

CHARTER TOWNSHIP OF BRIGHTON
 BOARD OF TRUSTEES
 4363 BUNO ROAD
 BRIGHTON, MI 48114

APRIL 20, 2020
 REGULAR MEETING
 6:30 P.M.
 (810) 229.0560

SPECIAL NOTICE: Due to Governor Whitmer's Stay Home Stay Safe Executive Order and to Minimize the Spread of COVID-19, this meeting was held electronically.

A. CALL TO ORDER

Supervisor Michel called the meeting to order at 6:32 P.M.

B. PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

C. ROLL CALL

Roll call by the Supervisor indicated the presence of a quorum.

Present: P. Michel, Supervisor; R. Drouillard, Treasurer; M. Slaton, Trustee; L. Weaire, Trustee

Absent: J. Riker, Clerk; S. Combs, Trustee; S. Theis, Trustee

Also Present: B. Vick, Manager; Z. Dyba, Assistant to the Manager; J. Harris, Township Attorney; D. Cabage, Township Engineer

Trustee Combs arrived at 6:34 P.M.

D. CALL TO THE PUBLIC

None.

E. CONSENT AGENDA

L. Weaire moved and R. Drouillard seconded **to approve the consent agenda for the meeting on April 20, 2020 as presented.**

Motion carried.

P. Michel appointed Trustee Weaire as the recording secretary.

F. BUSINESS

1. AUTHORIZATION OF AGREEMENT – Township Hall Re-Roof Project, Great Lakes Roofing
 Z. Dyba, Assistant to the Manager, provided a summary of this project.

L. Weaire moved S. Combs seconded **to authorize the Township Supervisor and Clerk to sign the agreement with Great Lakes Roofing for services related to the Township Hall Re-Roof in the amount of \$39,630, with an additional contingency of \$5,000 for sheathing replacement.**

Ayes: M. Slaton, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: J. Riker, S. Theis

Motion carried.

2. APPROVAL OF ADDITIONAL 2020 DATES FOR USE OF TOWNSHIP BOARD ROOM

Manager Vick presented this as housekeeping based on the Governors Executive Stay-at-home Order.

R. Drouillard moved and S. Combs seconded **to approve additional 2020 dates for use of the township board room to be determined at the discretion of the Township Clerk and as referenced in Administrative Policy No. 503.**

Motion carried.

3. AUTHORIZATION OF PROJECT FUNDING AGREEMENT – Improvement Project, Livingston County Road Commission a. Buno Road (Spencer Road to Van Amberg Road) b. Old US 23 (North of Hyne Road to Northern Township border)

Manager Vick briefly reviewed the projects as previously discussed by the Board.

R. Drouillard moved and L. Weaire seconded to **authorize the Township Supervisor and Clerk to sign the Road Project Funding Agreements on behalf of the Township for: Buno Road (Spencer Road to Van Amberg Road) and Old US 23 (North of Hyne Road to Northern Township border).**

Ayes: L. Weaire, S. Combs, R. Drouillard, P. Michel

Nays: M. Slaton

Absent: J. Riker, S. Theis

Motion carried.

4. APPROVAL OF PROPOSAL – SCADA System Upgrade at WWTP

Manager Vick presented this item as a necessary system upgrade.

L. Weaire moved and R. Drouillard seconded to **approve the purchase of SCADA software and computer upgrades in an amount of \$17,860 for option #1 per quote dated April 15, 2020.**

Ayes: M. Slaton, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: J. Riker, S. Theis

Motion carried.

5. CLASSIFICATION AND COMPENSATION STUDY – Mid-point Adjustment

Manager Vick summarized the item in regards to the Accountant and the Assistant Assessor.

S. Combs moved and L. Weaire seconded to **authorize the wage adjustments for the Accountant and Assistant Assessor be adjusted to the mid-point for their respective positions per the MCS study with the effective date of April 1, 2020.**

Ayes: L. Weaire S. Combs R. Drouillard M. Slaton, P. Michel

Nays: None

Absent: J. Riker, S. Theis

Motion carried.

G. REPORTS AND CORRESPONDENCE

REPORTS

1. COMMITTEE LIAISONS AND BOARD MEMBERS

- a. Livingston Community Water Authority Regular Meeting Minutes – February 19, 2020
- b. SELCRA Meeting Minutes – March 12, 2020

2. DEPARTMENTS

- a. Treasurer's Reports – January, February, March 2020
- b. Voter Turnout Report – March 10, 2020
- c. SELCRA Director's Report – March 12, 2020
- d. Infrastructure Alternatives, Inc. Monthly Operating Report – March 2020

CORRESPONDENCE

None.

H. CALL TO THE PUBLIC

None.

I. CLOSED EXECUTIVE SESSION

Trial or Settlement Strategy in Connection with Pending Litigation specifically, New Par d/b/a Verizon Wireless v. Brighton Township

P. Michel moved and L. Weaire seconded to **discuss trial or settlement strategy in connection with pending litigation specifically, new par d/b/a Verizon Wireless v. Brighton Township.**

Ayes: M. Slaton, S. Combs, R. Drouillard, L. Weaire, P. Michel

Nays: None

Absent: J. Riker, S. Theis

Motion carried.

Board went into closed session at 7:12 P.M.
Board came out of closed session at 7:47 P.M.

Manager Vick recommended the Township waive the late fees on the quarterly bills for 30 days during this time.

P. Michel moved and R. Drouillard seconded **that beginning with the March 31st due date, that each billing cycle will receive a 60 day grace period from the original due date. Late fees will be charged following the 60 day grace period for each billing cycle.**

Ayes: M. Slaton, S. Combs, R. Drouillard, L. Weaire, P. Michel

Nays: None

Absent: J. Riker, S. Theis

Motion carried.

Manager Vick summarized the current operations happening at township hall and moving forward with reopening following the stay-at-home order.

J. ADJOURNMENT

L. Weaire moved and R. Drouillard seconded **to adjourn.** Motion carried.

The meeting adjourned at 8:04 P.M.

Respectfully submitted,



Joseph R. Riker, Clerk

Patrick V. Michel, Supervisor