

CHARTER TOWNSHIP OF BRIGHTON
BOARD OF TRUSTEES
4363 BUNO ROAD
BRIGHTON, MI 48114

JULY 19, 2021
REGULAR MEETING
6:30 P.M.
(810) 229.0560

A. CALL TO ORDER

Supervisor Michel called the meeting to order at 6:30 P.M.

B. PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

C. ROLL CALL

Roll call by the Supervisor indicated the presence of a quorum.

Present: Patrick Michel, Supervisor; J. Riker, Clerk; S. Combs, Trustee; C. Doughty, Trustee; D. Schifko, Trustee; R. Drouillard, Treasurer

Absent: S. Theis, Trustee;

Also Present: B. Vick, Township Manager; Z. Dyba, Assistant to the Township Manager; K. Mathews, Township Planner; J. Harris, Township Attorney

D. CALL TO THE PUBLIC

Mark Tomasik, Walker Drive – Provided handout. Comments on lawsuit.

Angela Mathews, Military Avenue- Comments on Weber Street Park design.

E. CONSENT AGENDA

C. Doughty moved and R. Drouillard seconded to **approve the consent agenda as presented.**

Ayes: J. Riker, S. Combs, C. Doughty, D. Schifko, R. Drouillard, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

F. BUSINESS

1. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – Ravines of Woodland Lake Refuse Collection Special Assessment District No. S-I-02-2021

Public hearing opened at 6:44 P.M.

No comment.

Letter submitted by David Glassford – Objects to SAD.

Public hearing closed at 6:44 P.M.

R. Drouillard moved and S. Combs seconded to **adopt Resolution 21-031 confirming the assessment roll for the Ravines of Woodland Lake S.A.D. Number S-I-02-2021.**

Ayes: C. Doughty, J. Riker, S. Combs, R. Drouillard, D. Schifko, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

2. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – Ridgecrest Lane Road Maintenance Special Assessment District No. S-I-03-2021

Public hearing opened at 6:50 P.M.

No comment.

Public hearing closed at 6:50 P.M.

C. Doughty moved and J. Riker seconded **to adopt Resolution 21-032 confirming the assessment roll for the Ridgecrest Lane Road Maintenance S.A.D. Number S-I-03-2021.**

Ayes: C. Doughty, J. Riker, S. Combs D. Schifko, R. Drouillard, P. Michel

Nays: None

Absent: S. Theis

Motion carried.

S. Theis arrived at 6:51 P.M.

3. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – White Tail Run Road Maintenance Special Assessment District No. S-I-04-2021

Public hearing opened at 6:52 P.M.

No comment.

Public hearing closed at 6:52 P.M.

S. Combs moved and R. Drouillard seconded **to adopt Resolution 21-033 confirming the assessment roll for the White Tail Run Road Maintenance S.A.D. Number S-I-04-2021.**

Ayes: C. Doughty, D. Schifko, J. Riker, S. Combs, R. Drouillard, P. Michel

Nays: S. Theis

Absent: None

Motion carried.

4. PUBLIC HEARING AND ADOPTION OF RESOLUTION ESTABLISHING THE DISTRICT/PREPARATION OF ASSESSMENT ROLL – Kendor Drive Road Maintenance (S-I-05-2021)

Public hearing opened at 6:55 P.M.

No comment.

Public hearing closed at 6:55 P.M.

C. Doughty moved and S. Combs seconded **to adopt Resolution 21-034 parts (a) and (b) approving the Kendor Drive S.A.D. Number S-I-05-2021, and directing the preparation of the special assessment roll and scheduling the public hearing on the assessment roll.**

Ayes: J. Riker, C. Doughty, S. Combs, R. Drouillard, D. Schifko, P. Michel

Nays: S. Theis

Absent: None

Motion carried.

5. PUBLIC HEARING AND ADOPTION OF RESOLUTION ESTABLISHING THE DISTRICT/PREPARATION OF ASSESSMENT ROLL – Paradise Farms Road Maintenance (S-I-06-2021)

Public hearing opened at 6:57 P.M.

Julie Karwick – Requested to be removed from SAD.

Public hearing closed at 6:57 P.M.

J. Riker moved and D. Schifko seconded **to adopt Resolution 21-035 parts (a) and (b) approving the Paradise Farms S.A.D. Number S-I-06-2021, and directing the preparation of the special assessment roll and scheduling the public hearing on the assessment roll.**

Ayes: C. Doughty, D. Schifko, J. Riker, S. Combs, R. Drouillard, P. Michel

Nays: S. Theis

Absent: None

Motion carried.

