

CHARTER TOWNSHIP OF BRIGHTON
BOARD OF TRUSTEES
4363 BUNO ROAD
BRIGHTON, MI 48114

JUNE 17, 2019
REGULAR MEETING
6:30 P.M.
(810) 229.0560

A. CALL TO ORDER

Supervisor Michel called the meeting to order at 6:30 P.M.

B. PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

C. ROLL CALL

Roll call by the Supervisor indicated the presence of a quorum.

Present: P. Michel, Supervisor; J. Riker, Clerk; R. Drouillard, Treasurer; S. Combs, Trustee; M. Slaton, Trustee; S. Theis, Trustee

Absent: L. Weaire, Trustee

Also Present: B. Vick, Township Manager; Z. Dyba, Assistant to the Manager; J. Harris, Township Attorney

D. CALL TO THE PUBLIC

Mike Palmer, East Grand River – Distributed handout. Requests proceedings of SAD for Fonda Lake stop.
Bob Potocki, Woodland Shore Drive – Distributed handout. Approval of Woodland Lake Dam SAD violates rights.

Doug Taylor, Oak Knoll Drive – Woodland Lake Dam has to be taken care of. SAD is the cheapest way.

Oliver Warner, Hideaway Beach Drive – Supports SAD for dam repairs on Woodland Lake., BTBT should initiate repairs.

Anna Chatten, Woodland Shore Drive – Supports SAD for dam repairs on Woodland Lake.

Tony Lawanock, Oak Knoll Drive – Supports SAD for Woodland Lake Dam repairs.

Sherri Suredi, Woodland Shore Drive – Supports SAD for dam on Woodland Lake.

E. CONSENT AGENDA

J. Riker moved and R. Drouillard seconded **to approve the consent agenda as presented.**

Motion carried.

F. BUSINESS

1. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL AND BUDGET AMENDMENT #1 – Fonda Lake Aquatic Special Assessment District No. S-I-03-2019
Z. Dyba, Assistant to the Manager, reviewed the SAD for clarification, and the budget amendment that coincides with the SAD approval.

Public Hearing opened at 6:46 P.M.

Mike Palmer, East Grand River – Believes the process is flawed. Doesn't meet the standard of Public Act 188. Signatures are not valid.

Public Hearing closed at 6:51 P.M.

S. Theis moved and J. Riker seconded **to adopt Resolution No. 19-021 confirming the assessment roll for the Fonda Lake Aquatic SAD Number S-I-03-2019.**

Ayes: S. Theis, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: L. Weaire

Motion carried.

S. Theis moved and J. Riker seconded to **adopt Resolution No. 19-022 creating expenditure and revenue line items for Fiscal Year 2019-2020 for the Fonda Lake Special Assessment District as Budget Amendment #1 as presented.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, S. Theis, P. Michel

Nays: None

Absent: L. Weaire

Motion carried.

2. **ADOPTION OF RESOLUTION SCHEDULING A PUBLIC HEARING ON ACCEPTING PETITIONS AND THE ESTABLISHMENT OF THE REFUSE COLLECTION SPECIAL ASSESSMENT DISTRICT – Cherrylawn-Cloverlawn (S-I-04-2019)**

Z. Dyba, Assistant to the Manager, provided an overview of the special assessment district.

S. Combs moved and R. Drouillard seconded to **adopt Resolution 19-023, accepting petitions and scheduling a public hearing for the Refuse Collection Special Assessment District for Cherrylawn-Cloverlawn SAD Number S-I-04-2019.**

Ayes: S. Theis, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: L. Weaire

Motion carried.

3. **APPROVAL/DENIAL OF REQUEST FOR TOWNSHIP TO INITIATE SAD TO PROVIDE FUNDS TO COMPLETE THE CAUSEWAY DR. SLOPE REMEDIATION PROJECT – Organization of Woodland Lake (OWL)**

Manager Vick presented this item based on previous discussions. Discussion included liability of Township initiating the SAD, engineering oversight, and signature threshold.

S. Theis moved and S. Combs seconded to **deny the request from the OWL Board that the Brighton Township Board of Trustees initiate a 3-year SAD to provide funds to complete the Causeway Dr. Slope Remediation Project.**

Ayes: S. Theis, S. Combs, R. Drouillard, J. Riker, P. Michel

Nays: M. Slaton

Absent: L. Weaire

Motion carried.

