) * **(Note #1)**	$ 3750.00
2	Additional depth (Simplex) per foot (beyond 93" station)	$ 220.00
3	Complete Grinder Pump Installation 93" (Duplex) * **(Note #1)**	$ 3950.00
4	Additional depth (Duplex) per foot (beyond 93" station)	$ 220.00
5	1-1/2 Inch HDPE Service Lead Install by "open cut method" additional per foot	$ 31.00
6	1-1/2 Inch HDPE Service Lead Install by "boring method" additional per foot	$ 35.00
7	Install or replace Check Valve	425.00
8	Install or replace Curb Box	425.00
9	Install or Replace Curb Stop Assembly	$ 850.00
10	Return Lawn to Like Condition	$ 900.00
11	Additional electical for Simplex unit per foot	$ 3.00
12	Additional electical for Duplex unit per foot	$ 3.00
	Subtotal Section A (ITEM 1-12 incl.):	$
Section B: Gravity Sewer Lead Installations		
Item	Description	Unit Price
13	Taps to existing 8" through 30" gravity sewer (depth of 12' or less)	$ 3750.00
14	Taps to existing 8" through 30" gravity sewer (depth of 12' to 16')	$ 3950.00
15	Taps to existing 8" through 30" gravity sewer (depth of greater than 16")	$ 4300.00
16	6" Sewer service lead by "boring method"	$ 35 per foot
17	6" Riser and gravity sewer lead by "open cut method"	$ 30 per foot
	Subtotal Section B (ITEM 13-17 incl.):	$

In the event the Township splits the bid:

Would you be willing to perform repairs only?

Yes ☐

No ☒

Would you be willing to perform grinder pump installs only?

Yes ☒

No ☐

Section C: Scheduled (Emergency) Repairs within Five Buisness Days** (Note #2)				
Item	Description	Per Hour	Per Person	Per Piece of Equipment
18	Repair pressurized sewer services, forcemains, and all appurtenances.	$	$	$
19	Repair gravity sewer services, mainlines, and all appurtenances 10 foot or less in depth	$	$	$
20	Repair gravity sewer services, mainlines, and all appurtenances in excess of 10 feet in depth.	$	$	$
	Subtotal Section D (ITEM 18-20 incl.):	$		
Section D: After Hours Emergency Repairs (Note #2)**				
Item	Description	Per Hour	Per Person	Per Piece of Equipment
21	Repair pressurized sewer services, forcemains, and all appurtenances.	$	$	$
22	Repair gravity sewer services, mainlines, and all appurtenances 10 foot or less in depth	$	$	$
23	Repair gravity sewer services, mainlines and all appurtenances in excess of 10 feet in depth	$	$	$
	Subtotal Section E (ITEM 21-23 incl.):	$		

Note #1

* Base price for Simplex and Duplex must include complete electrical installation from grinder station to electrical service panel in home, up to 50' of electical line installation from the grinder to the house alarm panel, service lead pipe fittings, up to 50' of 1.5" service lead installation site restoration and contractor's use tax for the pump station.

Note #2

**Items 18-23, please include seperate hourly prices for each person, piece of equipment, and standard hourly rate.

See T3M

RATES

Sanitary Sewer Lead Installations and Repairs
Charter Township of Brighton

TLS CONSTRUCTION

T&M LABOR RATES

		T&M Hourly Rates			
Labor Classification	Number of Respondents	Emergency Repairs - Within Five Business Days		Emergency Repairs - After Hours	
Equipment Operator	1	$	53.00	$	70.00
Foreman		$	58.00	$	75.00
Laborer	1	$	42.00	$	55.00
Flagger		$	21.00	$	31.00
Mechanic		$	50.00	$	60.00
Pipelayer	1	$	43.50	$	58.00
Superintendent	1	$	68.00	$	84.00
Truck Driver	1	$	40.00	$	59.00

Sanitary Sewer Lead Installations and Repairs
Charter Township of Brighton

TLS CONSTRUCTION

T&M EQUIPMENT RATES

Equipment	T&M Hourly rate	
Excavators		
Caterpillar 304 Excavator	$	40.00
Caterpillar 308 Excavator	$	46.00
Caterpillar 316 Excavator	$	64.00
Ditch Witch FX75 Hydro Excavator	$	60.00
Dozers		
Caterpillar D5G Dozer	$	68.00
Loaders		
Caterpillar 924H Loader	$	65.00
Gehl Wheel Loader	$	40.00
Backhoes		
New Holland Tractor Backhoe (416)	$	47.00
Skid Steers		
Caterpillar 256 Skid Steer	$	40.00
Caterpillar 259 Skid Steer	$	42.50
Ditch Witch SK Walk Behind Skid Steer	$	37.50
Drills		
Vermeer Directional Drill 1620A	$	120.00
Mighty Mole Service Drill	$	30.00
Restoration Equipment		
Finn Hydroseeder	$	40.00
Kioti Tractor (seeder, broom)	$	21.00
Trucks		
Utility Tool Truck (w/ crane)	$	27.00
Utility Tool Truck (w/ hydraulic lift bucket)	$	27.00
Pick-Up Truck	$	18.00
F650 Mobilization Truck (w/ 25 ton trailer)	$	53.00
Freightliner 5 Yard Dump Truck	$	30.00
Semi-Dump Truck (22CY./28 Ton)	$	44.00
Train Dump Truck (35CY./50 Ton)	$	74.00

Ford F750 (2000 Gallon Water Truck)	$	40.00
Trailers		
Talbert Lowboy	$	75.00
Compactors		
2 Ton Roller (Asphalt)	$	35.00
Dynapac Roller	$	43.00
Ho-pac	$	16.00
Misc Equipment		
Water Test Equipment	$	5.00
Air Test Equipment	$	5.00
1" Tap Machine	$	8.00
Air Compressor	$	18.00
Cement Mixer	$	12.00
Muller Power Head	$	6.00
Arrowboard w/ Signs	$	15.00
Confined Space Equipment	$	25.00
Chainsaw	$	8.00
Cut-off Saw	$	12.00
Plate Compactor	$	12.00
2" Pump	$	12.00
3" Pump	$	12.00

Outside Rental Equipment - Cost + 10%

Material and Parts- Cost + 10%

AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Assistant to the Township Manager

AGENDA TOPIC: Fire Station 32 Well Pump Purchase

EXPLANATION OF TOPIC: In late May, the Brighton Area Fire Authority (BAFA) informed the Township that the well pump that supplies water for the fire hydrant located at Fire Station 32 (1580 S. Old US 23) was no longer functioning and needed to be replaced. BAFA provided three quotes over the course of the next two months to the Township. Instead of preparing a request for proposals, which would be normal procedure for a purchase over $5,000, Administration directly solicited more quotes from local contractors. Administration has authority to do this under the Township Purchasing Ordinance which states that if "[n]o price advantage to the township is projected to result from the process of competitive bidding" then the Township may forgo the competitive bidding process. Staff believes there would be no financial benefit that would result from the Township competitive bidding process and that the Township would have to expend more time and resources putting together a specifications sheet.

The Township Attorney reviewed the lease agreement between the Township and BAFA for Fire Station 32 and concluded that the Township is responsible for the costs to replace the well pump. Based on the quotes provided, Adams Well Repairs had the lowest proposal.

Contractor	Price
Adams Well Repairs	$8,689.11
Brown Drilling	$8,842.50
Keller Well Drilling	$9,027.70
Mike Lalone	$10,339.32
Brighton Drilling	$13,047

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Quote from Adams Well Repairs Drilling
- Image of Well Pump

RECOMMENDATION: Accept the quote from Adams Well Repairs.

SUGGESTED MOTION:
Motion by _____, supported by _____ to approve the estimate provided by Adams Well Repairs to remove and install a well pump at Fire Station 32.

ROLL CALL VOTE REQUIRED? Yes

Adams Well Repairs, Inc.

(517) 545-7517
5893 Sterling Drive
Howell, MI 48843

Estimate

Date	Estimate #
8/9/2016	210

Name / Address	Ship To
BRIGHTON FIRE DEPT. 1580 SOUTH OLD US 23 BRIGHTON, MI 48116	1580 SOUTH OLD US 23 810-223-8624 CURT BRIGHTON, MI 48116

Project

Description	Qty	Cost	Total
SERVICE ON 8" WELL. PULL PUMPING EQUIPMENT FROM WELL & REPLACE EQUIPMENT PUMP PULL INCLUDING 5 HOURS LABOR.	1	1,113.00	1,113.00
10 HP PUMP DELIVERING 385 GPM	1	5,986.32	5,986.32
60' OF 3" CERTA-LOK W/COUPLINGS	60	16.10	966.00
2 EXTRA CERTA-LOK COUPLINGS	2	72.52	145.04
3" CERTA-LOK ADAPTER	2	150.00	300.00
65' OF 8/3 TWISTED SUBMERSIBLE WIRE	65	2.75	178.75
Total			$8,689.11

AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Township Manager

AGENDA TOPIC: Grinder Pump Replacement Parts

EXPLANATION OF TOPIC: As our sewer infrastructure ages, grinder pumps throughout the system reach the end of their useful life and must be removed and replaced. The grinder pumps that are removed are taken back to the waste water treatment plant and accessed by Infrastructure Alternatives to determine what repairs/upgrades are needed to reinstall the unit back into service.

It is necessary to replenish our stock of replacement parts to continue with daily operations and maintenance of the grinder pumps within the system.

Dubois Cooper, as the sole supplier of E/One standard grinder pump stations, competitive bids are not available.

A budget amendment will be necessary.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Dubois-Cooper Grinder Pump replacement parts list quote dated August 9, 2016
- Email dated August 9, 2016 from Infrastructure Alternatives

RECOMMENDATION: Accept the unit pricing as submitted by Dubois-Cooper for the purchase of grinder pump replacement parts.

SUGGESTED MOTION:
Motion by _____, supported by _____ accept the unit pricing submitted by Dubois-Cooper for the purchase of grinder pump replacement parts and authorize the Manager to make said purchase in the amount of $17,040.30 and that a budget amendment be prepared for a subsequent meeting.

ROLL CALL VOTE REQUIRED? Yes

Manager

From: Tom High <tomhigh@infralt.com>
Sent: Tuesday, August 09, 2016 11:19 AM
To: Manager
Cc: zlewis
Subject: Grinder Pump Parts Needed
Attachments: Grinder Pump Parts 8.9.16.pdf

Brian,
I have attached a recommended order for grinder pump parts to this email. We have 12 grinder pumps repaired and ready for installation. We currently have 34 grinder pumps that need to be repaired. We have enough parts in stock to repair 17 of these pumps. The attached order would provide enough parts to repair the remaining 17 pumps and provide an inventory for an additional 13 repairs. Once these pumps are repaired we should have enough to last into November or December. Please let me know if you have any questions.
Tom

Tom High | Project Manager

INFRASTRUCTURE
ALTERNATIVES
C 734.904.0228 | HQ 616.866.1600

Frequently Used Grinder Pump Parts

August 9, 2016

Description	Part #	Service #	Discount Price		QUANTITY	
SENSING BELL	PC0461P01	1001	$20.11		40	$804.40
SEAL PACKAGE ASSEMBLY	PA0329G01	1008	$52.79		30	$1,583.70
BREATHER VENT FIELD ASSEMBLY	PA1325G01	1061	$22.21		0	$0.00
MOTOR START SWITCH	PA0475P03	5031	$45.39		30	$1,361.70
GROMMET SS DISCHARGE TO VALVE	PB0503P02	6034	$3.59		30	$107.70
O-RING MOTOR (2000)	0310-261B	6039	$1.37		30	$41.10
O-RING FOR CABLE CONNECTOR	0310-214B	6041	$0.45		0	$0.00
GASKET MOLDED TOP HOUSING TO MOTOR HOUSING	PC0727P01	6043	$14.74		30	$442.20
PRESSURE SWITCH ON/OFF (2000)	PA1016P01	7090	$48.57		30	$1,457.10
PRESSURE SWITCH ALARM (2000)	PA1016P02	7091	$48.57		30	$1,457.10
STATOR/LINER	PA1016P02	8203	$65.78		40	$2,631.20
MOTOR CONTACTOR		7104	$46.87	0	30	$1,406.10
TOP HOUSING	PA1289G01	1069	$262.39		0	$0.00
MOTOR WINDINGS	PB0711G04		$197.48		15	$2,962.20
THERMAL PROTECTOR	NA0112P01	5202	$11.29		20	$225.80
ANTISIPHON CHECK VALVE ASM SS	PB0104G02	1064	$141.12		5	$705.60
CUTTER WHEEL	NC0008P02	1203	$91.09		0	$0.00
SIMPLEX PCB ASM	PA1093G18	9512	$174.94		0	$0.00
MOTOR HEADMACHSTD	PD0230P03	5037	$116.79		10	$1,167.90
FUSE MOD 250/260	0633-408	9511	$1.93		10	$19.30
CAPACITORS		5029	$44.48		15	$667.20
SHREDDER STATIONARY		8006	$70.67		0	$0.00

Total $17,040.30

AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Township Manager

AGENDA TOPIC: SELCRA FY16-17 Participation Member Contribution

EXPLANATION OF TOPIC:

I have received the attached invoice from SELCRA regarding the SELCRA Board of Directors adoption of the FY2016-17 budget and the respective share of the member communities. The attached invoice represents a preliminary invoice which coincides with the Township budget balance for FY2016-17 in the amount of $87,000. A budget amendment would be required to meet the funding for February and March 2017.

As you know SELCRA recently went through an organizational change with the City of Brighton and Genoa Township discontinuing as member communities. As such, Green Oak and Brighton Township representatives to SELCRA have been meeting to formulate a budget (and new articles of incorporation and facility usage agreement with BAS) as the organization moves forward.

The SELCRA Board is taking steps to hire a new Director as part of this newly formed organization. Providing funding to ensure that SELCRA can successfully transition to the "new" SELCRA is imperative to their future success and the continued recreational opportunities for Brighton Township citizens.

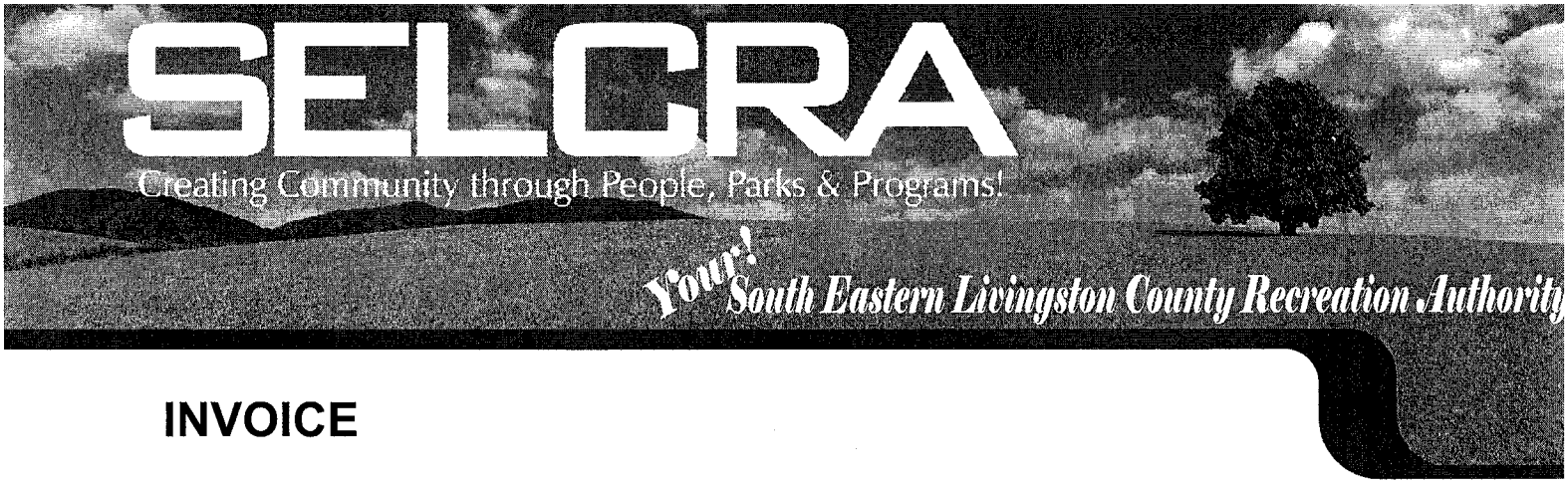
MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- SELCRA invoice
- SELCRA approved budget for FY16-17 adopted June 8, 2016
- SELCRA Board minutes (draft) for June 8, 2016

RECOMMENDATION: It is the recommendation of the SELCRA Board that the individual participating communities make payment to SELCRA for their respective share of the membership contribution.