6. FIRST READING – Zoning Ordinance Language, Article 6, Sec. 6-02(b)(11), Business Districts, Live Work Units
C. Doughty moved and D. Schifko seconded **to forward the proposed Zoning Ordinance language to be inserted into Article 6, Sec. 6-02(b)(11), Business Districts, of the Zoning Ordinance to a second reading/public hearing.**
Ayes: S. Theis, R. Drouillard, C. Doughty, J. Riker, S. Combs, D. Schifko, P. Michel
Nays: None
Absent: None
Motion carried.
7. ACCEPTANCE OF PROPOSAL – Sidewalk Design, Grand River and Spencer, OHM
C. Doughty moved and R. Drouillard seconded **to accept proposal from OHM dated July 14, 2021 for sidewalk design engineering services for portions of Spencer and Grand River in an amount not to exceed \$79,000 which includes survey, design and easement services and authorize the Manager to sign the proposal on behalf of the Township.**
Ayes: R. Drouillard, J. Riker, S. Combs, D. Schifko, C. Doughty, S. Theis, P. Michel
Nays: None
Absent: None
Motion carried.
8. ACCEPTANCE OF PROPOSAL – Weber Street Park Design, Envision
D. Schifko moved and R. Drouillard seconded **to accept proposal from Envision dated July 15, 2021 in an amount not to exceed \$23,200.**
Ayes: R. Drouillard, J. Riker, S. Combs, D. Schifko, C. Doughty, P. Michel
Nays: S. Theis
Absent: None
Motion carried.
9. AUTHORIZATION OF PURCHASE – Light Duty Truck
D. Schifko moved and S. Theis seconded **to direct the Assistant to the Manager to investigate if a diesel truck is available and deliverable by October 1, 2021 in the price range of \$45,000 to \$50,000 and if this is not available to authorize the Township Manager or his designee to purchase the GMC Sierra 2500 HD from Todd Wenzel Buick GMC with the bedliner and lighting options in the do-not-exceed amount of \$34,522.05.**
Ayes: R. Drouillard, D. Schifko, C. Doughty, S. Theis, P. Michel
Nays: J. Riker, S. Combs
Absent: None
Motion carried.
10. AUTHORIZATION OF PURCHASE – BS&A Software Upgrade
D. Schifko moved and S. Theis seconded **to authorize the purchase of BS&A software for general ledger, accounts payable, payroll and utility billing per the quotes dated May 12, 2021 and June 16, 2021 in an amount not-to-exceed \$60,585(corrected amount from 06-21-2021 item).**
Ayes: R. Drouillard, J. Riker, S. Combs, D. Schifko, C. Doughty, S. Theis, P. Michel
Nays: None
Absent: None
Motion carried.

G. REPORTS AND CORRESPONDENCE

REPORTS

1. COMMITTEE LIAISONS AND BOARD MEMBERS

- a. C. Doughty – PC update.
- b. R. Drouillard – Treasury update. ZBA meeting is cancelled.

- c. S. Theis – SEMCOG update.
- d. P. Michel – SELCRA and BAFA cancelled meetings.
- e. Zoning Board of Appeals Regular Meeting Minutes – May 26, 2021
- f. Brighton Area Fire Authority Regular Meeting Minutes – June 10, 2021

2. DEPARTMENTS

- a. Treasurer's Report – April, May, June 2021
- b. Fonda, Island & Briggs Lake Joint Water Authority Audit Presentation – December 31, 2020
- c. Livingston County Sheriff's Report – May 2021
- d. Livingston County Sheriff's Report – June 2021

3. MANAGER

- a. Memorandum – Hilton Cove Site Plan/Water Service

Manager spoke about F&V and Township Engineering services and closure in Kroger REU appeal.

H. CALL TO THE PUBLIC

None.

I. ADJOURNMENT

J. Riker moved and D. Schifko seconded **to adjourn**.

Ayes: J. Riker, S. Combs, R. Drouillard, S. Theis, C. Doughty, D. Schifko, P. Michel

Nays: None

Absent: None


Motion carried.

The meeting adjourned at 8:22 P.M.

Respectfully submitted,



Joseph R. Riker, Clerk



Patrick V. Michel, Supervisor