

**CHARTER TOWNSHIP OF BRIGHTON
BOARD OF TRUSTEES
4363 BUNO ROAD
BRIGHTON, MI 48114**

**FEBRUARY 1, 2016
REGULAR MEETING
7:00 P.M.
(810) 229.0560**

Supervisor T. Murphy called the meeting to order at 7:00 P.M. The Pledge of Allegiance was said.
Present. T. Murphy, Supervisor; A. Bollin, Clerk; D. Hawk, Treasurer; C. Doughty, Trustee; P. Michel, Trustee;
M. Slaton, Trustee
Absent: L. Weaire, Trustee

CALL TO THE PUBLIC

Mike Palmer, 10382 East Grand River Ave – January 18 meeting minutes do not reflect all comments at the call to the public; Objects to building use policy revisions and the added fee. Referenced budget planning discussions specifically estimated fund balance and suggested the millage be rolled back; refund is due to sewer users; and cut discretionary spending.

Jim Sarna, 8266 Woodland Shore Drive – Distributed handout on Ferndale lawsuit; objects to building use policy revisions and only allowing one (1) meeting per quarter for Homeowners Association; referenced 2002 Grosse Pointe Yacht Club billing.

Barb Potocki, 8420 Woodland Shore Drive – Disappointed to receive letter from Manager Vick extending the response period to the FAQ's again; why aren't the minutes on the website? No expenditures until sewer issues are resolved.

AGENDA

A. Bollin moved and P. Michel seconded to **approve the consent agenda upon receiving additional back up documentation and clarification on OHM check # 28207.**
Motion carried.

SECOND READING / PUBLIC HEARING – Proposed Revision/Amendment to General Code of Ordinances, Chapter 15, Extraction, Excavation, Removal and Fill
Manager provided overview of updated language provided at the board table.

Public Hearing opened at 7:12 P.M.

No comments were received.

Public Hearing closed at 7:12 P.M.

Discussion included revising (5) Letter of Credit to reference that only current permittees in good standing that have a surety bond currently posted be allowed to continue with a surety bond provided they maintain full compliance with all applicable ordinances and conditions of the current permit; whether the public had an opportunity to review the language presented at the table; and if this change would be considered a significant change.

A. Bollin moved and P. Michel seconded to **have the attorney draft revised language to (5) Letter of Credit as discussed for review by the Board prior to scheduling another public hearing.**

Motion carried.

ADOPTION OF PROPOSED CHANGES – Administrative Policy # 503, Building Use Policy, and Application Form

Manager Vick summarized previous discussions on the Building Use Policy including current and proposed procedures for scheduling and opening/closing the buildings, proposed fees, and a revised application form. Discussion included revisions to the application form referencing occupancy loads, applicable fees and use of equipment. Clerk provided overview of current reservation process and background on why additional dates had been established annually for reserving the Board room and suggested following a similar approach for opening

up the Fire Hall/Community Center on preset dates providing more options for applicants and predictable costs and staffing needs for the Township.

P. Michel moved and C. Doughty seconded to **direct the Manager to revise Administrative Policy # 503, Building Use Policy, and the associated application based on the discussion specifically identification of four (4) dates at the Fire Hall/Community Center annually and revising the application to include occupancy loads, language regarding fees and specific equipment needed with consensus that the revisions will be brought back to the Board for review and further action.**

Motion carried.

APPROVAL OF CONTRACT – Building Cleaning and General Maintenance Services, Angel Cleaning Company LLC

Z. Dyba, Assistant to the Manager, provided overview and presented the contract indicating the contractor's President had no objections to the contract. Discussion included confirmation that Angel Cleaning Company LLC was bonded; Angel will coordinate cleaning with events/meetings scheduled in the building; and the contract will be regularly monitored by administration for compliance.

A. Bollin moved and T. Murphy seconded to **authorize the Township Supervisor and Clerk to execute a one year contract as presented with Angel Cleaning Company.**

Ayes: C. Doughty, M. Slaton, D. Hawk, A. Bollin, P. Michel, T. Murphy

Nays: None.

Motion carried.

APPROVAL OF CONTRACT – Environmental Consulting Contract, AMEC Foster Wheeler Environment & Infrastructure, Inc.

Manager Vick provided historical information including an overview of the consent agreement with the MDEQ noting BCI Engineers and Scientists are now AMEC Foster Wheeler and this was a contract extension in part to perform groundwater monitoring as required under the agreement. He also referenced Attorney Barbieri's recommendation to approve the contract.

