

MINUTES

CHARTER TOWNSHIP OF BRIGHTON
UTILITIES COMMITTEE
4363 Buno Road
BRIGHTON, MI 48114

JANUARY 27, 2020
REGULAR MEETING
6:30 P.M.
(810) 229.0550

C. Moran called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: J. Dorset, C. Doughty, R. Drouillard, C. Moran, J. Panning, J. Stinedurf

Absent: None

Also Present: B. Vick (Township Manager)

CALL TO THE PUBLIC

B. Potocki, 8420 Woodland Shore Drive: Provided a handout to the Committee. Spoke regarding: \$400,000 TV system, SAW Grant, transfer of sewer system ownership, missing records, delinquent collection report and assessment roll, let county keep the system.

M. Palmer, 10382 East Grand River: Regarding previous handout from 2019, he is seeking a written response, Policy 209, inaccurate minutes, response to questions, Spirit Center REU assignment, exempting Township from 401 capital charge quarterly billing.

AGENDA

Motion to approve agenda by C. Doughty and supported by J. Panning and delay agenda item G.2. Quarterly Sewer Report to the point of the agenda when Ken Palka arrives. **Motion carried.**

MINUTES

Motion by J. Panning and Supported by C. Doughty to approve the minutes of the September 10, 2019 as presented. **Motion carried.**

BUSINESS

1. Nomination and Election of 2020 Officers — C. Doughty moved and J. Panning supported to make C. Moran the Chairman, J. Dorset the Vice-Chairman, J. Stinedurf the Secretary and Brian Vick the Recording Secretary. **Motion carried.**
2. SAW Grant Update – The Township Manager provided a summary of the SAW Grant program and where we stand toward fulfilling that grant by October 2020. The Township Board has entered into contracts with F&V and Lucity toward this \$240,000 (90%-10% cost share) State of Michigan program. As Mr. Potocki mentioned in the Call to the Public, he disputed whether the Township was eligible for the grant claiming the County was the owner. The State of Michigan has confirmed our eligibility for the grant. The end product will include software (CMMS system and GIS) and equipment to help track work orders and maintenance requirements as well as provide a financial analysis. The annual quarterly user rate discussion by the Utilities Committee will be deferred until after the SAW grant is complete.

3. Quarterly Sewer Report – Ken Palka (PHP) provided an overview of the sewer report for the period ending September 30, 2019. The report was received and placed on file.
4. Capital Improvements Update – The Manager provided the Committee with a synopsis of the Township Board’s budget work session progress. The WWTP Contractor, IAI, provides the Manager with a list of potential projects on an annual basis to generate conversation toward funding levels in the O&M budget and Capital Replacement budget. The Manager handed out said document from IAI entitled “Proposed Expenditures and Projects for Budget Year April 1, 2020 to March 31, 2021”. The Manager and WWTP Operator highlighted various recommendations within the report. The report will be added to the on-line meeting packet and will be included in upcoming Township Board budget work session discussions. The list of projects is not itemized by priority and would only be undertaken with approval by the Township Board.
5. Grinder Pump Alternative Supplier – Update – The E-One is our designated grinder station and the Township has purchased 20 Redmond pumps on a trial basis. A third supplier, Zoller, has sold us two sump pumps at a discounted price to try them out. It is too early to determine if any of the alternate pumps outperform the E-One. This observation period could take years to evaluate. The Committee suggested that we band together with other local purchasers to set better purchasing terms (e.g. warranties) and request information (e.g., mean time failure and explanation / timeline for prematurely failing components) from all suppliers.

REPORTS / CORRESPONDENCE

Tom High, IAI waste Water Plant Operator was present to answer any questions regarding the monthly operating reports for the months October-December 2019. The Manger and Operator mentioned the potential utilization of the Township Engineer to develop a monitoring plan for the collection system to see if high BOD levels are coming from one or more specific users within the system. BOD is an allowable waste byproduct which is treated by our Waste Water Treatment Plant but high-quantity BOD contributors are typically assessed a user surcharge.

CALL TO THE PUBLIC

M. Palmer, 10382 East Grand River: Regarding: ACS and an Industrial Permit, grinder pump rebuilds versus new replacements, storage of grinder pumps.

The Manager clarified that IAI has been in regular communication with EGLE regarding citizen concerns about ACS. Township staff has forwarded all sampling / monitoring data that came out of the December 1, 2017 Agreement between ACS and the Township. We have not been advised of any violations and continue to work in compliance of our State issued permit.

COMMITTEE COMMENTS - None

C. Doughty moved and J. Panning supported to adjourn at 7:47 pm. **Motion carried.**

Respectfully submitted,

Chuck Moran, Chairman

Jeff Stihedurf, Secretary

Brian P. Vick, Recording Secretary