

**CHARTER TOWNSHIP OF BRIGHTON  
BOARD OF TRUSTEES  
4363 BUNO ROAD  
BRIGHTON, MI 48114**

**AUGUST 16, 2021  
REGULAR MEETING  
6:30 P.M.  
(810) 229.0560**

**A. CALL TO ORDER**

Supervisor Michel called the meeting to order at 6:30 P.M.

**B. PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance.

**C. ROLL CALL**

Roll call by the Supervisor indicated the presence of a quorum.

Present: P. Michel, Supervisor; J. Riker, Clerk; R. Drouillard, Treasurer; S. Combs, Trustee; C. Doughty, Trustee; D. Schiffko, Trustee; S. Theis, Trustee

Absent: None

Also Present: B. Vick, Township Manager; Z. Dyba, Assistant to the Township Manager; J. Harris, Township Attorney

**D. CALL TO THE PUBLIC**

None.

**E. CONSENT AGENDA**

C. Doughty moved and R. Drouillard seconded **to approve the consent agenda as presented.**

Ayes: J. Riker, S. Combs, S. Theis, C. Doughty, D. Schiffko, R. Drouillard, P. Michel

Nays: None

Absent: None

Motion carried.

**F. BUSINESS**

1. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – Kendor Drive Road Maintenance (S-I-05-2021)

**Public hearing opened at 6:33 P.M.**

No comment.

**Public hearing closed at 6:33 P.M.**

S. Combs moved and C. Doughty seconded **to adopt Resolution 21-036 confirming the assessment roll for the Kendor Drive Road Maintenance S.A.D. Number S-I-05-2021.**

Ayes: C. Doughty, S. Theis, J. Riker, S. Combs, R. Drouillard, D. Schiffko, P. Michel

Nays: None

Absent: None

Motion carried.

2. PUBLIC HEARING AND ADOPTION OF RESOLUTION CONFIRMING THE ASSESSMENT ROLL – Paradise Farms Road Maintenance (S-I-06-2021)

**Public hearing opened at 6:35 P.M.**

No comment.

**Public hearing closed at 6:35 P.M.**

C. Doughty moved and S. Combs seconded to **adopt Resolution 21-037 confirming the assessment roll for the Paradise Farms Road Maintenance S.A.D. Number S-I-06-2021.**

Ayes: C. Doughty, S. Theis, J. Riker, S. Combs, R. Drouillard, D. Schifko, P. Michel

Nays: None

Absent: None

Motion carried.

3. SECOND READING/PUBLIC HEARING – Zoning Ordinance Language, Article 6, Sec. 6-02(b)(11), Business Districts, Live Work Units

**Public hearing opened at 6:37 P.M.**

No comment.

**Public hearing closed at 6:37 P.M.**

C. Doughty moved and J. Riker seconded to **adopt the proposed Zoning Ordinance Language to be inserted into Article 6, Sec. 6-02 (b)(11), Business Districts, of the Zoning Ordinance.**

Ayes: C. Doughty, D. Schifko, J. Riker, S. Combs, S. Theis, R. Drouillard, P. Michel

Nays: None

Absent: None

Motion carried.

4. PRESENTATION AND ACCEPTANCE OF FY' 2020/2021 AUDIT

C. Doughty moved and S. Combs seconded to **receive and place on file the audit from Pfeffer, Hanniford & Palka for fiscal year 2020/2021 as presented.**

Ayes: S. Theis, J. Riker, C. Doughty, S. Combs, R. Drouillard, D. Schifko, P. Michel

Nays: None

Absent: None

Motion carried.

5. APPROVAL OF PRELIMINARY CONDOMINIUM SITE PLAN – Hilton Cove

S. Theis moved and D. Schifko seconded to **accept the recommendation of the Planning Commission and approve the preliminary condominium site plan for 134 duplex condominiums located on sixty-six (66) acres on four (4) parcels of land zoned RM-1 (residential multiple family) on the south side of Hilton, east of Grand River. The Township and developer are currently working on extending public water to the site. If public water can be extended to the site, the developer and Township may sign a development agreement which will detail the terms.**

Ayes: C. Doughty, S. Theis, D. Schifko, J. Riker, S. Combs, R. Drouillard, P. Michel

Nays: None

Absent: None

Motion carried.