SUGGESTED MOTION:
Motion by _____, supported by _____ to accept recommendation of the SELCRA Board that Brighton Township make payment to SELCRA for the preliminary membership contribution for FY 2016-17 in the amount of $87,000.

ROLL CALL VOTE REQUIRED? Yes



INVOICE

DATE: August 9, 2016

BILL TO: Charter Township of Brighton
4363 Buno Road
Brighton, MI 48114

DATE	DESCRIPTION	Progressive Payment	PAYMENT SCHEDULE	AMOUNT DUE
8/9/16	2016-17	$87,000		
	Total due by 9/9/2016			$87,000
	AMOUNT DUE			$87,000

Please make checks payable to...
SELCRA
125 S. Church Street
Brighton, MI 48116
For questions regarding this invoice please call 810-299-4140 or send an e-mail to croyster@selcra.com

REMITTANCE ENCLOSED	
CUSTOMER ID:	BT9002
DATE DUE:	30 Days
AMOUNT DUE:	$87,000
AMOUNT ENCLOSED:	

Southeastern Livingston County Recreation Authority
125 S Church St, Brighton, MI 48116
Ph: 810-299-4140 I Fax: 810-299-4210
www.selcra.com

Approved 2016-17 Budget

			Proposed 2016-17 Budget
	REVENUE		
4400	Youth Leagues Revenue		$ 100,000.00
4410	Youth Programs Revenue		$ 15,000.00
4420	Adult Leagues Revenue		$ 20,000.00
4430	Adult Programs Revenue		$ 10,000.00
4440	Special Events Revenue		$ 35,000.00
4490	Refund Revenue (Admin)		
5500	Skatepark Revenue Daily		
5530	Contracted Services Revenue		$ 35,000.00
5535	Contracted Services Adult		$ 10,000.00
6620	Brighton Township		$ 150,000.00
6630	Green Oak Township		$ 100,000.00
6675	Grant Revenue		
6676	Advertising Revenue		$ 2,000.00
6677	Sponsorship Revenue		$ 10,000.00
6691	Interest Revenue		$ 100.00
6710	Foundation Reimbursement		
6720	Insurance Reimbursement		
			$ 487,100.00

	EXPENSES		Proposed 2016-17 Budget	
7710	Management/Admin Payroll		$ 170,000.00	
7712	Grant Payroll			
7720	Retirement		$ 15,000.00	
7721	Youth Sports Programmer Payroll		$ 20,000.00	PT Seasonal
7740	PartTime Payroll		$ 5,000.00	
7780	Youth Referees Expense		$ 3,000.00	
7785	FICA		$ 10,000.00	
7803	Benefits Expense		$ 50,000.00	3-FT
7810	Workers Comp Expense		$ 1,500.00	
7813	Dues & Subscriptions		$ 1,300.00	
7817	Education & Training		$ 3,000.00	
7820	Mileage Expense		$ 3,500.00	
7823	Telephone Expense		$ 1,750.00	
7827	Office Supplies Expense		$ 5,000.00	
7830	Postage Expense		$ 10,300.00	
7833	Active.net Expense		$ 6,000.00	
7837	Liability Insurance Expense		$ 15,000.00	
7840	Special Events Expense		$ 20,000.00	
7847	Youth Leagues Expense		$ 5,000.00	
7850	Youth Lgs Uniform Expense		$ 10,000.00	
7853	Youth Programs Expense		$ 2,000.00	
7857	Adult Leagues Expense		$ 3,000.00	
7860	Adult Program Expense		$ 2,000.00	
7867	Skatepark - Expense		$ 8,000.00	
7870	Field Rental/Lining Expense		$ 8,500.00	
7877	Office Machine Rentals		$ 6,500.00	
7880	Auto Maintenance & Repairs		$ 2,500.00	
8801	Contracted Services Instruction		$ 30,000.00	
8815	Printing & Publishing		$ 10,000.00	
8820	Grant Expense			
8825	Advertising Expense		$ 3,000.00	
8826	Marketing Expense		$ 2,200.00	
8835	PS-Website Expense		$ 2,800.00	
8840	PS-Technology Expense		$ 6,500.00	
8845	PS-Payroll Expense		$ 2,000.00	
8848	Bank Charges		$ 25.00	
8850	PS-Audit Expense		$ 4,000.00	
			$ 448,375.00	

SELCRA Meeting Minutes – June 8, 2016

In attendance: Dan Mulvihill, Susn Gardner, Patrick Michel, Rich Everett, Mike Archinal, Mark St. Charles
BRIGHTON AREA SCHOOLS:
SELCRA STAFF: Cheryl Royster
GUESTS: None

I. **Call to Order** by Dan Mulvihill at 6:30pm

II. **Call to the Public:** None

III. **Additions to the Agenda:** None

IV. **Approval of the Agenda: Motion** by Everett second by St. Charles to approve the Agenda for the June 2016 meeting. **Approved.**

V. **Introduction of Guests** –None.

VI. **Approval of the Minutes: Motion** by Michel, second by Archinal to approve the minutes from the April 2016 Board Meeting. **Approved.**

VII. **Receive the Financials: Motion** by St. Charles and second by Archinal to receive the April and May 2016 financials. Received.

VIII. **Old Business – None**

IX. **New Business**
a) **Budget Shortfall –** Royster predicted a $15,500 budget shortfall for 2015-16. Discussion ensued as to split the shortfall based on the participation percentage and invoice the townships/city for their portion.
b) **Amended Budget –** Royster presented a proposed amended budget for 2015-16. Motion by Michel, second by Everett to approve the amended budget for 2015-16. Approved.
c) **Proposed Budget for 2016-17 –** Royster presented a proposed budget for 2016-17. Motion to approve the proposed budget for 2016-17 by Michel, second by Everett. Approved.

X. **Directors Report**
a. **2016 Golf Outing –** Scheduled for June 15th at Mt. Brighton Golf Club. 64 golfers at this time.

XI. **SELCRA discussion –** Susan Gardner thanked SELCRA for providing recreation for the City residents. She has very fond memories of summers spent with the local rec organizations on street corners, playing games and learning different sports. She wished all the best to the new SELCRA and their future endeavors.

XII. **Adjournment – Motion by Archinal and second by Everett to adjourn at 7:42pm**

*Respectfully submitted,*_____ _____
Cheryl Royster, Recording Clerk Dan Mulvihill, Chair

AGENDA NOTES

MEETING DATE: August 15, 2016

PERSON PLACING ITEM ON AGENDA: Township Manager

AGENDA TOPIC: SAD Delinquency Update

EXPLANATION OF TOPIC:

At the July Board meeting, while conducting the public hearings for the newly proposed road maintenance SAD's, the question was raised as to the implementation of Administrative Policy #709. Specifically, bullet #3 which reads "delinquent assessments will be reapportioned within the SAD based upon annual review by staff and per the applicable laws and said language will be included in the petition."

Since the adoption of Policy #709 in April of 2014 there have been 4 SAD's that have been enacted which were placed on the December 2015 tax bill. All four of those SAD's (and the four that are slated to be added to the December 2016 Tax bill) have all included language on the petitions regarding the reapportionment of uncollected funds per policy #709. Of the 109 properties that received a new SAD levy since April 2014 there are two properties that are delinquent.

As has been the case in previous years, those two unpaid SAD payments (in the amount of $324.56 and $286.85) have been turned over to the County with the delinquent real estate taxes for collection. If the property owner does not make payment the property will be foreclosed upon after the two year period. If the property does not sell through foreclosure in an amount to cover the taxes, the Township would be invoiced for the difference as a chargeback. Per Policy #709, that chargeback would be reapportioned over the other properties in the SAD.

As for recent foreclosure history, there was no chargeback from the County following the 2015 tax foreclosure sale and there are two properties listed on the 2016 list for pending foreclosure sale but neither of those two properties have an SAD.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Administrative Policy #709
- SAD Delinquency Report dated 8/8/16
- Special Assessment Report for Livingston County for years 2014 & 2015 dated 7/14/16
- Tax History for 4712-16-301-086 and 4712-06-400-041

RECOMMENDATION: Discussion.

CHARTER TOWNSHIP OF BRIGHTON

Administrative Policy No.: 709 (page 1 of 1)

Effective Date: April 21, 2014

Policy Regarding: **SPECIAL ASSESSMENT DISTRICT PARAMETERS**

The following policy has been created to categorize which Special Assessment District (SAD) projects will be considered by the Township Board. As of the adoption date of this policy, the Township will entertain the following projects: rubbish, aquatic, private road maintenance, private road construction, street lighting and public road resurfacing. However, the Township will not participate in any road project where Township cost sharing is requested. The proposed project must meet the following to be pursued.

1. Projects requiring advanced funding must obtain preliminary Board approval prior to the circulation of petitions.
2. Preliminary approval by the Board does not guarantee funding nor approval of the SAD.
3. Delinquent assessments will be reapportioned within the SAD based upon annual review by staff and per the applicable laws and said language will be included in the petition.
4. Petitioners must obtain 66% favorable support of the proposed SAD by way of petition signatures within the proposed district in order to be considered by the Board.
5. No project requiring advanced funding will be considered in Fiscal Year 2014-15 unless it is due to an emergency.

<u>Annual Parcel Assessment</u>

- Minimum per parcel SAD annual collection amount $250
- Maximum per parcel SAD annual collection amount $2,000

<u>Annual SAD Collection</u>

- Minimum total SAD project annual collection amount $2,500
- Maximum total SAD project annual collection amount $2,000 x number of parcels

<u>Duration of SAD</u>

- Minimum SAD duration 5 years
- Maximum SAD duration (Private Road Maintenance) 5 years
- Maximum SAD duration (Road Paving) 10 years
- Maximum SAD duration (Lighting and Sidewalk) 10 years
- Maximum SAD duration (Lake Improvements) 15 years
- Maximum SAD duration (All others) 15 years

Note: Depending on the enabling legislation that is used to establish the SAD, there may be more restrictive parameters related to: (1) percentage limits on assessed amounts in relation to individual assessed property valuation, (2) maximum duration. The specific enabling legislation should be consulted.

SAD DELINQUENCY REPORT 8/8/16				
SAD ID#/PARCELS	SAD NAME	SAD TYPE	Petition Language -Delinquencies Reapportioned	TAX STATUS
S-I-01-2016 (Approved)	White Tail Run	Road Maintenance	Yes	PENDING
S-I-02-2016 (Proposed)	Ridgecrest Lane	Road Maintenance	Yes	PENDING
S-I-03-2016 (Proposed)	Kendor Drive	Road Maintenance	Yes	PENDING
S-I-04-2016 (Proposed)	Paradise Farms	Road Maintenance	Yes	PENDING

S-I-01-2015	Tracy Lane	Road Maintenance	Yes	
4712-06-200-004				PAID
4712-06-200-005				PAID
4712-06-200-010				PAID
4712-06-200-012				PAID
4712-06-200-032				PAID
4712-06-200-033				PAID
4712-06-200-034				PAID
4712-06-200-035				PAID
4712-06-400-032				PAID
4712-06-400-033				PAID
4712-06-400-034				PAID
4712-06-400-035				PAID
4712-06-400-038				PAID
4712-06-400-039				PAID
4712-06-400-040				PAID
4712-06-400-041				**DELINQUENT**
4712-06-400-042				PAID
4712-06-400-043				PAID
4712-06-400-044				PAID
4712-06-400-045				PAID
4712-06-400-046				PAID
4712-06-400-048				PAID
4712-06-400-049				PAID
4712-06-400-052				PAID
4712-06-400-053				PAID
4712-06-400-054				PAID

S-I-02-2015	Birchcrest	Road Maintenance	Yes	
4712-02-300-003				PAID
4712-02-300-006				PAID
4712-02-300-007				PAID
4712-02-300-008				PAID
4712-02-300-009				PAID
4712-02-300-010				PAID
4712-02-300-011				PAID
4712-02-300-012				PAID
4712-02-300-013				PAID

4712-02-400-017				PAID
4712-02-400-020				PAID
4712-02-400-027				PAID
4712-02-400-028				PAID
S-1-03-2015	Parklawn	Road Maintenance	Yes	
4712-16-301-020				PAID
4712-16-301-021				PAID
4712-16-301-024				PAID
4712-16-301-025				PAID
4712-16-301-026				PAID
4712-16-301-027				PAID
4712-16-301-028				PAID
4712-16-301-029				PAID
4712-16-301-030				PAID
4712-16-301-031				PAID
4712-16-301-033				PAID
4712-16-301-036				PAID
4712-16-301-037				PAID
4712-16-301-039				PAID
4712-16-301-040				PAID
4712-16-301-043				PAID
4712-16-301-044				PAID
4712-16-301-045				PAID
4712-16-301-046				PAID
4712-16-301-047				PAID
4712-16-301-048				PAID
4712-16-301-049				PAID
4712-16-301-050				PAID
4712-16-301-051				PAID
4712-16-301-052				PAID
4712-16-301-053				PAID
4712-16-301-054				PAID
4712-16-301-055				PAID
4712-16-301-056				PAID
4712-16-301-057				PAID
4712-16-301-059				PAID
4712-16-301-067				PAID
4712-16-301-068				PAID
4712-16-301-070				PAID
4712-16-301-071				PAID
4712-16-301-072				PAID
4712-16-301-073				PAID
4712-16-301-074				PAID
4712-16-301-075				PAID
4712-16-301-076				PAID
4712-16-301-077				PAID

4712-16-301-078	PAID
4712-16-301-079	PAID
4712-16-301-081	PAID
4712-16-301-083	PAID
4712-16-301-084	PAID
4712-16-301-085	PAID
4712-16-301-086	**DELINQUENT**
4712-16-301-087	PAID
4712-17-401-001	PAID
4712-17-401-007	PAID

S-I-04-2015	Ben Hur Farms	Road Maintenance	Yes	
4712-19-400-001				PAID
4712-19-401-011				PAID
4712-19-401-012				PAID
4712-19-401-024				PAID
4712-19-401-025				PAID
4712-19-401-026				PAID
4712-19-401-027				PAID
4712-19-401-028				PAID
4712-19-401-029				PAID
4712-19-401-030				PAID
4712-19-401-031				PAID
4712-19-401-032				PAID
4712-19-401-033				PAID
4712-19-401-035				PAID
4712-19-401-036				PAID
4712-19-401-037				PAID
4712-19-401-038				PAID
4712-19-401-039				PAID
4712-19-401-040				PAID

