

**CHARTER TOWNSHIP OF BRIGHTON  
BOARD OF TRUSTEES  
4363 BUNO ROAD  
BRIGHTON, MI 48114**

**AUGUST 21, 2023  
REGULAR MEETING  
6:30 P.M.  
(810) 229.0560**

**A. CALL TO ORDER**

Supervisor Michel called the meeting to order at 6:30 P.M.

**B. PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance.

**C. ROLL CALL**

Roll call by the Supervisor indicated the presence of a quorum.

Present: P. Michel, Supervisor; J. Riker, Clerk; R. Drouillard, Treasurer; C. Doughty, Trustee; S. Theis, Trustee

Absent: S. Combs, Trustee; D. Schifko, Trustee

Also Present: B. Vick, Manager; Z. Dyba, Assistant to the Manager; J. Harris, Township Attorney

**D. CALL TO THE PUBLIC**

Kyle Dettloff

**E. CONSENT AGENDA**

C. Doughty moved and R. Drouillard seconded **to approve the consent agenda as presented.**

Ayes: J. Riker, S. Theis, R. Drouillard, C. Doughty, P. Michel

Nays: None

Absent: S. Combs, D. Schifko

Motion carried.

**F. BUSINESS**

**1. PRESENTATION AND ACCEPTANCE OF FY' 2022/2023 AUDIT**

C. Doughty moved and R. Drouillard seconded **to receive and place on file the audit from Pfeffer, Hanniford & Palka for fiscal year 2022/2023 as presented.**

Ayes: J. Riker, S. Theis, R. Drouillard, C. Doughty, P. Michel

Nays: None

Absent: S. Combs, D. Schifko

Motion carried.

**2. SELCRA PRESENTATION – Pickleball Courts**

J. Spillar, SELCRA Director, presented Pickleball Courts.

**3. AUTHORIZATION OF PROPOSAL – Engineering Services for Wastewater Treatment Plant Generator, Fleis & Vandenbrink**

S. Theis moved and R. Drouillard seconded **to authorize the Township Manager to sign the proposal from Fleis & Vandenbrink dated August 14, 2023 for design and bidding services in the do-not-exceed amount of \$44,400.**

Ayes: J. Riker, S. Theis, R. Drouillard, C. Doughty, P. Michel

Nays: None

Absent: S. Combs, D. Schifko

Motion carried.

**4. APPROVAL OF CONTRACT – Fire Station Bollards Replacement, D2 Contracting, LLC**

S. Theis moved and R. Drouillard seconded **to award the contract to D2 Contracting LLC for bollard**

replacements for Option 2 and to have the Township Supervisor and Township Clerk sign the agreement in the do-not-exceed amount of \$9,960.

Ayes: J. Riker, S. Theis, R. Drouillard, C. Doughty, P. Michel

Nays: None

Absent: S. Combs, D. Schifko

Motion carried.

5. APPROVAL OF PROPOSAL – Township Hall Lobby Lighting, Century A&E  
Discussion, no motion.

6. AUTHORIZATION OF PURCHASE – Replacement Copier/Printer for Clerk’s Department, Applied Innovation

C. Doughty moved and S. Theis seconded to authorize the Clerk to purchase the Ricoh IM C4510 B&W and Color Multifunctional Device from Applied Innovation at a cost of \$7,485.81 and sign the Guaranteed Maintenance Agreement (GMA).

Ayes: J. Riker, S. Theis, R. Drouillard, C. Doughty, P. Michel

Nays: None

Absent: S. Combs, D. Schifko

Motion carried.

7. AUTHORIZATION OF PURCHASE – Grinder Pumps, Dubois-Cooper

C. Doughty moved and S. Theis seconded to authorize the Township Manager or his designee to purchase the grinder pumps and associated parts as detailed in the Dubois-Cooper Quotation #221753 in the do-not-exceed amount of \$786,000.

Ayes: J. Riker, S. Theis, R. Drouillard, C. Doughty, P. Michel

Nays: None

Absent: S. Combs, D. Schifko

Motion carried.

8. AUTHORIZATION OF AGREEMENT – Lift Station #2A – Pump #2

S. Theis moved and R. Drouillard seconded to authorize the Township Supervisor and Clerk to sign the agreement with Dubois-Cooper for the pump replacement at Pump Station 2A in the do-not-exceed amount of \$13,800 due to the significant shorter lead time for the pump.

Ayes: J. Riker, S. Theis, R. Drouillard, C. Doughty, P. Michel

Nays: None

Absent: S. Combs, D. Schifko

Motion carried.

9. APPROVAL OF AUTHORIZED PREPAIDS

C. Doughty moved and R. Drouillard seconded to approve the list of authorized prepaids as presented.

Ayes: J. Riker, S. Theis, R. Drouillard, C. Doughty, P. Michel

Nays: None

Absent: S. Combs, D. Schifko

Motion carried.

**G. REPORTS AND CORRESPONDENCE**

**REPORTS**

**1. COMMITTEE LIAISONS AND BOARD MEMBERS**

a. R. Drouillard – ZBA was cancelled; Summer tax bill due September 14.

b. J. Riker – Elections update, BAFA update.

c. C. Doughty – Planning Commission update, SELCRA update.

d. P. Michel – SELCRA update, LCWA update.

e. Brighton Area Fire Authority Regular Meeting Minutes – July 13, 2023

f. Livingston Community Water Authority Regular Meeting Minutes – June 21, 2023

2. DEPARTMENTS

- a. Treasurer's Report – April, May, June 2023
- b. Revenue and Expenditure Report – Fourth Quarter, FY' 2022/2023
- c. Revenue and Expenditure Report – First Quarter, FY' 2023/2024
- d. Livingston County Sheriff's Report – July 2023

3. MANAGER

Weber Street pathway through BAFA property; road construction update; Clearwater update; ordinance update.

CORRESPONDENCE

None.

**H. CALL TO THE PUBLIC**


None

**I. ADJOURNMENT**

S. Theis moved and C. Doughty seconded **to adjourn**. Motion carried.


The meeting adjourned at 8:25 P.M.

Respectfully submitted,




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Joseph R. Riker, Clerk




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Patrick V. Michel, Supervisor