

**CHARTER TOWNSHIP OF BRIGHTON  
BOARD OF TRUSTEES  
4363 BUNO ROAD  
BRIGHTON, MI 48114**

**FEBRUARY 25, 2019  
REGULAR MEETING  
6:30 P.M.  
(810) 229.0560**

**A. CALL TO ORDER**

Supervisor Michel called the meeting to order at 6:31 P.M.

**B. PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance.

**C. ROLL CALL**

Roll call by the Supervisor indicated the presence of a quorum.

Present: P. Michel, Supervisor; J. Riker, Clerk; R. Drouillard, Treasurer; S. Combs, Trustee; M. Slaton, Trustee; L. Weaire, Trustee

Absent: S. Theis, Trustee

Also Present: B. Vick, Township Manager; Z. Dyba, Assistant to the Manager; J. Harris, Township Attorney; K. Mathews, Township Planner

**D. CALL TO THE PUBLIC**

Bob Potocki, Woodland Shore Drive – Distributed handout. Fiduciary obligation is to act with due diligence. Spoke about Special Assessment Districts.

Mike Palmer, Grand River – Objects to agenda item #3, Sanitary Sewer Rate.

Barb Potocki, Woodland Shore Drive – Allotted her three minutes to Mike Palmer.

Mike Palmer, Grand River – Enforce the ordinances.

Frank Daugard, School Lake – School Lake weeds and watershed. Spoke about chemicals and the impact of health and environment. Provided handout to BTBT.

Melora Goosey, Parklawn – Allotted her three minutes to Frank Daugard.

Frank Daugard, School Lake – Chemicals proposed to be put in lake.

**E. CONSENT AGENDA**

L. Weaire moved and S. Combs seconded **to approve the consent agenda moving Item F.12. Grinder Pump Alternative Supplier to F.2.a.**

Motion carried.

**F. BUSINESS**

1. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – DeMaria West Road Improvement Special Assessment District No. S-I-01-2019 Supervisor Michel clarified the role that the Township plays for the Special Assessment Districts. Z. Dyba, Assistant to the Manager, provided an overview of the project and the Budget Amendment tied with this SAD.

**Public Hearing opened at 6:55 P.M.**

Written comments received:

Randall Dziekan letter dated February 23, 2019

Randall Dziekan – Protesting Road Assessment. Comments reflected language from his submission.

**Public Hearing closed at 6:57 P.M.**

Manager Vick explained the budget amendment and transfer of monies.

S. Combs moved and R. Drouillard seconded to **adopt Resolution No. 19-004 confirming the assessment roll for DeMaria West Road Improvement SAD Number S-I-01-2019 and to adopt Resolution No. 19-005 approving budget Amendment # 7 for FY' 2018-2019.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, P. Michel

Nays: M. Slaton

Absent: S. Theis

Motion carried.

2. PUBLIC HEARING AND ADOPTION OF RESOLUTION APPROVING THE DISTRICT/PREPARATION OF ASSESSMENT ROLL – Aquatic Special Assessment District for School Lake (S-I-02-2019)

Supervisor Michel clarified the role that the Township plays for the Special Assessment Districts. Z. Dyba, Assistant to the Manager, provided overview of the proposed project.

**Public Hearing opened at 7:09 P.M.**

Written comments received:

John Conely letter dated February 24, 2019 – Opposes SAD.

Jan Black email dated February 21, 2019 – Opposes SAD.

Evelyn Montgomery letter dated February 18, 2019 – Opposes SAD.

Kyle Montgomery letter dated February 18, 2019 – Opposes SAD.

Frank Daugard letter dated February 24, 2019 – Opposes SAD.

Keith Couch, 2916 Cady Drive – President of Homeowners Association of School Lake. Comments on weed control throughout the lake.

Melora Goosey, 2643 Parklawn Drive – Comments on SAD petition. Questions about SAD payments.

Susan Rose, vacant lot – Not subject to assessment until property is developed. Did not sign petition.

Bob Fuchs, 3092 Park Drive – Chemicals are DNR approved. Supports SAD.

Jan Black, 2941 School Lake – Opposes SAD.

Susy Miley, 10127 Skeman – Opposes SAD.

Connie Secco, 3096 Cady Drive – Comments on lake and chemicals. Professionals handling chemicals.

Robert Miley, 10183 Skeman – Opposes SAD.