*****ALL OTHER SAD AGREEMENTS PRIOR TO 4/21/2014*****

07/14/2016 SPECIAL ASSESSMENT REPORT FOR LIVINGSTON COUNTY
9:04 AM Tax Year: 2015 BY: JENNYN
BRIGHTON TOWNSHIP
All Special Assessments
Amounts Due As Of: 07/14/2016

PARCEL	YEAR	SPEC CODE	DESCRIPTION	SPEC AMT	AMT DUE
4712-04-201-027	2015	101	LONG LAKE PINES	503.03	503.03
4712-05-102-052	2015	102	SEWER 592	760.17	760.17
4712-05-102-062	2015	102	SEWER 592	760.17	760.17
4712-06-400-041	2015	105	TRACEY LN RD MAI	324.56	324.56
4712-08-102-023	2015	106	LKSHR VIL WTR805	659.23	438.50
4712-08-200-003	2015	107	BRIGHTON NO. 4	100.23	100.23
4712-08-200-004	2015	107	BRIGHTON NO. 4	66.78	66.78
4712-09-100-019	2015	107	BRIGHTON NO. 4	8.37	8.37
4712-09-100-029	2015	107	BRIGHTON NO. 4	19.65	19.65
4712-09-100-035	2015	107	BRIGHTON NO. 4	17.79	17.79
4712-09-202-010	2015	100	TAYLOR	11.67	11.67
4712-16-101-043	2015	108	LTS-SHENANDOAH	4.66	4.66
4712-16-102-005	2015	109	LTS-SHENAN POND	18.12	4.50
4712-16-301-086	2015	110	PARKLAWN RD MAIN	286.85	286.85
4712-16-302-060	2015	102	SEWER 592	824.11	824.11
4712-17-101-089	2015	113	LTS-RAVENSWOOD	7.58	7.58
4712-17-401-009	2015	102	SEWER 592	824.11	824.11
4712-17-402-055	2015	114	LTS-ALGER PINES	12.33	12.33
4712-17-403-052	2015	112	RVWD RUBBISH 871	132.00	132.00
4712-18-104-091	2015	118	RAVINES OF WOODL	23.16	23.16
4712-18-104-108	2015	118	RAVINES OF WOODL	19.41	19.41
4712-18-300-005	2015	102	SEWER 592	17,609.30	17,609.30
4712-18-302-002	2015	102	SEWER 592	806.93	806.93
4712-18-302-019	2015	102	SEWER 592	806.93	7.41
4712-18-302-020	2015	102	SEWER 592	806.93	806.93
4712-18-302-043	2015	102	SEWER 592	806.93	806.93
4712-18-302-048	2015	102	SEWER 592	806.93	806.93
4712-18-302-063	2015	102	SEWER 592	806.93	806.93
4712-18-302-069	2015	102	SEWER 592	806.93	806.93
4712-18-303-001	2015	102	SEWER 592	806.93	52.79
4712-18-303-004	2015	102	SEWER 592	806.93	806.93
4712-18-303-007	2015	102	SEWER 592	806.93	806.93
4712-18-303-010	2015	102	SEWER 592	806.93	806.93
4712-18-303-018	2015	102	SEWER 592	806.93	806.93
4712-18-303-036	2015	102	SEWER 592	806.93	806.93
4712-18-303-053	2015	102	SEWER 592	806.93	806.93
4712-18-303-055	2015	102	SEWER 592	806.93	806.93
4712-18-303-061	2015	102	SEWER 592	806.93	806.93
4712-18-303-065	2015	102	SEWER 592	806.93	806.93

4712-18-303-078	2015 102	SEWER 592	806.93	806.93
4712-18-303-087	2015 102	SEWER 592	806.93	806.93
4712-18-303-089	2015 102	SEWER 592	806.93	806.93
4712-18-303-091	2015 102	SEWER 592	806.93	806.93
4712-18-304-022	2015 102	SEWER 592	806.93	806.93
4712-18-403-089	2015 119	W/A RUBBISH 871	187.20	187.20
4712-18-403-138	2015 119	W/A RUBBISH 871	187.20	187.20
4712-19-100-047	2015 102	SEWER 592	806.93	806.93
4712-19-100-080	2015 102	SEWER 592	806.93	806.93
4712-19-100-085	2015 102	SEWER 592	549.01	549.01
4712-19-200-007	2015 102	SEWER 592	806.93	806.93
4712-19-203-021	2015 102	SEWER 592	806.93	806.93
4712-19-300-010	2015 117	WDLD AQUATIC 880	221.70	221.70
4712-20-200-043	2015 102	SEWER 592	824.11	824.11
4712-20-202-040	2015 102	SEWER 592	824.11	824.11
4712-20-401-031	2015 103	DLQ CAPITAL CHG	380.77	380.77
4712-20-401-040	2015 103	DLQ CAPITAL CHG	270.70	270.70
4712-23-102-008	2015 129	LTS-OAKS BEACH L	51.60	51.60
4712-23-102-010	2015 129	LTS-OAKS BEACH L	51.60	51.60
4712-23-102-038	2015 129	LTS-OAKS BEACH L	51.60	51.60
4712-23-201-040	2015 127	OAKS AT BEACH LA	50.25	50.25
4712-23-201-049	2015 127	OAKS AT BEACH LA	42.38	42.38
4712-28-401-008	2015 132	LTS-GREENFLD PTE	6.40	6.40
4712-29-200-006	2015 133	LTS-BRI GARDENS	10.88	10.88
4712-29-200-008	2015 133	LTS-BRI GARDENS	10.88	10.88
4712-29-200-013	2015 133	LTS-BRI GARDENS	10.88	10.88
4712-29-200-014	2015 133	LTS-BRI GARDENS	10.88	10.88
4712-29-201-043	2015 133	LTS-BRI GARDENS	10.88	10.88
4712-29-201-090	2015 133	LTS-BRI GARDENS	10.88	10.88
4712-29-201-110	2015 133	LTS-BRI GARDENS	10.88	10.88
4712-29-201-143	2015 133	LTS-BRI GARDENS	10.87	10.87
4712-29-201-195	2015 133	LTS-BRI GARDENS	10.87	10.87
4712-29-400-050	2015 135	SPENCER SWR 593	1,633.07	1,633.07
4712-32-103-003	2015 137	WATERBCCA 591	403.20	328.38
4712-32-103-043	2015 136	LTS-BCCA	23.58	23.58
4712-32-103-057	2015 137	WATERBCCA 591	403.20	403.20
4712-32-106-013	2015 137	WATERBCCA 591	1,209.60	1,209.60
4712-32-106-035	2015 102	SEWER 592	806.93	806.93
4712-32-201-119	2015 102	SEWER 592	824.11	824.11
4712-32-202-001	2015 102	SEWER 592	824.11	824.11
4712-32-202-009	2015 102	SEWER 592	806.93	621.22
4712-32-203-018	2015 135	SPENCER SWR 593	837.52	837.52
4712-32-203-050	2015 102	SEWER 592	4,604.64	4,604.64
4712-32-401-035	2015 102	SEWER 592	806.93	806.93
4712-33-202-038	2015 139	LTS-GRNFLD SHRS	2.80	2.80
4712-33-204-068	2015 139	LTS-GRNFLD SHRS	2.80	2.01
4712-33-300-011	2015 102	SEWER 592	824.11	824.11

4712-33-300-018	2015 102	SEWER 592	824.11	824.11
4712-33-301-026	2015 102	SEWER 592	806.93	806.93
4712-33-302-017	2015 102	SEWER 592	824.11	824.11
4712-34-302-008	2015 111	DLQ O&M UTILITY	455.24	455.24
			120,196.04	117,072.19

07/14/2016 SPECIAL ASSESSMENT REPORT FOR LIVINGSTON COUNTY
9:05 AM Tax Year: 2014 BY: JENNYN
BRIGHTON TOWNSHIP
All Special Assessments
Amounts Due As Of: 07/14/2016

PARCEL	YEAR	SPEC CODE	DESCRIPTION	SPEC AMT	AMT DUE
4712-05-102-052	2014	101	DLQ CAPITAL CHG	566.72	566.72
4712-05-102-062	2014	100	SEWER 592	795.39	795.39
4712-08-200-003	2014	102	BRIGHTON NO. 4	164.99	164.99
4712-08-200-004	2014	102	BRIGHTON NO. 4	109.93	109.93
4712-09-100-019	2014	102	BRIGHTON NO. 4	13.78	13.78
4712-09-100-029	2014	102	BRIGHTON NO. 4	32.34	32.34
4712-09-100-035	2014	102	BRIGHTON NO. 4	29.29	29.29
4712-16-101-043	2014	102	BRIGHTON NO. 4	10.85	10.85
4712-16-301-086	2014	102	BRIGHTON NO. 4	12.58	12.58
4712-17-403-052	2014	110	DEER CREEK O & M	406.81	137.61
4712-18-302-043	2014	111	WDLD AQUATIC 880	215.24	204.74
4712-18-303-010	2014	105	DLQ O&M UTILITY	435.60	435.60
4712-18-303-018	2014	105	DLQ O&M UTILITY	435.60	435.60
4712-18-303-053	2014	105	DLQ O&M UTILITY	435.60	435.60
4712-18-304-022	2014	111	WDLD AQUATIC 880	215.24	73.65
4712-19-100-085	2014	101	DLQ CAPITAL CHG	389.62	382.66
4712-19-200-007	2014	101	DLQ CAPITAL CHG	88.55	88.55
4712-20-200-043	2014	101	DLQ CAPITAL CHG	185.96	185.96
4712-20-202-040	2014	100	SEWER 592	862.29	862.29
4712-28-401-008	2014	119	LTS-GREENFLD PTE	6.67	6.67
4712-29-101-096	2014	105	DLQ O&M UTILITY	435.60	435.60
4712-29-200-006	2014	120	LTS-BRI GARDENS	11.31	11.31
4712-29-200-013	2014	120	LTS-BRI GARDENS	11.31	11.31
4712-29-201-043	2014	120	LTS-BRI GARDENS	11.31	11.31
4712-29-201-090	2014	120	LTS-BRI GARDENS	11.30	11.30
4712-29-400-060	2014	125	DON/STUH MNT 812	60.00	60.00
4712-32-101-008	2014	123	BRIGHTON NO. 5	4.43	4.43
4712-32-103-090	2014	123	BRIGHTON NO. 5	5.12	5.12
4712-32-106-013	2014	123	BRIGHTON NO. 5	6.03	6.03
4712-32-201-034	2014	123	BRIGHTON NO. 5	4.35	4.35
4712-32-201-042	2014	123	BRIGHTON NO. 5	4.27	4.27
4712-32-203-043	2014	123	BRIGHTON NO. 5	4.36	4.36
4712-32-203-044	2014	123	BRIGHTON NO. 5	4.36	4.36
4712-32-203-050	2014	105	DLQ O&M UTILITY	4,377.56	1,718.74
				10,364.36	7,277.29

$260/yr (286.85)

Livingston County, Michigan Property Search

Navigation

Real Estate Summary	Search Results	Tax History $
Sales History	Refine Search	Aerial Photo $
Split History	New Search	Property Snapshot $
Parcel Report Options	Tax Description	Photo/Property Snapshot $
Tax Report Options	Logout	Photo/Tax History $

Tax History Results

Delinquent Balance due by month's end to avoid additional interest charges. Select Request under payoff letter to order future month's payoff amount. The payoff letter will include all years Delinquent payoff amount. **As of 12/01/2015, all 2013 and prior year taxes must be paid with certified funds. No personal checks will be accepted.**

Parcel Identification

Parcel Number: 4712-16-301-086

Property Address: 2618 PARKLAWN

Tax Year	Taxable Value	Summer Tax	Winter Tax	Village Tax	Total Tax	Base Returned Delinquent	Delinquent Balance Due By Month End	Status	PRE Due	Payoff Letter
2015	123,526	1,458.11	3,311.11	0.00	4,769.22	4,855.84	5,341.42	DELINQUENT	0.00	Request
2014	121,218	1,435.57	3,019.35	0.00	4,454.92	4,540.20	6,202.67	FORFEITURE		Request
2013	119,310	1,412.99	3,019.58	0.00	4,432.57	4,516.51	5,747.06	FORFEITURE		Request
2012	117,690	1,393.80	3,014.77	0.00	4,408.57	4,491.37	0.00	PAID DELINQUENT		
2011	119,940	1,420.45	2,840.26	0.00	4,260.71	4,345.09	0.00	REDEEMED		
2010	138,016	1,308.87	3,358.12	0.00	4,666.99	1,386.63	0.00	REDEEMED		
2009	153,895	1,459.47	3,433.85	0.00	4,893.32	2,783.40	0.00	REDEEMED		
2008	159,634	1,513.89	3,070.11	0.00	4,584.00	4,673.93	0.00	PAID DELINQUENT		
2007	159,341	1,511.11	3,316.60	0.00	4,827.71	0.00	0.00	PAID CURRENT		
2006	162,699	1,357.28	3,532.23	0.00	4,889.51	0.00	0.00	PAID CURRENT		
2005	159,123	1,146.81	3,619.12	0.00	4,765.93	0.00	0.00	PAID CURRENT		

2004	108,619	658.22	3,075.88	0.00	3,734.10	0.00	0.00	PAID CURRENT
2003	106,177	536.18	3,157.55	0.00	3,693.73	0.00	0.00	PAID CURRENT
2002	104,608	0.00	3,856.38	0.00	3,856.38	0.00	0.00	PAID CURRENT
2001	101,365	0.00	3,822.07	0.00	3,822.07	0.00	0.00	PAID CURRENT
2000	98,222	0.00	2,898.01	0.00	2,898.01	2,898.01	0.00	PAID DELINQUENT

250/yr (324.56)

Livingston County, Michigan Property Search

Navigation

Real Estate Summary	Search Results	Tax History $
Sales History	Refine Search	Aerial Photo $
Split History	New Search	Property Snapshot $
Parcel Report Options	Tax Description	Photo/Property Snapshot $
Tax Report Options	Logout	Photo/Tax History $

Tax History Results

Delinquent Balance due by month's end to avoid additional interest charges. Select Request under payoff letter to order future month's payoff amount. The payoff letter will include all years Delinquent payoff amount. **As of 12/01/2015, all 2013 and prior year taxes must be paid with certified funds. No personal checks will be accepted.**

Parcel Identification

Parcel Number: 4712-06-400-041

Property Address: 688 TRACEY

Tax Year	Taxable Value	Summer Tax	Winter Tax	Village Tax	Total Tax	Base Returned Delinquent	Delinquent Balance Due By Month End	Status	PRE Due	Payoff Letter
2015	105,988	1,251.08	1,689.77	0.00	2,940.85	3,015.17	3,316.69	DELINQUENT	0.00	Request
2014	104,007	1,231.75	1,316.52	0.00	2,548.27	2,621.44	0.00	PAID DELINQUENT		
2013	102,370	1,212.36	1,224.47	0.00	2,436.83	0.00	0.00	PAID CURRENT		
2012	100,640	1,191.87	1,203.78	0.00	2,395.65	2,466.45	0.00	PAID DELINQUENT		
2011	98,860	1,170.79	1,182.47	0.00	2,353.26	0.00	0.00	PAID CURRENT		
2010	103,671	983.16	1,484.05	0.00	2,467.21	0.00	0.00	PAID CURRENT		
2009	106,283	1,007.92	1,521.45	0.00	2,529.37	0.00	0.00	PAID CURRENT		
2008	101,804	965.45	1,450.69	0.00	2,416.14	0.00	0.00	PAID CURRENT		
2007	99,516	943.75	1,416.20	0.00	2,359.95	0.00	0.00	PAID CURRENT		

