

CHARTER TOWNSHIP OF BRIGHTON  
 BOARD OF TRUSTEES  
 4363 BUNO ROAD  
 BRIGHTON, MI 48114

JUNE 19, 2023  
 REGULAR MEETING  
 6:30 P.M.  
 (810) 229.0560

#### A. CALL TO ORDER

Clerk Riker called the meeting to order at 6:30 P.M.

#### B. PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

#### C. ROLL CALL

Roll call by the Clerk indicated the presence of a quorum.

Present: J. Riker, Clerk; R. Drouillard, Treasurer; C. Doughty, Trustee; S. Theis, Trustee D. Schifko, Trustee

Absent: P. Michel, Supervisor S. Combs, Trustee

Also Present: B. Vick, Manager; Z. Dyba, Assistant to the Manager; K. Mathews, Township Planner; J. Harris, Township Attorney

C. Doughty moved and S. Theis seconded **to appoint Clerk Riker as the Chairperson.**

Motion carried.

#### D. CALL TO THE PUBLIC

None.

#### E. CONSENT AGENDA

R. Drouillard moved and C. Doughty seconded **to approve the consent agenda as presented.**

Ayes: J. Riker, S. Theis, D. Schifko, R. Drouillard, C. Doughty

Nays: None

Absent: S. Combs, P. Michel

Motion carried.

#### F. BUSINESS

##### 1. VETERANS PARK

a. Authorization of Agreement for Veterans Park Construction – Brivar Construction Company

R. Drouillard moved and C. Doughty seconded **to award the project to Brivar Construction Company for the construction of Veterans Park per the unit amounts reflected in their proposal (totaling \$895,462.12), plus a 15% contingency, and to designate the Township Manager as the Designated Representative for the project and to authorize the Township Supervisor to sign the agreement.**

Ayes: J. Riker, S. Theis, D. Schifko, R. Drouillard, C. Doughty

Nays: None

Absent: S. Combs, P. Michel

Motion carried.

b. Acceptance of Proposal for Veterans Park Construction Administration Services – OHM

D. Schifko moved and R. Drouillard seconded **to accept the proposal as submitted by OHM dated June 14, 2023 and authorize the Township Manager to sign the proposal for construction administration services related to Veterans Park for a do-not-exceed amount of \$87,517.00.**

Ayes: J. Riker, S. Theis, D. Schifko, R. Drouillard, C. Doughty

Nays: None

Absent: S. Combs, P. Michel

Motion carried.

c. Acceptance of Proposal for Veterans Park Public Restrooms Architectural Services – Lindhout Associates

C. Doughty moved and R. Drouillard seconded **to accept the proposal as submitted by Lindhout Associates and authorize the Manager to sign the agreement with Lindhout for design and construction administration services as presented for a do-not-exceed amount of \$25,500.00.**

Ayes: J. Riker, S. Theis, D. Schifko, R. Drouillard, C. Doughty

Nays: None

Absent: S. Combs, P. Michel

Motion carried.

2. AUTHORIZATION OF OLD US 23 PATHWAY ENGINEERING PROPOSAL

D. Schifko moved and R. Drouillard seconded **to authorize the Township Manager to work with the Township Attorney to prepare an agreement for engineering design services to be entered into with OHM for a do-not-exceed amount of \$159,488 and to authorize the Township Supervisor and the Township Clerk to sign the agreement.**

Ayes: J. Riker, D. Schifko, R. Drouillard, C. Doughty

Nays: S. Theis

Absent: S. Combs, P. Michel

Motion carried.

3. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE WATER AND SEWER SPECIAL ASSESSMENT ROLL – Shamrock Lounge – Contract Special Assessment No. S-I-01-2023

**Public hearing opened at 7:19 P.M.**

No comment.

**Public hearing closed at 7:19 P.M.**

S. Theis moved and D. Schifko seconded **to adopt Resolutions No. 23-017 confirming the assessment rolls for the Shamrock Lounge sewer and water special assessment districts - contract special assessments. The sewer and water contracts with Shamrock Lounge are to pay the two (2) sewer and two (2) LCWA water REU's over time for the property commonly referred to as 9859 E. Grand River. Additionally, authorize the Clerk and Supervisor to sign the agreements for 9859 E. Grand River (Tax ID#: 4712-32-106-037) on behalf of the Township. (Applicant has paid the two (2) \$50 application fees and two (2) 10% down payments.)**

Ayes: J. Riker, S. Theis, D. Schifko, R. Drouillard, C. Doughty

Nays: None

Absent: S. Combs, P. Michel

Motion carried.

4. ACCEPTANCE OF WATER MAIN EXTENSION – Shores of Woodland Lake Site

R. Drouillard moved and S. Theis seconded **to accept the water main extension from Grand River to the Shores of Woodland Lake site into the Township's water system.**

Ayes: J. Riker, S. Theis, D. Schifko, R. Drouillard, C. Doughty

Nays: None

Absent: S. Combs, P. Michel

Motion carried.

5. ACCEPTANCE OF OLD US-23 SANITARY SEWER EXTENSION – Fleis & Vandenbrink

C. Doughty moved and D. Schifko seconded **to accept the sewer main extension along Old US 23 for three (3) lots into the Township's sewer system.**

Ayes: J. Riker, S. Theis, D. Schifko, R. Drouillard, C. Doughty

Nays: None

Absent: S. Combs, P. Michel

Motion carried.

**G. REPORTS AND CORRESPONDENCE****REPORTS****1. COMMITTEE LIAISONS AND BOARD MEMBERS**

- a. D. Schifko – Planning Commission update.
- b. R. Drouillard – ZBA update; Tax update.
- c. C. Doughty – Planning Commission update; SELCRA update.
- d. J. Riker – Elections update.
- e. Zoning Board of Appeals Regular Meeting Minutes – April 26, 2023
- f. Planning Commission Regular Meeting Minutes – May 8, 2023
- g. Brighton Area Fire Authority Regular Meeting Minutes – May 11, 2023
- h. Livingston Community Water Authority Regular Meeting Minutes – April 19, 2023

**2. DEPARTMENTS**

- a. Infrastructure Alternatives, Inc. Monthly Operating Report – April 2023
- b. Livingston County Sheriff's Reports – April and May 2023

**3. MANAGER**

Woodland Lake litigation update and road construction update.

**CORRESPONDENCE**

None.

**H. CALL TO THE PUBLIC**

None

**I. ADJOURNMENT**

S. Theis moved and D. Schifko seconded **to adjourn**. Motion carried.

The meeting adjourned at 7:30 P.M.

Respectfully submitted,



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Joseph R. Riker, Clerk



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Patrick V. Michel, Supervisor