Bob Duda, 3082 Cady Drive – Supports SAD.

Frank Daugard, 2901 School Lake – Opposes SAD.

Harold Rosenburg, 2643 Parklawn Drive – Problem won't truly be addressed by treating half the lake.

Bob Carlson, 3101 Park Drive – Supports SAD.

Curt Kofahl, 3070 Cady Dr – Liaison for SAD. Supports SAD. Local and State requirements have been met. Barbara Potocki, 8420 Woodland Lake – Lives on lake with weed problems. Consider the source of the weeds, water funneling into lake from different areas.

Matt Kofahl, 2998 Cady Drive – Supports SAD.

**Public Hearing closed at 7:44 P.M.**

Z. Dyba, Assistant to the Manager, addressed some of the questions from residents and the BTBT.

L. Weaire moved and J. Riker seconded to **adopt Resolution No. 19-006 approving the School Lake S.A.D., Number S-I-02-2019, directing the preparation of the special assessment roll and setting the date as March 18, 2019 for the hearing on the assessment roll.**

Ayes: J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: M. Slaton

Absent: S. Theis

Motion carried.

a. DISCUSSION – Grinder Pumps Alternative Supplier

Manager Vick provided historical information on grinder pumps and supplies including the Utility

Committee recommendation. Dan Cabbage, F&V Engineer Consultant, and Tom High, Infrastructure Alternatives, were present and answered questions from the BTBT.

J. Riker moved and L. Weaire seconded **to purchase 20 Redmond Environmental replacement grinder pump cores at a unit price of \$1,500 each.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

3. PUBLIC HEARING – SANITARY SEWER RATE

Manager Vick provided a brief overview of the sanitary sewer rate review.

**Public Hearing opened at 8:26 P.M.**

Barbara Potocki, 8420 Woodland Lake Drive – Brighton Business Park should be on sewers.

Susan Rose, vacant lot – Clarification of charges.

Written comments received:

Mike Palmer email dated February 25, 2019.

**Public Hearing closed at 8:29 P.M.**

R. Drouillard moved and J. Riker seconded **that the Township board accept the recommendation of the Township Manager selecting a funding scenario ensuring that revenue covers expenses and hereby approves the following sanitary sewer quarterly rates effective April 1, 2019: Debt Service Charge \$80.50 per REU and User Charge \$107.50 per REU.**

Ayes: R. Drouillard, J. Riker, P. Michel

Nays: L. Weaire, S. Combs, M. Slaton

Absent: S. Theis

Motion failed.

4. ADOPTION OF BUDGET AMENDMENT # 8, FY' 2018-19 – BLS Inflation Adjustment and Merit Increases

Manager Vick presented this item as housekeeping based on previous BTBT action.

L. Weaire moved and J. Riker seconded **to adopt Resolution No. 19-007 approving the transfer of discretionary increase dollars from line # 101.101.716.600 to each of the respective wage/benefit lines in the applicable departments as Budget Amendment # 8, for FY' 2018-19.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

5. AUTHORIZATION OF CONTRACT – 2019 Master Plan Consulting Services, Envision Group LLC  
Manager Vick provided a brief background on this item, the Township Attorney did review the contract language.

S. Combs moved and R. Drouillard seconded **to approve the Envision contract and authorize the Supervisor to sign the contract on behalf of the Township.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

6. AUTHORIZATION OF AGREEMENT – Bio-Solid Removal Services, Michigan Agribusiness

## Solutions

Z. Dyba, Assistant to the Manager, provided a brief overview of the bid process. T. High, Infrastructure Alternatives was present to answer any questions from the BTBT and provided clarification.

L. Weaire moved and S. Combs seconded **to authorize the Township Supervisor and Clerk to sign the agreement with Michigan Agribusiness Solutions for bio-solid removal and land application services for the years 2019-2021.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

## 7. AUTHORIZATION OF CONTRACT – I.T. Support Services, I.T. Right

Z. Dyba, Assistant to the Manager, presented this item with recommendation of continuing their services.

L. Weaire moved and R. Drouillard seconded **to authorize the Supervisor to sign the contract commencing April 8, 2019 and terminating April 7, 2020 for I.T. support services with I.T. Right.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

## 8. AUTHORIZATION OF PROPOSAL – Lighting Design Improvements, Fleis &amp; Vandenbrink

Z. Dyba, Assistant to the Township Manager, presented this item and overview of the bid process.

R. Drouillard moved and S. Combs seconded **to authorize the Township Manager to sign the Fleis & Vandenbrink proposal dated February 12, 2019 for design plans and specifications in the amount of \$16,480.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