2006	85,763	715.45	1,321.69	0.00	2,037.14	0.00	0.00	PAID CURRENT
2005	83,024	598.35	1,526.65	0.00	2,125.00	0.00	0.00	PAID CURRENT
2004	81,158	491.80	1,588.00	0.00	2,079.80	0.00	0.00	PAID CURRENT
2003	79,334	400.63	1,548.47	0.00	1,949.10	0.00	0.00	PAID CURRENT
2002	70,838	0.00	1,831.99	0.00	1,831.99	0.00	0.00	PAID CURRENT
2001	68,642	0.00	2,244.56	0.00	2,244.56	0.00	0.00	PAID CURRENT
2000	66,514	0.00	1,544.83	0.00	1,544.83	0.00	0.00	PAID CURRENT
1999	65,274	0.00	1,590.99	0.00	1,590.99	0.00	0.00	PAID CURRENT
1998	64,247	0.00	1,589.93	0.00	1,589.93	0.00	0.00	PAID CURRENT
1997	67,591	0.00	1,653.93	0.00	1,653.93	0.00	0.00	PAID CURRENT
1996	65,750	0.00	1,516.74	0.00	1,516.74	0.00	0.00	PAID CURRENT
1995	65,750	0.00	1,551.86	0.00	1,551.86	0.00	0.00	PAID CURRENT
1994	65,750	0.00	1,515.75	0.00	1,515.75	0.00	0.00	PAID CURRENT

MINUTES

CHARTER TOWNSHIP OF BRIGHTON
PLANNING COMMISSION
4363 BUNO ROAD
BRIGHTON, MI 48114

JUNE 13, 2016
REGULAR MEETING
7:00 P.M.
(810) 229.0562

Chairman S. Holden called the meeting to order at 7:15 P.M. The Pledge of Allegiance was said.
Present: S. Holden, D. Schifko, M. Slaton, G. Unruh
Absent: J. Stinedurf, R. Doughty, G. Mitsopoulos

CALL TO THE PUBLIC
None

AGENDA
G. Unruh moved and D. Schifko seconded **to approve the agenda as presented.**
Motion carried.

MINUTES
D. Schifko moved and G. Unruh seconded **to approve the minutes of the March 14, 2016 regular meeting as presented.**
Motion carried.

PUBLIC HEARING FOR SLUP # 16/01 FOR BLOCKADE; ADDRESS: 1840 S. OLD 23; TAX ID #'s 12-08-400-019 AND 024; OWNER: MMK2 LLC; APPLICANT: TIM NICHOLS; ZONING: B-1 (LOCAL BUSINESS)
Tim Nichols, Applicant Representative, summarized the special land use permit and site plan identifying the plans for the new family restaurant. He introduced the owner who also owns Block Brewing Co. in Howell and other persons associated with the restaurant. He summarized the percentage of restaurant to drink sales depicting it was more of a restaurant than a bar and stated the floor plan for the restaurant will utilize the old dance floor for additional seating and they plan to have DJ music for special events such as weddings. He presented an overview of the site's parking including the improvements to the circulation pattern; the addition of lighting; the dumpster being located in the rear; the upgraded façade; and stated the traffic was minimal for the site so a more detailed study was not needed.

K. Mathews, Township Planner, reviewed her special land use letter dated May 24, 2016; J. Rushlow, Township Engineer, reviewed his letter regarding the special land use dated June 2, 2016; and the Fire Department's letter dated May 24, 2016 was read into the record.

PUBLIC HEARING
The public hearing opened at 7:37 p.m.

E-mails dated June 8, 2016 and June 12, 2016 were read into record from Jennifer Ryskamp and Jeffrey Lopez, 1855 Rodande - They came to the podium to reiterate their concerns: noise, hours, screening.

Brian DeGrande, 1266 Grayhaven - Stated that he has worked with the owner of the restaurant in the past and that Block Brewery is top notch.

The public hearing closed at 7:45 p.m.

It was stated that the hours of operation for Blockade were very similar to Memories (Fri. and Sat.: 11 a.m. until 2 a.m.; Sun: 11 a.m. to 11 p.m.; and Mon. to Fri.: 11 a.m. to 12 a.m.) and stated that there would be no live entertainment only a DJ for weddings and special events if desired. It was stated that the interior will be completely brought up to current building codes and that no lighting is planned for

the rear and the new lighting in the front will meet the ordinance.

G. Unruh moved and D. Schifko seconded **to approve SLUP # 16/01, Blockade Restaurant and Bar serving Alcoholic Beverages and Arcade, Owner: MMK2LLC, Address: 1840 S. Old 23; Tax ID #'s 12-08-400-019 and 024; contingent upon the Applicant receiving approval of the Preliminary Site Plan.**
Motion carried.

PRELIMINARY SITE PLAN SP # 16/03 FOR BLOCKADE; ADDRESS: 1840 S. OLD 23; TAX ID #'S 12-08-400-019 AND 024; OWNER: MMK2 LLC; APPLICANT: TIM NICHOLS; ZONING: B-1 (LOCAL BUSINESS)
J. Rushlow, Township Engineer, reviewed his letter dated June 2, 2016 regarding the site plan, and K. Mathews, Township Planner, reviewed her site plan letter dated May 24, 2016.

PUBLIC COMMENTS
Jennifer Ryskamp and Jeffrey Lopez, 1855 Rodande – raised concern over screening and lighting in the rear.

Discussion included septic and well will be utilized; fire suppression was being put into the building; and substantial repairs and topcoat are being planned for the parking lot.

G. Unruh moved and M. Slaton seconded **to table SP # 16/03 for Blockade Restaurant and Bar; Address: 1840 S. Old 23; Tax ID #'s 12-08-400-019 and 024 in order for the Applicant to revise the site plan to address all issues outlined in the Township Planner's letter dated May 24, 2016; the Township Engineer's letter dated June 2, 2016; and the Fire Department's letter dated May 24, 2016.**
Motion carried.

REPORTS AND CORRESPONDENCE
M. Slaton - TB update.
S. Holden - Milford Intent to Plan.

CALL TO THE PUBLIC
None.

ADJOURNMENT
M. Slaton moved and D. Schifko seconded **to adjourn.**
Motion carried.

The meeting adjourned at 8:50 P.M.

Respectfully submitted,

Steve Holden, Chairperson

Gary Unruh, Secretary

Kelly Mathews, Recording Secretary

Ann M. Bollin, CMC, CMMC, Clerk

BRIGHTON TOWNSHIP TREASURERS' REPORT
CASH AND INVESTMENTS/APRIL 2016

FUND	ACCOUNT	BANK	APRIL ENDING BALANCE
101	General Fund	Key	$4,025,076.33
101	General Fund	Key	$1,000,000.00
101	Payroll Account	Key	$18,227.90
101	EFT	Key	$100.01
101	General Fund	Level One	$205,322.23
101	C.C.A.	Level One	$817,218.42
101	Water Improv	Level One	$241,328.72
101	General Fund	First National	$250,000.00
101	Basic HRA	First National	$8,848.08
101	General Fund	MBIA	$105,591.84
101	General Fund	Private	$251,151.17
101	General Fund	State	$248,478.53
208	Parks Fund	Level One	$614,798.00
208	Parks Fund	Flagstar	$262,957.98
209	Cemetery Fund	Level One	$71,024.62
212	Liquor Law	Level One	$43,116.94
249	Building Dept	Key	$4,849.17
257	Budget Stab	Level One	$5,149.38
257	Budget Stab	MBS	$270,672.30
405	Municipal Water	Level One	$772,489.56
589	Sewer Reserve	Level One	$654,479.70
590	Sewer 2000	Key	$514,821.26
592	Sewer Cap Debt	Level One	$2,949,508.76
593	Spencer Sewer	Level One	$173,598.90
701	Dog Account	Key	$760.04
701	Compliance Deposit	Key	$1,000.08
701	Trust & Agency	Key	$1,364.00
701	Bldg Perform Bond	Level One	$238,994.58
702	Pathway	Level One	$168,204.82
703	Current Tax	Key	$102.56
792	Future Rd Main	Level One	$1,283,792.52
792	Future Roads	Level One	$2,351,793.58
793	BT Lake Trust Escrow	Key	$113,032.44
793	Sewer Escrow	Level One	$197,759.17
793	BT Escrow Natural Ag	First Merit	$175,232.62
812	Road Main	Level One	$42,718.66
814	Roads Project	Level One	$62,202.82
871	Refuse Sani	Level One	$58,232.16
880	Aquatics	Level One	$145,434.89

RECEIVED
AUG 08 2016
CLERK'S OFFICE

BRIGHTON TOWNSHIP TREASURER'S REPORT
CASH AND INVESTMENTS/MAY 2016

FUND	ACCOUNT	BANK	MAY ENDING BALANCE
101	General Fund	Key	$4,330,481.15
101	General Fund	Key	$1,000,000.00
101	Payroll Account	Key	$13,621.50
101	EFT	Key	$100.02
101	General Fund	Level One	$205,385.24
101	C.C.A.	Level One	$821,469.19
101	Water Improv	Level One	$242,062.07
101	General Fund	First National	$250,000.00
101	Basic HRA	First National	$8,848.08
101	General Fund	MBIA	$105,639.27
101	General Fund	State	$249,093.51
208	Parks Fund	Level One	$614,986.68
208	Parks Fund	Flagstar	$263,069.34
209	Cemetery Fund	Level One	$71,046.42
212	Liquor Law	Level One	$42,555.10
249	Building Dept	Key	$4,849.58
257	Budget Stab	Level One	$5,150.96
257	Budget Stab	MBS	$270,702.00
405	Municipal Water	Level One	$773,113.51
589	Sewer Reserve	Level One	$654,680.56
590	Sewer 2000	Key	$597,156.87
592	Sewer Cap Debt	Level One	$3,207,633.89
593	Spencer Sewer	Level One	$178,440.28
701	Dog Account	Key	$385.09
701	Compliance Deposit	Key	$1,000.16
701	Trust & Agency	Key	$3,028.55
701	Bldg Perform Bond	Level One	$243,994.58
702	Pathway	Level One	$154,384.08
703	Current Tax	Key	$102.57
792	Future Rd Main	Level One	$1,284,186.51
792	Future Roads	Level One	$2,352,515.33
793	BT Lake Trust Escrow	Key	$107,206.03
793	Sewer Escrow	Level One	$194,325.16
793	BT Escrow Natural Ag	First Merit	$175,261.56
812	Road Main	Level One	$37,491.45
814	Roads Project	Level One	$63,241.16
871	Refuse Sani	Level One	$55,968.43
880	Aquatics	Level One	$150,312.54

BRIGHTON TOWNSHIP TREASURER'S REPORT
CASH AND INVESTMENTS/JUNE 2016

FUND	ACCOUNT	BANK	JUNE ENDING BALANCE
101	General Fund	Key	$4,359,624.02
101	General Fund	Key	$1,000,000.00
101	Payroll Account	Key	$7,353.59
101	EFT	Key	$100.02
101	General Fund	Level One	$205,444.33
101	C.C.A.	Level One	$821,705.54
101	Water Improv	Level One	$242,131.71
101	General Fund	First National	$250,000.00
101	Basic HRA	First National	$8,848.08
101	General Fund	MBIA	$105,686.07
101	General Fund	State	$249,093.51
208	Parks Fund	Level One	$615,163.62
208	Parks Fund	Flagstar	$263,177.16
209	Cemetery Fund	Level One	$71,066.86
212	Liquor Law	Level One	$41,651.16
249	Building Dept	Key	$4,849.97
257	Budget Stab	Level One	$5,152.44
257	Budget Stab	MBS	$270,680.40
405	Municipal Water	Level One	$773,335.94
589	Sewer Reserve	Level One	$654,868.92
590	Sewer 2000	Key	$536,196.64
592	Sewer Cap Debt	Level One	$3,336,381.45
593	Spencer Sewer	Level One	$178,491.62
701	Dog Account	Key	$435.13
701	Compliance Deposit	Key	$1,000.25
701	Trust & Agency	Key	$485.22
701	Bldg Perform Bond	Level One	$243,994.58
702	Pathway	Level One	$150,428.15
703	Current Tax	Key	$100.03
792	Future Rd Main	Level One	$1,284,555.98
792	Future Roads	Level One	$2,353,192.18
793	BT Lake Trust Escrow	Key	$106,243.04
793	Sewer Escrow	Level One	$196,194.87
793	BT Escrow Natural Ag	First Merit	$175,289.57
812	Road Main	Level One	$37,502.24
814	Roads Project	Level One	$63,259.36
871	Refuse Sani	Level One	$51,787.77
880	Aquatics	Level One	$128,773.92

VOTER TURNOUT

08/02/2016 - STATE PRIMARY

BRIGHTON CHARTER TOWNSHIP (10640)

	All	Voted	Percent	18-21	Voted	Percent	22-30	Voted	Percent	31-40	Voted	Percent	41-50	Voted	Percent	51-59	Voted	Percent	60+	Voted	Percent
WARD PRECINCT: 00001																					
Males	**874**	223	25.51 %	**34**	9	26.47 %	**104**	7	06.73 %	**104**	12	11.54 %	**125**	14	11.20 %	**198**	48	24.24 %	**309**	133	43.04 %
Females	**867**	219	25.26 %	**28**	4	14.29 %	**112**	10	08.93 %	**103**	9	08.74 %	**150**	20	13.33 %	**177**	42	23.73 %	**297**	134	45.12 %
No Gender	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**1,741**	442	25.39 %	**62**	13	20.97 %	**216**	17	07.87 %	**207**	21	10.14 %	**275**	34	12.36 %	**375**	90	24.00 %	**606**	267	44.06 %
WARD PRECINCT: 00002																					
Males	**775**	107	13.81 %	**35**	2	05.71 %	**89**	1	01.12 %	**94**	6	06.38 %	**152**	9	05.92 %	**184**	25	13.59 %	**221**	64	28.96 %
Females	**716**	109	15.22 %	**16**	1	06.25 %	**96**	3	03.13 %	**91**	7	07.69 %	**141**	11	07.80 %	**162**	31	19.14 %	**210**	56	26.67 %
No Gender	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**1,491**	216	14.49 %	**51**	3	05.88 %	**185**	4	02.16 %	**185**	13	07.03 %	**293**	20	06.83 %	**346**	56	16.18 %	**431**	120	27.84 %
WARD PRECINCT: 00003																					
Males	**786**	192	24.43 %	**23**	4	17.39 %	**91**	6	06.59 %	**128**	7	05.47 %	**113**	11	09.73 %	**148**	29	19.59 %	**283**	135	47.70 %
Females	**842**	207	24.58 %	**27**	3	11.11 %	**92**	4	04.35 %	**138**	9	06.52 %	**127**	15	11.81 %	**148**	37	25.00 %	**310**	139	44.84 %
No Gender	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**1,628**	399	24.51 %	**50**	7	14.00 %	**183**	10	05.46 %	**266**	16	06.02 %	**240**	26	10.83 %	**296**	66	22.30 %	**593**	274	46.21 %
WARD PRECINCT: 00004																					
Males	**711**	134	18.85 %	**26**	3	11.54 %	**101**	4	03.96 %	**115**	8	06.96 %	**99**	14	14.14 %	**155**	23	14.84 %	**215**	82	38.14 %
Females	**705**	148	20.99 %	**26**	2	07.69 %	**103**	7	06.80 %	**99**	9	09.09 %	**116**	21	18.10 %	**163**	35	21.47 %	**198**	74	37.37 %
No Gender	**1**	0	00.00 %	**1**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**1,417**	282	19.90 %	**53**	5	09.43 %	**204**	11	05.39 %	**214**	17	07.94 %	**215**	35	16.28 %	**318**	58	18.24 %	**413**	156	37.77 %
WARD PRECINCT: 00005																					
Males	**471**	58	12.31 %	**12**	0	00.00 %	**67**	3	04.48 %	**102**	7	06.86 %	**96**	4	04.17 %	**82**	12	14.63 %	**112**	32	28.57 %
Females	**525**	86	16.38 %	**6**	0	00.00 %	**86**	5	05.81 %	**95**	4	04.21 %	**92**	9	09.78 %	**92**	15	16.30 %	**154**	53	34.42 %
No Gender	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**996**	144	14.46 %	**18**	0	00.00 %	**153**	8	05.23 %	**197**	11	05.58 %	**188**	13	06.91 %	**174**	27	15.52 %	**266**	85	31.95 %
WARD PRECINCT: 00006																					
Males	**1,016**	186	18.31 %	**24**	0	00.00 %	**145**	6	04.14 %	**158**	8	05.06 %	**189**	16	08.47 %	**196**	30	15.31 %	**304**	126	41.45 %
Females	**1,050**	180	17.14 %	**35**	1	02.86 %	**136**	5	03.68 %	**177**	7	03.95 %	**191**	22	11.52 %	**225**	28	12.44 %	**286**	117	40.91 %
No Gender	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**2,066**	366	17.72 %	**59**	1	01.69 %	**281**	11	03.91 %	**335**	15	04.48 %	**380**	38	10.00 %	**421**	58	13.78 %	**590**	243	41.19 %

