

MINUTES

**CHARTER TOWNSHIP OF BRIGHTON
BOARD OF TRUSTEES
4363 BUNO ROAD
BRIGHTON, MI 48114**

**JANUARY 17, 2018
REGULAR BUDGET WORK SESSION MEETING
6:30 P.M.
(810) 229.0560**

Supervisor P. Michel called the meeting to order at 6:30 P.M. The Pledge of Allegiance was said.

Present: P. Michel, Supervisor; A. Bollin, Clerk (Arrived at 6:40 P.M.); R. Drouillard, Treasurer; S. Combs, Trustee; M. Slaton, Trustee; L. Weaire, Trustee

Absent: S. Theis, Trustee

CALL TO THE PUBLIC

No response.

AGENDA

L. Weaire moved and R. Drouillard seconded to **approve the agenda upon adding Agenda Item H., Closed Executive Session, Discussion of Attorney Client Communication in Connection with litigation, specifically Stephen Rushak and Kimberlee Rushak v. Brighton Township and moving Adjournment to become Item I.**

Motion carried.

2018-19 BUDGET PLANNING – Proposed Draft Budget

Manager Vick summarized previous budget discussions and led discussions on the General Fund department budgets. Discussion included clarification that the Planner's wages are split between Planning, Liquor Enforcement and Code Enforcement and the Master Plan Update process (Master Plan will expire in 2019 and the law requires an update every five years). Discussion included whether it would be on a small or large scale, level of public input in the last two cycles, and using it as a guide in budget planning. Consensus was a joint meeting will be held with the Planning Commission within the next few months to determine the best approach and in consideration of the time needed to do a comprehensive update.

Further discussion included resurrecting an annual yard waste pick-up in a central location and a summary of the large item drop-off and large item tag programs. Consensus was to continue with the large item programs only. Review continued with a summary of Sewer and Water Funds; eliminating reference to CMMS; Municipal Water Fund, the proposed commodity charge to be included in the future review of the fee schedules. Manager noted that Fund 589 line items will have to be adjusted due to the pending litigation and referred to the Asset Management Plan that outlines future repair/replacement costs and needed grinder pump replacement reserves. Also referenced the Fiscal Analysis and Cash Flow projections will be updated as we move forward.

Manager summarized the Pathway Fund, Fund 702, and noted this will be discussed in the future as it relates to the future Old US 23 improvements and discussions to connect Spencer Road. Further discussion on recent conversations with the Livingston County Road Commission on the status of the Pleasant Valley culvert, alternate routes, possible joint project with the LCRC, policy to identify projects based on certain criteria including Paser ratings, traffic counts, etc. Fund 812, Special Assessments Districts, are for road maintenance, street lighting, aquatic and municipal refuse. Discussion included citizen generated petitions, community outreach to ensure all neighborhoods are aware, set parameters before jumping in including dollars available, interest charged, dollar amount per year, previous inquiries beyond the last two years, assisting both public and private subdivision roads in an equitable manner, and problems other communities have seen because there were no parameters/guidelines. More information will be presented as budget discussions continue.

Manager distributed a memo recommending a BLS inflation adjustment of 1.7 % to wages based on the 2014 and 2017 compensation analysis noting the 2.5% included in the initial budget draft would be revised accordingly.

L. Weaire moved and R. Drouillard seconded **to accept the Township Manager’s recommendation, which is based upon the Municipal Consulting wage study dated June 1, 2017, that the wages be adjusted per the US Department of Labor – Bureau of Labor Statistics December to December Consumers Price Index All Urban Consumers CPI-U Midwest calculations by 1.7% effective January 18, 2018.**

Ayes: L. Weaire, R. Drouillard, A. Bollin, P. Michel
Nays: S. Combs, M. Slaton
Motion carried.

Manager provided update on the agenda for the upcoming Utilities Committee meeting.

CALL TO THE PUBLIC
No response.

CLOSED EXECUTIVE SESSION – Discussion of Attorney Client Communication specifically in Connection with Stephen Rushak and Kimberlee Rushak v. Brighton Township Litigation.

P. Michel moved and S. Combs seconded **to go into closed executive session to discuss Attorney Client Communication specifically in Connection with Stephen Rushak and Kimberlee Rushak v. Brighton Township Litigation.**

Ayes: M. Slaton, A. Bollin, R. Drouillard, S. Combs, L. Weaire, P. Michel
Nays: None.
Motion carried.

The Board went into closed executive session at 7:52 P.M.
The Board returned to open session at 8:42 P.M.

A. Bollin moved and L. Weaire seconded **to direct the Manager and the Attorney to proceed based on the discussion in the closed executive session and based on the communication dated January 16, 2018, Rushak v. Brighton Township.**

Ayes: L. Weaire, S. Combs, R. Drouillard, A. Bollin, M. Slaton, P. Michel
Nays: None.
Motion carried.

ADJOURNMENT

L. Weaire moved and R. Drouillard seconded **to adjourn.** Motion carried.

The meeting adjourned at 8:45 P.M.

Respectfully submitted,

Ann M. Bollin, CMC, CMMC, Clerk

Patrick Michel, Supervisor