

# CHARTER TOWNSHIP OF BRIGHTON

4363 BUNO RD, BRIGHTON, MI 48114

## LAND DIVISION/COMBINATION APPLICATION CHECK-OFF SHEET

Parcel Number(s): \_\_\_\_\_

Property Address/Location: \_\_\_\_\_

**THE FOLLOWING ITEMS MUST BE SUBMITTED ALONG WITH THE APPLICATION IN ORDER FOR THE APPLICATION TO BE CONSIDERED COMPLETE:**

- Land Survey of existing parcel
  - Must be signed and sealed by a registered land surveyor
  - Must have a legal description(s) of the existing parcel attached
- Land Survey of proposed land division/combination
  - Must be signed and sealed by a registered land surveyor
  - Must have legal description(s) attached
  - Must show all building and land improvements and their distances from lot lines
  - Must show any items marked on number 5 of the application (rivers, lakes, ponds, wetlands, beach, muck soils or soils known to have severe limitations for on site sewage)
  - Must have a legal description for any proposed new road(s) or easement(s) attached
- Livingston County Road Commission site distance review for all driveways and private roads connecting to any existing public roads (divisions only)
- Application Fee: \$100.00 for the first two parcels, \$25.00 for each additional parcel
- Property taxes paid in full for all properties involved
- Certificate of Paid Taxes from Livingston County Treasurer (divisions only)
- Private Road/Driveway Agreement, if applicable

**Note to applicant:** The parties to this land division agree and understand that this is a courtesy division. The new tax identification number(s) issued as a result of this split are temporary until the next assessment year following this division. All taxes for the current year must be paid by year-end and will be based on the parent parcel(s). Any non-payment of taxes or special assessments (if any) will be considered a default on the entire parent parcel(s) and may be subject to forfeiture. Non-payment of taxes will void the land division at year end. Land divisions are not processed between June 1 and July 1 and November 1 and December 1.