VOTER TURNOUT

08/02/2016 - STATE PRIMARY

BRIGHTON CHARTER TOWNSHIP (10640)

	All	Voted	Percent	18-21	Voted	Percent	22-30	Voted	Percent	31-40	Voted	Percent	41-50	Voted	Percent	51-59	Voted	Percent	60+	Voted	Percent
WARD PRECINCT: 00007																					
Males	**875**	140	16.00 %	**35**	2	05.71 %	**96**	2	02.08 %	**141**	7	04.96 %	**175**	17	09.71 %	**182**	16	08.79 %	**246**	96	39.02 %
Females	**899**	154	17.13 %	**38**	2	05.26 %	**95**	8	08.42 %	**151**	6	03.97 %	**173**	14	08.09 %	**189**	23	12.17 %	**253**	101	39.92 %
No Gender	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**1,774**	294	16.57 %	**73**	4	05.48 %	**191**	10	05.24 %	**292**	13	04.45 %	**348**	31	08.91 %	**371**	39	10.51 %	**499**	197	39.48 %
WARD PRECINCT: 00008																					
Males	**617**	138	22.37 %	**32**	2	06.25 %	**83**	6	07.23 %	**66**	3	04.55 %	**94**	12	12.77 %	**118**	25	21.19 %	**224**	90	40.18 %
Females	**603**	138	22.89 %	**27**	1	03.70 %	**68**	5	07.35 %	**68**	8	11.76 %	**108**	12	11.11 %	**119**	21	17.65 %	**213**	91	42.72 %
No Gender	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**1,220**	276	22.62 %	**59**	3	05.08 %	**151**	11	07.28 %	**134**	11	08.21 %	**202**	24	11.88 %	**237**	46	19.41 %	**437**	181	41.42 %
WARD PRECINCT: 00009																					
Males	**1,212**	280	23.10 %	**40**	7	17.50 %	**141**	9	06.38 %	**176**	14	07.95 %	**232**	33	14.22 %	**265**	47	17.74 %	**358**	170	47.49 %
Females	**1,223**	269	22.00 %	**44**	6	13.64 %	**132**	4	03.03 %	**178**	22	12.36 %	**260**	35	13.46 %	**256**	49	19.14 %	**353**	153	43.34 %
No Gender	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**2,435**	549	22.55 %	**84**	13	15.48 %	**273**	13	04.76 %	**354**	36	10.17 %	**492**	68	13.82 %	**521**	96	18.43 %	**711**	323	45.43 %
GRAND TOTAL:																					
Males	**7,337**	1,458	19.87 %	**261**	29	11.11 %	**917**	44	04.80 %	**1,084**	72	06.64 %	**1,275**	130	10.20 %	**1,528**	255	16.69 %	**2,272**	928	40.85 %
Females	**7,430**	1,510	20.32 %	**247**	20	08.10 %	**920**	51	05.54 %	**1,100**	81	07.36 %	**1,358**	159	11.71 %	**1,531**	281	18.35 %	**2,274**	918	40.37 %
No Gender	**1**	0	00.00 %	**1**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %	**0**	0	00.00 %
All	**14,768**	2,968	20.10 %	**509**	49	09.63 %	**1,837**	95	05.17 %	**2,184**	153	07.01 %	**2,633**	289	10.98 %	**3,059**	536	17.52 %	**4,546**	1,846	40.61 %

INFRASTRUCTURE
ALTERNATIVES

Board Members
Brighton Township
4363 Buno Road
Brighton, MI 48116

WASTEWATER SYSTEM MONTHLY OPERATING REPORT
July 2016

Dear Board Members:

Infrastructure Alternatives is pleased to submit this summary of the Monthly Operating Report. A more detailed report was submitted to the Township Manager.

Infrastructure Alternatives continued to perform routine operation, laboratory analysis and maintenance on the collection system and lift stations as well as plant equipment during the month of July. Maintenance on the equipment at the treatment plant continues. Field work for the personnel has included lift station maintenance as well as grinder station alarm calls and emergency responses due to power failures and fluctuations from DTE.

There were no violations of the NPDES Permit requirements during the month of July 2016.

INFRASTRUCTURE ALTERNATIVES

Sincerely,

Thomas High
Plant Manager

P.O. Box 2321
Brighton, MI 48116

Phone: (810) 229-9950
Fax: (810) 229-9955
tomhigh@infralt.com

INFRASTRUCTURE
ALTERNATIVES

August 9, 2016

Mr. Brian Vick
Township Manager
Brighton Township
4363 Buno Road
Brighton, MI 48116

WASTEWATER SYSTEM MONTHLY OPERATING REPORT
July 2016

Mr. Vick,

Infrastructure Alternatives is pleased to submit this copy of the Monthly Operating Report covering the operations, maintenance, and management of your wastewater treatment facility and collection system. This Monthly Operating Report is for the month of July, 2016.

Infrastructure Alternatives continued to perform routine operation, laboratory analysis and maintenance on the collection system and lift stations as well as plant equipment during the month of July. Maintenance on the equipment at the treatment plant continues. Field work for the personnel has included lift station maintenance as well as grinder station alarm calls and emergency responses due to power failures and fluctuations from DTE.

There were no violations of the NPDES Permit requirements during the month of July 2016.

Sincerely,
INFRASTRUCTURE ALTERNATIVES

Thomas High
Plant Manager

P.O. Box 2321
Brighton, MI 48116

Phone: (810) 229-9950
Fax: (810) 229-9955

PLANT OPERATIONS

10.2236 million gallons of wastewater was processed through the wastewater treatment plant and received full treatment during July 2016. The average daily flow into the wastewater treatment plant was 329,800 gallons. This flow rate represents approximately 50.7% of the design capacity of the Brighton Township Wastewater Treatment Plant. This represents a substantial decrease in flow rate as compared to the previous six months. An outside contractor has grouted the leaks in manholes 300A and 301. Since these repairs were completed the plant flow has dropped to and average of about 300,000 gallons per day. A small leak remains in manhole 301 where grouting could not seal the leak completely. We are working with the contractor to find an alternate method for repair.

Analytical testing of various parameters is performed in the plant laboratory five days per week as required by the NPDES Permit. The analytical testing shows that the effluent quality (with the exception of the above detailed) during July 2016 was well within NPDES Permit limitations. During this period, 99.2% of BOD was removed; 98.7% of Suspended Solids was removed and 95.1% of Phosphorus was removed. Daily and average values for all parameters are presented in the charts and tables attached to this report.

COLLECTION SYSTEM

We are working with the pump station communications provider to determine operational parameters and install this important equipment. We believe the new system will be installed and operational by the end of August 2016.

- There were 6 grinder station issues:
  - July 1, 2016 – 2757 Toby
  - July 3, 2016 – 2724 Cades Cove
  - July 7, 2016 - 8452 Woodland Shore
  - July 8, 2016 – 9363 Dornach
  - July 8, 2016 – 9192 Orion
  - July 11, 2016 – 9342 Lexford
  - July 15, 2016 – 1363 Old US 23
  - July 27, 2016 – 3115 School Lake
  - July 28, 2016 – 4326 Dominion
  - July 30, 2016 460 Pemberton

- There were 10 callouts to the treatment plant and pump stations:
  - July 6, 2016 – Phase Failure at WWTP
  - July 12, 2016 – Power out at WWTP
  - July 12, 2016 – Pump Station #2 Down
  - July 13, 2016 – Pump Station #6 High Float Alarm
  - July 13, 2016 – Pump Station #6 Pump #2 Failure
  - July 17, 2016 - Pump Station #2 High Level Alarm
  - July 21, 2016 – Manhole 300A low flow inspection
  - July 23, 2016 – Manhole 300A Grouting Repair

-
- New station work:
  - Grinder locates
    - July 14, 2016 – 9544 Sheltering Oaks
  - Grinder Installations Inspections
    - July 25, 2016 – 9206 Northpointe Ridge
  - Grinder Startup Inspections
    - July 13, 2016 – 434 Shinnecock
    - July 13, 2016 – 448 Shinnecock
    - July 26, 2016 – 565 Crystal Downs

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY

PLANT INFLUENT SHEET
BRIGHTON TOWNSHIP, MICHIGAN
July-16

WEATHER CODES
1. CLEAR
2. PARTLY CLOUDY
3. CLOUDY
4. RAIN
5. SNOW
6. WARM
7. COLD
8. WINDY
9. MELT SNOW

PLANT NO. MI0054968
SAMPLE 500

Superintendents Signature

DAY	WEATHER		FLOW	RAW SEWAGE QUALITY									
	TYPE	PRECIP.	TOTAL	TEMP	pH	BOD-5		SS		TOTAL PHOSPHORUS		VSS	NH3-N
	CODE	IN.	MGD	DEG C	SU	MG/L	LBS	MG/L	LBS	MG/L	LBS	MG/L	MG/L
PN	00033	00045	50050	00011	00400	00310	85001	00530	85002	00530	85002	00535	610
1-Jul-16			0.6195	17.6	7.30	367	1896	268	1385	5.15	26.6		26.8
2-Jul-16			0.3311										
3-Jul-16			0.3163										
4-Jul-16			0.3040	17.9	7.28	263	667	171	434	4.63	11.7		21.2
5-Jul-16			0.3357	17.8	7.21	255	714	167	468	4.20	11.8		32.6
6-Jul-16			0.3394	19.4	7.17	194	549	210	594	5.86	16.6		27.6
7-Jul-16			0.3464	20.8	7.02	182	526	190	549	5.28	15.3		28.4
8-Jul-16			0.3226	20.8	7.09	210	565	144	387	5.51	14.8		29.2
9-Jul-16			0.3123										
10-Jul-16			0.3145										
11-Jul-16			0.3368	19.3	7.14	195	548	198	556	5.22	14.7		27.1
12-Jul-16			0.3474	20.1	7.00	242	701	275	797	5.94	17.2		29.8
13-Jul-16			0.3319	19.4	7.18	205	567	160	443	5.05	14.0		36.4
14-Jul-16			0.2930	21.8	7.01	146	357	191	467	6.07	14.8		29.9
15-Jul-16			0.2972	20.1	7.21	206	511	282	699	6.87	17.0		28.3
16-Jul-16			0.2718										
17-Jul-16			0.3247										
18-Jul-16			0.3492	21.0	7.07	258	751	232	676	5.68	16.5		21.5
19-Jul-16			0.3704	19.7	7.20	273	843	249	768	5.08	15.7		28.2
20-Jul-16			0.3445	20.2	7.31	213	612	208	598	5.23	15.0		19.3
21-Jul-16			0.3470	21.0	7.07	224	648	185	534	5.26	15.2		26.0
22-Jul-16			0.3468	22.4	7.01	261	755	244	706	5.53	16.0		23.4
23-Jul-16			0.3347										
24-Jul-16			0.2850										
25-Jul-16			0.2943	21.0	7.13	238	584	250	614	6.47	15.9		26.8
26-Jul-16			0.2944	20.3	7.28	261	641	174	427	4.80	11.8		20.0
27-Jul-16			0.3138	20.8	7.10	235	615	162	424	5.13	13.4		29.3
28-Jul-16			0.2991	21.3	6.98	227	566	184	459	5.08	12.7		15.4
29-Jul-16			0.3029	21.3	7.10	266	672	207	523	5.09	12.9		13.2
30-Jul-16			0.2955										
31-Jul-16			0.3014										
Total		0.00	10.2236				14289		12505		319.6		
AVG			0.3298	20.2	7.14	234	680	207	595	5.39	15.2	0	25.7
MAX		0.00	0.6195	22.4	7.31	367	1896	282	1385	6.87	26.6	0	36.4
MIN		0.00	0.2718	17.6	6.98	146	357	144	387	4.20	11.7	0	13.2

