

CHARTER TOWNSHIP OF BRIGHTON
BOARD OF TRUSTEES
4363 BUNO ROAD
BRIGHTON, MI 48114

FEBRUARY 24, 2020
REGULAR MEETING
6:30 P.M.
(810) 229.0560

A. CALL TO ORDER

Supervisor Michel called the meeting to order at 6:30 P.M.

B. PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

C. ROLL CALL

Roll call by the Supervisor indicated the presence of a quorum.

Present: P. Michel, Supervisor; J. Riker, Clerk; R. Drouillard, Treasurer; S. Combs, Trustee; M. Slaton, Trustee; L. Weaire, Trustee

Absent: S. Theis, Trustee

Also Present: B. Vick, Manager; Z. Dyba, Assistant to the Manager; J. Harris, Township Attorney

D. CALL TO THE PUBLIC

None.

E. CONSENT AGENDA

L. Weaire moved and R. Drouillard seconded to **approve the February 24, 2020 as presented and added item F.13. Consumers Energy Company Gas Franchise Ordinance.**

Motion carried.

F. BUSINESS

1. PUBLIC HEARING/SECOND READING – Proposed Ordinance Amendment, Regulation and Restriction of Groundwater Wells in Certain Areas
Manager Vick provided a brief overview and introduced C. Barbieri, Township Attorney, to answer any questions.

Public hearing opened at 6:33 P.M.

No Comment

Public hearing closed at 6:33 P.M.

R. Drouillard moved and L. Weaire seconded to **adopt the proposed ordinance amendment and authorize the Supervisor and Clerk to sign the ordinance with an effective date upon publication.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

2. AUTHORIZATION OF COLLETT SITE MAINTENANCE CONTRACT – Premier Group Associates
Z. Dyba, Assistant to the Manager, presented this item in brief along with the bid results.
J. Riker moved and R. Drouillard seconded to **award the Collett Site Maintenance contract to Premier Group Associates and to authorize the Township Supervisor and Clerk to sign the contract with a do-not-exceed amount of \$11,500.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

3. APPROVAL OF COLLETT DUMP ENVIRONMENTAL CONSULTING CONTRACT CHANGE ORDER #2 – Wood Environment and Infrastructure Solutions, Inc.
 Manager Vick provided a brief overview and requested C. Barbieri, Township Attorney, to provide brief clarification.
 P. Michel moved and S. Combs seconded **to table this agenda item until further notice.**
 Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel
 Nays: None
 Absent: S. Theis
 Motion carried.
4. QUARTERLY SEWER REPORT – Period Ending December 31, 2019
 K. Palka, Pfeffer, Hanniford, and Palka, presented the quarterly report. The report was received and filed.
5. AUTHORIZATION OF SALE OF TOWNSHIP-OWNED LAND (PART OF PARCEL 4712-07-300-021) ADJACENT TO SOUTH OF 1779 CLARK LAKE ROAD (PARCEL 4712-07-301-085)
 Manager Vick provided an overview of this item including the closing timeframe and updated details.
 L. Weaire moved and S. Combs seconded **that the Township Board authorize the sale of +/- 0.174 acres of parcel 4712-07-300-021 to accommodate the septic tank and septic field for 1779 Clark Lake Road (parcel # 4712-07-301-085) and authorize the Township Supervisor and Clerk to execute the Purchase Agreement in the amount of \$5,700 on behalf of the Township.**
 Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel
 Nays: None
 Absent: S. Theis
 Motion carried.
6. APPROVAL OF PROPOSED INTERGOVERNMENTAL AGREEMENT FOR PHASE II STORM WATER PERMIT
 Manager Vick reviewed past discussions and is now ready to move forward.
 J. Riker moved and R. Drouillard seconded **to approve the proposed Intergovernmental Agreement for Phase II storm water permit and authorize the Township Supervisor to sign on behalf of the Township.**
 Ayes: L. Weaire, S. Combs, R. Drouillard, M. Slaton, P. Michel
 Nays: None
 Absent: S. Theis
 Motion carried.
7. AUTHORIZATION OF PROPOSAL – Asset Management Financial Plan, Baker Tilly Municipal Advisors, LLC
 Z. Dyba, Assistant to the Manager, presented this item for submitting the SAW Grant with a deadline of the end of December.
 L. Weaire moved and S. Combs seconded **to authorize the Township Manager to sign the proposal from Baker Tilly dated February 5, 2020 for a Sewer System Asset Management Financial Plan in the do-not-exceed amount of \$12,500.**
 Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel
 Nays: None
 Absent: S. Theis
 Motion carried.
8. APPROVAL OF LAWN AND GROUNDS MAINTENANCE CONTRACT – RNA Facilities Management
 Z. Dyba, Assistant to the Manager, presented this item with clarifications on the work needed at the various township properties.
 L. Weaire moved and R. Drouillard seconded **to award the lawn and grounds maintenance contract to RNA Facilities Management and to authorize the Township Supervisor and Clerk to sign the**

contract. Additionally, the Township Supervisor and Clerk are authorized to sign the contract amendment with Infrastructure Alternatives for lawn and grounds services.

