

CHARTER TOWNSHIP OF BRIGHTON  
 BOARD OF TRUSTEES  
 4363 BUNO ROAD  
 BRIGHTON, MI 48114

JULY 18, 2022  
 REGULAR MEETING  
 6:30 P.M.  
 (810) 229.0560

**A. CALL TO ORDER**

Supervisor Michel called the meeting to order at 6:30 P.M.

**B. PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance.

**C. ROLL CALL**

Roll call by the Supervisor indicated the presence of a quorum.

Present: P. Michel, Supervisor; J. Riker, Clerk; R. Drouillard, Treasurer; C. Doughty, Trustee; D. Schifko, Trustee, S. Combs, Trustee, S. Theis, Trustee

Absent: None

Also Present: B. Vick, Township Manager; Z. Dyba, Assistant to the Township Manager; J. Harris, Township Attorney

**D. CALL TO THE PUBLIC**

Carl Slindee

**E. CONSENT AGENDA**

C. Doughty moved and R. Drouillard seconded **to approve the consent agenda.**

Ayes: S. Theis S. Combs, J. Riker, D. Schifko, R. Drouillard, P. Michel, S. Theis

Nays: None

Absent: None

Motion carried.

**F. BUSINESS**

1. PUBLIC HEARING AND ADOPTION OF RESOLUTION ESTABLISHING THE DISTRICT/PREPARATION OF ASSESSMENT ROLL – Bitten Drive Road Maintenance Special Assessment District No. S-I-03-2022

**Public hearing opened at 6:35 P.M.**

No comments.

**Public hearing closed at 6:35 P.M.**

S. Combs moved and C. Doughty seconded **to adopt Resolution No. 22-015 parts (a) and (b) approving the Bitten Drive S.A.D. Number S-I-03-2022, and directing the preparation of the special assessment roll and scheduling the public hearing on the assessment roll.**

Ayes: J. Riker, C. Doughty, S. Combs, R. Drouillard, D. Schifko, P. Michel

Nays: S. Theis

Absent: None

Motion carried.

2. ADOPTION OF BOND AUTHORIZING RESOLUTION – 2022 Road Improvement Projects, Ravines of Woodland Lake

C. Doughty moved and D. Schifko seconded **to adopt Resolution No. 22-016, Bond Authorizing Resolution for 2022 Road Improvement Project.**

Ayes: J. Riker, C. Doughty, S. Theis, S. Combs, R. Drouillard, D. Schifko, P. Michel

Nays: None

Absent: None

Motion carried.

3. AUTHORIZATION OF AGREEMENT – Toilet Rooms Renovation Project, Lindhout Associates  
R. Drouillard moved and C. Doughty seconded **to authorize the Township Supervisor and Clerk to enter into an agreement with The Summit Company for the Toilet Rooms Renovation project in the do-not-exceed amount of \$138,000, and to approve the Lindhout Associates agreement for construction administration services in the do-not-exceed amount of \$4,400. Furthermore, all costs related to this project shall be paid using the ARPA funds.**  
Ayes: J. Riker, C. Doughty, S. Theis, R. Drouillard, D. Schifko, P. Michel  
Nays: S. Combs  
Absent: None  
Motion carried.
4. ADOPTION OF BUDGET AMENDMENT #1, FY' 2022-23 – Creation of New Budget Lines  
C. Doughty moved and R. Drouillard **to adopt Resolution No. 22-017 creating the budget line associated with the MMRMA Grant and ARPA expenditures.**  
Ayes: J. Riker, C. Doughty, S. Theis, R. Drouillard, D. Schifko, P. Michel, S. Combs  
Nays: None  
Absent: None  
Motion carried.
5. APPROVAL OF PROPOSAL AND AUTHORIZATION OF CONTRACT – Hilton Road Water Main, Superior Excavating  
R. Drouillard moved and D. Schifko seconded **to approve the unit pricing as submitted in the Superior Excavating bid proposal and authorize the Manager to sign the contract documents on behalf of the Township once the developer has submitted the required dollars in escrow including a not-to-exceed construction amount of \$474,925.75 plus 10%.**  
Ayes: J. Riker, C. Doughty, S. Theis, R. Drouillard, D. Schifko, P. Michel, S. Combs  
Nays: None  
Absent: None  
Motion carried.
6. APPROVAL OF PROPOSAL – Hilton Road Water Main Construction Engineering, OHM  
C. Doughty moved and J. Riker seconded **to approve the proposal as submitted by OHM for Hilton Road Water Main construction administration as submitted in their September 10, 2021 proposal and authorize the Township Manager to sign the proposal.**  
Ayes: J. Riker, C. Doughty, S. Theis, S. Combs, R. Drouillard, D. Schifko, P. Michel  
Nays: None  
Absent: None  
Motion carried.
7. BIRD CEMETERY – Plot Sales  
C. Doughty moved and D. Schifko seconded **to authorize the Clerk to close all burial plot sales in Bird Cemetery.**  
Ayes: J. Riker, C. Doughty, S. Theis, R. Drouillard, D. Schifko, P. Michel, S. Combs  
Nays: None  
Absent: None  
Motion carried.
8. AUTHORIZATION OF CONTRACT – Ground Penetration Radar Services, GeoModel  
C. Doughty moved and D. Schifko seconded **to authorize the Clerk to sign the contract for services with GEOMODEL in the amount of \$9,650.**  
Ayes: J. Riker, S. Combs, C. Doughty, S. Theis, R. Drouillard, D. Schifko, P. Michel  
Nays: None  
Absent: None

Motion carried.

9. DISCUSSION – Township Owned Parcels near Clark Lake Area  
Further discussion to be held at the October 3, 2022 BTBT regular work session meeting.

## G. REPORTS AND CORRESPONDENCE

### REPORTS

#### 1. COMMITTEE LIAISONS AND BOARD MEMBERS

- a. D. Schifko – LCWA update.
- b. S. Theis – Election Commission update.
- c. C. Doughty – SELCRA update.
- d. S. Combs – Election Commission update.
- e. R. Drouillard – Treasury and ZBA update.
- f. J. Riker – BAFA update. Election update.
- g. Zoning Board of Appeals Regular Meeting Minutes – May 25, 2022
- h. Livingston Community Water Authority Regular Meeting Minutes – May 18, 2022
- i. Brighton Area Fire Authority Regular Meeting Minutes – June 9, 2022

#### 2. DEPARTMENTS

- a. Treasurer's Report – April, May, June 2022
- b. Infrastructure Alternatives, Inc. Monthly Operating Report – May 2022
- c. Livingston County Sheriff's Report – June 2022
- d. Livingston Community Water Authority Report on Audit of Financial Statements – Year End December 31, 2021

#### 3. MANAGER

Upcoming special joint meeting between Planning Commission and Board of Trustees. Utilities Committee update; LCWA update.

## H. CALL TO THE PUBLIC

Don Reef  
Carl Slindee  
Gary Butzke  
Mike Childs

## I. ADJOURNMENT

J. Riker moved and S. Theis seconded **to adjourn**.

Ayes: J. Riker, S. Theis, C. Doughty, R. Drouillard, D. Schifko, S. Combs, P. Michel

Nays: None

Absent: None

Motion carried.

The meeting adjourned at 8:30 P.M.

Respectfully submitted,

  
Joseph R. Riker, Clerk

  
Patrick V. Michel, Supervisor