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY

PERMIT # MI0054968

FINAL EFFLUENT SHEET
BRIGHTON TOWNSHIP, MICHIGAN

July-16

Superintendents Signature

DAY	BOD-5			SS			TOTAL-P			VSS	NH3-N	NH3-N	pH	DO	F. COLI*
	MG/L	LBS.	% Rem	MG/L	LBS.	%REM	MG/L	LBS.	%REM	MG/L	MG/L	LBS.	SU	MG/L	/100 ml
PN	310	85001	81010	530	85002	81011	00665	85004	81012	00535	00610	00610	00400	00300	31616
SP															
1-Jul-16	3.11	16.1	99.2%	2.5	12.9	99.1%	0.17	0.9	96.7%		0.035	0.18	7.21	7.1	2
2-Jul-16															
3-Jul-16															
4-Jul-16	1.68	4.3	99.4%	3.1	7.9	98.2%	0.19	0.5	96.0%		0.042	0.11	7.46	7.2	6
5-Jul-16	2.16	6.0	99.2%	3.4	9.5	98.0%	0.23	0.6	94.6%		0.046	0.13	7.28	7.1	1
6-Jul-16	1.60	4.5	99.2%	3.3	9.3	98.4%	0.26	0.7	95.5%		0.086	0.24	7.28	7.1	8
7-Jul-16	1.54	4.4	99.2%	3.5	10.1	98.2%	0.25	0.7	95.2%		0.091	0.26	7.24	7.0	6
8-Jul-16	1.56	4.2	99.3%	2.5	6.7	98.3%	0.26	0.7	95.2%		0.100	0.27	7.35	7.3	35
9-Jul-16															
10-Jul-16															
11-Jul-16	3.73	10.5	98.1%	2.0	5.6	99.0%	0.34	0.9	93.6%		0.190	0.53	7.25	7.2	2
12-Jul-16	3.87	11.2	98.4%	2.2	6.3	99.2%	0.27	0.8	95.4%		0.184	0.53	7.19	6.8	2
13-Jul-16	3.50	9.7	98.3%	2.7	7.5	98.3%	0.29	0.8	94.2%		0.060	0.17	7.21	7.3	1
14-Jul-16	1.38	3.4	99.1%	2.0	4.9	99.0%	0.28	0.7	95.4%		0.064	0.16	7.19	7.0	1
15-Jul-16	2.19	5.4	98.9%	2.0	4.9	99.3%	0.26	0.6	96.3%		0.057	0.14	7.25	7.2	83
16-Jul-16															
17-Jul-16				1.0											
18-Jul-16	0.38	1.1	99.9%	2.0	5.8	99.1%	0.25	0.7	95.7%		0.084	0.24	7.16	6.8	4
19-Jul-16	1.00	3.1	99.6%	2.6	8.0	99.0%	0.28	0.9	94.5%		0.166	0.51	7.16	6.5	2
20-Jul-16	0.69	2.0	99.7%	2.3	6.5	98.9%	0.29	0.8	94.5%		0.079	0.23	7.24	7.0	1
21-Jul-16	1.33	3.8	99.4%	2.5	7.2	98.6%	0.31	0.9	94.0%		0.053	0.15	7.22	6.9	1
22-Jul-16	2.21	6.4	99.2%	2.8	8.2	98.8%	0.33	0.9	94.1%		0.852	2.46	7.24	6.9	1
23-Jul-16															0
24-Jul-16															
25-Jul-16	0.93	2.3	99.6%	4.0	9.9	98.4%	0.30	0.7	95.4%		0.081	0.20	7.16	6.8	3
26-Jul-16	0.94	2.3	99.6%	2.5	6.1	98.6%	0.25	0.6	94.9%		0.035	0.09	7.21	7.0	1
27-Jul-16	0.99	2.6	99.6%	2.0	5.2	98.8%	0.24	0.6	95.4%		0.026	0.07	7.23	6.6	1
28-Jul-16	1.59	4.0	99.3%	2.0	5.0	98.9%	0.24	0.6	95.3%		0.123	0.31	7.12	7.7	23
29-Jul-16	0.69	1.7	99.7%	2.0	5.1	99.0%	0.24	0.6	95.2%		0.041	0.10	7.21	7.7	4
30-Jul-16															
31-Jul-16															
Total		109.0			152.6			21.6							
AVG	1.77	5.2	99.2%	2.5	7.3	98.7%	0.26	0.7	95.1%		0.119	0.34	7.23	7.0	3
MAX	3.87	16.1	99.9%	4.0	12.9	99.3%	0.34	0.9	96.7%	0.0	0.852	2.46	7.46	7.7	83
MIN	0.38	1.1	98.1%	1.0	4.9	98.0%	0.17	0.5	93.6%	0.0	0.026	0.07	7.12	6.5	0
WA	2.93	8.0		3.16	9.9			239.00				0.72			6

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY

PERMIT # MI0054968

ACTIVATED SLUDGE SHEET
BRIGHTON TOWNSHIP, MICHIGAN

July-16

Superintendents Signature _____

*PM CODE
1. CONVENTIAL
2. STEP FEED
3. COMPLETE MIX
4. EXTENDED AER
5. CONTACT STAB

DAY	AERATION SYSTEM				MIXED LIQOUR					SECONDARY SLUDGE					PROC MODIFICATION
	AER VOL	DET TIME	SLUDGE AGE	ORGAN LOADING	MLSS	MLVSS	SETTL	SVI	DO	RAS		SS	VSS	WASTE	
	KCF	HRS.	DAYS	F/M	mg/l	mg/l	%		mg/l	MGD	%RET	mg/l	mg/l	kGAL	Code
PN	80993	81001	80990	80992	70323	70324	81004	81007	00300			81006	70325	80991	80889
1-Jul-16	66.8	19.4	11.5		3832		280	73		0.17	27%			0.0	4
2-Jul-16	66.8	36.2								0.16	49%			0.0	4
3-Jul-16	66.8	37.9								0.17	53%			10.2	4
4-Jul-16	66.8	39.4					260			0.16	54%			0.0	4
5-Jul-16	66.8	35.7	34.7		3897		270	69		0.17	52%			5.1	4
6-Jul-16	66.8	35.3	32.6		4651		300	65	2.2	0.21	63%			10.2	4
7-Jul-16	66.8	34.6	30.0		3946		300	76	5.8	0.21	62%			0.0	4
8-Jul-16	66.8	37.2	42.9		3988		320	80	6.0	0.20	63%			7.6	4
9-Jul-16	66.8	38.4								0.21	66%			7.6	4
10-Jul-16	66.8	38.1								0.20	65%			7.6	4
11-Jul-16	66.8	35.6	28.5		3805		300	79	6.0	0.19	55%			0.0	4
12-Jul-16	66.8	34.5	21.2		4050		310	77	6.1	0.18	51%			15.3	4
13-Jul-16	66.8	36.1	36.3		3853		310	80		0.18	56%			0.0	4
14-Jul-16	66.8	40.9	34.7		3891		320	82	6.0	0.18	63%			7.6	4
15-Jul-16	66.8	40.3	20.8		3481		300	86	4.6	0.19	62%			15.3	4
16-Jul-16	66.8	44.1								0.18	67%			0.0	4
17-Jul-16	66.8	36.9								0.19	57%			7.6	4
18-Jul-16	66.8	34.3	22.7		3680		300	82	5.9	0.19	53%			7.6	4
19-Jul-16	66.8	32.4	19.1		3513		290	83	5.7	0.18	49%			0.0	4
20-Jul-16	66.8	34.8	26.3		3768		290	77	5.6	0.17	51%			7.6	4
21-Jul-16	66.8	34.6	33.0		4233		300	71	5.6	0.18	53%			7.6	4
22-Jul-16	66.8	34.6	20.5		3475		300	86	5.7	0.18	51%			5.1	4
23-Jul-16	66.8	35.8								0.18	54%			5.1	4
24-Jul-16	66.8	42.1								0.19	65%			5.1	4
25-Jul-16	66.8	40.7	24.1		3549		300	85	5.9	0.18	62%			5.1	4
26-Jul-16	66.8	40.7	34.0		3482		300	86	6.0	0.19	65%			5.1	4
27-Jul-16	66.8	38.2	33.7		3425		300	88	6.0	0.19	61%			0.1	4
28-Jul-16	66.8	40.1	33.4		3680		330	90	5.6	0.19	64%			5.1	4
29-Jul-16	66.8	39.6	30.7		3858		340	88	5.5	0.19	63%			7.6	4
30-Jul-16	66.8	40.6								0.18	63%			0.0	4
31-Jul-16	66.8	39.8								0.18	61%			0.0	4
Total														155.2	
AVG		37.1	28.5	#DIV/0!	3803	#DIV/0!	301	80	5.5		57%			5.0	
MAX		44.1	42.9	0.00	4651	0	340	90	6.1			0	0	15.3	
MIN		19.4	11.5	0.00	3425	0	260	65	2.2			0	0	0	

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY

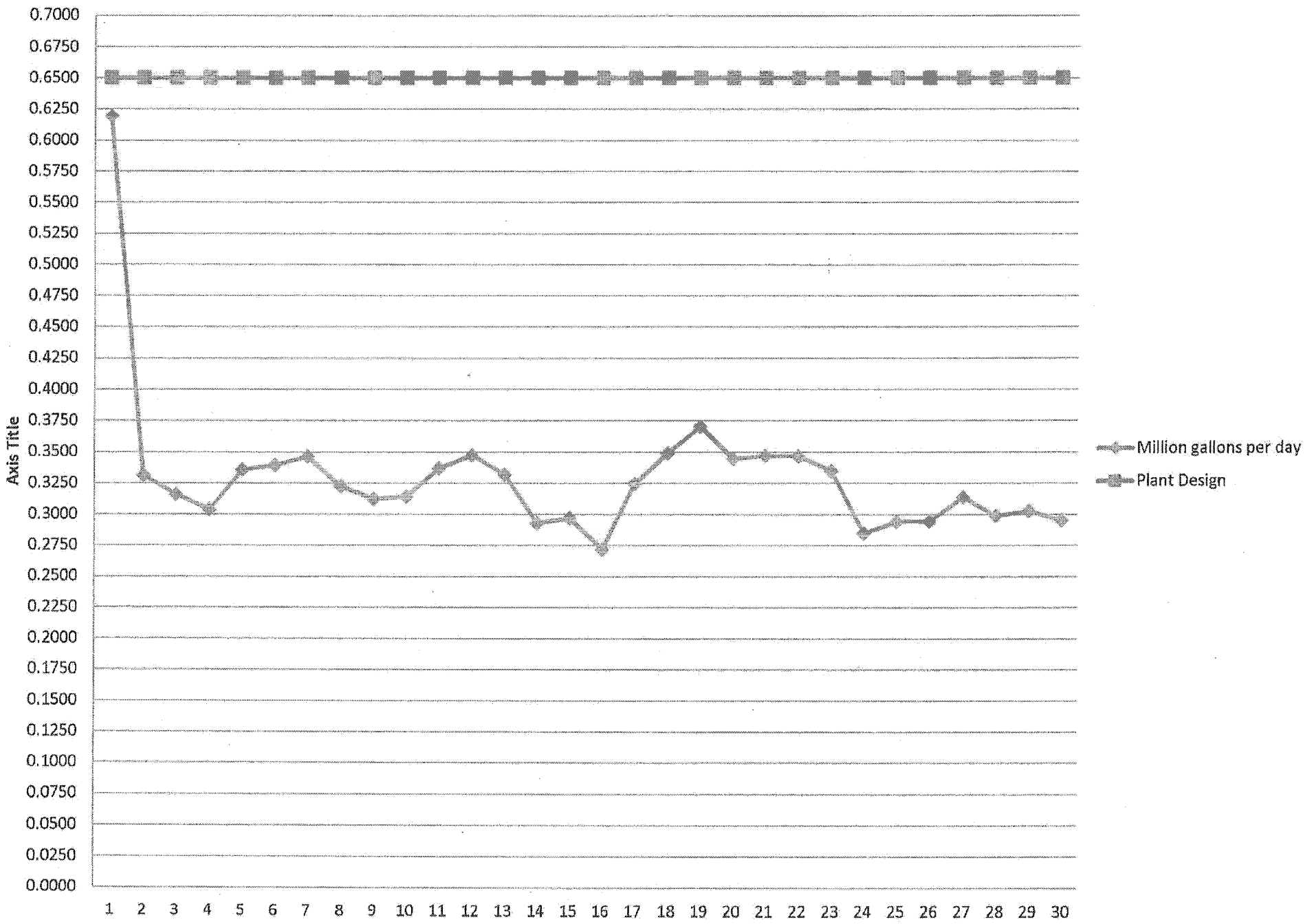
PERMIT # MI0054968

MISCELLANEOUS SHEET
BRIGHTON TOWNSHIP, MICHIGAN
July-16

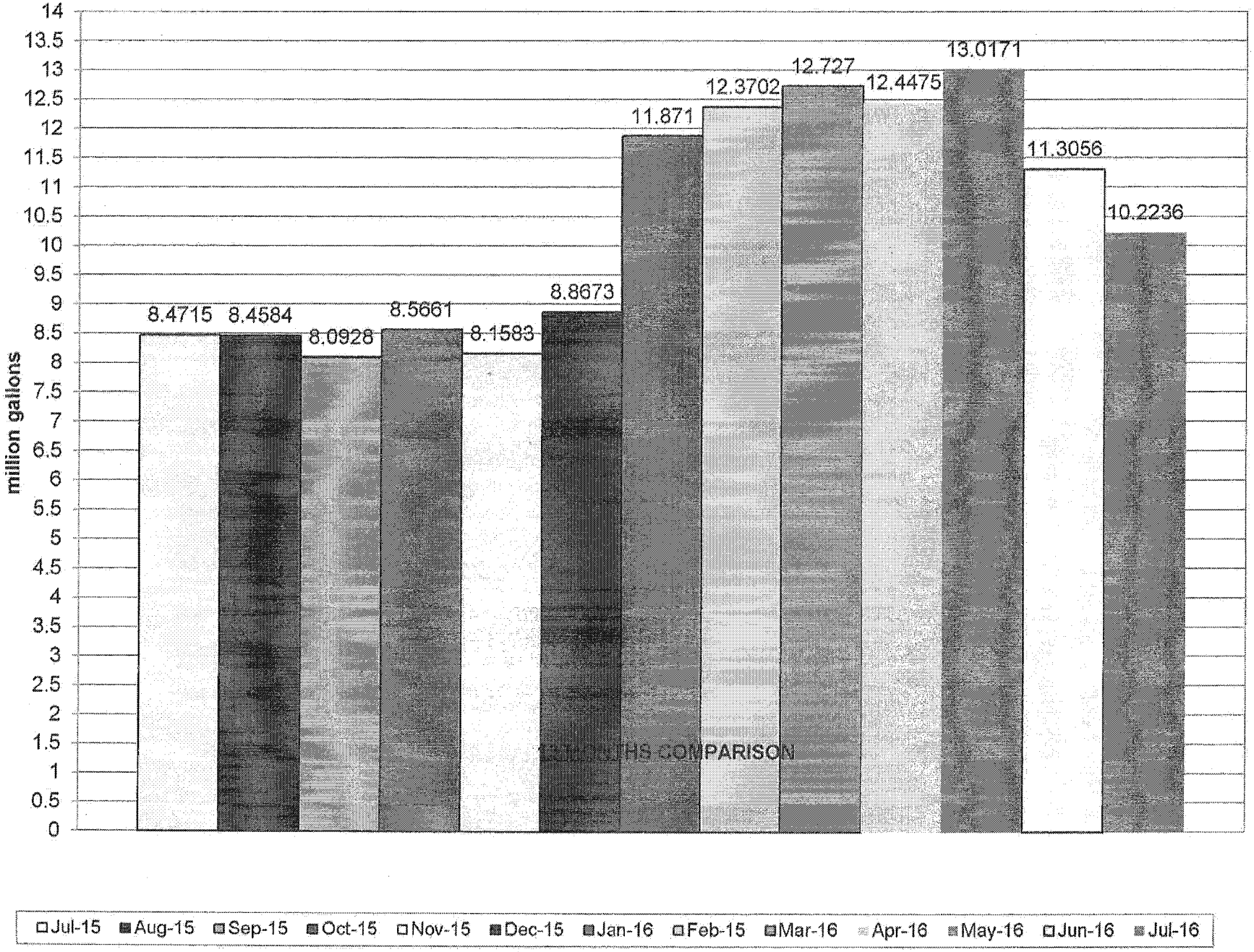
Superintendents Signature _____

D A Y	AUX FUEL GEN GAL	POWER CONSUMPTION #1 KWH		GAS CUFT	CHEMICALS APPLIED FERRIC GAL		
PN							
SF							
1-Jul-16		1793		1		27	
2-Jul-16		1702		2		30	
3-Jul-16		1591		1		30	
4-Jul-16		1530		0		29	
5-Jul-16		1690		0		31	
6-Jul-16		1644		0		27	
7-Jul-16		2245		1		32	
8-Jul-16		1525		0		30	
9-Jul-16		1805		0		29	
10-Jul-16		1576		0		31	
11-Jul-16		1680		0		31	
12-Jul-16		1877		0		37	
13-Jul-16		1730		0		30	
14-Jul-16		1662		1		32	
15-Jul-16		2110		0		37	
16-Jul-16		1414		0		28	
17-Jul-16		1219		0		32	
18-Jul-16		2050		0		29	
19-Jul-16		1709		0		32	
20-Jul-16		1842		1		34	
21-Jul-16		2090		0		30	
22-Jul-16		1897		0		36	
23-Jul-16		2239		0		33	
24-Jul-16		1474		0		27	
25-Jul-16		1699		0		32	
26-Jul-16		2069		1		45	
27-Jul-16		1938		0		36	
28-Jul-16		1939		0		41	
29-Jul-16		1901		0		37	
30-Jul-16		2042		0		29	
31-Jul-16						34	
TOTAL	0	53682		8		998	
AVG	0	1789		0		32	
MAX	0	2245		2		45	
MIN	0	1219		0		27	