## 9. ACCEPTANCE OF PROPOSAL – Ferric Chloride Supplier, PVS Technologies, Inc.

Z. Dyba, Assistant to the Manager, provided a summary of the bid process. This was the only bid received.

R. Drouillard moved and L. Weaire seconded **to accept the unit prices contained in the January 4, 2019 proposal as submitted by PVS Technologies for the period of June 1, 2019 through May 31, 2020.**

Ayes: J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: M. Slaton

Absent: S. Theis

Motion carried.

## 10. ADOPTION OF RESOLUTION – Vacating/Abandonment for Thomas Avenue

Manager Vick provided historical information to why the Township acquired these ten (10) lots and alternative interests for the property.

J. Riker moved and R. Drouillard seconded **to adopt the proposed Resolution 19-008 approving the vacation of portions of Thomas Avenue and to authorize staff to work with the Township Attorney through the vacation process also vacating the alley subject to Township Attorney suggestion and further review.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

11. **ADOPTION OF ADMINISTRATIVE POLICY # 1000 – Water REU Charge Payment Over Time**  
 Manager Vick confirmed the Township already has a Sanitary Sewer Payment Over Time Policy.  
 L. Weaire moved and S. Combs seconded **to accept the recommendation of the Utilities Committee and adopt the Water REU Payment Over Time Policy.**  
 Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel  
 Nays: None  
 Absent: S. Theis  
 Motion carried.

**G. REPORTS AND CORRESPONDENCE**  
**REPORTS**

1. COMMITTEE LIAISONS AND BOARD MEMBERS

Utilities Committee Regular Meeting Minutes – November 26, 2018  
 Zoning Board of Appeals Regular Meeting Minutes – November 28, 2018  
 Brighton Area Fire Authority Regular Meeting Minutes – January 10, 2019  
 Livingston Community Water Authority Regular Meeting Minutes – November 21, 2018  
 Livingston Community Water Authority Regular Meeting Minutes – January 16, 2019  
 L. Weaire – BAFA update. Transfer of ownership of Station 34 in Genoa Township to BAFA.  
 P. Michel – Upcoming SELCRA Daddy Daughter Dance.

2. DEPARTMENTS

Revenue and Expenditure Report – Third Quarter, FY' 2018-2019  
 Brighton Area Fire Authority 2018 Annual Report  
 Infrastructure Alternatives, Inc. Monthly Operating Report – January 2019

3. MANAGER

Insulation Cost Analysis - Z. Dyba provided an update. Recommended abandoning this project based on costs savings.  
 Fire Station 32 Fascia (or Eave) Assessment - Z. Dyba reviewed the assessment. He will work with F&V to pursue an RFP.  
 Manager Vick spoke with BAFA Chief. He is interested in presenting Annual Report to the BTBT.  
 Upcoming meeting with Encore Development meeting for water REU's.

CORRESPONDENCE

None

**H. CALL TO THE PUBLIC**

None.

**I. CLOSED EXECUTIVE SESSION**

1. Confidential Attorney/Client Communication, specifically Mullins, Municipal Water Extension Agreement, dated February 11, 2019
2. Confidential Attorney/Client Communication, specifically Brighton Township v. Clearwater, dated February 20, 2019  
 R. Drouillard moved P. Michel seconded **to go into closed executive session for consideration of written legal communication as permitted by Sec. 15.268 Sec. 8.h of the Open Meetings Act.**  
 Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel  
 Nays: None  
 Absent: S. Theis  
 Motion carried.

**The Board went into closed executive session at 9:20 P.M.**

The Board returned to open session at 11:05 P.M.

R. Drouillard moved and L. Weaire seconded to authorize the Township to enter into a settlement and release agreement regarding the Lantzy Water Main easement and authorize the Township to pay \$1,800 to purchase the easement, which is the appraised value of the easement, and to authorize the Supervisor and Clerk to execute the settlement and release agreement.

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis


Motion carried.

**J. ADJOURNMENT**

L. Weaire moved and J. Riker seconded to adjourn. Motion carried.

The meeting adjourned at 11:09 P.M.

Respectfully submitted,

  
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Joseph R. Riker, Clerk

  
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Patrick V. Michel, Supervisor