4. **ADOPTION OF BUDGET AMENDMENT #2, FY' 2019-20 – Municipal Refuse Collection**
Clerk Riker presented the Large Item Drop-off event along with the events success and desire from residents for the Township to host two events per year. Discussion included hosting a Yard Waste Drop-off event annually.
P. Michel moved and R. Drouillard seconded to **adopt Resolution 19-024, Budget Amendment #2, for Fiscal Year 2019-2020 in an amount not to exceed \$15,000 to cover a second large item/yard waste pickup.**

Ayes: M. Slaton, J. Riker, R. Drouillard, S. Combs, S. Theis, P. Michel

Nays: None

Absent: L. Weaire

Motion carried.

5. **APPROVAL AND AUTHORIZATION OF BOARD ROOM AUDIO VIDEO SYSTEM AGREEMENT – TEL Systems and Convergent Technology Partners**

Z. Dyba, Assistant to the Manager, introduced Eric Helsel, Convergent Technology Partners, to review his recommendation followed by a review of the bids received.

J. Riker moved and S. Theis seconded to **authorize the following: The Township Supervisor and Clerk sign the Board Room Audio Video Agreement with TEL Systems in the amount of \$64,016.08. The purchase of Dell Latitude 3390 2-in-1 devices with a budget of \$5,500. The purchase and installation of a new AT&T PEG encoder, if required, with a budget of \$15,000. The Convergent Technology Partners perform services described in the Project Management Phase in**

an amount of \$2,770. That the total contingency of \$4,000 be allowed for the project, for a total not to exceed \$91,286.08.

Ayes: S. Theis, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel

Nays: None

Absent: L. Weaire

Motion carried.

6. AUTHORIZATION OF MUNICIPAL ADVISORY SERVICES AGREEMENT – Robert W. Baird & Co.
Z. Dyba, Assistant to the Manager, introduced this item to better protect the Township for the 2019 SAD road improvement projects bond.
R. Drouillard moved and J. Riker seconded **to authorize the Township Manager to sign the Municipal Advisory Services Agreement with Robert W. Baird & Co. dated June 3, 2019 with a do not exceed amount of \$10,400.**
Ayes: S. Theis, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel
Nays: None
Absent: L. Weaire
Motion carried.
7. APPROVAL OF THE PLEASANT VALLEY CULVERT REPLACEMENT PROJECT AGREEMENT – Livingston County Road Commission
Manager Vick provided historical information on the project.
S. Theis moved and R. Drouillard seconded **to approve the project agreement with the Livingston County Road Commission for 50% of the replacement cost of the Pleasant Valley Culvert project in an amount not to exceed \$326,711 and authorize the Supervisor and Clerk to execute the Project Agreement on behalf of the Township.**
Ayes: S. Theis, S. Combs, R. Drouillard, J. Riker, M. Slaton, P. Michel
Nays: None
Absent: L. Weaire
Motion carried.
8. APPROVAL OF AUTHORIZED PREPAIDS
Clerk Riker presented this as a housekeeping item with minor changes to names for billing purposes.
J. Riker moved and P. Michel seconded **to approve the list of authorized prepaids as presented.**
Absent: L. Weaire
Motion carried.

G. REPORTS AND CORRESPONDENCE

REPORTS

1. COMMITTEE LIAISONS AND BOARD MEMBERS

- a. Board of Trustees/Planning Commission Joint Meeting Minutes – April 22, 2019
- b. Planning Commission Regular Meeting Minutes – May 13, 2019
- c. Zoning Board of Appeals Regular Meeting Minutes – April 24, 2019
- d. R. Drouillard – Upcoming LCWA meeting June 19 at Green Oak Township.
- e. J. Riker – Thanked staff and St. Mary Magdalen for hosting the Large Item Drop-off event; very successful event. Looks forward to a fall event.

2. DEPARTMENTS

- a. Infrastructure Alternatives, Inc. Monthly Operating Report – May, 2019

3. MANAGER

Recognized Z. Dyba for a good job on grant from MMRRRA and K. Mathews on recent code enforcement.

CORRESPONDENCE

None

H. CALL TO THE PUBLIC

None

I. ADJOURNMENT

J. Riker moved and S. Theis seconded **to adjourn**. Motion carried.

The meeting adjourned at 8:36 P.M.

Respectfully submitted,



Joseph R. Riker, Clerk



Patrick V. Michel, Supervisor