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

9. APPROVAL OF PLC UPGRADES AT LIFT STATIONS 2A, 5, 6, 7 AND 8 – Kennedy Industries
Manager Vick introduced T. High, Infrastructure Alternatives, to clarify the needs of the lift station upgrades.

S. Combs moved and L. Weaire seconded **to approve the purchase of the upgrades to the PLC's in lift stations 2A, 5, 6, 7 and 8 from Kennedy Industries in the amount of \$28,291.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent:

Motion carried.

10. APPROVAL OF PURCHASE – Ferric Chloride Feed Pumps and Installation at Wastewater Treatment Plant, RS Technical Services, Inc.

Manager Vick gave an overview of this item.

L. Weaire moved and R. Drouillard seconded **to approve the purchase of the ferric chloride feed pumps and installation from RS Technical Services, Inc. in the amount of \$6,159.89.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

11. APPROVAL OF PURCHASE – Rotor Blade Repairs Oxidation Ditch #2, Evoqua Water Technologies
Manager Vick presented this item as part of operations and maintenance.

L. Weaire moved and R. Drouillard seconded **to approve the purchase of rotor blade parts from Evoqua in the amount of \$13,635 and labor from IAI in the amount of \$9,250 for the installation of the rotor blade parts.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

12. APPROVAL OF AGREEMENTS – 2020 Summer School Tax Collection for Howell Public Schools, Hartland Consolidated Schools, Brighton Area Schools, LESA, and Huron Valley Schools
Treasurer Drouillard presented this item as housekeeping.

J. Riker moved and L. Weaire seconded **to authorize the Clerk and Supervisor to sign the School Board Agreements for the 2020 Summer Tax Collection with the School Districts, including Livingston Educational Service Agency, Howell Public Schools, Hartland Consolidated Schools, and Brighton Area Schools.**

Ayes: J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: M. Slaton

Absent: S. Theis

Motion carried.

13. FIRST READING – Consumers Energy Company Gas Franchise Ordinance

Manager Vick provided handout and presented this item with a brief history of the past franchise agreement.

J. Riker moved and R. Drouillard seconded **to schedule a public hearing and second reading towards the adoption of an updated Consumers Energy Company Gas Franchise Ordinance at the March 16, Board Meeting.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None
 Absent: S. Theis
 Motion carried.

Board discussion continued back to item F.9. regarding the pricing of the quote. Supervisor Michel entertained an amendment to the motion per the review of the motion.

S. Combs moved and L. Weaire seconded **to amend the motion for PLC lift stations for 2A, 5, 6, 7 and 8 from Kennedy Industries in the amount not-to-exceed \$28,291.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

G. REPORTS AND CORRESPONDENCE

REPORTS

1. COMMITTEE LIAISONS AND BOARD MEMBERS

- a. Utilities Committee Regular Meeting Minutes – August 26, 2019
- b. Utilities Committee Special Meeting Minutes – September 10, 2019
- c. Brighton Area Fire Authority Regular Meeting Minutes – January 9, 2020
- d. Livingston Community Water Authority Regular Meeting Minutes – January 15, 2020
- e. SELCRA Meeting Minutes – February 13, 2020
- f. L. Weaire – BAFA update included Station 34 construction update (anticipated to be completed by July). Summarized awards ceremony, upcoming Soup-Out event, and Livingston County First Responders Gala. LCWA updates included Country Club Annex water main needing to be replaced.
- g. R. Drouillard – Last day to pay taxes at Township Hall is Monday, March 2, 2020.
- h. J. Riker – Election update for the Presidential Primary on March 10, 2020, currently accepting absentee ballot applications and mailing ballots. Applications for the May Hartland School Election will go out shortly after the March election. Absentee voting is up from previous elections.
- i. M. Slaton – Planning Commission meeting was cancelled.
- j. P. Michel – BAFA update regarding construction process of Station 34. SELCRA plans moving forward. Saturday, March 7, 2020 SELCRA Daddy Daughter Dance.

The Manager reminded the board of the Joint Special meeting between the Board of Trustees and Planning Commission for the purpose of a Master Plan Steering Committee discussion.

2. DEPARTMENTS

- a. Revenue and Expenditure Report – Third Quarter, FY' 2019/2020
- b. Brighton Area Fire Authority 2019 Annual Report
- c. Brighton Area Fire Authority Firestat Report – January 2020
- d. Infrastructure Alternatives, Inc. Monthly Operating Report – January 2020
- e. SELCRA Director's Report – February 13, 2020

CORRESPONDENCE

None.

H. CALL TO THE PUBLIC

None.

I. ADJOURNMENT

L. Weaire moved and P. Michel seconded **to adjourn**. Motion carried.

The meeting adjourned at 7:42 P.M.

Respectfully submitted,



Joseph R. Riker, Clerk



Patrick V. Michel, Supervisor