

MINUTES

CHARTER TOWNSHIP OF BRIGHTON
 BOARD OF TRUSTEES
 4363 BUNO ROAD
 BRIGHTON, MI 48114

JANUARY 15, 2018
 REGULAR MEETING
 6:30 P.M.
 (810) 229.0560

Supervisor Michel called the meeting to order at 6:30 P.M. The Pledge of Allegiance was said.
 Present: P. Michel, Supervisor; A. Bollin, Clerk; R. Drouillard, Treasurer; M. Slaton, Trustee; S. Theis, Trustee;
 S. Combs, Trustee; L. Weaire, Trustee.
 Absent: None

CALL TO THE PUBLIC

No response.

Supervisor Michel called for a moment of silence in observance of the Martin Luther King Jr. holiday.

AGENDA

A. Bollin moved and S. Combs seconded **to approve the consent agenda as presented.**
 Motion carried.

QUARTERLY SANITARY SEWER FINANCIAL REPORT – Third Quarter FY' 2017-18 (Period Ending December 31, 2017)

Ken Palka, Pfeiffer, Hanniford, & Palka, presented the Quarterly Report. The report was received and filed.

APPROVAL OF AUTHORIZED PREPAIDS

Clerk Bollin introduced this item as housekeeping item noting there was a change of short-term long-term disability provider and the phone provider.

A. Bollin moved and R. Drouillard seconded **to approve the list of authorized prepaids as presented.**
 Motion carried.

2018 COMMITTEE APPOINTMENTS

Supervisor Michel presented his recommendations for committee appointments. Jim Panning was present and introduced himself briefly.

L. Weaire moved and S. Theis seconded to appoint the non-elected individuals recommended by the Supervisor to the various Charter Township of Brighton boards and committees as discussed and as follows: William Lawson Jr., Board of Review Alternate expiring December 31, 2018; Mark Sebby, FIB Joint Water Authority expiring December 31, 2019; Chris Keller, FIB Joint Water Authority expiring December 31, 2020; Steven Holden, Planning Commission expiring December 31, 2019; Larry Herzinger, Planning Commission expiring December 31, 2020; Jeffrey Stinedurf, Planning Commission expiring December 31, 2020; Jeffrey Stinedurf, Utilities Committee expiring December 31, 2019; Charles Moran, Utilities Committee expiring December 31, 2019; Frank Grapentien, Utilities Committee expiring December 31, 2018; John Dorset, Utilities Committee expiring December 31, 2018; Jim Panning, Utilities Committee expiring December 31, 2018; Jack Cogley, Zoning Board of Appeals expiring December 31, 2020; Frank Grapentien, Zoning Board of Appeals expiring December 31, 2020; John Gibbons, Zoning Board of Appeals expiring December 31, 2019; and Allan Lutes, Zoning Board of Appeals Alternate expiring December 31, 2019.

Motion carried.

APPOINTMENT – Planning Commission Liaison to the ZBA

L. Weaire moved and S. Theis seconded to accept the recommendation of the Planning Commission and appoint Jeff Stinedurf as the Planning Commission's liaison to the Zoning Board of Appeals for a term expiring December 31, 2018.

Motion carried.

APPROVAL OF CONTRACT - I.T. Support Service Contract, I.T. Right

Z. Dyba, Assistant to the Township Manager, presented the proposed contract for I.T. support services noting a needed correction to the date. Discussion included an overview of the services provided, satisfaction, dedicated personnel to assist in special areas such as elections (Qualified Voter File), and inquiry as to how many hours of service are utilized. Manager will provide a compilation and forward to Board.

P. Michel moved and A. Bollin moved **to authorize the Supervisor and the Clerk to sign the contract commencing April 8, 2018 and terminating April 7, 2018 for I.T. support services with I.T. Right.**

Ayes: L. Weaire, S. Theis, S. Combs, R. Drouillard, A. Bollin, M. Slaton, P. Michel

Nays: None.

Motion carried.

APPROVAL OF CONTRACT EXTENSION – Building Cleaning Services, ServicePro

Z. Dyba, Assistant to the Township Manager, summarized the terms of the contract extension. Discussion included satisfaction level of delivered services, need for maintenance assistance at times, was there a contract extension clause included in the current agreement and is the company bonded and insured. Consensus of the Board was to request staff to provide additional information as discussed.

S. Combs moved and S. Theis seconded **to table the contract extension for building cleaning services.**

Motion carried.

DISCUSSION – Legal Counsel Hourly Rate

Manager Vick provided a history of Attorney Harris' service to the Township and that no increase has been given since 2005. Discussion included the meeting rate v. an hourly rate for meetings, survey of rates for attorneys, and no comparable data being available. Attorney Harris noted he had collected information via phone call to area municipal attorneys and the proposed hourly rate he was requesting was comparable and recent meetings were lasting much longer. Consensus of the Board is to continue the discussion during the budget planning process.

REPORTS AND CORRESPONDENCE**REPORTS**

Planning Commission Regular Meeting Minutes – November 13, 2017

Brighton Area Fire Authority Regular Meeting Minutes – November 9, 2017

Livingston Community Water Authority Regular Meeting Minutes – October 18, 2017

Livingston Community Water Authority Regular Meeting Minutes – November 15, 2017

L. Weaire – BAFA update, election of officers (no changes), Genoa Township requested to change ownership of fire stations #34 and #35, upcoming award ceremony, Soup Out in February. Master Plan needs to be reviewed, recommended a special meeting with Fire Chief in February or March.

S. Theis – SELCRA update.

R. Drouillard – LCWA update including status of update of Asset Management Plan (DEQ requirement), 2018 Budget and Water Rates; upcoming meeting.

P. Michel – SELCRA submitted Master Plan to State of Michigan. SELCRA program update. LCWA suggested guidelines for lead and copper in water supplies, Supervisors working with State Reps and Senators.

DEPARTMENTS

Treasurer's Reports – September, October, and November 2017

Planning Commission – 2017 Annual Report

MANAGER

Power outage in the area resulting in Township Hall being closed because the generator was down; Shepherd of the Lakes water service update.

CORRESPONDENCE

None.

CALL TO THE PUBLIC

No response.

CLOSED EXECUTIVE SESSION – Trial or Settlement Strategy in Connection with Litigation specifically Dennis Shoner and Barbara Potocki et al v. Brighton Township

S. Combs moved and R. Drouillard seconded **to go into closed executive session for the purpose of discussing Trial or Settlement Strategy in Connection with Litigation, specifically Dennis Shoner and Barbara Potocki et al v. Brighton Township.**

Ayes: M. Slaton, A. Bollin, R. Drouillard, S. Combs, S. Theis, L. Weaire, P. Michel

Nays: None.

Motion carried.

The Board went into closed executive session at 7:21 P.M.

The Board returned to open session at 9:02 P.M.

S. Theis moved and P. Michel seconded **for reasons including those set forth in the whereas clauses in the settlement agreement and based upon the advice of legal counsel the Township Board approve the form of the settlement agreement presented to the Township Board and authorize legal counsel, Ted Seitz, to execute the final settlement agreement on behalf of the Township.**

Ayes: L. Weaire, S. Theis, S. Combs, A. Bollin, P. Michel

Nays: M. Slaton

Recuse: R. Drouillard

Motion carried.

ADJOURNMENT

A. Bollin moved and L. Weaire seconded **to adjourn.** Motion carried.

The meeting adjourned at 9:05 P.M.

Respectfully submitted,

Ann M. Bollin, CMC, CMMC, Clerk

Patrick Michel, Supervisor