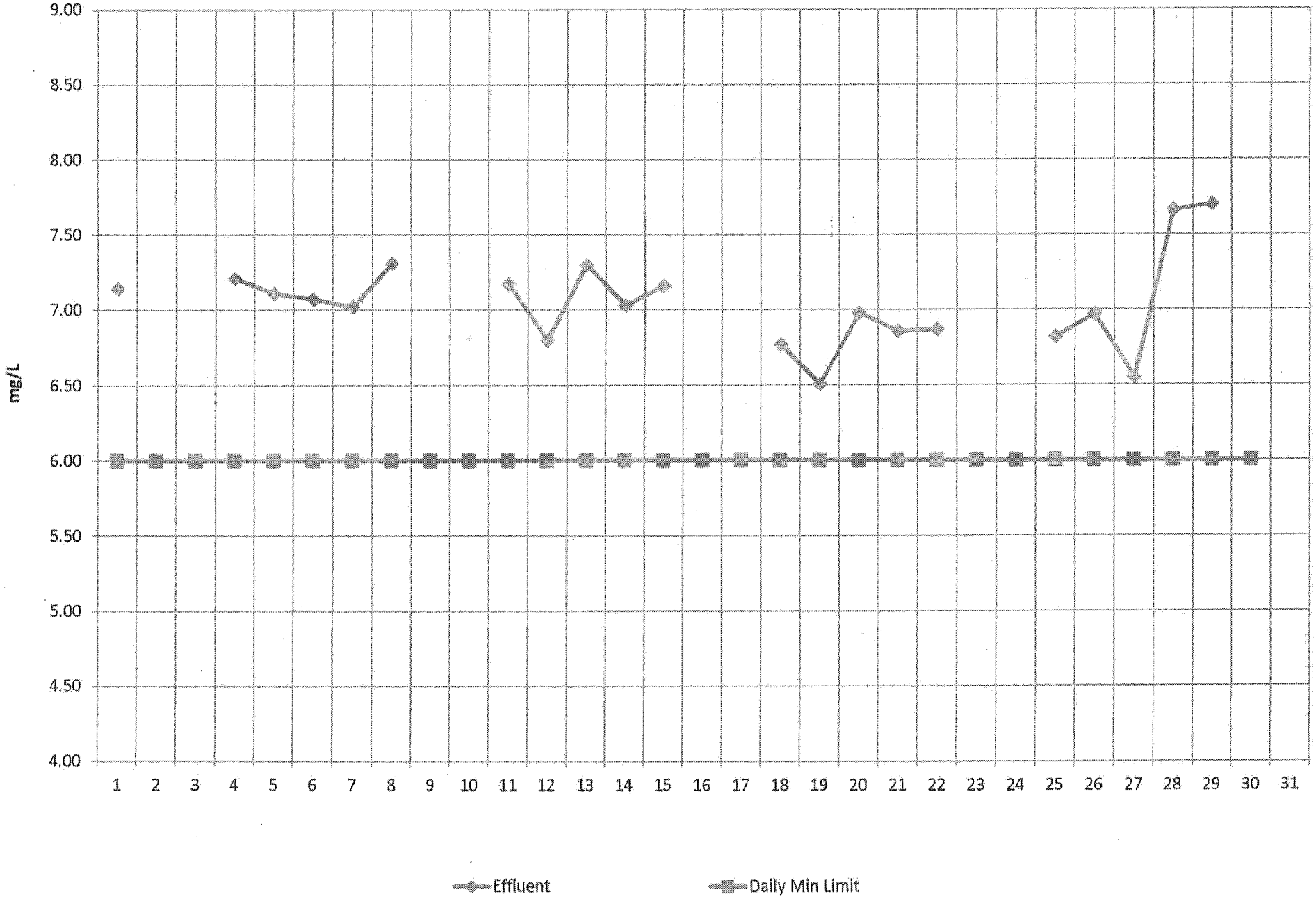
BRIGHTON TOWNSHIP WASTEWATER PLANT
(DAILY FLOW)



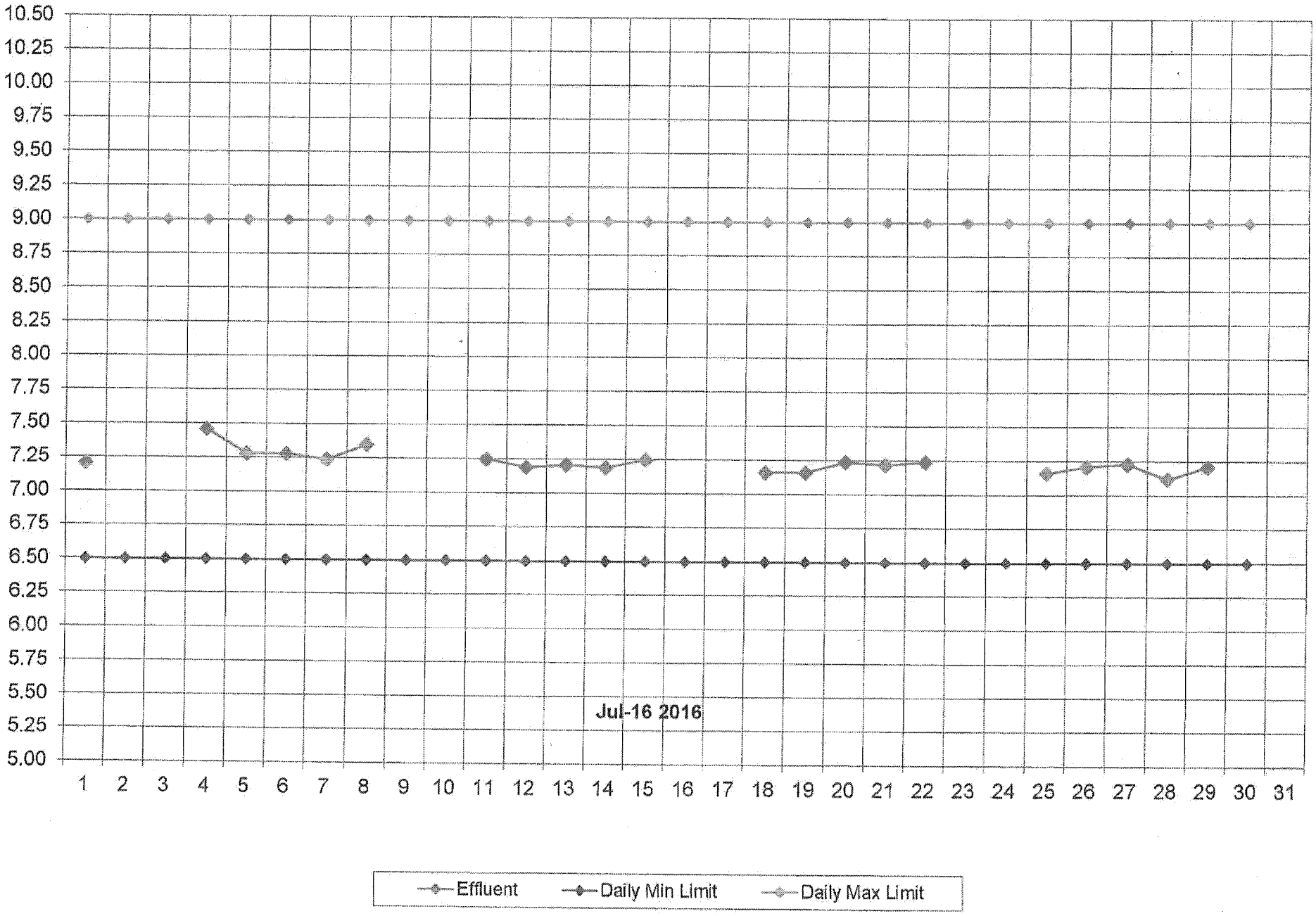
MONTHLY WASTEWATER FLOW COMPARISON



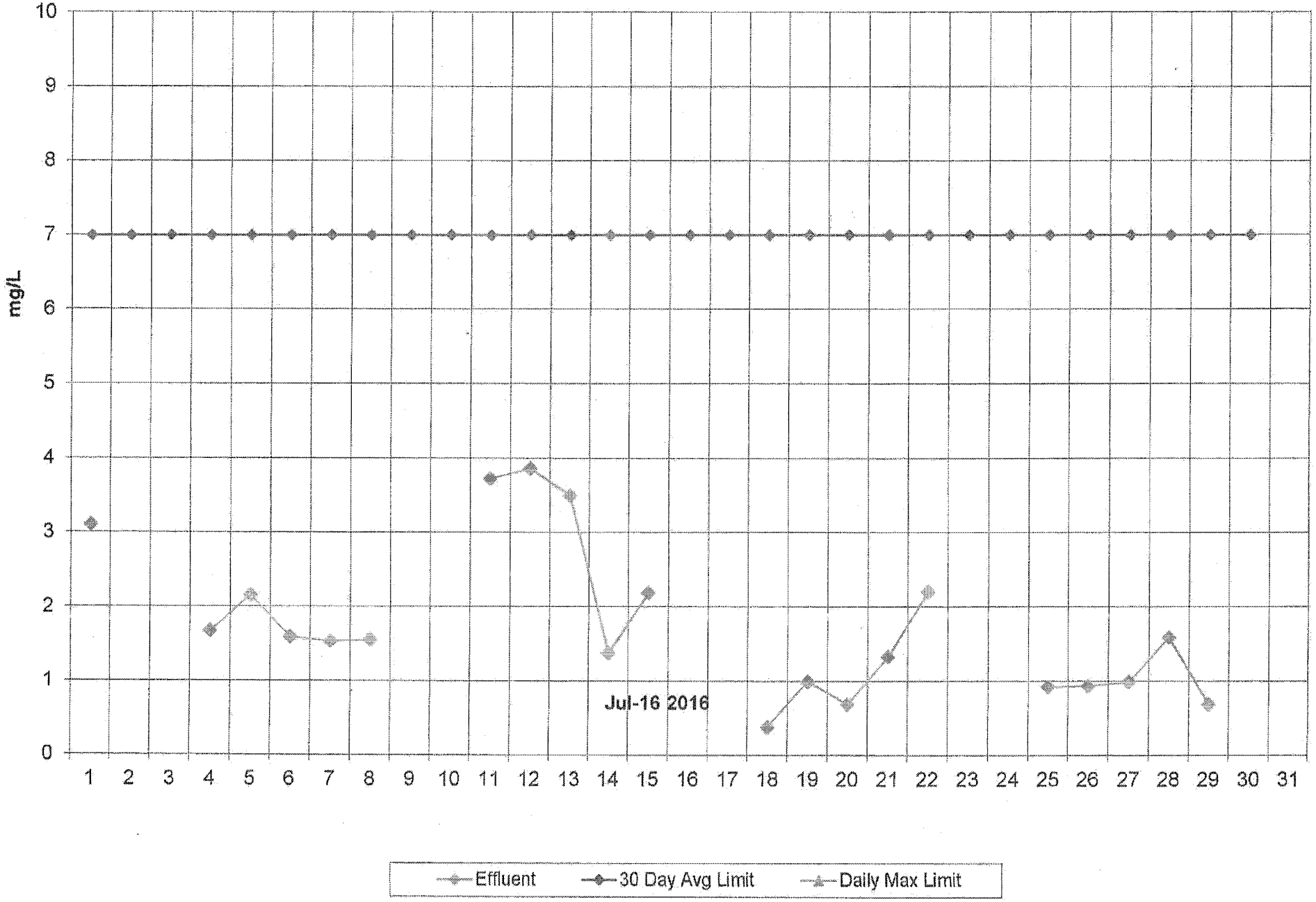
BRIGHTON TOWNSHIP WASTEWATER PLANT
(Dissolved Oxygen)



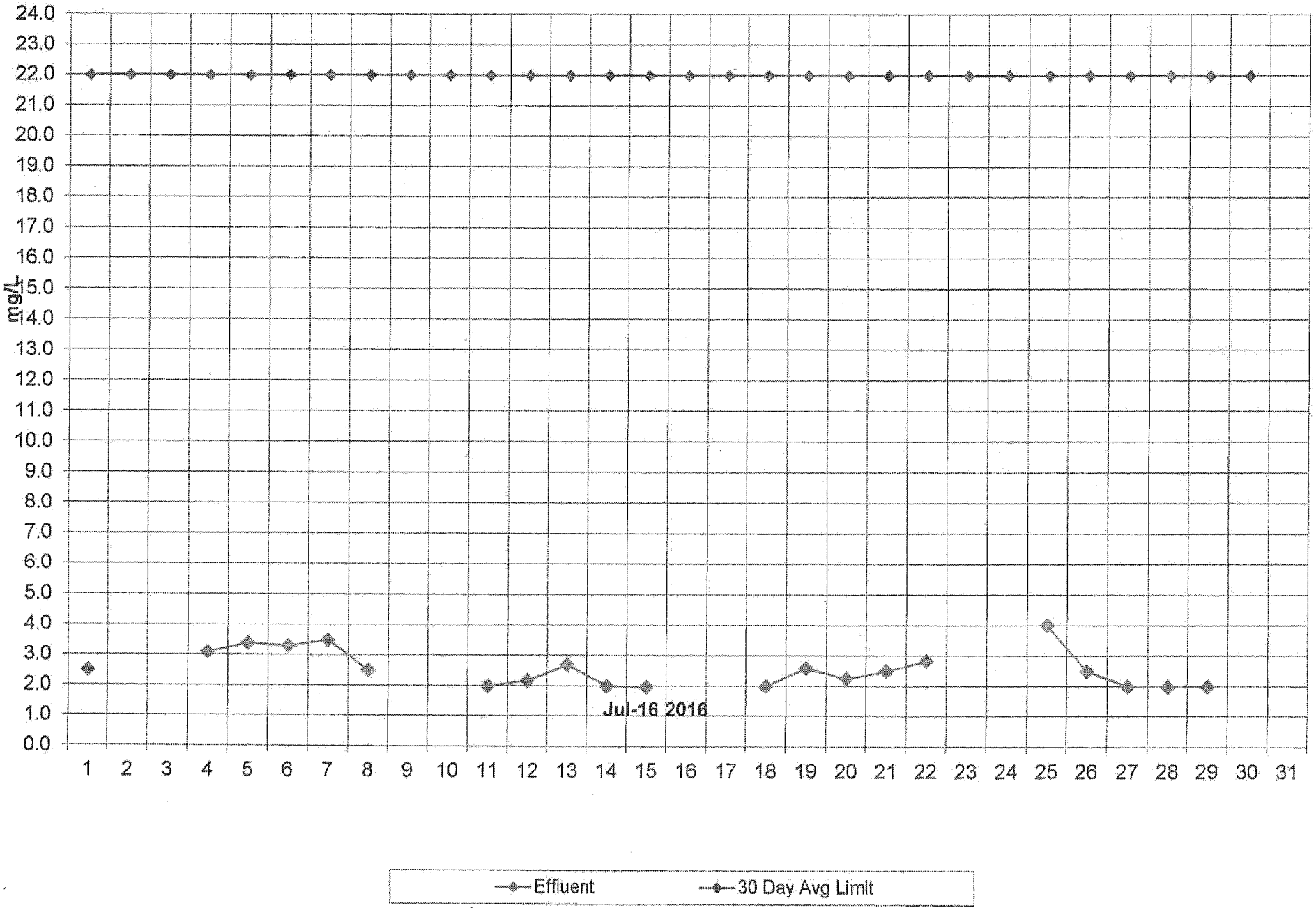
BRIGHTON TOWNSHIP WASTEWATER PLANT
(pH)



