

**CHARTER TOWNSHIP OF BRIGHTON
BOARD OF TRUSTEES
4363 BUNO ROAD
BRIGHTON, MI 48114**

**MAY 20, 2019
REGULAR MEETING
6:30 P.M.
(810) 229.0560**

A. CALL TO ORDER

Supervisor Michel called the meeting to order at 6:31 P.M.

B. PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

C. ROLL CALL

Roll call by the Supervisor indicated the presence of a quorum.

Present: P. Michel, Supervisor; J. Riker, Clerk; R. Drouillard, Treasurer; S. Combs, Trustee; M. Slaton, Trustee; L. Weaire, Trustee

Absent: S. Theis, Trustee

Also Present: B. Vick, Township Manager; Z. Dyba, Assistant to the Manager; Township Attorney, J. Harris; Township Planner, K. Mathews

D. CALL TO THE PUBLIC

Bob Potocki, Woodland Shore Drive – Distributed handout. Pro maintaining lake dam. Does not feel OWL Homeowners Association is able to handle dam.

Mike Palmer, East Grand River – Concerns over Brighton Business Park not hooking into the sewer.

E. CONSENT AGENDA

L. Weaire moved and R. Drouillard seconded to **approve the consent agenda with the amendments of removing item I. CLOSED EXECUTIVE SESSION Confidential Attorney/Client Communication, specifically Collett Dump, dated April 26, 2019 and May 8, 2019.**

Motion carried.

F. BUSINESS

1. PUBLIC HEARING AND ADOPTION OF RESOLUTION ESTABLISHING THE DISTRICT/PREPARATION OF ASSESSMENT ROLL – Aquatic Special Assessment District for Fonda Lake (S-I-03-2019)

Z. Dyba, Assistant to the Manager, summarized this special assessment district.

Public Hearing opened at 6:42 P.M.

Mike Palmer, 10382 East Grand River – Objects to the SAD.

Written Comments:

Mike Palmer, 10382 East Grand River – Letter dated May 20, 2019 objecting to SAD.

Mike Palmer, 10382 East Grand River – Letter dated April 15, 2019 objecting to SAD.

Public Hearing closed at 6:51 P.M.

P. Michel moved and R. Drouillard seconded to **adopt Resolution 19-018 (a) and (b) approving the Fonda Lake S.A.D., Number S-I-03-2019, directing the preparation of the special assessment roll setting the date as June 17, 2019 for the hearing on the assessment roll.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

2. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE AMENDED ASSESSMENT ROLL – Shenandoah and Shenandoah Pond Road Improvement Special Assessment

District, SAD No. S-I-02-2018

Z. Dyba, Assistant to the Manager, provided overview of the project and details of the assessment amendment.

Public Hearing opened at 6:59 P.M.

Sam Raguso, Hilton Road – Confused on the SAD discussion and the OWL Dam.

Al Tucker, Greenbrier Drive – Supports SAD to keep property values up.

Robert Drittler, Indian Sinks Court – Supports SAD.

Frank Notle, Laurel Spring – Supports SAD. Requests the Township participate in financing the project.

Public Hearing closed at 7:06 P.M.

L. Weaire moved and S. Combs seconded **to adopt Resolution 19-019 confirming the amended and revised assessment roll for the Shenandoah and Shenandoah Pond Road Improvement SAD Number S-I-02-2018.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

3. **PUBLIC HEARING/SECOND READING – Proposed Changes to Chapter 7, Business Licensing, of the Code of Ordinances**

Clerk Riker reviewed the amendments being made.

Public Hearing opened at 7:14 P.M.

No comments.

Public Hearing closed at 7:14 P.M.

L. Weaire moved and R. Drouillard seconded **to adopt the proposed changes to the Code of Ordinances Chapter 7, Business Licensing.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

4. **AUTHORIZATION OF ROAD FUNDING AGREEMENT – Shenandoah and Shenandoah Pond Subdivision Streets**

Z. Dyba, Assistant to the Manager, summarized the road agreement based on the approval of the SAD.

R. Drouillard moved and S. Combs seconded **to authorize the Township Supervisor and Clerk to sign the agreement with the Livingston County Road Commission for the Shenandoah and Shenandoah Pond Road project in an amount not to exceed \$990,000.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

5. **AUTHORIZATION OF ENGAGEMENT LETTER FOR BOND COUNSEL SERVICES – Dykema Gossett PLLC**

Z. Dyba, Assistant to the Manager, reviewed the engagement letter.

L. Weaire moved and J. Riker seconded **to authorize the Township Supervisor to sign the engagement letter from Dykema dated March 27, 2019 for bond counsel services in connection with the establishment of the three special assessment districts including Meadowood Road Improvement, DeMaria West Road Improvement, and Shenandoah and Shenandoah Pond Road Improvement in an amount not to exceed \$35,500.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel

Nays: None

Absent: S. Theis
Motion carried.

