

**CHARTER TOWNSHIP OF BRIGHTON
BOARD OF TRUSTEES
4363 BUNO ROAD
BRIGHTON, MI 48114**

**JUNE 21, 2021
REGULAR MEETING
6:30 P.M.
(810) 229.0560**

A. CALL TO ORDER

Supervisor Michel called the meeting to order at 6:30 P.M.

B. PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

C. ROLL CALL

Roll call by the Supervisor indicated the presence of a quorum.

Present: Patrick Michel, Supervisor; C. Doughty, Trustee; D. Schifko, Trustee; R. Drouillard, Treasurer

Absent: J. Riker, Clerk; S. Theis, Trustee; S. Combs, Trustee

Also Present: B. Vick, Township Manager; Z. Dyba, Assistant to the Township Manager; S. Kaliszweski, Township Assessor

S. Theis arrived at 6:35 P.M.

D. PROCLAMATION – Recognition of Service, Charles L. Bidwell

E. CALL TO THE PUBLIC

Mark Tomasik, Walker Drive – Lawsuit regarding Walker Drive.

F. CONSENT AGENDA

C. Doughty moved and R. Drouillard seconded **to approve the consent agenda as presented.**

Ayes: S. Theis, C. Doughty, D. Schifko, R. Drouillard, P. Michel

Nays: None

Absent: J. Riker, S. Combs

Motion carried.

G. BUSINESS

1. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – Cady Drive and Park Drive Road Maintenance Special Assessment District No. S-I-01-2021

Public hearing opened at 6:44 P.M.

No comment.

Public hearing closed at 6:44 P.M.

C. Doughty moved and R. Drouillard seconded **to adopt Resolution 21-025 confirming the assessment roll for the Cady Drive & Park Drive Road Maintenance S.A.D. Number S-I-01-2021.**

Ayes: C. Doughty, S. Theis, R. Drouillard, D. Schifko, P. Michel

Nays: None

Absent: J. Riker, S. Combs

Motion carried.

2. PUBLIC HEARING AND ADOPTION OF RESOLUTION ESTABLISHING THE DISTRICT/PREPARATION OF ASSESSMENT ROLL – Ravines of Woodland Lake Refuse Collection Special Assessment District No. S-I-02-2021

Public hearing opened at 6:45 P.M.

Peter Molitor, South Shore Drive – Voiced concerns about SAD.

Ginger Bosn, Airway Drive – Initiated petition, provided benefits of SAD. Read letter submitted.

Brian Lighthall, Ore Creek – Supports the SAD.

Assistant to the Manager, Z. Dyba, read email submitted by David Glassford, Ore Creek Lane – Objects to the SAD.

Public hearing closed at 6:55 P.M.

D. Schifko moved and R. Drouillard seconded **to adopt Resolution 21-026 parts (a) and (b) approving the Ravines of Woodland Lake S.A.D. Number S-I-02-2021, and directing the preparation of the special assessment roll and scheduling the public hearing on the assessment roll.**

Ayes: C. Doughty, D. Schifko, R. Drouillard, P. Michel

Nays: S. Theis

Absent: J. Riker, S. Combs

Motion carried.

3. PUBLIC HEARING AND ADOPTION OF RESOLUTION ESTABLISHING THE DISTRICT/PREPARATION OF ASSESSMENT ROLL – Ridgcrest Lane Road Maintenance Special Assessment District No. S-I-03-2021

Public hearing opened at 7:01 P.M.

No comment.

Public hearing closed at 7:02 P.M.

C. Doughty moved and R. Drouillard seconded **to adopt Resolution 21-027 parts (a) and (b) approving the Ridgcrest Lane S.A.D. Number S-I-03-2021, and directing the preparation of the special assessment roll and scheduling the public hearing on the assessment roll.**

Ayes: C. Doughty, D. Schifko, R. Drouillard, P. Michel

Nays: S. Theis

Absent: J. Riker, S. Combs

Motion carried.

4. PUBLIC HEARING AND ADOPTION OF RESOLUTION ESTABLISHING THE DISTRICT/PREPARATION OF ASSESSMENT ROLL – White Tail Run Road Maintenance Special Assessment District No. S-I-04-2021

Public hearing opened at 7:05 P.M.

Edward Berger, White Tail Run – Thanked Township for assistance on the SAD.

Public hearing closed at 7:06 P.M.