6. LIVINGSTON COUNTY DRAIN COMMISSION (LCDC) – Easement Request

J. Riker moved and S. Combs seconded to **approve the proposed easements (with any conditions) and authorize the Supervisor and Clerk to sign the document on behalf of the Township contingent upon approval of Township Lawyer and Township Engineer.**

Ayes: S. Theis, R. Drouillard, C. Doughty, J. Riker, S. Combs, D. Schifko, P. Michel

Nays: None

Absent: None

Motion carried.

7. AUTHORIZATION OF WORK– Township Property Land Balancing, BAFA/Brivar Construction

J. Riker moved and R. Drouillard seconded **to authorize the work as detailed on the F&V grading plan dated March 24, 2021 by way of the BAFA / Brivar Construction Agreement in an amount not to exceed \$6,900 (which includes a 15% contingency).**

Ayes: R. Drouillard, J. Riker, S. Combs, D. Schifko, C. Doughty, P. Michel

Nays: None

Abstain: S. Theis

Absent: None

Motion carried.

8. **ADOPTION OF ADMINISTRATIVE POLICY NO. 222 – Federal Procurement Conflict of Interest Policy**  
C. Doughty moved and D. Schifko seconded **to adopt administrative policy 222 with an effective date of August 16, 2021.**

Ayes: R. Drouillard, J. Riker, S. Theis, S. Combs, D. Schifko, C. Doughty, P. Michel

Nays: None

Absent: None

Motion carried.

9. **AUTHORIZATION OF ADDENDUM – Bio-Solids Removal Services, Michigan Agibusiness Solutions**  
D. Schifko moved and C. Doughty seconded **to authorize the Township Manager or his designee to sign the addendum with Michigan Agribusiness Solutions for bio-solid removal and land application services for the years 2022-2024.**

Ayes: J. Riker, S. Combs, R. Drouillard, D. Schifko, C. Doughty, S. Theis, P. Michel

Nays: None

Absent: None

Motion carried.

## **G. REPORTS AND CORRESPONDENCE**

### **REPORTS**

#### **1. COMMITTEE LIAISONS AND BOARD MEMBERS**

- a. R. Drouillard – August ZBA meeting was cancelled.
- b. J. Riker – BAFA update.
- c. P. Michel – BAFA update continued.
- d. C. Doughty – SELCRA update.
- e. Planning Commission Regular Meeting Minutes – June 14, 2021
- f. Planning Commission Regular Meeting Minutes – July 12, 2021
- g. Brighton Area Fire Authority Regular Meeting Minutes – June 24, 2021
- h. Livingston Community Water Authority Regular Meeting Minutes – June 16, 2021

#### **2. DEPARTMENTS**

- a. Revenue and Expenditure Report – Fourth Quarter, FY' 2020/2021
- b. Revenue and Expenditure Report – First Quarter, FY' 2021/2022
- c. Infrastructure Alternatives, Inc. Monthly Operating Report – June 2021
- d. Livingston County Sheriff's Report – July 2021

#### **3. MANAGER**

Old US-23 road construction delays. DTE outages and the WWTP. Kroger REU appeal check was received and deposited.

## **H. CALL TO THE PUBLIC**

None.

## **I. ADJOURNMENT**

J. Riker moved and D. Schifko seconded **to adjourn**.

Ayes: J. Riker, S. Combs, R. Drouillard, S. Theis, C. Doughty, D. Schifko, P. Michel

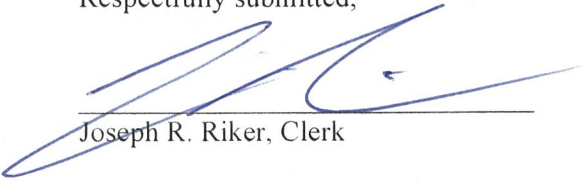
Nays: None

Absent: None

Motion carried.

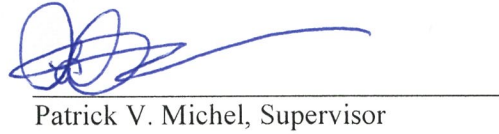
The meeting adjourned at 7:35 P.M.

Respectfully submitted,



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Joseph R. Riker, Clerk



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Patrick V. Michel, Supervisor