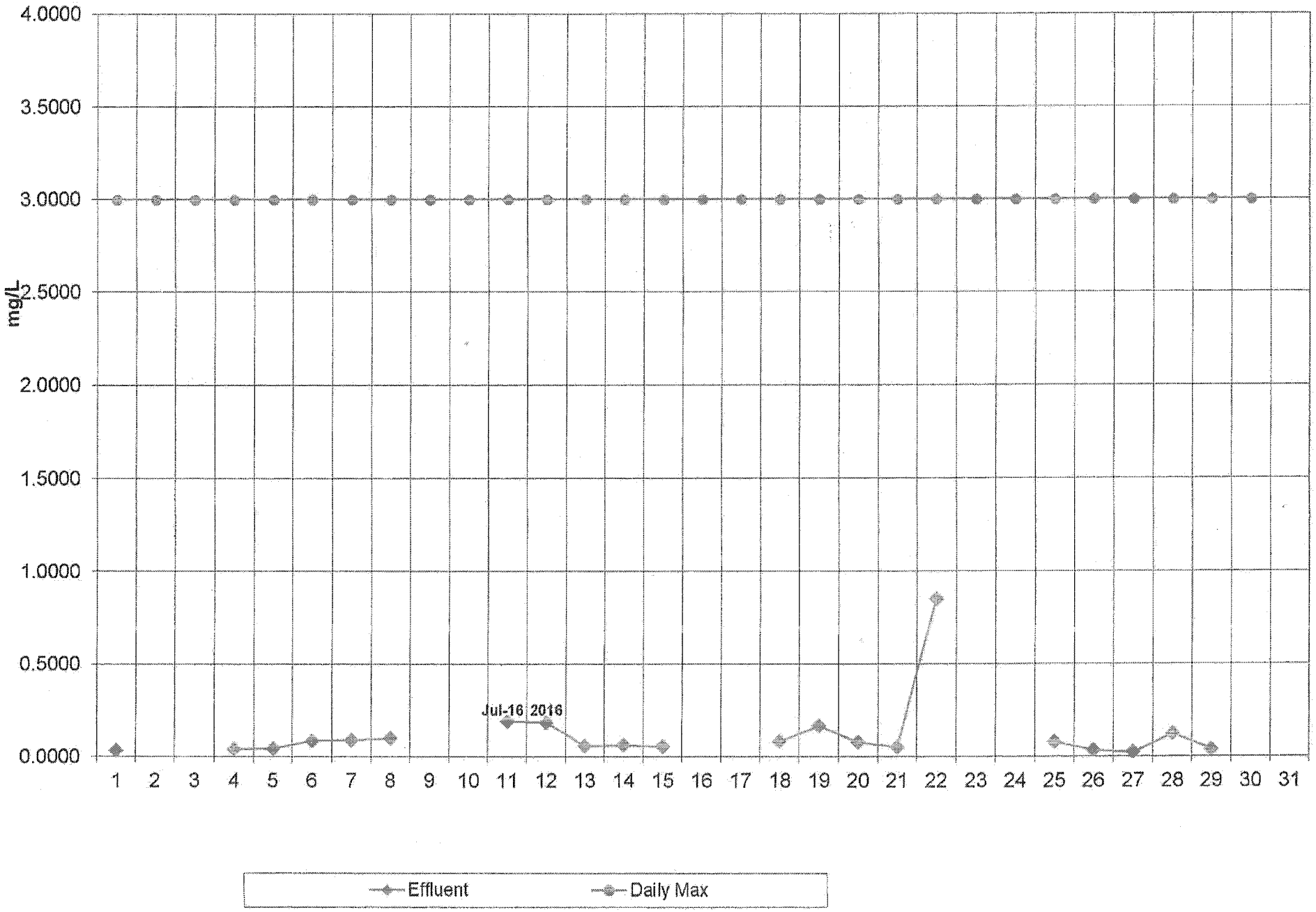
BRIGHTON TOWNSHIP WASTEWATER PLANT
(Biochemical Oxygen Demand)



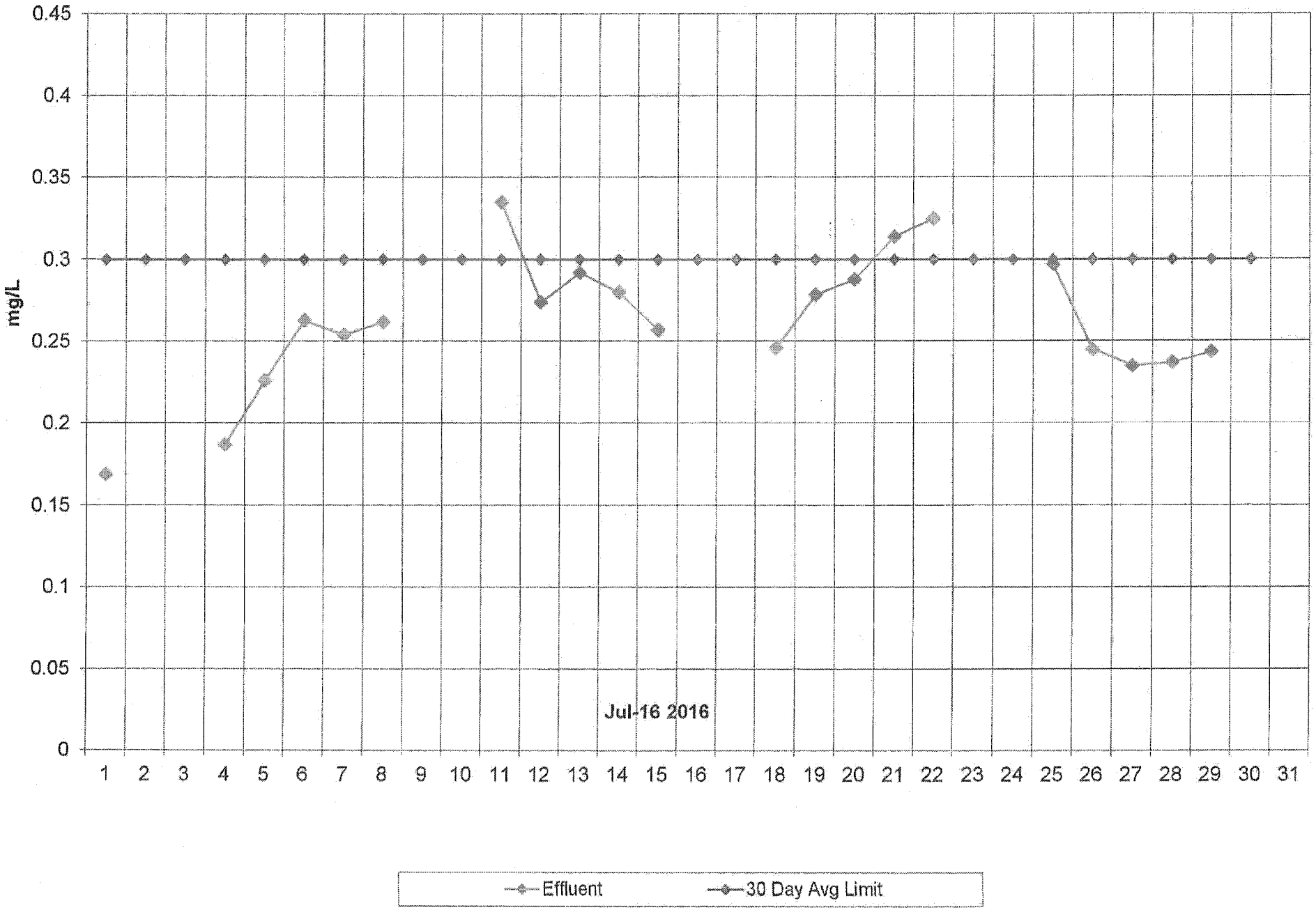
BRIGHTON TOWNSHIP WASTEWATER PLANT
(Suspended Solids)



BRIGHTON TOWNSHIP WASTEWATER PLANT
(Ammonia Nitrogen)



BRIGHTON TOWNSHIP WASTEWATER PLANT
(Total Phosphorus)



9th Annual

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CLERK'S OFFICE

AT&T Michigan

Annual Video Report

July 15, 2016

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STATUS OF AT&T'S VIDEO SERVICE DEPLOYMENT IN MICHIGAN

Michigan Bell Telephone Company, doing business as AT&T Michigan ("AT&T"), submits its Ninth Annual Video Report to the Michigan Public Service Commission ("MPSC" or "Commission") and franchising entities in the State of Michigan regarding its deployment progress, as required by Michigan's Uniform Video Services Local Franchise Act (2006 Public Act 480, as amended) or "Video Act".[1]

On January 1, 2007, Michigan's Video Act became effective. On January 31, 2007, as required by the Video Act, the MPSC approved the standardized form for the uniform video service local franchise agreement as developed by the MPSC Staff after soliciting input from all interested parties.

In March of 2007, AT&T began submitting franchise agreements in accordance with the Video Act to local governments, using the form approved by the MPSC. After these initial agreements became effective, AT&T launched its Internet Protocol TV (IPTV) service called AT&T U-verse® TV on May 21, 2007 in parts of over 50 communities in the Detroit and Ann Arbor areas. AT&T has now obtained franchise agreements and has launched its U-verse TV in 340 communities.

Section 9(2)(b) of the Video Act provides that it is a defense to an alleged violation of Section 9(1) of the Video Act if a provider has met either of two conditions: (1) within 3 years at least 25% of households with access to the provider's video service are low-income households; or (2) within 6 years and from that point forward at least 30% of households with access to the provider's video service are low-income households. AT&T has met both conditions.[2]

With respect to Section 9(3) of the Video Act: (1) AT&T provided access to its video service to over 50% of the households in its telecommunications service area within 6 years of the date it began providing video service, and (2) AT&T Michigan no longer has more than 1,000,000 telecommunications access lines in the state.[3]

AT&T recently completed its ninth year of providing video service in the state, and the deployment of the service has been significant. In Michigan, AT&T currently provides access to its video service to over 50% of the households in its telecommunications service area (however, AT&T's subscription rate is less than 30%). Of these households with access to AT&T's video service in Michigan, over 35% are low-income households as defined by the Video Act. AT&T does not deny access to service to any group of potential residential subscribers because of race or income.

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[1] See Section 9(4) of the Video Act: "Each provider shall file an annual report with the franchising entity and the commission regarding the progress that has been made toward compliance..."

[2] See Section 9 (2) of the Video Act: "It is a defense to an alleged violation of subsection (1) if the provider has met either of the following conditions: (a) Within 3 years of the date it began providing video service under this act, at least 25% of households with access to the provider's video service are low-income households. (b) Within 5 years of the date it began providing video service under this act and from that point forward, at least 30% of the households with access to the provider's video service are low-income households."

[3] "If a video service provider is using telecommunication facilities to provide video services and has more than 1,000,000 telecommunication access lines in this state, the provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication service area in the state within 3 years of the date it began providing video service under this act and to a number not less than 50% of these households within 6 years. A video service provider is not required to meet the 50% requirement in this subsection until 2 years after at least 30% of the households with access to the provider's video service subscribe to the service for 6 consecutive months."

Since its launch in 2007 through the end of the 1st quarter of 2016, AT&T has paid more than $148 million to the local governments, made up of $115 million in video franchise fees and $33 million in public, education and government (PEG) fees.

AT&T'S INVESTMENT IN MICHIGAN'S WORKFORCE AND INFRASTRUCTURE

AT&T invests billions to build the advanced networks that create jobs and fuel economic growth. From 2013 through 2015, AT&T invested nearly $1.65 billion in its Michigan wireless and wireline networks.

AT&T'S U-verse® TV PRODUCT

AT&T's U-verse TV network architecture and technology is fundamentally different from a legacy cable TV system. AT&T's U-verse TV is Internet Protocol TV (IPTV), which is based on the common language of the Internet. IP gives U-verse a significant advantage over older, cable-based platforms.

U-verse delivers both real-time video programming and on-demand and interactive content that IPTV makes possible. Customers are enjoying many benefits of the platform, like Total Home DVR[3] and multi-screen[4] content. In addition, AT&T extends its U-verse TV brand across screens with Uverse.com and the U-verse App for smartphones and tablets.

Here are some highlights of latest U-verse TV offerings:

- Michigan U-verse TV customers can enjoy access to more than 245 HD channels. U-verse customers can receive HD-ready equipment, according to their package, and most packages include an HD-ready DVR.

- Customers can use the U-verse App on numerous devices, including wearables. Michigan customers can watch more than 255 live channels inside the home and more than 215 live channels outside the home.

- AT&T's deployment of Public, Educational, and Government (PEG) continues. AT&T works closely with all communities who have requested AT&T to carry their PEG programming on U-verse TV.

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3 Total Home DVR (Digital Video Recorder). See: http://www.att.com/u-verse/explore/total-home-dvr.jsp for more details. An AT&T U-verse customer can record 4 shows at once on a single DVR, record and play back shows from any room in the home, pause a recorded show in one room and pick it up in another and program the DVR remotely from the computer or wireless phone.

4 See: http://www.att.com/esupport/article.jsp?sid=KB402261&cv=813 for more details. This innovative feature allows the viewer to track four shows all at one time, on one screen. A customer may access Multiviews for Sports, News and Kids, etc., depending upon the programming purchased.

AT&T's U-verse offers multiple combinations of TV, Internet and Voice packages to customize the customer's experience. U-verse TV offers several programming packages including U-basic, U-200, U-200 Latino, U-300, U-300 Latino, U-450, and U-450 Latino packages, plus U-family, a family-friendly programming option. The customer may choose from a variety of subscription options that feature a wide variety of channels, including music, local, movie and sports programming, as well as premium Spanish-language and international packages.

All of these packages include high definition or HD-capable equipment, and most packages include an HD digital video recorder (DVR), easy to use parental controls, built-in picture-in-picture, video on demand, games like sudoku and solitaire. For a summary of all of the interactive applications, go to:
uverse.com/apps

ADDITIONAL AT&T U-verse® TV INFORMATION

For additional information on AT&T U-verse TV, to see a demonstration of how it works or to see the popular bundles, visit the website below. Customers may also call 800-ATT-2020.

http://www.att.com/u-verse/

Customers may find the following AT&T websites helpful for further information regarding channel lineup, availability of AT&T U-verse TV or to check the status of their installation or repair order:

- AT&T U-verse TV channel lineup:

  http://www.att.com/u-verse/shop/channel-lineup.jsp

- AT&T U-verse TV availability:

  http://www.att.com/u-verse/availability/

- U-verse TV Customers have the ability to check status of their installation or repair order via an online tool at:

  http://www.att.com/u-verse/appointmentstatus