C. Doughty moved and D. Schifko seconded **to adopt Resolution 21-028 parts (a) and (b) approving the White Tail Run S.A.D. Number S-I-04-2021, and directing the preparation of the special assessment roll and scheduling the public hearing on the assessment roll.**

Ayes: C. Doughty, R. Drouillard, D. Schifko, P. Michel

Nays: S. Theis

Absent: J. Riker, S. Combs

Motion carried.

5. SCHEDULE A PUBLIC HEARING ON ACCEPTING PETITIONS AND THE ESTABLISHMENT OF A SPECIAL ASSESSMENT DISTRICT – Kendor Drive Road Maintenance (S-I-05-2021)
D. Schifko moved and C. Doughty seconded **to adopt Resolution 21-029 as presented accepting petitions and scheduling a public hearing for a road maintenance special assessment district for Kendor Drive SAD (S-I-05-2021).**

Ayes: C. Doughty, D. Schifko, R. Drouillard, P. Michel

Nays: S. Theis

Absent: J. Riker, S. Combs

Motion carried.

6. SCHEDULE A PUBLIC HEARING ON ACCEPTING PETITIONS AND THE ESTABLISHMENT OF A SPECIAL ASSESSMENT DISTRICT – Paradise Farms Road Maintenance (S-I-06-2021)

C. Doughty moved and D. Schifko seconded **to adopt Resolution 21-030 as presented accepting petitions and scheduling a public hearing for a road maintenance special assessment district for Paradise Farms SAD (S-I-06-2021).**

Ayes: R. Drouillard, C. Doughty, D. Schifko, P. Michel

Nays: S. Theis

Absent: J. Riker, S. Combs

Motion carried.

7. ADOPTION OF REVISIONS TO ADMINISTRATIVE POLICY NO. 901 – Poverty Exemptions

C. Doughty moved and R. Drouillard seconded **to adopt the revisions to the policy as presented.**

Ayes: R. Drouillard, D. Schifko, C. Doughty, S. Theis, P. Michel

Nays: None

Absent: J. Riker, S. Combs

Motion carried.

8. AUTHORIZATION OF PURCHASE – BS&A Software

R. Drouillard moved and S. Theis seconded **to authorize the purchase of BS&A software for general ledger, accounts payable, payroll and utility billing per the quotes dated May 12, 2021 and June 16, 2021 not to exceed \$43,420.**

Ayes: R. Drouillard, D. Schifko, C. Doughty, S. Theis, P. Michel

Nays: None

Absent: J. Riker, S. Combs

Motion carried.

9. APPROVAL OF UPDATED LIST OF INVESTMENT INSTITUTIONS

D. Schifko moved and S. Theis seconded **to approve the updated list of investment institutions in accordance with the Brighton Township Investment Policy Resolution No. 20-03 8.**

Ayes: R. Drouillard, D. Schifko, C. Doughty, S. Theis, P. Michel

Nays: None

Absent: J. Riker, S. Combs

Motion carried.

10. MERS ANNUAL ACTUARIAL VALUATION REPORT - December 31, 2020

Received report and filed.

H. REPORTS AND CORRESPONDENCE

REPORTS

1. COMMITTEE LIAISONS AND BOARD MEMBERS

a. R. Drouillard – ZBA update.

b. C. Doughty – PC update. SELCRA update.

c. Planning Commission Regular Meeting Minutes – April 12, 2021

d. Planning Commission Regular Meeting Minutes – May 10, 2021

e. Zoning Board of Appeals Regular Meeting Minutes – April 28, 2021

f. Brighton Area Fire Authority Regular Meeting Minutes – April 8, 2021

g. Brighton Area Fire Authority Regular Meeting Minutes – May 13, 2021

h. Livingston Community Water Authority Regular Meeting Minutes – March 17, 2021

i. Livingston Community Water Authority Regular Meeting Minutes – April 21, 2021

j. Livingston Community Water Authority Regular Meeting Minutes – May 19, 2021

2. DEPARTMENTS

a. Infrastructure Alternatives, Inc. Monthly Operating Report – May 2021

3. MANAGER

a. Certificate of Achievement – Audit of Minimum Assessing Requirements

Manager Vick provided details on cost sharing the I-96 interchange landscape budget, ARPA funds, OHM pathway project and watermain project.

I. CALL TO THE PUBLIC

None.

J. ADJOURNMENT

S. Theis moved and D. Schifko seconded **to adjourn.**

Ayes: R. Drouillard, S. Theis, C. Doughty, D. Schifko, P. Michel

Nays: None

Absent: J. Riker, S. Combs

Motion carried.

The meeting adjourned at 7:53 P.M.

Respectfully submitted,



Joseph R. Riker, Clerk



Patrick V. Michel, Supervisor