6. ACCEPTANCE OF PROPOSAL FOR FINANCIAL ADVISORY SERVICES FOR BONDING – Robert W. Baird & Co.
Z. Dyba, Assistant to the Manager, summarized the proposal based on services and price as well as provided clarifications to the BTBT.
R. Drouillard moved and P. Michel seconded **to accept the proposal as presented from the firm Robert W. Baird for financial advisory services in an amount not to exceed \$9,500.**
Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel
Nays: None
Absent: S. Theis
Motion carried.
7. ACCEPTANCE OF SEWER INFRASTRUCTURE – Northwinds at Osborn Lake Phase 2
Manager Vick provided overview of the project.
J. Riker moved and R. Drouillard seconded **to accept the Northwinds of Osborn Lake Phase 2 sewer infrastructure into the Township's sewer system.**
Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel
Nays: None
Absent: S. Theis
Motion carried.
8. AUTHORIZATION OF PURCHASE FOR TIEBREAKER/SWITCHGEAR MAINTENANCE AT THE WWTP – Utilities Instrumentation Service (UIS)
Manager Vick introduced Tom High, Infrastructure Alternatives, who provided an overview of the tiebreaker/switchgear function.
S. Combs moved and L. Weaire seconded **to accept the recommendation of Infrastructure Alternatives Inc. and accept the quote from UIS for tiebreaker/switchgear maintenance at the wastewater treatment plant in the amount of \$5,900 and authorize the Manager to make said purchase.**
Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel
Nays: None
Absent: S. Theis
Motion carried.
9. AUTHORIZATION OF ENGINEERING SERVICES PROPOSAL FOR FIRE STATION 32 – Fleis & Vandenbrink
Z. Dyba, Assistant to the Manager, provided an overview of the fascia improvement project. Dan Cabage, F&V Engineer, provided clarifications and timeline of the improvements.
L. Weaire moved and S. Combs seconded **to authorize the Township Manager to sign the Fleis & Vandenbrink proposal dated May 14, 2019 for design plans, specifications, bidding, and construction engineering in the amount not to exceed \$15,230.**
Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel
Nays: None
Absent: S. Theis
Motion carried.
10. AUTHORIZATION OF PURCHASE FOR GRINDER PUMP STATIONS – Dubois-Cooper
Manager Vick presented this as a housekeeping item based on new construction.
L. Weaire moved and J. Riker seconded **to accept the unit pricing submitted by Dubois-Cooper regarding their proposal dated May 19, 2019 for the purchase of grinder stations in an amount not to exceed \$40,160 and authorize the Manager to make said purchase.**
Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, L. Weaire, P. Michel
Nays: None

Absent: S. Theis

Motion carried.

11. APPROVAL OF UPDATED LIST OF INVESTMENT INSTITUTIONS

Treasurer Drouillard presented this as a housekeeping item.

J. Riker moved and L. Weaire seconded **to approve the updated list of investment institutions in accordance with the Brighton Township Investment Policy Resolution No. 08-033.**

Ayes: L. Weaire, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

12. DISCUSSION – Request for Township to Initiate SAD – Organization of Woodland Lake (OWL)

Manager Vick reviewed the OWL request for the Township to initiate a special assessment district for the repair of their dam at Woodland Lake. Anita Grapentien, Organization of Woodland Lake Home Owners Association President, was present to provide input and clarification.

P. Michel moved and R. Drouillard seconded **to allow a 51% threshold for the resident initiated SAD for three years for the dam repair project based on the urgency of the required repairs and the sensitivity to the cost of the project.**

Ayes: L. Weaire, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: S. Combs

Absent: S. Theis

Motion carried.

G. REPORTS AND CORRESPONDENCE

REPORTS

1. COMMITTEE LIAISONS AND BOARD MEMBERS

a. SELCRA Meeting Minutes – April, 2019

b. Livingston Community Water Authority Regular Meeting Minutes – April 17, 2019

c. Planning Commission Regular Meeting Minutes – March 11, 2019

d. Election Commission Meeting Minutes – March 4, 2019

e. Zoning Board of Appeals Regular Meeting Minutes – February 27, 2019

f. L. Weaire – BAFA update, BAFA Academy, complimented the Township on the smooth election.

g. R. Drouillard – LCWA upcoming meeting.

h. J. Riker – Election update, precinct consolidation, testing, AVCB.

i. M. Slaton – Planning Commission meeting.

2. DEPARTMENTS

a. Voter Turnout Report – May 7, 2019

b. Infrastructure Alternatives, Inc. Monthly Operating Report – April, 2019

c. Fonda, Island & Briggs Lake Joint Water Authority Report on Audit of Financial Statements – Year End December 31, 2018

3. MANAGER

Ashley Land Development and Wedding Barn topics go to the Livingston County Planning Commission. May look at additional seating for upcoming meetings based on turnout. June 12 Special Meeting.

P. Michel moved and L. Weaire seconded **to establish a Special Meeting on June 12, 2019 for the discussion of the Master Plan.**

Motion carried.

Master Plan survey due by May 31, 2019.

CORRESPONDENCE

None

H. CALL TO THE PUBLIC

Frank Grapentien, Hideaway Beach – Thanked the Board for their due diligence.
Bill Loughead, Hideaway Beach – Thanked BTBT. SAD is a need not a want.
Doug Taylor, Oak Knoll Drive – SAD is not an option, needs to happen.
Marilynn Robison – This is an asset; residents are asking for support.
Bill Fear, N Christine Drive – Would electronic signatures be acceptable?
Sam Raguso, Hilton Road – Consider a township SAD for three years for Dam.
Oliver Warner, Hideaway Beach – Supports SAD.
Anita Grapentien, Hideaway Beach – Dam will always need maintenance/repairs.

I. ADJOURNMENT

L. Weaire moved and R. Drouillard seconded **to adjourn**. Motion carried.

The meeting adjourned at 9:32 P.M.

Respectfully submitted,



Joseph R. Riker, Clerk

Patrick V. Michel, Supervisor