P. Michel moved and C. Doughty seconded to **accept the Attorney's recommendation and approve the three (3) year services fee estimate between Brighton Township and AMEC Foster Wheeler Environment & Infrastructure to provide continued assistance for profession environmental consulting services at the Collette Dump as provided for in the consent agreement between the Charter Township of Brighton and the Michigan Department of Environmental Quality and to authorize the Township Supervisor to sign the contract.**

Ayes: P. Michel, A. Bollin, D. Hawk, M. Slaton, C. Doughty, T. Murphy

Nays: None.

Motion carried.

APPROVAL OF CONTRACT - I.T. Support Service Contract, I.T. Right

Manager Vick summarized the proposed service contract including overview of the services they provide, dedicated personnel for election (QVF) related support, and their familiarity with our systems. Discussion included option for extending the contract for an additional year at the same price to ensure smooth transition to new equipment, monitoring of the server, and desire to have quarterly reports on services rendered.

A. Bollin moved and D. Hawk seconded to **approve the I.T. support service contract with I.T. Right for a not-to-exceed amount of \$7,500 for the period of April 8, 2016 through April 7, 2017 authorizing the Supervisor and Clerk to sign the Agreement and requesting the Manager to seek an option to extend the contract for an additional one-year period at the same cost and requesting that quarterly service reports be provided to the Board the services rendered.**

Ayes: C. Doughty, M. Slaton, D. Hawk, A. Bollin, P. Michel, T. Murphy

Nays: None.

Motion carried.

ACCEPTANCE OF PROPOSAL – Dust Control, Michigan Chloride Sales, LLC

Z. Dyba, Assistant to the Manager, presented overview services rendered in 2015 and summarized the proposal for dust control through Michigan Chloride Sales. Discussion included clarification on discount periods and time of year for application, what is the current market price of product, confirmation that this is a budgeted

item, Livingston County pricing is extended to local units, and whether Taylor Road was done in 2015. Manager Vick confirmed that the list of roads and work performed is tracked and recorded and will follow up on Taylor Road.

P. Michel moved and C. Doughty seconded to **accept the proposal from Michigan Chloride Sales for the supply and application of mineral well brine for 2016.**

Ayes: P. Michel, A. Bollin, D. Hawk, M. Slaton, C. Doughty, T. Murphy

Nays: None.

Motion carried.

REPORTS AND CORRESPONDENCE

REPORTS

Livingston Community Water Authority Regular Meeting Minutes – December 16, 2015

Planning Commission Regular Meeting Minutes - October 12, 2015

Planning Commission Regular Meeting Minutes - December 14, 2015

Treasurer's Report – October, November and December 2015

T. Murphy clarified that approved minutes are posted on the website.

M. Slaton – Asked about LCWA rate increase (LCWA liaison confirmed an increase was approved in December).

A. Bollin – Suggested Township recognize new or enhanced local business investments within the Township as a thank you for choosing Brighton Township for their business location; March 8, 2016 Election update.

P. Michel – BAFA update including recent awards ceremony.

T. Murphy – Update on meeting with Legacy Center - follow up meeting was requested; met with Brighton Area Schools to discuss joint use agreement and effect on recreation for Brighton Township residents.

DEPARTMENTS

Treasurer's Report – October, November, and December 2015

MANAGER

B. Vick provided update on recent conversation with Livingston County Road Commission regarding improvements to Old US 23 indicating additional information will be provided during budget discussion with a preliminary agreement presented at the March meeting. Updated Board on recent letter mentioned at podium that was sent out to residents regarding the status of response to the sewer FAQ's and the scheduling of a special public meeting on March 3, 2016 (waiting for location confirmation). He also provided update on the soft opening/temporary occupancy permit granted for the Kroger Gas Station including a summary of recent conversations with adjacent property owner regarding desire to have additional photometric testing beyond what had been submitted; OHM has reviewed and confirmed compliance with site plan/ordinance requirements.

CALL TO THE PUBLIC

Jim Sarna, 8266 Woodland Shore Drive – Referred to August 14, 2000 meeting and assessment roll; \$18 million project; shortage of \$3 million - residents making up for the shortage. Requested money back, was forced on sewer. Why wasn't everyone forced on sewer?

Barb Potocki, 8420 Woodland Shore Drive – Original sewer users told they were responsible for \$12,400. Why are you continuing to bill users? Stop quarterly charges. When can residents get on the agenda? Concerned with one (1) Utility Committee member being absent from recent meeting when only four are scheduled.

ADJOURNMENT

P. Michel moved and D. Hawk seconded to adjourn. Motion carried.

The meeting adjourned at 8:20 P.M.

Respectfully submitted,

Ann M. Bollin, CMC, CMMC, Clerk

Thomas E. Murphy, Supervisor