

## MINUTES

CHARTER TOWNSHIP OF BRIGHTON  
 BOARD OF TRUSTEES  
 4363 BUNO ROAD  
 BRIGHTON, MI 48114

APRIL 16, 2018  
 REGULAR MEETING  
 6:30 P.M.  
 (810) 229.0560

Supervisor Michel called the meeting to order at 6:30 P.M. The Pledge of Allegiance was said.

Present: P. Michel, Supervisor; A. Bollin, Clerk; S. Combs, Trustee; M. Slaton, Trustee; L. Weaire, Trustee

Absent: R. Drouillard, Treasurer; S. Theis, Trustee

## CALL TO THE PUBLIC

Mike Palmer, Grand River – Requested additional minutes for his public comment. Disagrees with amount of money being spent on roads – they are the responsibility of the Livingston County Road Commission (LCRC); nothing in budget for taxpayers except one large item day: no capital improvement projects. Provided three comment cards with questions, policy states there will be a response, policy is useless. Provided letter to Clerk regarding a zoning violation – why isn't it in the packet; when will it be fixed?

## AGENDA

A. Bollin moved and L. Weaire seconded **to approve the consent agenda as presented.**

Motion carried.

APPROVAL OF PROJECT FUNDING AGREEMENTS FOR ROAD IMPROVEMENTS – Livingston County Road Commission, Pleasant Valley Road (Kensington Road to Hyne Road), Culver Road (Spencer Road to Pleasant Valley Road)

Manager Vick distributed an updated cover sheet with a revised recommendation for approval based on the Attorney's review and summarized the budget discussions and process.

A. Bollin moved and P. Michel seconded **to authorize the Supervisor and Clerk to sign the Road Project Funding Agreements with the Livingston County Road Commission for the Pleasant Valley Road (Kensington Road to Hyne Road) Project and the Culver Road (Spencer Road to Pleasant Valley Road) Project upon adding the additional language as recommended by the attorney specifically: "The Township shall pay the Road Commission the actual expenses of construction, but not-to-exceed \$650,000." to the Pleasant Valley Road Project Agreement and "The Township shall pay the Road Commission a portion of the cost of the project as follows: 50% of the actual cost of the project, but not-to-exceed \$110,000." to the Culver Road Project Agreement.**

Ayes: L. Weaire, S. Combs, A. Bollin, P. Michel

Nays: M. Slaton

Motion carried.

Manager provided an update on the status of the Pleasant Valley culvert project and expects an answer from the LCRC to provide at the next Board meeting.

APPROVAL OF CONTRACT – Enhanced Alcohol Enforcement, MI State Police

Manager Vick presented this item as a housekeeping item.

S. Combs moved and L. Weaire seconded **to authorize the Township Supervisor to execute a contract with the Michigan State Police for enhanced alcohol enforcement at a cost not-to-exceed \$6,000 for the period of April 1, 2018 through September 30, 2018.**

Ayes: M. Slaton, A. Bollin, S. Combs, L. Weaire, P. Michel

Nays: None.

Motion carried.

APPROVAL OF AGREEMENT – Hartland Senior Activity Center

Kim Konarski, Hartland Senior Activity Center Director, provided an overview of the activities provided through the Center and statistical summary of Township resident participation and other member community's

financial participation. Discussion included the resources available at the Center, transportation services, funding sources and marketing tools, and timing of increased funding request based on the Township budget process.

S. Combs moved and L. Weaire seconded **to enter into a Memorandum of Agreement between Brighton Township and the Hartland Senior Center for a one year term (April 1, 2018 to March 31, 2019) in the amount of \$4,000 and authorize the Supervisor and Clerk to sign the Agreement.**

Ayes: A. Bollin, S. Combs, L. Weaire, P. Michel

Nays: M. Slaton

Motion carried.

#### ADOPTION OF RESOLUTION RECOGNIZING NON-PROFIT STATUS –

Slovene American Recreation Association (SARA)

Manager Vick confirmed his recent communication from the applicant to remove this item from the agenda.

Supervisor Michel confirmed no action would be taken based on the Applicant's request to withdraw.

#### REQUEST TO AUTHORIZE STAFF TO FINALIZE STATEMENT OF WORK FOR SCANNING OF ZBA, REZONING, PLATS, LAND USE WAIVER AND UTILITIES FILES AND AUTHORIZATION OF SIGNATURES – Graphic Sciences Inc.

Assistant to the Manager, Z. Dyba, presented an overview of the request and summarized the state-wide bidding process and confirmed that monies have been budgeted. Discussion included competitive bidding process, scope of work to be finalized and summary of work completed to date.

P. Michel moved and A. Bollin seconded **to authorize Township staff to finalize a Statement of Work for the scanning of ZBA, Rezoning, Plats, and the Use Waiver and Utilities files with Graphic Sciences as discussed and to authorize the Clerk and Supervisor to sign the final statement of Work for a not-to-exceed cost of \$16,373.67.**

Ayes: L. Weaire, A. Bollin, P. Michel

Nays: S. Combs, M. Slaton

Motion carried.

#### REPORTS AND CORRESPONDENCE

##### REPORTS

Livingston Community Water Authority Regular Meeting Minutes – January 17, 2018

L. Weaire – BAFA update including building maintenance contract, revisions to the benefits package, reviewed draft budget, strategic planning, and station relocation; upcoming LCWA meeting.

A. Bollin – Upcoming Election Commission meeting; Hartland School District May election update; update on new equipment and election cycle training. Attended Livingston County Community Alliance meeting and provided information related to a series of drug awareness programs. Responded to Call to the Public comment regarding distribution of correspondence which was distributed per Board adopted policy.

P. Michel – SELCRA programming update.

##### DEPARTMENTS

Infrastructure Alternatives, Inc. Monthly Operating Report – March 2018

##### MANAGER

Provided update on Pleasant Valley bridge/culvert project.

##### CORRESPONDENCE

None.

##### CALL TO THE PUBLIC

Mike Palmer, Grand River – Sewer line should be run across Pleasant Valley bridge. Correspondence was requested to be in packet and on website to make public aware; expressed concern regarding project agreement with LCRC and contract clause regarding renegotiation.

Kimberly Barabas, Hideaway Beach Drive – Signed up for Notify Me on Township website. Noticed Construction Escrow in Payables to Rushak. When can she receive payment?

Attorney Harris clarified the contract clause in the Road Project Agreements with the Livingston County Road Commission and clarified that it does not lock the Township into anything, including obligation to pay additional monies for the project, unless both parties agree.

ADJOURNMENT

L. Weaire moved and A. Bollin seconded **to adjourn**. Motion carried.

The meeting adjourned at 7:22 P.M.

Respectfully submitted,

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Ann M. Bollin, CMC, CMMC, Clerk

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Patrick Michel, Supervisor